

In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

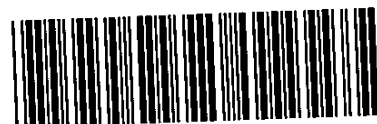
LIQ03

Notice of progress report in voluntary winding up



Companies House

THURSDAY



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COMPANIES HOUSE

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1 Company details

Company number 0 1 9 0 8 1 7 5

Company name in full Clarion Knutsford PLC

→ Filling in this form
Please complete in typescript or in bold black capitals.

2 Liquidator's name

Full forename(s) Michaela

Surname Hall

3 Liquidator's address

Building name/number 4th Floor,

Street 4 Victoria Square,

Post town St Albans,

County/Region Hertfordshire,

Postcode A L 1 3 T F

Country

4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator
Use this section to tell us about another liquidator.

5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator
Use this section to tell us about another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 0	^d 2	^m 0	^m 1	^y 2	^y 0	^y 1	^y 8
To date	^d 0	^d 1	^m 0	^m 1	^y 2	^y 0	^y 1	^y 9

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 2	^d 7	^m 0	^m 2	^y 2	^y 0	^y 1	^y 9
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Liquidator's Annual Progress Report to Creditors & Members

**Clarion Knutsford PLC
- In Liquidation**

27 February 2019

CLARION KNUTSFORD PLC - IN LIQUIDATION

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CLARION KNUTSFORD PLC - IN LIQUIDATION

1 Introduction and Statutory Information

- 1.1 I, Michaela Joy Hall of Kingston Smith & Partners LLP, 4th Floor, 4 Victoria Square, St Albans, Herts AL1 3TF was appointed as Liquidator of Clarion Knutsford PLC ("the Company") on 2 January 2018. This progress report covers the period from 2 January 2018 to 1 January 2019 ("the Period") and should be read in conjunction with my initial report to creditors dated 29 January 2018.
- 1.2 By way of reminder, I can also confirm that Chris Herron and Nicky Fisher of Herron Fisher had previously been appointed Joint Liquidators by the members on 17 July 2014. Having formed the view that the Company was technically insolvent on 28 November 2017, the Joint Liquidators then took action to move from a Members' Voluntary Liquidation to a Creditors' Voluntary Liquidation by holding a physical meeting of creditors on 2 January 2018.
- 1.3 Information about the way that we will use, and store personal data on insolvency appointments can be found at <https://www.kingstonsmith.co.uk/kspllp-gdpr/>. If you are unable to download this, please contact us and a hard copy will be provided to you.
- 1.4 The Registered Office of the Company has been changed to 4th Floor, 4 Victoria Square, St Albans, Herts AL1 3TF and its registered number is 01908175.
- 1.5 The trading address of the Company was Marble Arch, King Street, Knutsford, Cheshire WA16 6HD.
- 1.6 The principal trading activity of the Company was that of providing management investment advice.

2 Progress of the Liquidation

- 2.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period and an explanation of the work done by the Liquidator and her staff.
- 2.2 At Appendix A is my Receipts and Payments Account for the Period.
- 2.3 As can be seen, total receipts amount to £783.86 and consist of a refund from the Financial Services Compensation Scheme together with Gross Bank Interest of £0.42. No payments have been made since my appointment as Liquidator on 2 January 2018.
- 2.4 During the past twelve months, staff acting under my supervision have prepared internal file reviews and an annual progress report, which bring no financial benefit to creditors. A significant amount of time has also had to be spent on liaising with HMRC in relation to a number of outstanding appeals as well as meeting with one of the former director's appointed tax representatives.

Administration (including statutory compliance & reporting)

- 2.5 An office holder must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work I anticipated would need to be done in this area was outlined to creditors in my initial fees estimate/information.
- 2.6 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidator.
- 2.7 As noted in my initial fees estimate/information, this work will not necessarily bring any financial benefit to creditors, but is required on every case by statute.

CLARION KNUTSFORD PLC - IN LIQUIDATION

Realisation of Assets

Tax Refund

- 2.8 According to the Declaration of Solvency sworn by the directors on 26 June 2014, the Company is entitled to a Tax Refund of £72,504. My initial enquiries have revealed that this sum will, in all likelihood, be included as part of some sort of tripartite agreement to be made between the Liquidator, HMRC and one of the former directors. More information on this particular aspect of the liquidation can be found at paragraphs 2.16 to 2.19 below.
- 2.9 The Company has no other known assets.

