**Abbreviated accounts** 

for the year ended 31 October 2003

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COMPANIES HOUSE 15/12/0

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# Abbreviated balance sheet as at 31 October 2003

|                                |       | 2003      |              | 2002      |          |
|--------------------------------|-------|-----------|--------------|-----------|----------|
|                                | Notes | £         | £            | £         | £        |
| Fixed assets                   |       |           |              |           |          |
| Tangible assets                | 2     |           | 27,189       |           | 34,381   |
| Current assets                 |       |           |              |           |          |
| Stocks                         |       | 116,563   |              | 100,618   |          |
| Debtors                        |       | 332,058   |              | 265,244   |          |
| Cash at bank and in hand       |       | 26,959    |              | 70,231    |          |
|                                |       | 475,580   |              | 436,093   |          |
| Creditors: amounts falling     |       |           |              |           |          |
| due within one year            | 3     | (477,533) |              | (464,698) |          |
| Net current liabilities        |       | ,         | (1,953)      |           | (28,605) |
| Total assets less current      |       |           |              |           |          |
| liabilities                    |       |           | 25,236       |           | 5,776    |
| Creditors: amounts falling due |       |           |              |           | (4.400)  |
| after more than one year       |       |           | <u> </u>     |           | (4,400)  |
| Net assets                     |       |           | 25,236       |           | 1,376    |
| Capital and reserves           |       |           |              |           |          |
| Called up share capital        | 4     |           | 100          |           | 100      |
| Profit and loss account        | 7     |           | 25,136       |           | 1,276    |
|                                |       |           | <del></del>  |           |          |
| Shareholders' funds            |       |           | 25,236       |           | 1,376    |
|                                |       |           | <del>_</del> |           |          |

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

### Abbreviated balance sheet (continued)

## Directors' statements required by Section 249B(4) for the year ended 31 October 2003

In approving these abbreviated accounts as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 October 2003 and
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The abbreviated accounts were approved by the Board on 3 December 2003 and signed on its behalf by

M B Gee Director

The notes on pages 3 to 4 form an integral part of these financial statements.

## Notes to the abbreviated financial statements for the year ended 31 October 2003

## 1. Accounting policies

## 1.1. Accounting convention

The accounts are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

## 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

15% Reducing balance

Motor vehicles

25% Reducing balance

### 1.4. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

#### 1.5. Stock

Stock is valued at the lower of cost and net realisable value.

#### 1.6. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

### 1.7. Deferred taxation

Deferred tax is provided in respect of the tax effect of all timing differences, to the extent that it is probable that a liability or asset will crystallise in the foreseeable future, at the rates of tax expected to apply when the timing differences reverse.

#### 1.8. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Profit and Loss account.

# Notes to the abbreviated financial statements for the year ended 31 October 2003

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| 2. | Fixed assets  |           | Tangible fixed assets £     |
|----|---|-----------|-----------------------------|
|    | Cost At 1 November 2002 Disposals                                 |           | 91,191<br>(19,500)          |
|    | At 31 October 2003  |           | 71,691                      |
|    | Depreciation At 1 November 2002 On disposals Charge for year      |           | 56,810<br>(18,198)<br>5,890 |
|    | At 31 October 2003  |           | 44,502                      |
|    | Net book values<br>At 31 October 2003                             |           | 27,189                      |
|    | At 31 October 2002  |           | 34,381                      |
| 3. | Creditors: amounts falling due within one year                    | 2003<br>£ | 2002<br>£                   |
|    | Creditors include the following:                                  |           |                             |
|    | Secured creditors   | 141,185   | 166,951                     |
| 4. | Share capital   | 2003<br>£ | 2002<br>£                   |
|    | Authorised  |           |                             |
|    | 100 Ordinary shares of £1 each                                    |           | 100                         |
|    | Allotted, called up and fully paid 100 Ordinary shares of £1 each | 100       | 100                         |