

REGISTERED COMPANY NUMBER: 01844943 (England and Wales)  
REGISTERED CHARITY NUMBER: 290103

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**  
**FOR**  
**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

Staffords  
Chartered Accountants  
Unit 1, Cambridge House  
Camboro Business Park  
Oakington Road, Girton  
CAMBRIDGE  
Cambridgeshire  
CB3 0QH

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

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**FOR THE YEAR ENDED 31 AUGUST 2020**

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**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST (REGISTERED NUMBER: 01844943)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

The principal object of the charity and its principal activity continues to be that of the preservation of English Historical, architectural and constructional heritage, in the East of England

**Chairman's Report**

The Trust was delighted to be approached by Lincoln City Council regarding the future of the Harlequin (a Grade 2\* listed building and a former bookshop) on the famous Steep Hill in Lincoln and adjoining residential properties known as 40-42 Michaelgate. The Trust secured a grant of £15,000 from the Architectural Heritage Fund towards costs of some £33,000 to employ architects and other necessary consultants to undertake a full Project Viability Report investigating reuse options. The Trust worked closely with the City Council on the development of the report.

As usual I wish to take this opportunity to express my deep gratitude to my fellow Directors Richard Pilsworth, Alan Wright, Jon Burgess Jenny Page and Nigel New without whom the Trust would be unable to undertake its valuable work.

**FINANCIAL REVIEW**

**Reserves policy**

The policy of the Council is to seek to hold sufficient funds to enable it to kick start or fund the purchase of any property of historical, architectural and constructional heritage. The unrestricted funds available of approximately £70,000 may be adequate for this purpose or may require ancillary sources. Where it has insufficient funds to purchase any property, it will seek loan funding or grant aid to make up the shortfall.

**FUTURE PLANS**

The Trust will continue to support the Cambridgeshire Brick and Tile Company as best it can and will continue to monitor threats to historic buildings in the East of England directly pursuing a project where this is viable.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is registered as a charitable company limited by guarantee.

The charity is a registered charity, number 290103, and its governing document is its Memorandum and Articles of Association.

**Method of Appointment or Election of Members of Council**

The management of the charity is the responsibility of the Members of Council, who are elected and co opted under the terms of the company's Articles of Association. In accordance with the Articles of Association, the longest serving members are due to retire and are eligible to seek re-election at the forthcoming Annual General Meeting

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST (REGISTERED NUMBER: 01844943)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The Council of Management, which currently comprises six members, administers the charity and meets several times a year to consider all matters affecting the running of the charity. A Chairman is appointed by the Members to manage the day-to-day operations of the charity.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

01844943 (England and Wales)

**Registered Charity number**

290103

**Registered office**

6 Willow Walk

Cambridge

CB1 1LA

**Trustees**

Dr J Burgess Planning Consultant

Mr S P Conrad Chartered Surveyor

Mr N J New Chartered Quantity Surveyor

Mr A Wright Structural Engineer

Mr R J Pilsworth Chartered Surveyor

Ms J C Page Town Planning Consultant

Ms F C Russek Conservation Architect (resigned 5/8/2020)

**Company Secretary**

Mr S P Conrad

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26 May 2021 and signed on its behalf by:

Mr R J Pilsworth - Trustee

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

	Notes	Unrestricted fund £	Restricted funds £	31.8.20 Total funds £	31.8.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>	4				
Buildings Preservation		-	15,000	15,000	-
Investment income	3	271	-	271	686
<b>Total</b>		<u>271</u>	<u>15,000</u>	<u>15,271</u>	<u>686</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Buildings Preservation		2,153	12,884	15,037	17,742
<b>NET INCOME/(EXPENDITURE)</b>		<u>(1,882)</u>	<u>2,116</u>	<u>234</u>	<u>(17,056)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		71,872	9,047	80,919	97,975
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>69,990</u>	<u>11,163</u>	<u>81,153</u>	<u>80,919</u>

The notes form part of these financial statements

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST (REGISTERED NUMBER: 01844943)**

**BALANCE SHEET**  
**31 AUGUST 2020**

	Notes	Unrestricted fund £	Restricted funds £	31.8.20 Total funds £	31.8.19 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	7	-	15,000	15,000	-
Cash at bank		<u>71,070</u>	<u>(3,837)</u>	<u>67,233</u>	<u>81,399</u>
		71,070	11,163	82,233	81,399
<b>CREDITORS</b>					
Amounts falling due within one year	8	(1,080)	-	(1,080)	(480)
<b>NET CURRENT ASSETS</b>		<u>69,990</u>	<u>11,163</u>	<u>81,153</u>	<u>80,919</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		69,990	11,163	81,153	80,919
<b>NET ASSETS FUNDS</b>	9	<u>69,990</u>	<u>11,163</u>	<u>81,153</u>	<u>80,919</u>
Unrestricted funds				69,990	71,872
Restricted funds				<u>11,163</u>	<u>9,047</u>
<b>TOTAL FUNDS</b>				<u>81,153</u>	<u>80,919</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST (REGISTERED NUMBER: 01844943)**

**BALANCE SHEET - continued**  
**31 AUGUST 2020**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 May 2021 and were signed on its behalf by:

Mr R J Pilsworth - Trustee

The notes form part of these financial statements

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**1. LEGAL FORM**

The charity is a registered charity registered in England and Wales and a company limited by guarantee having no share capital incorporated in England and Wales.