Creditors (claims and distributions)

- 2.10 Further information on the anticipated outcome for creditors in this case can be found at section 3 of this report. A Liquidator is not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 2.11 Claims from preferential creditors normally involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal.
- 2.12 The above work will not necessarily bring any financial benefit to creditors generally, however a Liquidator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidator in dealing with those claims.
- 2.13 I consider the following matters worth noting in my report to creditors at this stage:
- There is one unsecured creditor claim in this case with an estimated value of £3,212,750
 - The Company has no secured creditors
 - There are no known preferential creditors

Investigations

- 2.14 Some of the work the Liquidator is required to undertake is to comply with legislation such as the Company Directors' Disqualification Act 1986 ("CDDA 1986") and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations. Despite the fact that these type of investigations may not necessarily bring any financial benefit to creditors, they can often reveal potential asset recoveries that the Liquidator can pursue for the general benefit of creditors.
- 2.15 I can confirm that I have submitted a report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986. As this is a confidential report, I am unable to disclose the contents.
- 2.16 Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. At the same time, my initial enquiries also revealed that the vast majority of the Company's prime accounting records had either been lost or destroyed in a previous office move.

CLARION KNUTSFORD PLC - IN LIQUIDATION

- 2.17 Having established that HMRC had already issued assessments in relation to the use of one or more tax avoidance schemes, I then obtained and reviewed a number of working files held by the Company's former accountants and Solicitors.
- 2.18 At an informal meeting held with another firm of accountants on 14 November 2018, it soon became apparent that one of the former directors was keen to agree an overall liability with HMRC as well as put the Liquidator on notice of an outstanding debt, which was said to be owed by a former business associate following a six-day hearing in the High Court.

Matters still to be dealt with

- 2.19 Apart from agreeing the precise terms of a tripartite settlement agreement, I can confirm that I am now waiting for HMRC to issue a number of revised settlement computations. Solicitors have also been provided with a copy of a Judgment handed down by His Honour Judge Eyre QC on 17 May 2018 and a further update in this regard is expected shortly.

3 Creditors

Secured Creditors

- 3.1 The Company has no secured creditors.

Preferential Creditors

- 3.2 There are no known preferential creditors.

Unsecured Creditors

- 3.3 To date, I have received an estimated claim totalling £3,212,750 from one creditor. I am not currently aware of any other creditors.
- 3.4 The Company did not grant any floating charges to a secured creditor. Accordingly, there is no requirement to create a fund out of the Company's net floating charge property for unsecured creditors (known as the Prescribed Part), which only applies to charges created on or after 15 September 2003.
- 3.5 On information currently available, I can confirm that a dividend may ultimately become payable to unsecured creditors.

4 Liquidator's Remuneration

- 4.1 The creditors approved that the basis of the Liquidator's remuneration be fixed by reference to the time properly spent by her and her staff in managing the liquidation at a meeting held by correspondence on 14 February 2018. My fees estimate/information was originally provided to creditors when the basis of my remuneration was approved and was based on information available to me at that time.
- 4.2 A copy of that estimate is reproduced below:

Category of work	Estimated Number of Hours	Average blended charge out rate £	Estimated cost £
Administration (inc statutory compliance & reporting)	17.00	264.12	4,490.00
Realisation of assets	12.00	309.17	3,710.00
Creditors (claims & distributions)	11.00	275.45	3,030.00
Investigations	32.00	295.31	9,450.00
Total estimated fees			£20,680.00

CLARION KNUTSFORD PLC - IN LIQUIDATION

- 4.3 My time costs for the Period are £48,717.85. This represents 118.33 hours at an average rate of £411.71 per hour. Attached as Appendix B is a Time Analysis, which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent by me in managing the liquidation. To date, no fees or disbursements have been drawn on account.
- 4.4 As such, I now consider that the fee estimate I previously provided for the liquidation is insufficient to complete my duties as a result of the Company's affairs requiring more extensive investigation than previously anticipated.
- 4.5 As a result, my revised fees estimate is set out below and I am seeking approval by correspondence from the creditors to increase this estimate. Further details can be found on the letter, which accompanies this report.

