In accordance with Rule 18.6 of the Insolvency (England & Wales) Rules 2016.

# AM10

## Notice of administrator's progress report

Companies House

WEDNESDAY

*A7KM1D14*
A26 12/12/2018 #144
COMPANIES HOUSE

ıse

ɜe

## 1 Company details

| | |
|---|---|
| Company number | 0 1 8 5 4 3 0 6 |
| Company name in full | Northgame Limited t/a Barrington Sports |

→ **Filling in this form**
Please complete in typescript or in *bold black capitals.*

## 2 Administrator's name

| | |
|---|---|
| Full forename(s) | Ben |
| Surname | Woolrych |

## 3 Administrator's address

| | |
|---|---|
| Building name/number | 4th Floor |
| Street | Abbey House |
| Post town | Booth Street |
| County/Region | Manchester |
| Postcode | M 2 4 A B |
| Country | |

## 4 Administrator's name ❶

| | |
|---|---|
| Full forename(s) | Anthony |
| Surname | Collier |

❶ ***Other administrator***
Use this section to tell us about another administrator.

## 5 Administrator's address ❷

| | |
|---|---|
| Building name/number | 4th Floor |
| Street | Abbey House |
| Post town | Booth Street |
| County/Region | Manchester |
| Postcode | M 2 4 A B |
| Country | |

❷ **Other administrator**
Use this section to tell us about another administrator.

# AM10
Notice of administrator's progress report

## 6 Period of progress report

| | |
|---|---|
| From date | 2 6 / 0 4 / 2 0 1 8 |
| To date | 2 5 / 1 0 / 2 0 1 8 |

## 7 Progress report

☑ I attach a copy of the progress report

## 8 Sign and date

Administrator's signature

Signature

X B Warren X

| | |
|---|---|
| Signature date | 2 0 / 1 1 / 2 0 1 8 |

# AM10
Notice of administrator's progress report

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.


Contact name: Keeley Casey

Company name: FRP Advisory LLP

Address: 4th Floor
Abbey House

Post town: Booth Street

County/Region: Manchester

Postcode: M 2 4 A B

Country:

DX:

Telephone: 0161 833 3344


## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

## Important information

**All information on this form will appear on the public record.**

## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

## Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse
or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

FRP

**Northgame Limited t/a Barrington Sports (In Administration) ("The Company")**

**High Court of Justice, Business & Property Courts in Manchester NO. 2391 OF 2018**

The Joint Administrators' Progress Report for the period 26 April 2018 to 25 October 2018 pursuant to Rule 18.3 of the Insolvency (England and Wales) Rules 2016

20 November 2018

# Contents and Abbreviations

FRP



**The following abbreviations may be used in this report:**

| | |
|---|---|
| **FRP** | *FRP Advisory LLP* |
| **The Company** | Northgame Limited t/a Barrington Sports (In Administration) |
| **The Joint Administrators** | *Ben Woolrych and Anthony Collier of FRP Advisory LLP* |
| **The Reporting Period** | The period 26 April 2018 to 25 October 2018 |
| **SIP** | Statement of Insolvency Practice |
| **HMRC** | HM Revenue & Customs |
| **HSBC or the Bank** | HSBC Bank PLC |
| **HSBC IF** | HSBC Invoice Finance (UK) Limited |
| **The Purchaser** | Lovell Sports Limited |
| **EFG Loan** | Enterprise Finance Guarantee Loan |
| **Addleshaw Goddard** | Addleshaw Goddard LLP |
| **Sanderson Weatherall** | Sanderson Weatherall LLP |
| **Hilco** | *Hilco Appraisal Limited t/a Hilco Valuation Services* |
| **SIP 16** | Statement of Insolvency Practice 16 – Pre-Packed Sales in Administration |
| **TUPE** | Transfer of Undertakings (Protection of Employment) Regulations 2006 |
| **The Proposals** | The Joint Administrators' Proposals dated 3 May 2018 |
| **SIP 9** | Statement of Insolvency Practice 9 - Payments to Insolvency Office Holders and Associates |
| **The Property** | Northgame House, Haig Road, Parkgate Industrial Estate, Knutsford, Cheshire, WA16 8DX |

# 1. Progress of the Administration

### The Joint Administrators' Actions to Date

This report should be read in conjunction with the Proposals, which provides background information on the Company, details of the events leading up to the insolvency and the full details of the marketing of the business undertaken by the Joint Administrators. A copy can be provided on request to the office.

### Sale of the Company's Business and Assets

As detailed in the Proposals, a sale of the business and assets of the Company to Lovell Sports Limited completed on 26 April 2018, immediately after the Joint Administrators' appointment. The transaction value was £261,000 and this was paid in full on completion.

