DIRECTORS' REPORT AND ACCOUNTS

For the Year Ended 31st December 1988



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#### DIRECTORS' REPORT FOR THE YEAR ENDED 31ST DECEMBER 1988

#### RESULTS AND DIVIDENDS

The profit for the year after taxation amounted to £418,398 (1987 - £79,342).

A dividend of £440,000 was paid in respect of the year.

#### REVIEW OF THE BUSINESS

The principal activities of the Company are those of forwarding and customs clearing express parcels.

The company acts as the exclusive service partner of United Parcel Service of America Inc (UPS), offering export and import express door to door parcel services. On the 22nd December 1988 UPS acquired the whole of the issued share capital of the holding company, Arkstar Limited.

Both volumes of traffic and profitability increased during the year particularly as a result of the service expansion to forty countries in October 1988.

#### DIRECTORS AND THEIR INTERESTS

No Director had an interest in the share capital of the company during the year.

The following have served as Directors during the year and are also Directors of the Holding Company, Arkstar Limited, and their interests are disclosed in that company's Register of Directors' Shareholdings.

A.S. Keating

D.I. Tendell

C.H. Bridgen

The following also served as Director during the year and has no interest in the Holding Company.

#### L. Long

Directors' remuneration was £ NIL (1987 - £NIL).

No Director at any time during the year had any contract of significance in relation to the Company's business.

No arrangements exist, to which the Company was a party, which would have enabled Directors to acquire benefits by means of the acquisition of shares in or loan stock of the company or any other body corporate.

#### ATLASAIR PARCELS SERVICE LIMITED - DIRECTORS' REPORT (cont'd)

#### **DISABLED PERSONS**

Disabled persons are employed by the Company when they appear to be suited in a particular vacancy. The particular aptitudes and abilities of disabled persons are more easily met in certain aspects of our business, particularly in connection with clerical work, and every effort is made to ensure that they are given full and fair consideration when such vacancies arise. In the event that any employee should become disabled while in our employment every effort is made to ensure continuing employment within the Company.

#### **AUDITORS**

Lionel H. Lemon & Co. propose to resign as auditors from the date of the Annual General Meeting. A resolution to appoint Touche Ross as auditors will be put to the members at the Annual General Meeting.

BY ORDER OF THE BOARD

D.I. TENDELL Secretary

22nd March 1989

#### AUDITORS' REPORT TO THE MEMBERS

OF

#### ATLASAIR PARCELS SERVICE LIMITED

We have audited the accounts on pages 4 to 12 in accordance with approved Auditing Standards.

In our opinion the accounts give a true and fair view of the state of affairs of the Company at 31st December 1988 and of the profit and source and application of funds of the Company for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LONDON

LIONEL H. LEMON & CO.,

Lioner & Lonon . Co.

CHARTERED ACCOUNTANTS

22nd March 1989

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 1988

¥	1	1988	1987
7	NOTES	> <u>£</u>	£
TURNOVER	2	6,572,144	3,804,102
Cost of Sales	3	4,751,089	3,181,064
Gross Profit	,	1,821,055	623,038
Distribution Costs and Administrative Expenses	3 3	1,165,880	505,683
OPERATING PROFIT	3	655,175	177,355
Interest Receivable		<u>-</u>	31
Interest Payable	4 4	· · · · · · · · · · · · · · · · · · ·	<u>// (10,264</u> )
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	° ′2	655,175	107,122 <sub>4</sub>
Taxation on Profit on Ordinary Activities	6	236,777	27,780
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		418,398	79,342
Dividend	<b>7</b>	440,000	· <u> </u>
	<b>z</b> >	(21,602)	79,342
Retained Profit(Deficit) brought forward	ر	51,349	(27,993)
RETAINED PROFIT CARRIED FORWARD	>	29,747	51,349
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The notes on pages 7 to 12 form part of these accounts.

