AP03

Appointment of secretary



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for You cannot use this form if appointing a corporate section To do this, please use form AP04 'Appointment of corp secretary'



A46 27/01/2011
COMPANIES HOUSE

67

1	Company details	
Company number	01841915	→ Filling in this form Please complete in typescript or in
Company name in full	1-18 LIGERTY STREET	bold black capitals
	MANAGEMENT COMPANY LIMITED	All fields are mandatory unless specified or indicated by *
2	Date of secretary's appointment	
Date of appointment	1 2 mo 1 v2 vo v1 v1	
3	New secretary's details	
Title*	Me	Former name(s) Please provide any previous names
Full forename(s)	STEPHANOS	which have been used for business purposes in the past 20 years
Surname	STEPHANIDES	Married women do not need to give
Former name(s) •		former names unless previously used for business purposes
		Continue in section 6 if required
4	New secretary's service address ®	
	Please complete your service address below	② Secretary's service address
	THE COMPANY'S REGISTERES OFFICE	This is the address that will appear on the public record. This
Building name/number		does not have to be your usual residential address
Street		Please state 'The Company's
		Registered Office' if your service address is recorded in the company's
Post town		register of secretaries as the company's registered office
County/Region		If you provide your residential
Postcode		address here it will appear on the public record
Country		
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5	Signatures	
	I consent to act as secretary of the above named company	• Societas Europaea If the form is being filed on behalf
New secretary's signature	Signature X	of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership
Authorising signature	X Ian Gluwille X	② Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed and authorised by Director O. Secretary, Person authorised O. Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	
6	Additional former names (continued from Section 3)	<u> </u>
Former names •		Additional former names Use this space to enter any additional names

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name ROGER HALL
Co.
Address 13 QUAY HILL
Post town LYMINGTON
County/Region HAMPSHIRE
Postcode S 0 4 1 3 A 2
Country UNITED KINGSOM
DX
Telephone 01590 - 677725

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed the date of appointment
- You have provided the service address
 The address must be a physical location. It cannot be a PO Box number (unless part of a full address).
- DX or LP (Legal Post in Scotland) number

 You have included all former names used for
- business purposes over the last 20 years

 The new secretary has signed the form
- You have provided an authorising signature

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

7 Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk