



*Companies House*  
— for the record —

**AR01** (ef)

**Annual Return**



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*Company Name:* **OXFORD AND CAMBRIDGE INTERNATIONAL ASSESSMENT SERVICES LIMITED**

*Company Number:* **01838486**

*Date of this return:* **23/11/2009**

*SIC codes:* **8021**

*Company Type:* **Private company limited by shares**

*Situation of Registered Office:* **UNIVERSITY OF CAMBRIDGE LOCAL EXAMINATIONS SYNDICATE  
1 HILLS ROAD  
CAMBRIDGE  
CB1 2EU**

## Single Alternative Inspection Location (SAIL)

*The address for an alternative location to the company's registered office for the inspection of registers is:*

**C/O OCR  
PROGRESS HOUSE WESTWOOD WAY  
WESTWOOD BUSINESS PARK  
COVENTRY  
WEST MIDLANDS  
ENGLAND  
CV4 8JQ**

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*The following records have moved to the single alternative inspection location:*

Register of directors (section 162)  
Register of secretaries (section 275)  
Records of resolutions and meetings (section 358)  
Documents relating to redemption or purchase of own shares out of capital by private company (section 720)

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### Officers of the company

*Company Secretary*    **1**

<i>Type:</i>	<b>Person</b>
<i>Full forename(s):</i>	<b>SUSAN JANE</b>
<i>Surname:</i>	<b>KNIGHT</b>
<i>Former names:</i>	
<i>Service Address:</i>	<b>BERRYDALE TAMWORTH ROAD COVENTRY WEST MIDLANDS ENGLAND CV7 8JJ</b>

*Company Director*     **1**

*Type:*                                **Person**  
*Full forename(s):*                **MR SIMON**  
*Surname:*                         **LEBUS**  
*Former names:*  
*Service Address:*                **22 BROOKLANDS AVENUE**  
    **CAMBRIDGE**  
    **CAMBRIDGESHIRE**  
    **CB2 8DQ**

*Country/State Usually Resident:*   **ENGLAND**

*Date of Birth:*   **10/10/1957**                                *Nationality:*   **BRITISH**  
*Occupation:*    **CHIEF EXECUTIVE**

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*Company Director*     **2**

*Type:*                                **Person**  
*Full forename(s):*                **MRS JACQUELINE**  
*Surname:*                         **RIPPETH**  
*Former names:*  
*Service Address:*                **100 TENISON ROAD**  
    **CAMBRIDGE**  
    **CB1 2DW**

*Country/State Usually Resident:*   **ENGLAND**

*Date of Birth:*   **25/05/1962**                                *Nationality:*   **BRITISH**  
*Occupation:*    **FINANCIAL DIRECTOR**

## Statement of Capital (Share Capital)

<b>Class of shares</b>	<b>ORDINARY</b>	<i>Number allotted</i>	<b>400000</b>
	<b>GBP</b>	<i>Aggregate nominal value</i>	<b>400000</b>
<i>Currency</i>		<i>Amount paid</i>	<b>0</b>
		<i>Amount unpaid</i>	<b>0</b>
<i>Prescribed particulars</i>	<b>NONE</b>		

## Statement of Capital (Totals)

<i>Currency</i>	<b>GBP</b>	<i>Total number of shares</i>	<b>400000</b>
		<i>Total aggregate nominal value</i>	<b>400000</b>

### *Full Details of Shareholders*

The details below relate to individuals / corporate bodies that were shareholders as at 23/11/2009 or that had ceased to be shareholders since the made up date of the previous Annual Return

*A full list of shareholders for a private or non-traded public company are shown below*

*Shareholding 1:*

**1 ORDINARY Shares held as at 23/11/2009**

*Name:*

**MICHAEL PETER HALSTEAD**

*Address:*

*Shareholding 2:*

**399999 ORDINARY Shares held as at 23/11/2009**

*Name:*

**UNIVERSITY OF CAMBRIDGE**

*Address:*

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*Authorisation*

*Authenticated*

*This form was authorised by one of the following:*

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.