The registered office and principal place of business is at 6 Willow Walk, Cambridge, CB1 1LA.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments and accrued income are recognised at the amount prepaid or accrued net of any trade discounts due.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a maturity of 3 months or less from the date of acquisition or opening of the deposit.

**Creditors**

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.



**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**3. INVESTMENT INCOME**

	31.8.20	31.8.19
	£	£
Interest receivable	<u>271</u>	<u>686</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	31.8.20	31.8.19
	£	£
Grants	<u>15,000</u>	<u>-</u>

Activity  
Buildings Preservation

Grants received, included in the above, are as follows:

	31.8.20	31.8.19
	£	£
Architectural Heritage Fund	<u>15,000</u>	<u>-</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Investment income	686	-	686
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Buildings Preservation	17,742	-	17,742
<b>NET INCOME/(EXPENDITURE)</b>	<u>(17,056)</u>	<u>-</u>	<u>(17,056)</u>

**RECONCILIATION OF FUNDS**

<b>Total funds brought forward</b>	88,928	9,047	97,975
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>71,872</u>	<u>9,047</u>	<u>80,919</u>

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.8.20	31.8.19
	£	£
Other debtors	<u>15,000</u>	<u>-</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.8.20	31.8.19
	£	£
Trade creditors	480	-
Accruals and deferred income	<u>600</u>	<u>480</u>
	<u>1,080</u>	<u>480</u>

**9. MOVEMENT IN FUNDS**

	At 1/9/19 £	Net movement in funds £	At 31/8/20 £
<b>Unrestricted funds</b>			
General fund	71,872	(1,882)	69,990
<b>Restricted funds</b>			
Chris Godfrey Memorial Fund	9,047	-	9,047
Harlequin Project	<u>-</u>	<u>2,116</u>	<u>2,116</u>
	<u>9,047</u>	<u>2,116</u>	<u>11,163</u>
<b>TOTAL FUNDS</b>	<u>80,919</u>	<u>234</u>	<u>81,153</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	271	(2,153)	(1,882)
<b>Restricted funds</b>			
Harlequin Project	15,000	(12,884)	2,116
<b>TOTAL FUNDS</b>	<u>15,271</u>	<u>(15,037)</u>	<u>234</u>

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**9. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/9/18 £	Net movement in funds £	At 31/8/19 £
<b>Unrestricted funds</b>			
General fund	88,928	(17,056)	71,872
<b>Restricted funds</b>			
Chris Godfrey Memorial Fund	9,047	-	9,047
<b>TOTAL FUNDS</b>	<u>97,975</u>	<u>(17,056)</u>	<u>80,919</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	686	(17,742)	(17,056)
<b>TOTAL FUNDS</b>	<u>686</u>	<u>(17,742)</u>	<u>(17,056)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/18 £	Net movement in funds £	At 31/8/20 £
<b>Unrestricted funds</b>			
General fund	88,928	(18,938)	69,990
<b>Restricted funds</b>			
Chris Godfrey Memorial Fund	9,047	-	9,047
Harlequin Project	-	2,116	2,116
	<u>9,047</u>	<u>2,116</u>	<u>11,163</u>
<b>TOTAL FUNDS</b>	<u>97,975</u>	<u>(16,822)</u>	<u>81,153</u>

**EAST OF ENGLAND BUILDINGS PRESERVATION**  
**TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	957	(19,895)	(18,938)
<b>Restricted funds</b>			
Harlequin Project	15,000	(12,884)	2,116
<b>TOTAL FUNDS</b>	<u>15,957</u>	<u>(32,779)</u>	<u>(16,822)</u>

**Chris Godfrey Memorial Fund:**

This comprises a cash grant set aside to fund future research projects of the trust, with the aim of producing a publication for distribution.

**Harlequin Fund**

This comprises a cash grant from the Architectural Heritage Fund towards the costs of a Project Viability Report undertaken in partnership with Lincoln City Council regarding the future of the Harlequin and adjacent properties on Steep Hill, Lincoln

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 August 2020.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.