ANNUAL REPORT

YEAR ENDED 30 APRIL 1997

Company Number: 1908175





# Pannell Kerr Forster

# **CLARION LIMITED**

#### **COMPANY INFORMATION**

Director

R D Walker

Secretary

A B C Walker

**Company Number** 

1908175

Registered Office

Marble Arch King Street Knutsford Cheshire WA16 6HD

**Auditors** 

Pannell Kerr Forster Chartered Accountants Sovereign House Queen Street Manchester M2 5HR

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# CLARION LIMITED DIRECTOR'S REPORT YEAR ENDED 30 APRIL 1997

The director submits his report and the financial statements for the year ended 30 April 1997.

#### Change of name

The company changed its name from Clarion Financial Management Limited to Clarion Limited on 13 May 1996.

#### Results and dividends

The profit for the year, after taxation, amounted to £10,588 (1996 - £160,768).

The director does not recommend the payment of a dividend and recommends that the balance of retained profit totalling £10,588 be transferred to reserves.

#### Principal activity and review of business

The principal activity of the company during the year remained that of financial managers and insurance brokers. The director is satisfied with the results for the year and the state of affairs at the balance sheet date.

#### Director

The director who served during the year and his interest in the company's issued share capital at the balance sheet date and at the start of the year was:

Ordinary £1 shares 1997 1996 300 300

R D Walker

A B C Walker resigned on 9 August 1996.

R D Walker has a further interest in 700 shares as a beneficiary of a family trust.

#### Auditors

The auditors, Pannell Kerr Forster, will be proposed for reappointment in accordance with section 385 of the Companies Act 1985.

By order of the board

17 Septento 1997

A. Walker.

A B C Walker Secretary

# CLARION LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# AUDITORS' REPORT TO THE SHAREHOLDERS OF CLARION LIMITED



We have audited the financial statements on pages 4 to 13 which have been prepared under the accounting policies set out on page 7.

#### Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

Manchester

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 30 April 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PANNELL KERR FORSTER

Chartered Accountants Registered Auditors

25 Satanber 1997

# CLARION LIMITED PROFIT AND LOSS ACCOUNT YEAR ENDED 30 APRIL 1997

	Notes	1997 £	1996 £
TURNOVER	2	489,526	1,096,519
GROSS PROFIT		489,526	1,096,519
Administrative expenses		(470,182)	(884,755)
OPERATING PROFIT	3	19,344	211,764
Interest receivable and similar items Interest payable and similar items	6 7	2,354 (6,026)	11,017 (6,806)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		15,672	215,975
TAXATION	8	(5,084)	(55,207)
PROFIT FOR THE FINANCIAL YEAR		10,588	160,768
DIVIDENDS	9	-	(200,000)
		10,588	(39,232)

All amounts relate to continuing operations.

There were no recognised gains or losses for the year other than those included in the profit and loss account.

#### BALANCE SHEET 30 APRIL 1997

	Notes		1997 £		1996 £
FIXED ASSETS Tangible	10		91,445		71,238
-	10		71,443		71,236
CURRENT ASSETS	4.4	21.660		21.700	
Debtors Cash at bank and in hand	11	21,669		31,788	
Cash at bank and in hand		24,846		146,096	
		46,515		177,884	
CREDITORS: amounts falling du	ie	. 0,0 20		177,001	
within one year	12	(108,497)		(219,283)	
NET CURRENT LIABILITIES			(61,982)		(41,399)
TOTAL ASSETS LESS CURREN	NT LIABIL	LITIES	29,463		29,839
CREDITORS: amounts falling du	16				
after more than one year	13		(16,058)		(27,022)
NET ASSETS			13,405		2,817
CAPITAL AND RESERVES					
Called up share capital	16		1,000		1,000
Profit and loss account	17		12,405		1,817
all a Delia a Denai Strass	40				
SHAREHOLDERS' FUNDS	18		13,405		2,817

The financial statements were approved by the board on 17 September (57)