The consideration was apportioned as follows:

| Assets | £ |
|---|---|
| Stock | 185,995 |
| Intellectual Property | 15,000 |
| Plant | 10,000 |
| Non-refundable option to purchase freehold property | 50,000 |
| Business name/ Business Rights/ Customer Contracts/ Goodwill/ Transferred Records | 5 |
| **Total** | **261,000** |

### Licence to Occupy and Option to Purchase the Property

As part of the sale agreement, the Joint Administrators granted the Purchaser a licence to occupy the Company's freehold trading premises at Northgame House, Haig Road, Parkgate Industrial Estate, Knutsford, WA16 8DX.

In addition to this, the Purchaser paid a non-refundable option to purchase fee of £50,000, granting them a 12 month exclusivity period to purchase the freehold property, prior to or at the end of the licence to occupy period.

The licence granted was provided for a 12 month period from the date of the transaction, in order to give the Purchaser time to explore their option to purchase. Licence fee funds totalling £80,000 plus VAT were received in full on completion of the sale transaction.

In the event that the option is not exercised, the Property will be marketed by our agents Sanderson Weatherall. Marketing will begin in January 2019.

### Other Asset Realisations

Gross Bank Interest

Gross bank interest totalling £276 has been received in the Reporting Period.

Rates Refund

The Joint Administrators engaged PCA Recovery to investigate the rateable values of the trading premises and identify any historic overpayments based on the rateable value being incorrectly determined. PCA have investigated this and confirmed that *no rates refunds are applicable to this premises.*

Terminal Loss Relief Claim

The Joint Administrators have reviewed the Company's financial records, and although the Company has paid corporation tax over the past three years, meaning terminal loss relief may be available, HMRC's unsecured debt would significantly exceed the level of terminal loss relief, and HMRC would apply offset against any such claim. As such, no further action will be taken in this regard.

# 1. Progress of the Administration

Book debts

At the date of appointment the book debt ledger totalled £262,239 and the total indebtedness to HSBC IF stood at £97,130.

Book debts are being collected by HSBC IF, and collections to date total £3,247. The current indebtedness to HSBC IF totals £93,883.

Future book debt realisations are uncertain as a considerable number of book debts are disputed or subject to significant contra trading. A further update will be provided in the next progress report.

**Work undertaken during the Reporting Period**

Attached at **Appendix C** is a schedule of work undertaken during the Reporting Period together with a summary of work still to be completed.

Attached at **Appendix E** is a Receipts and Payments Account detailing all transactions for the Reporting Period.

**Investigations**

Part of the Joint Administrators' duties include carrying out proportionate investigations into what *assets the Company has, including any potential claims* against directors or other parties, and what recoveries could be made. The Joint Administrators have reviewed the Company's books and records and accounting information, requested further information from the directors, and invited creditors to provide *information on any concerns they have regarding the way in which the* Company's business has been conducted.

Further details of the conduct of the Joint Administrators investigations are set out in the schedule of work attached.

**Extension to the Initial Period of Appointment and Anticipated Exit Strategy**

The Administration will end automatically after 12 months from the date of the appointment of the Joint Administrators. This period can be extended with consent of the creditors for up to twelve months or longer by application of the Court. The Administration will need to be extended in order to market and a complete a sale of the freehold premises, in the event that the Purchaser does not exercise their option to purchase.

The Joint Administrators will seek approval from the Secured Creditors and preferential creditors to extend the initial period of the Administration, prior to the next six month anniversary of the Joint Administrators' appointment.

## 2. Estimated Outcome for Creditors

The estimated outcome for creditors was set out in the Proposals, an update is provided below.

**Outcome for the Secured Creditors**

HSBC Bank

In consideration for the provision of a business loan, overdraft and EFG loan, the Company granted HSBC a debenture dated 29 February 2012 containing fixed and floating charges over all the assets of the Company. In addition the Company granted the Bank a legal charge over the freehold trading premises dated 7 July 2017.

At the date of appointment the balance owing to the Bank totalled £1,327,347, subject to accruing interest and charges. This balance consisted of the overdraft at appointment of £178,390, the loan of £1,146,764 and EFG loan of £2,193.

The current indebtedness to the Bank totals £1,284,122, the reduced balance is due to a reduction in the overdraft balance following the Joint Administrators' appointment, due to ring-fenced funds being returned to the Bank after ROT claims were settled between the Purchaser and creditors.

It is currently estimated that HSBC will be repaid in full from the sale of the Property.

HSBC IF

In consideration for an invoice discounting facility, the Company granted HSBC IF a debenture dated 14 June 2013 containing fixed and floating charges over all the assets of the Company, and a legal assignment of all book debts.

The total indebtedness to HSBC IF at the date of appointment totalled £97,130.

The return to HSBC IF is primarily dependent on the quantum of debtor realisations, being its primary asset. A significant number of invoices are disputed or subject to contra trading and current indebtedness to HSBC IF totals £93,883.

It is currently estimated that HSBC IFs shortfall in ledger will be repaid in full, from surplus funds from the sale of the Property.

**Outcome for the Preferential Creditors**

As part of the sale transaction all of the Company's employees that remained at the date of the transaction transferred to the Purchaser under TUPE.

A number of the Company's employees were made redundant by the Company, prior to the engagement of FRP.

Preferential claims totalling £12,010 being have been received relating to employees' preferential element for arrears of pay and holiday pay as calculated in accordance with legislation.

In addition to the above, at the date of appointment, there were outstanding pension contributions of £2,614, which had been deducted from wages but not paid across to the pension scheme. The Joint Administrators have submitted forms RP15 and RP15A in respect of those arrears and these funds have now been paid across to the pension scheme. Only the employees element of £1,113 is classed as preferential.

Based on the current estimated outcome for creditors, there will be sufficient funds available to allow a distribution to preferential creditors.

# 2. *Estimated Outcome for Creditors*

FRP

**Outcome for the Unsecured Creditors**

According to the Company's books and records, at the date of appointment, unsecured creditors totalled £1,601,744, which was broken down as follows:

| | |
|---|---|
| - Trade Creditors | £1,316,824 |
| - HMRC PAYE | £50,758 |
| - HMRC VAT | £61,534 |
| - Directors Loan Account | £172,628 |

To date, unsecured creditor claims totalling £670,976 have been received.

If is estimated that there be insufficient funds to enable a distribution to unsecured creditors, except from the Prescribed Part if applicable.

**Prescribed Part**

The Prescribed Part is a carve out of funds available to the holder of a floating charge which is set aside for the unsecured creditors in accordance with Section 176A of the Insolvency Act 1986. The Prescribed Part only applies where the floating charge was created after 15 September 2003 and the net property available to the floating charge holder exceeds £10,000.

The value of the net property available is currently unknown as this is dependent on future asset realisations.

# 3. Joint Administrators' Remuneration, Disbursements, Expenses and Pre-Appointment Costs

FRP

**Joint Administrators' Remuneration**

Following circulation of the Joint Administrators' Proposals the Secured Creditors and Preferential Creditors approved a resolution that the Joint Administrators' remuneration should be calculated on a time cost basis capped at £50,060.

The Joint Administrators' fees for dealing with the sale of the Property will be agreed with HSBC Bank.

No remuneration has been drawn to date.

A breakdown of the Joint Administrators' time costs incurred during the Reporting Period is attached at **Appendix D**. Total time costs to 25 October 2018 stand at £100,831.

In accordance with SIP 9, a break down of the key areas of time expended by FRP in the reporting period is as follows:

- Time costs of £55,450 are attributed to dealing with creditors. This includes assisting former employees with their redundancy claims and current employees with their claims for arrears of wages, liaising with the Secured Creditors regarding the Joint Administrators' appointment and preparation of update reports for the Bank, assisting the Purchaser in dealing with a considerable number of ROT claims, and dealing with various queries from unsecured creditors.

- Time costs of £22,264 have been incurred in order to comply with statutory procedures through drafting and circulating reports and documents to the relevant bodies of stakeholders through the circulation of the Proposals and SIP 16 disclosure. An element of these time costs are also attributable to completion of a decision procedure to preferential creditors, and completion of RP15 and RP15A to the Redundancy Payments Office and liaising with the Company's pension scheme provider. In addition, time has also been incurred dealing with post appointment VAT and tax compliance.

- Time costs of £10,753 have been incurred dealing with matters relating to case management and ongoing case strategy. This includes completing file reviews and associated administrative tasks in order to monitor case progression, completion of necessary insurance requirements and administering the Administration estate bank account including making necessary payments.

The Joint Administrators are unable to draw fees based on time costs exceeding the total amount set out in the fee estimate without further approval of the Secured Creditors and preferential creditors. Approval will be sought under separate cover if required.

**Joint Administrators' Disbursements**

The Joint Administrators' disbursements are a recharge of actual costs incurred by the Joint Administrators on behalf of the Company. Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP Advisory at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during Reporting Period are set out in **Appendix D**.