#### BALANCE SHEET AT 31ST DECEMBER 1988

		1988	<u> 1987</u>	
FIXED ASSETS:	NOTES	<u>£</u>	<b>£</b>	<u>£</u>
Tangible Assets	8		<b>33,796</b>	42,022
CURRENT ASSETS:	<u>-</u>	• • • • • • • • • • • • • • • • • • • •	• , , ,	<del></del>
Debtors	9	1,783,091		882,193
Cash at Bank and in Hand	•	119,856		22,563
t <sub>e</sub> .		1,902,947		904,756
Amounts Falling Due Within One Year	10	1,931,646	,	890,929
NET CURRENT ASSETS (LIABILITIES)			(28,699)	13,827
TOTAL ASSETS LESS CURRENT LIABILITIES	,		35,097	55,849
PROVISION FOR LIABILITIES AND CHARGES:	;			
Deferred Taxation	11	1	4,350	3,500
<b>.</b>		<i>y,</i>	30,747	52,349
CAPITAL AND RESERVES:	<b>()</b>	,	1	
Called up Share Capital	12		1,000	< 1,000
Profit & Loss Account			29,747	51,349
, , , , , , , , , , , , , , , , , , ,			30,747	52,349
	,			

DIRECTORS

D.I. TENDELL ... 22iid March 1989

The notes on pages 7 to 12 form part of these accounts.

## STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 31ST DECEMBER 1988

	£	<u>1988</u>	<u>1987</u>
Source of Funds:			
Profit on Ordinary Activities before Taxation		655,175	107,122
Adjustment for Items not involving the movement of Working Capital:			
Depreciation		<u> 14,693</u>	10,136
TOTAL GENERATED FROM OPERATIONS		669,858	117,258
Funds from other Sources:	1		•
Proceeds from sale of Tangible Fixed Assets	ý	3,989	<u> 169</u>
φ		673,857	117,427
Application of Funds:			
Purchase of Tangible Fixed Assets Taxation Paid Dividend Paid	40,456 35,927 440,000	;	19,213
Working Capital - Increase		157,474	98,214
		·	March 1970 and a consequence of the consequence of
Components of Increase in Working Capital:		·	,
Debtors		900,898	366,663
Creditors		(840,717)	(245,004)
		60,181	121,659
Movement in Net Liquid Funds:	,		
Cash at Bank and in Hand		97,293	(23,445)
		157,474	98,214
			100 Marie 110 Marie 1

The notes on pages 7 to 12 form part of these accounts.

#### NOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988

Events relating to the year ended 31st December 1988, which occurred before 22nd March 1989, the date of approval of accounts by the Board of Directors, have been included in the accounts to the extend required by Statement of Standard Accounting Practice No. 17.

#### 1. ACCOUNTING POLICIES

#### Accounting Convention

The Accounts have been prepared under the historical cost convention.

#### Depreciation

Depreciation of fixed assets is provided at rates calculated to reduce their cost to estimated realisable value at the end of their anticipated useful life.

The rates used and applied to original cost are such as will fully depreciate the assets over the following period:

Furniture and Fittings

3 to 10 years

#### Foreign Currency

Gains and losses arising from foreign currency transactions are taken into account in arriving at the trading profit. Assets and Liabilities expressed in foreign currencies are revalued at the balance sheet date.

#### Deferred Taxation

Deferred taxation is provided on the liability method on all timing differences.

#### MOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988 (cont'd)

#### 2. TURNOVER

Turnover represents the invoiced amount for services and transportation provided as forwarders and customs clearance agents and is stated net of value added tax.

Turnover and pre-tax profit were wholly attributable to the provision of services within the United Kingdom as forwarders and customs clearance agents.