Liquidator's Revised Fee Estimate

Category of work	Estimated Number of Hours	Average blended charge out rate £	Estimated cost £
Administration (inc statutory compliance & reporting)	38.00	416.45	15,825.00
Realisation of assets	5.00	347.00	1,735.00
Creditors (claims & distributions) *	15.00	233.33	3,500.00
Investigations	135.00	458.33	61,875.00
Total estimated fees			£82,935.00

- 4.6 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from www.ks.co.uk/creditors-guides-fees/
- 4.7 Attached as Appendix C is additional information in relation to the Liquidator's fees, expenses and disbursements, including where relevant, information on the use of subcontractors and professional advisers.

5 Creditors' Rights

- 5.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about her remuneration or expenses which have been itemised in this progress report.
- 5.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidator, as set out in this progress report, are excessive.

6 Next Report

- 6.1 I am required to provide a further report on the progress of the liquidation within two months of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final progress report ahead of convening the final meeting of creditors.

CLARION KNUTSFORD PLC - IN LIQUIDATION

- 6.2 If you have any queries in relation to the contents of this report, I can be contacted by telephone on 01727 – 896015 or by email at MHall@kingstonsmith.co.uk

Yours faithfully



MICHAELA JOY HALL
Liquidator

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CLARION KNUTSFORD PLC - IN LIQUIDATION

Appendix A

Receipts and Payments Account for the Period from 2 January 2018 to 1 January 2019

Clarion Knutsford PLC
(In Liquidation)
Liquidator's Summary of Receipts & Payments

Statement of Affairs £		From 02/01/2018 To 01/01/2019 £	From 17/07/2014 To 01/01/2019 £
	ASSET REALISATIONS		
72,504.00	Tax Refund	NIL	NIL
	FSCS Refunds	783.44	783.44
	Bank Interest Gross	0.42	0.42
		783.86	783.86
	UNSECURED CREDITORS		
(3,212,750.00)	HM Revenue & Customs	NIL	NIL
		NIL	NIL
(3,140,246.00)		783.86	783.86
	REPRESENTED BY		
	Metro Bank NOT ON INTEREST BEA		783.86
			783.86

Note:


Michaela Hall
Liquidator

CLARION KNUTSFORD PLC - IN LIQUIDATION

Appendix B

Time Analysis for the Period from 2 January 2018 to 1 January 2019

Clarion Knutsford PLC

Summary of Fees and Expenses

From 02/01/2018 to 01/01/2019

Time Costs

The following is a summary of the time costs incurred by the Office Holder and his staff in the administration of this matter. It should be read in conjunction with the Office Holder's Report for the period referred to above.

Work Activity	Partner Hrs	Manager / Supervisor Hrs	Administrator Hrs	Total Hrs	Time Costs (£)	Average Costs (£)
Administration & Planning	1.25	16.83	4.75	22.83	8,634.62	378.21
Books & Records administration	0.17	0.25		0.42	182.50	434.52
General Admin/Billing/Filing	0.25	1.17	0.75	2.17	780.00	359.45
Set-up Administration/IPS/Initial	0.67	2.58	1.00	4.25	1,397.09	328.73
Strategy reviews/Checklists/Diary	0.17	1.50	1.75	3.42	981.66	287.04
Case Planning/Information		11.00		11.00	4,950.00	450.00
Cashiering - set-up, maintenance &		0.33	0.67	1.00	226.70	226.70
Pensions Administration			0.25	0.25	50.00	200.00
Statutory filing with Court, Companies			0.33	0.33	66.67	202.03
Investigations	12.25	69.33	5.08	86.67	38,066.67	439.21
Litigation - document review	4.33			4.33	1,863.75	430.43
Other scheduling & information	2.17	20.50		22.67	10,514.17	463.79
Retrieval, review & analysis of debtors	1.00		0.25	1.25	528.33	422.66
SIP 2 review & CDDA reporting	1.25	9.08	2.83	13.17	5,179.17	393.26
Strategy, planning, meetings and	3.50	27.58		31.08	14,376.25	462.56
Information capture/initial		12.17	2.00	14.17	5,605.00	395.55
Realisation of Assets	0.17	0.67	0.08	0.92	370.83	403.08
Debtors & Claims	0.17			0.17	70.00	411.76
Identification, securing, insuring &		0.67	0.08	0.75	300.83	401.11
Creditors		0.25	7.67	7.92	1,645.83	207.81
Correspondence/Preparation of		0.25	7.42	7.67	1,595.83	208.06
Claims/Proofs			0.25	0.25	50.00	200.00
Grand Total:	13.67	87.08	17.58	118.33	48,717.95	

Notes

1 All costs are shown excluding VAT and include an element of undrawn work in progress. It should also be noted that the office holder's fees and other expenses included in his Abstract Receipts and Payments, will include irrecoverable VAT, where the insolvent was not formerly registered for VAT.

