For Resistrar

**REGISTERED NUMBER: 1810549** 

# NEPTUNE BUILDING SERVICES LIMITED REPORT OF THE DIRECTORS AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2009



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# COMPANY INFORMATION FOR THE YEAR ENDED 30 SEPTEMBER 2009

DIRECTORS:

W A Boucher

K J Hyett J R Trueman M A Hamlin

SECRETARY:

M A Hamlin

**REGISTERED OFFICE:** 

Meadow House 12 Sabre Close Green Farm Quedgeley Gloucestershire GL2 4NZ

REGISTERED NUMBER:

1810549

**AUDITORS:** 

Little & Company Chartered Accountants Registered Auditor 45 Park Road Gloucester GL1 1LP

BANKERS:

Lloyds TSB Bank plc Eastgate Street

Gloucestershire
GL1 1NU

**SOLICITORS:** 

K W Hubbard 3 Russell Street Gloucester GL1 1NE

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30 SEPTEMBER 2009

The directors present their report with the financial statements of the company for the year ended 30 September 2009.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of mechanical and electrical services engineers.

#### REVIEW OF BUSINESS

The company made progress in the year to 30 September 2009 as shown in the profit and loss account on page 6. There was also significant improvement in the company's balance sheet as shown on page 7.

The directors are satisfied with the results for the year and are confident of continued success in the current year.

The company's key financial performance indicators were as follows:

	2008	2008
Sales growth	(17.7) %	66.7 %
Profit before tax	£600,465	£493,404
Net Assets	£1,406,582	£1,264,253
DIVIDENDS		
interim dividends per share on the Ordinary £1 shares were paid as follows:		
1.90	- 8 May	<sup>,</sup> 2009
0.95	- 29 Se <sub>1</sub>	ptember 2009
2.85		

The directors recommend that no final dividend be paid on these shares.

The total distribution of dividends for the year ended 30 September 2009 will be £300,000.

#### FIXED ASSETS

The freehold land and buildings included in the accounts at a cost of £401,897 were professionally valued during the year ended 30 September 2002 at £500,000, there being no subsequent valuation. The company has a policy of not including any revaluations on the balance sheet.

#### **FUTURE DEVELOPMENTS**

The company continues to strive for controlled growth whilst maintaining its excellent service levels.

#### DIRECTORS

The directors shown below have held office during the whole of the period from 1 October 2008 to the date of this report.

W A Boucher K J Hyett J R Trueman

Other changes in directors holding office are as follows:

M A Hamlin - appointed 1 July 2009

# FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

The financial risk management objectives of the company are set by the board of directors with a view to minimising exposure to credit risk, liquidity risk and cash flow risk. The company does not use derivatives.

#### POLITICAL AND CHARITABLE CONTRIBUTIONS

The Directors agreed donations to various organisations throughout the year of £2,390

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30 SEPTEMBER 2009

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### **AUDITORS**

The auditors, Little & Company, will be proposed for re-appointment at the forthcoming Annual General Meeting.

ON BEHALF OF THE BOARD:

M A Hamlin - Secretary

Date: 22 December 2009

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF NEPTUNE BUILDING SERVICES LIMITED

We have audited the financial statements of Neptune Building Services Limited for the year ended 30 September 2009 on pages five to sixteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

# Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 September 2009 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Mr S T Dudfield (Senior Statutory Auditor)

for and on behalf of Little & Company

Chartered Accountants Registered Auditor 45 Park Road

Gloucester

GL1 1LP

Date: 23 December 2009

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2009

· · · · · · · · · · · · · · · · · · ·	Notes	2009 £	2008 £
TURNOVER		11,271,295	13,698,738
Cost of sales		9,102,368	11,629,251
GROSS PROFIT		2,168,927	2,069,487
Administrative expenses		1,585,417	1,613,540
OPERATING PROFIT	3	583,510	455,947
Interest receivable and similar income		18,197	37,457
		601,707	493,404
Interest payable and similar charges	4	1,242	
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		600,465	493,404
Tax on profit on ordinary activities	5	156,865	119,613
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		443,600	373,791