Signed on behalf of the board of directors

R D Walker Director

# CLARION LIMITED CASH FLOW STATEMENT YEAR ENDED 30 APRIL 1997

	£	1997 £	£	1996 £
Reconciliation of operating profit to net cash				
(outflow)/inflow from operating activities				
Operating profit	19,344		211,764	
Depreciation of tangible fixed assets	21,674		15,284	
Profit on sale of fixed assets	(8,206)		(3,686)	•
(Increase)/decrease in debtors	(4,867)		44,575	
(Decrease)/increase in creditors	(74,502)		111,088	
Net cash (outflow)/inflow from operating activities		(46,557)	-	379,025
CASH FLOW STATEMENT (note 19)				
Net cash (outflow)/inflow from operating activities		(46,557)		379,025
Returns on investments and servicing of finance		(3,672)		4,211
Taxation		(40,216)		(45,614)
Capital expenditure		(19,669)		(4,639)
Equity dividends paid		-		(200,000)
		(110,114)	_	132,983
Financing		(30,896)		(28,156)
(Decrease)/increase in cash		(141,010)	-	104,827
			=	
Reconciliation of net cash flow to movement in net de	ebt (note 20	))		
(Decrease)/increase in cash in the period	`	(141,010)		104,827
Cash outflow from decrease in debt and finance leasi	ng	30,896		28,156
New finance leases		(14,006)		(23,015)
Change in net debt		(124,120)	_	109,968
Net debt at 1 May 1996		91,901		(18,067)
Net debt at 30 April 1997		(32,219)	-	91,901
			=	

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

#### 1 ACCOUNTING POLICIES

#### (a) Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### (b) Turnover

Commission income represents cash received.

#### (c) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings 15 % reducing balance Computer equipment 25 % reducing balance Motor vehicles 25 % reducing balance

#### (d) Finance and operating leases

Assets acquired under finance leases or hire purchase are treated as tangible fixed assets and depreciation is provided accordingly. The present value of future rentals is shown as a liability and the interest element of rental obligations is charged to the profit and loss account over the period of the lease in proportion to the capital balance outstanding.

Operating lease rentals are charged in the profit and loss account on a straight line basis over the lease term.

#### (e) Deferred taxation

Provision is made for deferred tax using the liability method to the extent that it is probable that a liability will crystallise.

#### 2 TURNOVER

Turnover is attributable to one class of business.

All turnover arose within the United Kingdom.

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

#### 3 OPERATING PROFIT

The operating profit is stated after charging:		
	1997	1996
	£	£
Depreciation of tangible fixed assets:		
- owned by the company	7,916	2,578
- held under finance lease or hire purchase contracts	13,758	12,706
Audit fees Operating lease rentals:	5,000	5,000
- plant & machinery	4,194	5,597
DIRECTORS' EMOLUMENTS AND BENEFITS		
	1997	1996
	£	£
Contributions to money purchase pension schemes	2,000	5,000
Benefits in kind	35,568	127,657

One director (1996 - one) was a member of a company pension scheme.

The number of directors who received shares or became entitled to receive shares under long term incentive schemes was NIL (1996 - NIL).

37,568

132,657

#### 5 STAFF COSTS

Staff costs, including directors' emoluments, were as follows:

	1997	1996
	£	£
Wages and salaries	83,868	54,105
Social security costs	10,913	12,203
Other pension costs	6,175	9,875
Payments to employee benefits trust	-	300,000
Other costs	3,414	104,111
	104,370	480,294

The average monthly number of employees, including executive directors, during the year was:

	No.	No.
Administration	6	5

# Pannell Kerr Forster

# **CLARION LIMITED**

### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

6	INTEREST RECEIVABLE AND SIMILAR ITEMS		
		1997	1996
	Other interest receivable	£ 2,354	£ 11,017
7	INTEREST PAYABLE AND SIMILAR ITEMS		
		1997	1996
		£	£
	Bank loans and overdrafts	3,543	3,924
	Finance charges under finance lease		
	and hire purchase contracts	2,483	1,639
	Interest on overdue taxation		1,243
		6,026	6,806
0	TO A NY A TOY CONY	<u></u>	
8	TAXATION		
		1997	1996
		£	£
	Current year taxation	<i>5</i> 000	55 207
	UK corporation tax at 24% (1996 - 25%) Adjustments in respect of prior periods	5,089	55,207
	Corporation tax	(5)	
		5,084	55,207
9	DIVIDENDS		
•		400=	1006
		1997 £	1996 £
	Ordinary shares	I.	£
	Interim paid (1996: £666.66)	-	666,660
	Formal waiver lodged in respect of 700 shares Interim dividend (1996: £666.66)	_	(466,660)
	Total dividends	-	200,000

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

#### 10 TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment	Motor vehicles £	Total £
Cost				
At 1 May 1996	7,874	21,719	90,361	119,954
Additions	20,983	1,060	35,535	57,578
Disposals	-	-	(30,447)	(30,447)
At 30 April 1997	28,857	22,779	95,449	147,085
Depreciation				
At 1 May 1996	4,823	14,501	29,392	48,716
Charge for year	1,338	1,826	18,510	21,674
On disposals	-	-	(14,750)	(14,750)
At 30 April 1997	6,161	16,327	33,152	55,640
Net book amount	-			
At 30 April 1997	22,696	6,452	62,297	91,445
At 30 April 1996	3,051	7,218	60,969	71,238

The net book amounts of motor vehicles above include £45,005 (1996 - £60,969) in respect of assets held under finance leases or hire purchase contracts.

#### 11 DEBTORS

	1997	1996
	£	£
Due within one year		
Other debtors	18,937	24,678
Prepayments & accrued income	2,732	7,110
	21,669	31,788

Other debtors include a loan to R D Walker amounting to £9,125 (1996 - £NIL) which was repaid shortly after the balance sheet date. The maximum amount outstanding during the year was £9,125.

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

12	CREDITORS:		
	Amounts falling due within one year		
	· ·	1997	1996
		£	£
	Bank loans and overdrafts	29,672	12,224
	Trade creditors	45,818	5,469
	Corporation tax	10,782	60,900
	Other tax and social security	9,200	4,174
	Net obligations under finance lease and		
	hire purchase contracts (note 15)	11,335	14,949
	Other creditors	-	19,977
	Accruals and deferred income	1,690	101,590
		108,497	219,283
4.5	CD TD TT CD C		
13	CREDITORS:		
	Amounts falling due after more than one year		
		1997	1996
		£	£
	Bank loans (note 14)	8,950	16,159
	Net obligations under finance lease and		
	hire purchase contracts (note 15)	7,108	10,863
		16,058	27,022
		<del></del>	
14	LOANS		
	Loans fall due for payment as follows:		
		1997	1996
		£	£
	Bank loans		
	Within one year	9,912	12,224
	Between one and two years	8,950	9,912
	Between two and five years		6,247
		18,862	28,383

# CLARION LIMITED NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

15	FINANCE LEASES			
	Net obligations under finance lease and hire pure	chase agreements	fall due as follows	S:
			1997	1996
			£	£
	Within one year		11,335 7,108	14,949 10,863
	Between one and five years		<del></del>	
			18,443	25,812
	Finance lease and hire purchase creditors are sec	cured on the assets	concerned.	
16	SHARE CAPITAL			
		Authorised	Allotted, calle	
		£	No.	£
	At 1 May 1996			
	and 30 April 1997			
	Ordinary shares of £1 each	100,000	1,000	1,000
17	RESERVES			
	Profit and loss account		£	
	At 1 May 1996		1,817	
	Profit for the year		10,588	
	At 30 April 1997		12,405	
40	CYA DENOT DEDCI ELDIDO		<del></del>	
18	SHAREHOLDERS' FUNDS			
			1997	1996
			£	£
	Shareholders' funds at 1 May 1996		2,817	42,049
	Profit for the year		10,588	160,768
	Dividends		-	(200,000)
	Shareholders' funds at 30 April 1997		13,405	2,817

#### NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 30 APRIL 1997

19	GROSS CASH FLOWS				
				1997	1996
				£	£
	Returns on investments and servicing of finance				
	nterest received			2,354	11,017
	Interest paid			(6,026)	(6,806)
				(3,672)	4,211
	Capital expenditure				
	Payments to acquire tangible fixed assets Receipts from sales of fixed asset investments			(43,572)	(18,645)
				23,903	14,006
				(19,669)	(4,639)
	Financing				
	Loans repaid Capital element of finance lease rentals			(9,521)	(4,096)
				(21,375)	(24,060)
				(30,896)	(28,156)
20	ANALYSIS OF CHANGES IN NET DEBT				
		At 1 May	Cash	Other	At 30 April
		1996	flows	changes	1997
		£	£	£	£
	Cash at bank and in hand	146,096	(121,250)	-	24,846
	Overdrafts	-	(19,760)	-	(19,760)
	Debt due within 1 year	(12,224)	2,312	-	(9,912)
	Debt due after 1 year	(16,159)	7,209	-	(8,950)
	Finance leases	(25,812)	21,375	(14,006)	(18,443)
	Total	91,901	(110,114)	(14,006)	(32,219)

#### 21 TRANSACTIONS WITH RELATED PARTIES

Rent of £39,000 is charged in the accounts in respect of the company's occupation of premises owned by Mrs A B C Walker, who resigned as a director during the year, and who is the wife of R D Walker, the continuing director.