2 The time accounting system utilised by Kingston Smith & Partners LLP does not allow for analysis of time, by task, prior to 30 November 2002.

3 The number of hours shown have been rounded to two decimal places.

Disbursements

Category 1 Disbursements

90.00

These are out of pocket expenses which are directly attributable to the case. These are charged to the case and billed as funds allow.

Category 2 Disbursements

These are costs which are allocated to the case, where no direct costs are applicable. In this case, category 2 disbursements have been charged to the case as follows

CLARION KNUTSFORD PLC - IN LIQUIDATION

Appendix C

Additional Information in Relation to the Liquidator's Fees, Expenses & Disbursements

1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We are not proposing to utilise the services of any sub-contractors in this case.

Professional Advisors

- 1.4 On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
Machins Solicitors LLP (legal advice)	Conditional Fee Agreement
Marsh (insurance)	Scale rate

- 1.5 Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

2 Liquidator's Expenses & Disbursements

- 2.1 An analysis of the expenses paid to the date of this report, together with those incurred but not paid at the date of this report is provided below:

	Paid in prior periods	Paid in the period covered by this report	Incurred but not paid to date	Total anticipated costs
Solicitors' costs	0.00	0.00	1,733.00	2,500.00
Insurance	0.00	0.00	20.00	20.00
HM Land Registry	0.00	0.00	3.00	3.00
Statutory advertising	0.00	0.00	67.00	67.00
Category 2 disbursements				
Photocopies	0.00	0.00	0.00	10.00
Postage	0.00	0.00	0.00	8.00

- 2.2 At the same time, creditors approved the payment of the balance of a fixed fee incurred by Herron Fisher amounting to £1,217.69 at a meeting held by correspondence on 14 February 2018. The former Joint Liquidator's pre-appointment costs of £5,000 are also due to be paid as an expense of the liquidation.

CLARION KNUTSFORD PLC - IN LIQUIDATION

- 2.3 Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case. These disbursements are included in the tables of expenses above.
- 2.4 Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidator's fees were approved by creditors. Any Category 2 disbursements incurred are specifically highlighted in the tables of expenses above.

3 Charge-Out Rates

- 3.1 Kingston Smith & Partners current charge-out rates effective from 1 May 2017 are detailed below. Please note this firm records its time in minimum units of 5 minutes.

General Rates

	Per Hour £
Partner	420
Licenced Insolvency Practitioner	380
Senior Manager	355
Manager	330
Other Senior Professionals	
Supervisor/Assistant Manager	295
Senior Administrator	260
Administrator	200
Junior Administrator	160
Support Staff	
Experienced Cashier	280
Cashier	210
Support	130

CLARION KNUTSFORD PLC - IN LIQUIDATION

Investigation Rates

	Per Hour £
Partner	595
Licenced Insolvency Practitioner	520
Senior Manager	495
Manager	450
Other Senior Professionals	
Supervisor/Assistant Manager	395
Senior Administrator	260
Administrator	200
Junior Administrator	160
Support Staff	
Experienced Cashier	280
Cashier	210
Support	130

NOTICE OF DECISIONS BEING SOUGHT TO BE MADE BY A DECISION PROCEDURE – BY CORRESPONDENCE

CLARION KNUTSFORD PLC (the Company)
Registered Number – 01908175

THE PROPOSED DECISIONS

The following decisions are proposed by the Liquidator (**the Convener**) as decisions to be made by the Company's creditors by correspondence:

1. *"That the Liquidator's Revised Fee Estimate be increased from £20,680.00 to £82,935.00 in accordance with the enclosed report"*

ENSURING YOUR VOTES ON THE PROPOSED DECISIONS ARE COUNTED

In order for votes on the Proposed Decisions to be counted, a creditor must have delivered the **Voting Form** accompanying this Notice, together with a proof of debt in respect of their claim to the Convener (unless already submitted), whose contact details are below, on or before Thursday 21 March 2019 (**the Decision Date**), failing which their votes will be disregarded.

Appeal of Convener's decision

Pursuant to Rule 15.35 of the Rules, any creditor may apply to the court to appeal a decision of the Convener. However, an appeal must be made within 21 days of the Decision Date.

Creditors' committee - nominations

Although creditors did not make the decision to establish a liquidation committee on my appointment, I am required under insolvency legislation to invite creditors to decide whether one should be established each time I seek a decision from them.

A decision on this matter is therefore included on the Voting Form. Any nominations for membership of the committee must be received by the Convener on or before the Decision Date and will only be accepted if the Convener is satisfied as to the nominee's eligibility to be a member of such committee under Rule 17.4 of the Rules. Please note that nominations for membership can also be made on the Voting Form accompanying this notice.

Creditors with a small debt

Any creditor whose debt is treated as a small debt (less than £1,000 inclusive of VAT) must still deliver a proof of debt in respect of their claim with their Voting Form if they wish to vote on the Proposed Decisions.

Request for a physical meeting

Insolvency legislation also provides that creditors who meet certain thresholds, namely 10% in value of creditors, 10% in number of creditors or 10 creditors, may require a physical meeting to be held to consider the Proposed Decisions. Such a request must be made in writing to the Convener within five business days from 27 February 2019 and should be accompanied by a proof of debt (unless already submitted).

Contact details

Documents required to be delivered to the Convener pursuant to this notice can be sent by post to the Liquidator at Kingston Smith & Partners LLP, 4th Floor, 4 Victoria Square, St Albans, Herts AL1 3TF or alternatively by email to MHall@kingstonsmith.co.uk

Any person who requires further information may contact Neill Bacon by telephone on 01727 – 896015 or alternatively by e-mail at nbacon@kingstonsmith.co.uk

Dated: 27 February 2019

Signed: 

MICHAELA JOY HALL
Liquidator

Voting Form (Creditors' Voluntary Winding Up)

Name of Company Clarion Knutsford PLC	Company number 01908175
--	--------------------------------

Please indicate whether you are in favour or against each of the decisions set out below and return this form with a proof of debt (if not already submitted) to Kingston Smith & Partners LLP, 4th Floor, 4 Victoria Square, St Albans, Herts AL1 3TF on or before Thursday 21 March 2019 (the **Decision Date**) in order that approval may be determined.

		In Favour (✓)	Against (✗)
1	That the Liquidator's Revised Fee Estimate be increased from £20,680.00 to £82,935.00 in accordance with the enclosed report		

Liquidation Committee

The Insolvency Rules require that where a decision is sought from creditors, it is necessary to invite creditors to decide on whether a liquidation committee should be established. The Insolvency Rules also state that where the creditors decide that a committee should be established, it cannot be established unless it has at least three (and no more than five) members. Therefore, if you believe a liquidation committee should be established, please nominate below a member who is prepared to represent you as a member of the committee.

I am seeking that a liquidation committee be established

YES / NO*

*delete as applicable

I wish to nominate _____ (insert name)

Representing _____ (insert name of creditor)

to be a member of the committee

Please complete the section below before returning the form

Name of Creditor	
Signature on behalf of creditor	
Position with creditor or relationship to creditor or other authority for signature - please indicate	
Is the signatory the sole member of a body corporate?	YES / NO
Date of signing	

Proof of Debt Form

Clarion Knutsford PLC

1	Creditor Name (If a company, please also state company registration number)	
2	Address of creditor for correspondence	
3	Email address for creditor	
4	Total amount of claim, including VAT and outstanding uncapitalised interest <i>Note: Any trade or other discounts (except discount for immediate or early settlement) which would have been available to the company but for the insolvency proceedings should be deducted from the above claim where relevant. Where any payment is made in relation to the claim or set-off applied after date of winding-up, this should be deducted</i>	£
5	If the amount in 4 above includes outstanding uncapitalised interest, please state the amount	£
6	Details of any documents by reference to which the debt can be substantiated (please attach copies)	
7	Particulars of how and when the debt was incurred by the Company	
8	Particulars of any security held, the value of the security, and the date it was given	Value = £ Date given / /
9	Particulars of any reservation of title claimed, in respect of goods supplied to which the claim relates	
10	Signature of creditor or person authorised to act on his behalf	
11	Name in BLOCK CAPITALS	
12	Position with or in relation to creditor Address of person signing (if different from 2 above)	

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Neill Bacon**

Company name **Kingston Smith & Partners LLP**

Address **4th Floor**

4 Victoria Square

Post town **St Albans**

County/Region **Hertfordshire**

Postcode **A L 1 3 T F**

Country

DX

Telephone **01727 896015**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse