#### CAMBRIDGE ENVIRONMENTAL RESEARCH CONSULTANTS LTD

#### REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2009



Registration No 1926883

#### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2009

1 The directors present herewith the audited accounts for the year ended 31 December 2009

#### Review of activities

2 The main activity of the company during the period was to act as consulting environmental scientists

Development in the business and its position at the end of the financial year are indicated in the profit and loss account and balance sheet respectively

#### Transfer to reserves

3 Profits transferred to reserves are shown in the profit and loss account on page 7

#### **Directors**

4 The directors of the company at 31 December 2009, all of whom have been directors for the whole of the year ended on that date, were the following

D J Carruthers

J C R Hunt

T J Newton

#### Changes in fixed assets

5 The nature of fixed asset purchases and disposals are shown in note 8 to the accounts

#### Directors' interests in the company

6 The interests of the directors in the shares of the company at 31 December 2009 were as follows

#### Ordinary shares of £0 25 each

	31 L	December 2009	31 E	December 2008
	Number	Nominal Value	Number	Nominal Value
		£		£
D J Carruthers	645	161	645	161
JCR Hunt	600	150	600	150
T J Newton	<u>300</u>	<u>75</u>	<u> 300</u>	<u>75</u>
	1,545	386	1.545	386

"A" Ordinary shares of £0 25 each

	31 E	ecember 2009	31 E	December 2008
	Number	Nominal Value	Number	Nominal Value
		£		£
D J Carruthers	430	107	430	107
JCR Hunt	400	100	400	100
T J Newton	<u>200</u>	<u>50</u>	<u>200</u>	<u>50</u>
	<u>1,030</u>	<u>257</u>	<u>1,030</u>	<u>257</u>

The "A" ordinary shares rank part passu to the ordinary shares in all respects other than in the event of the winding up of the company, or the sale of the entire share capital, they shall not be able to participate in the first £60,000 of any proceeds

#### Close company status

7 The close company provisions of the Corporation Tax Act 2010 apply to the company

#### Statement of directors' responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice). The financial statements are required by law to give a true and fair view of the state of affairs of the company.

In preparing those financial statements, the directors are required to:

- (1) select suitable accounting policies and apply them consistently,
- (11) make judgements and estimates that are reasonable and prudent,
- (iii) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities

The directors who held office at the date of approval of this Directors' report confirm that, so far as they are each aware, there is no relevant audit information of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### Exemptions applicable to small companies

- This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006
- This report was approved by the Board on 21 September 2010 and signed on its behalf

T J NEWTON

Secretary

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2009 INDEPENDENT AUDITORS REPORT TO THE SHAREHOLDERS OF CAMBRIDGE ENVIRONMENTAL RESEARCH CONSULTANTS LTD

We have audited the financial statements of Cambridge Environmental Research Consultants Limited for the year ended 31 December 2009 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to smaller entities)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities, the company's directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board Ethical Standards for Auditors

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion, the financial statements

- \* give a true and fair view of the state of the company's affairs as at 31st December 2009 and of its profit for the year then ended; and
- \* have been properly prepared in accordance with United Kingdom Generally Accepted Practice, and

\* have been prepared in accordance with the requirements of the Companies Act 2006

#### OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- \* adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- \* the financial statements are not in agreement with the accounting records or returns, or
- \* certain disclosures or directors' remuneration specified by law are not made, or
- \* we have not received all the information and explanations we require for our audit, or
- \* the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime

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IAN W SHIPLEY FCCA
(SENIOR STATUTORY AUDITOR)
FOR AND ON BEHALF OF PRENTIS & CO LLP
CHARTERED ACCOUNTANTS
AND STATUTORY AUDITORS

115c Milton Road Cambridge

CB41XE

24th September 2010

#### CAMBRIDGE ENVIRONMENTAL RESEARCH CONSULTANTS LTD

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	2009	2008
		£	£
Turnover Cost of sales	1	1,342,413 _528,752	1,221,908 409,748
Gross profit Net operating expenses		813,661 <u>637,731</u>	812,160 518,344
Operating profit Interest payable and similar charges	2 4	175,930 <u>76</u>	293,816 67
Profit on ordinary activities before taxation Tax on profit on ordinary activities	5	175,854 (2,030)	293,749 
Retained profit for the year		177,884	291,719
Accumulated profit brought forward		<u>791,162</u>	499,443
Accumulated profit carried forward		<u>969,046</u>	<u>791,162</u>

Note Both turnover and profit on ordinary activities before taxation are derived solely from continuing operations. All recognised gains and losses are included in the profit and loss account

The notes on pages 9-14 form part of these financial statements.

#### CAMBRIDGE ENVIRONMENTAL RESEARCH CONSULTANTS LTD

#### **BALANCE SHEET - 31 DECEMBER 2009**

			2009	_	2008
	Notes	£	£	£	£
FIXED ASSETS					
Intangible assets	7	1,252		5,009	
Tangible assets	8	<u>29,223</u>		<u>24,287</u>	
			30,475		29,296
CURRENT ASSETS					
Stocks and work in progress	9	91,718		71,632	
Debtors	6	352,038		290,764	
Investments		-		516,849	
Cash at bank and in hand		<u>904,428</u>		<u>419,954</u>	
		1,348,184		1,299,199	
CREDITORS amounts falling					
due within one year	10	<u>215,723</u>		<u>299,526</u>	
NET CURRENT ASSETS			<u>1,132,461</u>		<u>999,673</u>
Total assets less current			1.160.006		1.000.000
liabilities			1,162,936		1,028,969
PROVISIONS FOR LIABILITIES AND	CHARGES		<u>192,390</u>		<u>236,307</u>
			<u>970,546</u>		<u>792,662</u>
CAPITAL AND RESERVES					
Share capital	12		706		706
Capital redemption reserve		794		794	
Retained profits		<u>969,046</u>		<u>791,162</u>	
			<u>969,840</u>		<u>791,956</u>
			<u>970,546</u>		<u>792,662</u>

The financial statements which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 were approved by the Board on 21 September 2010 and signed on its behalf

DJ Carruthers - Director

The notes on pages 9-15 form part of these financial statements.

#### Notes to the accounts - 31 December 2009

#### 1 Principal accounting policies

#### (a) Basis of preparation

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008)

#### (b) Depreciation

Depreciation is calculated so as to write off the cost of fixed assets on a straight line basis over the useful lives of the assets concerned The annual rates used for this purpose are

	%
Furniture, fixtures and fittings	10
Plant and machinery	25
Assets acquired under finance leases	20-25

#### (c) Turnover

Turnover, which excludes value added tax, represents the invoiced value of goods and services supplied

#### (d) Stocks and work in progress

Stocks and work in progress (stated at the lower of cost and net realisable value) represent the cost of labour and, where appropriate, materials on contract research in progress at the balance sheet date, which has been incurred but not yet invoiced

#### (e) Long term contracts

The results of long term contracts in progress at the balance sheet date are stated in accordance with Statement of Standard Accounting Practice No 9 In particular, turnover is included to the extent that it represents work completed by the balance sheet date. A proportionate part of the profit attributable to the contract is credited to the profit and loss account only where the outcome of the contract may be ascertained with reasonable certainty. Losses are charged to the profit and loss account as soon as they become apparent

#### (f) Deferred taxation

Provision for deferred taxation is made as required by Financial Reporting Standard 19 in respect of all timing differences that have originated but not reversed by the balance sheet date

#### (g) Finance leases

Assets acquired under finance leases are capitalised at their fair values and depreciated using the methods and rates disclosed above. The obligation to pay future rentals is recorded as a liability on

the balance sheet, net of finance charges. Finance charges are allocated to accounting periods so as to approximate to a constant rate of return on the outstanding balance.

#### (h) Operating leases

Rentals under operating leases are charged on a straight line basis over the lease term

#### (i) Cashflow information

As a small company for the purposes of the Companies Act 2006, the company has used the exemption provided by Financial Reporting Standard 1, under which it is not required to include a cashflow statement as part of its financial statements.

#### (j) Development expenditure

The company defers development expenditure on new software products where the amounts are material and the project meets the criteria for deferral specified in Statement of Standard Accounting Practice 13 (revised) Development expenditure is amortised over the period in which the product is expected to be sold, commencing in the period in which it is launched

#### (k) Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction. Exchange differences are taken into account in arriving at operating profit.