**Joint Administrators' Expenses**

An estimate of the Joint Administrators' expenses was set out in the Joint Administrators' proposals. Attached at **Appendix F** a statement of expenses that have been incurred during the Reporting Period. It is currently expected that the expenses incurred or anticipated to be incurred are not likely to exceed the details previously provided

Creditors have a right to request further information from the Joint Administrators and further have a right to challenge the Joint Administrators' remuneration and other expenses, which are first disclosed in this report, under the Insolvency (England and Wales) Rules. (For ease of reference these are the expenses incurred in the reporting period as set out in **Appendix F** only). Further details of these rights can be found in the Creditors' Guide to Fees which you can access using the following link https://creditors.frpadvisory.com/info.aspx and select the one for administrations. Alternatively, a hard copy of the relevant guide will be sent to you on request. Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive.

**Joint Administrators' Pre-Appointment Costs**

| Engagement | Fees Charged £ | Disbursements incurred £ | Fees Paid to date £ | Date Paid |
|---|---|---|---|---|
| Pre-Administration fees incurred by FRP | 74,614 | NIL | 34,000 | 25/09/2018 |
| Addleshaw Goddard Pre-Administration Fees | 39,250 | 117 | 21,477 | 27/09/2018 |
| Sanderson Weatherall Pre- Administration Fees | 22,000 | 350 | 10,000 | 26/09/2018 |
| Hilco Pre-Administration Fees | 5,000 | Nil | 5,000 | 19/09/2018 |

Following the approval of the Joint Administrators' Proposals by the Secured Creditors and preferential creditors, it was agreed with the Bank that the pre-appointment fees incurred by FRP and Addleshaw Goddard would be restricted to panel rates, until the Bank has been repaid in full. Therefore pre-appointment fees drawn by the Joint Administrators are currently restricted to panel rates.

# Appendix A

## Statutory Information

FRP

**NORTHGAME LIMITED T/A BARRINGTON SPORTS (IN ADMINISTRATION)**

**COMPANY INFORMATION:**

| | |
|---|---|
| Other Trading Names: | Barrington Sports |
| *Company Number:* | *01854306* |
| Registered Office: | FRP Advisory LLP<br>4th Floor<br>Abbey House<br>32 Booth Street<br>Manchester<br>M2 4AB |
| Previous registered office and Business Address: | Northgame House<br>Haig Road<br>Parkgate Industrial Estate<br>Knutsford<br>Cheshire<br>WA16 8DX |

Shareholders and Shareholding:

| Name | Shares | Type | % |
|---|---|---|---|
| Barrington Dolby | 450 | Ordinary | 45 |
| Jennifer Dolby | 400 | Ordinary | 40 |
| Tom Dolby | 100 | Ordinary | 15 |

**ADMINISTRATION DETAILS:**

| | |
|---|---|
| Joint *Administrators:* | Ben Woolrych and Anthony Collier |
| Address of Joint Administrators: | FRP Advisory LLP<br>4th Floor<br>Abbey House<br>32 Booth Street<br>Manchester<br>M2 4AB |
| Date of appointment of Joint Administrators: | 26 April 2018 |
| Court in which Administration proceedings were brought: | High Court of Justice, Business & Property Courts in Manchester, Companies and Insolvencies List |
| Court reference number: | 2391 of 2018 |
| Appointor details: | The Directors of the Company<br>Northgame House<br>*Haig Road*<br>Parkgate Industrial Estate<br>Knutsford<br>Cheshire<br>WA16 8DX |

# Appendix A

## Statutory Information

| | |
|---|---|
| Previous office holders, if any: | None |
| Extensions to the initial period of appointment: | None |
| Date of deemed approval of Joint Administrators' proposals: | 30 August 2018 |

# Appendix B

## CH Form AM10 Formal Notice of the Progress Report

In accordance with Rule 18.6 of the Insolvency (England & Wales) Rules 2016.

# AM10

## Notice of administrator's progress report

Companies House

For further information, please refer to our guidance at www.gov.uk/companieshouse

### 1 Company details

| | |
|---|---|
| *Company number* | 0 1 8 5 4 3 0 6 |
| Company name in full | Northgame Limited t/a Barrington Sports |

→ *Filling in this form*
Please complete in typescript or in bold black capitals.

### 2 Administrator's name

| | |
|---|---|
| Full forename(s) | Ben |
| Surname | Woolrych |

### 3 Administrator's address

| | |
|---|---|
| Building name/number | 4th Floor |
| Street | Abbey House |
| Post town | Booth Street |
| County/Region | Manchester |
| Postcode | M 2 4 A B |
| Country | |

### 4 Administrator's name ❶

| | |
|---|---|
| Full forename(s) | Anthony |
| Surname | Collier |

❶ **Other administrator**
Use this section to tell us about another administrator.