# **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current year or previous year.

# TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current year or previous year.

## BALANCE SHEET 30 SEPTEMBER 2009

		2009	9	2008	
	Notes	£	£	£	£
FIXED ASSETS	•		650 510		470 <b>33</b> 0
Tangible assets	8		670,518		670,230
CURRENT ASSETS					
Stocks	9	1,112,495		987,422	
Debtors	10	1,352,064		1,319,159	
Cash at bank and in hand		776,096		1,351,095	
		3,240,655		3,657,676	
CREDITORS					
Amounts falling due within one year	11	2,478,425		3,064,924	
NET CURRENT ASSETS			762,230		592,752
TOTAL ASSETS LESS CURRENT LIABILITIES			1,432,748		1,262,982
CREDITORS					
Amounts falling due after more than one					
year	12		26,166		
NET ASSETS			1,406,582		1,262,982
CAPITAL AND RESERVES					
Called up share capital	14		105,000		105,000
Capital redemption reserve	15		195,000		195,000
Profit and loss account	15		1,106,582		962,982
SHAREHOLDERS' FUNDS	18		1,406,582		1,262,982

The financial statements were approved by the Board of Directors on 22 December 2009 and were signed on its behalf by:

freme

J R Trueman - Director

K J Hyett - Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2009

		2009	)	200	8
	Notes	£	£	£	£
Net cash (outflow)/inflow	1		(149,342)		1,147,897
from operating activities	1		(149,342)		1,147,027
Returns on investments and	2		16.055		77 45 <b>7</b>
servicing of finance	2		16,955		37,457
Taxation			(119,613)		(121,112)
Capital expenditure	2		(56,929)		(66,529)
Equity dividends paid			(300,000)		(300,000)
			(608,929)		697,713
Financing	2		33,930		
(Decrease)/Increase in cash in the po	eriod		<u>(574,999)</u>		697,713
Reconciliation of net cash flow					
to movement in net funds	3				
(Decrease)/Increase					
in cash in the period		(574,999)		697,713	
Cash inflow from increase in debt and lease finance	ing	(33,930)			
Change in net funds resulting					
from cash flows			<u>(608,929</u> )		697,713
Movement in net funds in the period	d		(608,929)		697,713
Net funds at 1 October			1,351,095		653,382
Net funds at 30 September			742,166		1,351,095

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2009

# 1. RECONCILIATION OF OPERATING PROFIT TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES

	2009	2008
	£	£
Operating profit	583,510	455,947
Depreciation charges	60,681	56,655
Profit on disposal of fixed assets	(4,040)	(1,317)
Increase in stocks	(125,073)	(298,315)
(Increase)/Decrease in debtors	(32,905)	110,581
(Decrease)/Increase in creditors	(631,515)	824,346
Net cash (outflow)/inflow from operating activities	(149,342)	1,147,897

# 2. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	2009 £	2008 £
Returns on investments and servicing of finance Interest received Interest element of hire purchase payments	18,197 (1,242)	37,457
Net cash inflow for returns on investments and servicing of finance	16,955	<u>37,457</u>
Capital expenditure Purchase of tangible fixed assets Sale of tangible fixed assets Net cash outflow for capital expenditure	(68,579) 11,650 (56,929)	(71,010) 4,481 (66,529)
Financing Hire purchase raised	33,930	<del>-</del>
Net cash inflow from financing	33,930	

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2009

3.	ANALYSIS OF CHANGES IN NET FUNDS			
		At 1.10.08 £	Cash flow £	At 30.9.09 £
	Net cash:	1 251 005	(574.000)	776.006
	Cash at bank and in hand	1,351,095	(574,999)	776,096
		1,351,095	(574,999)	776,096
	Debt:		(22.020)	(22.020)
	Hire purchase		(33,930)	(33,930)
			(33,930)	(33,930)
		1 251 005	(600,000)	712.166
	Total	1,351,095	(608,929)	742,166

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2009

## 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover is the total amount receivable by the company for goods supplied and services provided during the year exclusive of VAT and trade discounts.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Freehold property

- not provided

Plant and machinery

- 33% on cost and

Motor vehicles

25% on reducing balance - 25% on cost and

20% on cost

Depreciation has not been charged on the freehold property on the basis that the residual value is considered to be in excess of cost.