			<u>1988</u>		<u> 1987</u>
	TURNOVER		£ 6,572,144		3,804,102
	PRE-TAX PROFIT		655,175		107,122
3.	OPERATING PROFIT				,
	Profit is stated after charging or crediting:	. `			
	Cost of Sales:	-		•	
	Depreciation Hire of Plant Other Costs		3,331 123,694 4,624,064		2,107 91,904 <u>3,087,053</u>
	•	,	4,751,089		3,181,064
	Distribution costs & administrative expenses:				
	Auditors' Remuneration Depreciation Hire of Plant Jther Expenses	,	13,300 11,362 28,099 1,113,119		6,000 8,029 18,158 <u>473,496</u>
			1,165,880	•	505,683
4.	INTEREST PAYABLE .		`		
	Bank loans, overdrafts and loans whelly repayable within five years:	; ^\	2	Ŷ.	
	External		<b>-</b>		21
	Inter-Group				10,243
					10,264
	_				

### NOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988 (cont'd)

	*	1988	1987
5.	EMPLOYEES	No	No.
	The average weekly number of employees during the year was made up as follows:-	<u>No.</u>	<u> 10.</u>
	Office and Management.	13	10
	Freight Forwarding	<u>69</u>	<u>47</u>
e.	•	82	57
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	Staff Costs during the year amounted to:	<u>£</u>	£
	Wages & Salaries	919,468	589,083
	Social Security Costs	72,033	52,248
	Other Pension Costs	25,298	14,535
		1,016,799	655,866
		<del></del>	
6.	TAXATION ON PROFIT ON ORDINARY ACTIVITIES		,
	Based on the Profit for the year		
	Corporation tax at 35%	237,000	37,000
	Prior Year Adjustment Deferred Taxation	(1,073) <u>850</u>	3,500
		236,777	40,500
	Amount received from Group	· ·	12.720
	Company for Taxation losses	<del></del>	12,720
		236,777	27,780
7.	DIVIDEND	Neurosianies vieniniais (Printy Autor	
	Dividend for the Year	440,000	-
			<u> </u>

## NOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988 (cont'd)

8.	TANGIBLE FIXED ASSETS	Buildings	Furniture & Equipment	Total £
	Cost:	<b>=</b>	<b>-</b>	-
	At 1st January 1988 Additions Disposals	1 (1)	75,600 40,456 (24,630)	75,601 40,456 (24,631)
	At 31st December 1988	<del></del>	91,426	91,426
	Depreciation:			
	At 1st January 1988 Disposals Provided During Year		33,579 (20,642) <u>14,693</u>	33,579 (20,642) <u>14,693</u>
	At 31st December 1988 ,	_	27,630	27,630
	Net Book Value at 31st December 1988	<del></del>	63,796	63,796
	Net Book Value at 31st December 1987	1	42,021	42,022
9.	DEBTORS		1988 £	1987 <u>£</u>
	Trade Debtors	,	901,157	817,875
	Amount due from U" 'mate Holding Company		762,477	~
	Other Taxes recoverable		106,194	35,178
	Prepayments		13,263	29,140
			1,783,091	882,193

## NOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988 (cont'd)

#### 10. CREDITORS

			1988 <u>£</u>	<u>1987</u>		
,	Amounts falling due within	one year:				
	Trade Creditors  Amount due to Holding Company  Amount due to other Group Companies  Corporation Tax  Other Taxes and		379,651 665,665 514,330 237,000	746,454 219 73,297 37,000		
	Social Security Costs Accruals		32,693 102,307	19,331 14,628		
			1,931,646	890,92	9 <del>-</del>	
11.	DEFERRED TAXATION					
Deferred Taxation provided in the accounts is as follows:-			,	* >		
•	Capital Allowance in Advance of Depreciation	,	4,350	3,500		
12. •	SHARE CAPITAL		` '			
	Autho		ised Allotted, Issue and Fully Paid		eđ	
	· .	<u>1988</u> No.	<u>1987</u> No.	1988 £	<u>.987</u> £	
	Ordinary Shares of £1 each	100,000	100,000	1,000	1,000	
13.	CAPITAL COMMITMENTS					
	*		<u>1988</u>	1987		
	Contracted		-			
	Authorised but not Contracted					

# NOTES TO THE ACCOUNTS AT 31ST DECEMBER 1988 (cont'd)

## 14. ULTIMATE HOLDING COMPANY

The ultimate holding company is United Parcel Service of America Inc., incorporated in U.S.A.

## 15. PENSION SCHEME

Contributions to the Company's pension scheme are made at rates recommended by the actuaries to meet obligations arising from both past and current service and are charged against profit in the year