### 5 Administrator's address ❷

| | |
|---|---|
| Building name/number | 4th Floor |
| Street | Abbey House |
| Post town | Booth Street |
| County/Region | Manchester |
| Postcode | M 2 4 A B |
| Country | |

❷ **Other administrator**
Use this section to tell us about another administrator.

# AM10
Notice of administrator's progress report

## 6 Period of progress report

| | |
|---|---|
| From date | 26/04/2018 |
| To date | 25/10/2018 |

## 7 Progress report

☑ I attach a copy of the progress report

## 8 Sign and date

Administrator's signature

Signature

X BWorth X

Signature date 20/11/2018

# AM10

Notice of administrator's progress report

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

| | |
|---|---|
| Contact name | Keeley Casey |
| Company name | FRP Advisory LLP |
| | |
| Address | 4th Floor |
| | Abbey House |
| | |
| Post town | Booth Street |
| County/Region | Manchester |
| Postcode | M 2 4 A B |
| Country | |
| DX | |
| Telephone | 0161 833 3344 |

## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the *information held on the public Register.*
- ☐ You have attached the required documents.
- ☐ You have signed the form.

## Important information

**All information on this form will appear on the public record.**

## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

## Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

# Appendix C

## Schedule of Work

**Northgame Limited t/a Barrington Sports (IN ADMINISTRATION)**

**Schedule of Work**

FRP

The table below sets out a detailed summary of the work undertaken by the office holder(s) during the reporting period together with an outline of work still to complete.
Where work undertaken results in the realisation of funds (from the sale of assets; enhanced recoveries and potentially a reduction in creditor claims if the business has continued to trade and/or is sold following appointment; recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case work undertaken will include the scrutiny and agreement of creditor claims.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the directors complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

| Note | Category | | |
|---|---|---|---|
| | | | |
| 1 | **ADMINISTRATION AND PLANNING**<br>**Work undertaken during the reporting period** | | **ADMINISTRATION AND PLANNING**<br>**Future work to be undertaken** |
| | **General Matters** | | |
| | Necessary Administrative and Strategy Work:<br>- Initial meetings with management;<br>- *Consideration of all options and impact on each;*<br>- Collation of information to provide advice and prepare for the formal engagement;<br>- Assisting with the preparation of pre-appointment documentation;<br>- Liaising with the Secured Creditors regarding the appointment;<br>- Preparation of press releases regarding the sale of the Company's business and assets and email correspondence with our press advisors;<br>- Conducting case reviews as appropriate; and<br>- Filing important documents to the case folder. | | Regularly reviewing the conduct of the case and the case strategy and updating as required by the insolvency practitioners regulatory *professional* body to ensure *all* statutory matters are attended to and to ensure the case is progressing. This aids efficient case management. |

FRP

| | | | |
|---|---|---|---|
| | **Regulatory Requirements** | | |
| | Completion of money laundering risk assessment procedures and Know your client checks in accordance with the Money Laundering Regulations.<br><br>Completion of take on procedures which include consideration of professional and ethical matters and other legislation such as the Bribery Act, Data Protection Act.<br><br>Consideration of any other case specific matters to be aware of prior to or on appointment, for example health and safety; environmental concerns; particular licences or registrations; tax position; social media; profile of the client or its stakeholders. | | |
| | **Case Management Requirements** | | |
| | Determining case strategy and documenting it.<br><br>Compiling a forecast of the work that has been or is anticipated will be undertaken throughout the duration of the case, circulating this to creditors together with other such documentation as required to enable the relevant approving creditors to assess and vote on the fee bases proposed.<br><br>Setting up and administering insolvent estate bank accounts<br><br>Assisting the directors where needed in producing the Company's Statement of affairs, however this is yet to be completed and filed at Companies House.<br><br>Correspondence with the former advisors to the Company requesting third party information to assist in general enquiries. | | Continue to review the conduct of the case and the case strategy and updating as required by the ICAEW to ensure all statutory matters are attended to and to ensure the case is progressing.<br><br>Continue to administer insolvent estate bank accounts throughout the duration of the case. |

**Northgame Limited t/a Barrington Sports (IN ADMINISTRATION)**

**Schedule of Work**

FRP

| | | | |
|---|---|---|---|
| 2 | **ASSET REALISATION**<br>**Work undertaken during the reporting period** | | **ASSET REALISATION**<br>**Future work to be undertaken** |
| | As detailed in the Administrators' proposals, a sale of part of the business and assets completed immediately following the Administrators appointment in accordance with SIP16. The majority of the Company's assets were therefore dealt with as part of this process.<br><br>Liaising with Purchaser regarding their option to purchase the freehold premises.<br><br>Instructing agents to investigate historic rates overpayments, to ascertain if any refunds are due to the Company in respect of amounts paid prior to the appointment of Administrators.<br>Liaising with insurers regarding the insurance cover for the freehold premises, during the licence to occupy period<br><br>Reviewing the Company's book debt ledger to access its recoverability.<br><br>Reviewing the Company's books and records to ascertain the feasibility of a claim for terminal loss relief. | | Continue to liaise with insurers regarding the insurance of the freehold premises.<br><br>Complete sale of freehold premises to Purchaser in line with its option to purchase or if the Purchaser chooses not to exercise its option, market the freehold premises for sale.<br><br>Assist HSBC IF with collection of debtors where possible. |
| | | | |
| 3 | **CREDITORS**<br>**Work undertaken during the reporting period** | | **CREDITORS**<br>**Future work to be undertaken** |
| | Secured creditors:<br>Liaising with the Secured Creditors as appropriate and obtaining advice on the validity of security, which is required before any distributions are made under a fixed of floating charge.<br><br>Obtain approval of the basis of the Joint Administration remuneration and discharge from liability.<br><br>Preparing reports for HSBC Bank on the progress of the Administration. | | Secured creditors:<br>Distribute to them as appropriate under their fixed and floating charges.<br><br>Unsecured creditors:<br>Dealing with queries from unsecured creditors as and when they arise. |

| | | | |
|---|---|---|---|
| | Preferential creditors:<br>Assist former employees with completing and submitting their claims to the Redundancy Payments office.<br><br>Obtaining approval of the basis of the Joint Administration remuneration and discharge from liability.<br><br>Unsecured creditors:<br>Dealing with queries from unsecured creditors as and when they arise.<br><br>HMRC claims:<br>Liaising with HMRC to establish their claim and seeking tax advice to minimise claims and maximise returns to creditors where appropriate.<br><br>Suppliers:<br>Assisting the Purchaser with liaising with suppliers during the transition period, in relation to ROT claims<br><br>Pensions:<br>Establishing the position with regards any Employer pension scheme, notifying the relevant parties in accordance with the legislation.<br>Completing and submitting an RP15 claim to the Redundancy Payments Office, in respect of outstanding pre-appointment pension contributions. | | |
| | | | |
| 4 | **INVESTIGATIONS**<br>***Work undertaken during the reporting period*** | | **INVESTIGATIONS**<br>***Future work to be undertaken*** |
| | The Administrators have a duty to review the books and records and other information available to identify the assets that may be available to realise for the benefit of the insolvency estate.<br><br>Conducting initial enquiries into the conduct of the Company.<br><br>*Collating books and records to identify the assets that may be available* to realise for the benefit of the insolvency estate. | | Continue to liaise with the Insolvency Service were required. |

| | | | |
|---|---|---|---|
| | Collating and reviewing CDDA questionnaires issued to the Directors to assist in the preparation of the statutory return to the Department of Business Energy and Industrial Strategy ("DBEIS") in accordance with the Company Directors Disqualification Act.<br><br>Completing online questionnaire to DBEIS regarding the Directors conduct, and preparing internal memo documenting rationale.<br><br>Information provided to DBEIS is confidential but can be used to assist DBEIS in identifying conduct that should be investigated further and could result in individuals being disqualified from acting as a director. | | |
| | | | |
| 5 | **STATUTORY COMPLIANCE AND REPORTING**<br>**Work undertaken during the reporting period** | | **STATUTORY COMPLIANCE AND REPORTING**<br>**Future work to be undertaken** |
| | Notifying creditors of the Joint Administrators' appointment and providing creditors with the proposals for the conduct of the Administration for approval by creditors in accordance with legislation.<br><br>Completion of a SIP 16 memo, attached to the proposals at Appendix C, in order to demonstrate compliance with SIP 16.<br><br>Calculating the post-appointment fee basis.<br><br>Obtain creditor approval for the basis on which the Administrators' fees have been calculated.<br><br>Dealing with all appointment formalities as required by statue including notification to relevant parties, filings with the Court; the Registrar of | | To provide statutory reports to various stakeholders at regular intervals and manage any queries arising there from. Copies of these reports are required to be filed at Court and Registrar of Companies.<br><br>To place legal advertisements as required by statute which may include formal meetings of creditors and notices to submit claims, if appropriate.<br><br>Continuing to deal with post appointment VAT and or other tax returns as required.<br><br>Continue to review bond value in line with future asset realisations, to ensure the assets of the Administration estate are bonded to the |

| | | | |
|---|---|---|---|
| | Companies; and statutory advertising.<br><br>Notification of the appointment to the Company's pension scheme provider, *Pensions Regulator and Pension Protection Fund.*<br><br>Calculating and protecting the value of assets that are not subject to a charge *by obtaining a bond to the correct level.*<br><br>Dealing with post appointment VAT and or other tax returns as required. | | correct level.<br><br>Deal with statutory requirements in order to extend the *Administration beyond the initial 12 month period.*<br><br>Continue to comply with reporting requirements to the Bank, as required by panel procedures.<br><br>Prepare and circulate six month progress reports to creditors. |
| | | | |