#### 2 Operating profit

Operating profit is stated after charging

	2009 £	2008 £
Depreciation – intangible assets	3,757	3,757
Depreciation - owned assets	13,115	12,712
Auditors' remuneration	2,150	2,100
Interest received	5,614	22,659

#### 3 Directors' remuneration

Directors received emoluments of £156,669 for the year (2008 £147,903).

4	Interest payable and similar charges		
		2009	2008
		£	£
	On bank overdrafts and loans wholly		
	repayable within five years	<u>76</u>	<u>67</u>
		_	_
5	Tax on profit on ordinary activities		
3	Tax on profit on ordinary activities	2009	2008
		£	2008 £
	Corporation tax based on profit	ı.	£
	for the year at 21%	_	_
	Deferred tax	(2,030)	2,030
	Deferred tax	( <u>2,030)</u>	2,030 2,030
		<del></del>	<u>2,030</u>
6	Debtors: amounts falling due within one year		
·	Debtors, amounts failing due within one year	2009	2008
		£	2008 £
		Ľ	L
	Trade debtors	184,438	235,213
	Recoverable on contracts	70,286	´ <b>-</b>
	Prepayments and sundry debtors	97,314	55,551
	•	<del></del> _	
		<u>352,038</u>	<u>290,764</u>

## 7 Intangible fixed assets

The company defers qualifying development expenditure, on the basis set out in Note 1 (j)

	£
Development expenditure at 1 January 2009	280,757
Deferred in the year	-
Disposal in the year	
Development expenditure at 31 December 2009	<u>280,757</u>
Deferred expenditure released at 1 January 2009	275,748
Released in year	3,757
Disposal in the year	
Deferred expenditure released at 31 December 2009	<u>279,505</u>
Net development expenditure at 1 January 2009	5 000
ivet development expenditure at 1 January 2009	<u>5,009</u>
Net development expenditure at 31 December 2009	1,252

### 8 Tangible fixed assets

	Plant and machinery	Furniture fixtures & fittings	Total
<u>Cost</u>	£	£	£
At 1 January 2009	48,450	2,095	50,545
Transfers	(3,430)	3,430	0
Additions during the year	18,050	0	18,050
Disposals during the year	11,775	1,373	13,148
At 31 December 2009	<u>51,295</u>	<u>4,152</u>	<u>55,447</u>
Accumulated depreciation			
At 1 January 2009	24,565	1,693	26,258
Provided during the year	12,607	508	13,115
Disposals during the year	11,775	1,373	13,148
At 31 December 2009	<u>25,397</u>	<u>828</u>	<u>26,225</u>
Net book value			
At 31 December 2009	<u>25,898</u>	<u>3,324</u>	<u>29,222</u>
At 31 December 2008	<u>23,885</u>	<u>402</u>	<u>24,287</u>

9	Stocks and work in progress		
		2009	2008
		£	£
	Long term contract balances	73,869	40,475
	Other work in progress	<u>17,849</u>	<u>31,157</u>
		<u>91,718</u>	<u>71,632</u>
10	Creditors: amounts falling due within one year		
		2009	2008
		£	£
	Trade creditors and accruals	48,932	74,927
	Long term contracts	39,800	66,800
	Taxation and social security	45,014	55,325
	Other short term liabilities	81,977	82,474
	Short term provisions		20,000
		<u>215,723</u>	<u>299,526</u>
11	Provisions for liabilities and charges – deferred tax		
		2009	2008
		£	£
	Accelerated capital allowances	2,431	4,205
	Utilisable tax losses	<u>2,431</u>	<u>2,175</u>
			<u>2,030</u>

12	Share capital		
	,	2009	2008
		£	£
	Authorised - ordinary shares - "A" ordinary shares	9,750 <u>1,250</u>	9,750 <u>1,250</u>
		<u>11,000</u>	<u>11,000</u>
	Issued and fully paid - ordinary shares - "A" ordinary shares	424 <u>282</u>	424 <u>282</u>
		<u>706</u>	<u>706</u>
13	Commitments under operating leases	2009	2008
		£	£
	Hire of plant and machinery Other operating leases:		
	Within one year One to five years	51,500 —— <del>-</del>	46,000 <u>138,000</u>
		<u>51,500</u>	<u>184,000</u>