## Appendix D

## Details of the Joint Administrators' Time Costs and Disbursements for the Reporting Period

FRP

**Northgame Limited t/a Barrington Sports (In Administration)**
Time charged for the period 26 April 2018 to 25 October 2018

| | Appointment Takers / Partners | Managers / Directors | Other Professional | Junior Professional & Support | Total Hours | Total Cost £ | Average Hrly Rate £ |
|---|---|---|---|---|---|---|---|
| **Administration and Planning** | | **17.05** | **17.25** | **1.50** | **35.80** | **10,752.75** | **300.36** |
| Admin & Planning | | | 3.70 | | 3.70 | 1,017.50 | 275.00 |
| Case Accounting | | 0.95 | 3.70 | 1.50 | 6.15 | 1,542.50 | 250.81 |
| Case Control and Review | | 11.45 | 4.05 | | 15.50 | 5,006.75 | 323.02 |
| Case Accounting - General | | | 3.50 | | 3.50 | 962.50 | 275.00 |
| General Administration | | 0.60 | 0.70 | | 1.30 | 406.50 | 312.69 |
| Insurance | | 3.30 | 0.80 | | 4.10 | 1,342.00 | 327.32 |
| Fee and WIP | | | 0.80 | | 0.80 | 220.00 | 275.00 |
| Media | | 0.75 | | | 0.75 | 255.00 | 340.00 |
| **Asset Realisation** | **2.00** | **9.85** | **2.70** | | **14.55** | **5,081.50** | **349.24** |
| Freehold/Leasehold Property | | 1.60 | 2.70 | | 4.30 | 1,286.50 | 299.19 |
| Debt Collection | | 5.85 | | | 5.85 | 1,989.00 | 340.00 |
| Legal-asset Realisation | | 0.25 | | | 0.25 | 85.00 | 340.00 |
| Sale of Business | 2.00 | 2.05 | | | 4.05 | 1,687.00 | 416.54 |
| Asset Realisation Floating | | 0.10 | | | 0.10 | 34.00 | 340.00 |
| **Creditors** | **5.00** | **60.15** | **115.70** | **9.40** | **190.25** | **55,450.00** | **291.46** |
| Unsecured Creditors | | 7.65 | 37.00 | 3.20 | 47.85 | 13,238.00 | 276.66 |
| Secured Creditors | 4.00 | 21.55 | 2.50 | | 28.05 | 10,014.50 | 357.02 |
| Employees | 1.00 | 16.45 | 38.55 | 6.20 | 62.20 | 16,913.75 | 271.93 |
| Preferential Creditors | | | 5.50 | | 5.50 | 1,512.50 | 275.00 |
| HP/ Leasing | | 0.30 | 0.40 | | 0.70 | 212.00 | 302.86 |
| ROT | | 8.80 | 30.15 | | 38.95 | 11,283.25 | 289.69 |
| Legal-Creditors | | 3.25 | | | 3.25 | 1,105.00 | 340.00 |
| TAX/VAT - Pre-appointment | | 0.25 | 0.60 | | 0.85 | 250.00 | 294.12 |
| Pensions - Creditors | | 1.90 | 1.00 | | 2.90 | 921.00 | 317.59 |
| **Investigation** | | **6.30** | **19.65** | | **25.95** | **7,283.25** | **280.66** |
| Investigatory Work | | 4.95 | 3.50 | | 8.45 | 2,383.00 | 282.01 |
| CDDA Enquiries | | 1.35 | 16.15 | | 17.50 | 4,900.25 | 280.01 |
| **Statutory Compliance** | | **18.45** | **58.10** | | **76.55** | **22,263.50** | **290.84** |
| Statutory Compliance - General | | 0.95 | 28.20 | | 29.15 | 8,078.00 | 277.12 |
| Statutory Reporting/ Meetings | | 13.50 | 16.00 | | 29.50 | 8,990.00 | 304.75 |
| Statement of Affairs | | 2.75 | | | 2.75 | 935.00 | 340.00 |
| Bonding/ Statutory Advertising | | | 0.95 | | 0.95 | 274.25 | 288.68 |
| Pensions- Other | | 0.75 | 6.75 | | 7.50 | 2,111.25 | 281.50 |
| Tax/VAT - Post appointment | | 0.50 | 6.20 | | 6.70 | 1,875.00 | 279.85 |
| **Total Hours** | 7.00 | 111.80 | 213.40 | 10.90 | 343.10 | 100,831.00 | 293.88 |

***FRP Charge out rates***

| Grade | From 1st May 2016 |
|---|---|
| Appointment taker / Partner | 450-495 |
| Managers / Directors | 340-465 |
| Other Professional | 200-295 |
| Junior Professional & Support | 125-175 |

**Disbursements for the period**
**26 April 2018 to 25 October 2018**

| | Value £ |
|---|---|
| **Category 1** | |
| Postage | 84.45 |
| Travel | 9.00 |
| Bonding | 350.00 |
| Property | 41.00 |
| **Grand Total** | **484.45** |

Mileage is charged at the HMRC rate prevailing at the time the cost was incurred

**FRP ADVISORY LLP ("FRP")**

| select relevant column | £/hour |
|---|---|
| Appointment taker/Partner | 450-545 |
| Managers/Directors | 340-465 |
| Other Professional | 200-295 |
| Junior Professional/Support | 125-175 |

Time costs are maintained on computerised records of all time spend on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link http://www.frpadvisory.com/fees-guide.html. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

**DISBURSEMENT POLICY**

Disbursements are expenses met by and reimbursed to an office holder in connection with an insolvency appointment.

There are two types of disbursements; direct disbursements (known as Category 1) and indirect disbursements (known as Category 2).

**Category 1 disbursements:**

These are payments to independent third parties where there is specific expenditure directly referable to the appointment in question, these include but are not limited to such items as case advertising, storage, bonding, searches, insurance.

Category 1 disbursements can be drawn without prior approval

**Category 2 disbursements**

These are expenses that are directly referable to the appointment in question but not to a payment to an independent third party. With the exception of mileage FRP do not charge category 2 disbursements.

*Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly* attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred, at the time of this report this is 45p per mile.

*Category 2 disbursements require prior approval in the same manner as an office holder's remuneration.*

# Appendix E

## Receipts and Payments Account for the Reporting Period

# Northgame Limited t/a Barrington Sports
# (In Administration)
# Joint Administrators' Summary of Receipts & Payments
# To 25/10/2018

| S of A £ | | £ | £ |
|---|---|---|---|
| | **SECURED ASSETS** | | |
| | Option Fee | 50,000.00 | |
| | Goodwill | 1.00 | |
| | Intellectual Property | 15,000.00 | |
| | Licence Fee | 80,000.00 | |
| | | | 145,001.00 |
| | **COSTS OF REALISATION** | | |
| | Agents/Valuers Fees | 5,000.00 | |
| | Insurance | 9,440.12 | |
| | | | (14,440.12) |
| | **ASSET REALISATIONS** | | |
| | Plant & Machinery | 10,000.00 | |
| | Stock | 185,995.00 | |
| | Customer contracts | 1.00 | |
| | Bank Interest Gross | 275.55 | |
| | Business Name | 1.00 | |
| | Business Rights | 1.00 | |
| | Books and Records | 1.00 | |
| | | | 196,274.55 |
| | **COST OF REALISATIONS** | | |
| | Administrators Pre-Appointment Fees | 34,000.00 | |
| | Payroll costs | 150.00 | |
| | Legal Disbursements - Pre Admin | 117.00 | |
| | Agents/Valuers Fees - Pre-Administrati | 10,000.00 | |
| | Legal fees - Pre-Administration | 21,477.00 | |
| | Agents Disbursements Pre-Administrat | 350.00 | |
| | Legal Disbursements | 33.00 | |
| | Pension Report | 500.00 | |
| | Statutory Advertising | 69.93 | |
| | | | (66,696.93) |
| | | | **260,138.50** |
| | **REPRESENTED BY** | | |
| | IB Current fixed | | 145,066.95 |
| | IB Current floating | | 100,846.15 |
| | Vat Control Account | | 14,225.40 |
| | | | **260,138.50** |

# Appendix F

## Statement of Expenses Incurred in the Reporting Period

**Northgame Limited t/a Barrington Sports (In Administration)**
**Statement of expenses for the period ended**
**25 October 2018**

| Expenses | Costs paid to 25 October 2018 £ | Costs incurred to 25 October 2018 but not paid £ | Total costs for the period £ |
|---|---|---|---|
| Legal Fees | - | 5,953 | 5,953 |
| Legal Disbursements | 33 | - | 33 |
| Insurance | 9,440 | - | 9,440 |
| Statutory Advertising | 70 | - | 70 |
| Payroll costs | 150 | - | 150 |
| Pension report | 500 | - | 500 |
| **Total** | **10,193** | **5,953** | **16,145** |