#### Stocks

Work in progress is valued at the lower of cost and net realisable value, together with a proportion of foreseeable profit where appropriate.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

## Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

## Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account, in the period to which they relate.

## 2. STAFF COSTS

	2009	2008
	£	£
Wages and salaries	2,689,449	2,688,855
Social security costs	254,236	270,187
Other pension costs	<u> 116,774</u>	101,831
	3,060,459	3,060,873

2000

2000

2.	STAFF COSTS - continued		
	The average monthly number of employees during the year was as follows:	2009	2008
	Directors Office staff Workmen and site foremen	4 31 66	3 33 69
		<u>101</u>	<u>105</u>
3.	OPERATING PROFIT		
	The operating profit is stated after charging/(crediting):		
	Hire of plant and machinery Depreciation - owned assets Depreciation - assets on hire purchase contracts Profit on disposal of fixed assets Auditors' remuneration	2009 £ 85,373 55,311 5,370 (4,040) 4,600	2008 £ 115,209 56,656 - (1,317) 4,600
	Directors' remuneration	222,066	250,010
	The number of directors to whom retirement benefits were accruing was as follow	rs:	
	Money purchase schemes	4	3
	Information regarding the highest paid director is as follows:	2009	2008
	Emoluments etc	£ 86,435	£ 138,118
4.	INTEREST PAYABLE AND SIMILAR CHARGES	2009	2008
	Hire purchase	£ 1,242	.£
5.	TAXATION		
	Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows:	2009 £	2008 £
-	Current tax: UK corporation tax	156,865	119,613
	Tax on profit on ordinary activities	156,865	119,613

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 SEPTEMBER 2009

## 5. TAXATION - continued

# Factors affecting the tax charge

The tax assessed for the year is lower than the standard rate of corporation tax in the UK. The difference is explained below:

		2009 £	2008 £
	Profit on ordinary activities before tax	600,465	493,404
	Profit on ordinary activities		
	multiplied by the standard rate of corporation tax		
	in the UK of 28% (2008 - 28%)	168,130	138,153
	Effects of:		
	Expenses not deductible for tax purposes	4,860	4,668
	Capital allowances for period in excess of depreciation	(717)	(6,542)
	Marginal relief	(15,408)	(21,533)
	Change of rate in year	<del></del>	4,867
	Current tax charge	156,865	119,613
6.	DIVIDENDS		
0.	DIVIDENDS	2009	2008
		£	£
	Ordinary shares of £1 each		
	Interim	300,000	300,000
	merm	300,000	300,000

# 7. CHANGE IN ESTIMATION TECHNIQUE

The basis of allocation of overheads and profit to work in progress was amended during the year. The effect of this was to increase the 2009 year end profits by £97,242 as a result of the adjustment.

0	TANCIDI E EINED ACCETO				
8.	TANGIBLE FIXED ASSETS	Freehold property £	Plant and machinery £	Motor vehicles £	Totals £
	COST	~		.~	
	At 1 October 2008	514,220	186,205	263,675	964,100
	Additions	10,000	2,125	56,454	68,579
	Disposals		(4,129)	(71,520)	(75,649)
	At 30 September 2009	524,220	184,201	248,609	957,030
		<u> </u>			<del></del>
	DEPRECIATION				
	At 1 October 2008	-	144,172	149,698	293,870
	Charge for year	-	16,546	44,135	60,681
	Eliminated on disposal		(4,116)	(63,923)	(68,039)
	At 30 September 2009		156,602	129,910	286,512
	NET BOOK WALLE				
	NET BOOK VALUE At 30 September 2009	524 220	27 500	118 600	670.518
	At 30 September 2009	524,220	<u>27,599</u>	118,699	<u>670,518</u>
	At 30 September 2008	514,220	42,033	113,977	670,230
	Fixed assets, included in the above, which are held	l under hire pı	urchase contracts	are as follows:	
					Motor vehicles £
	COST				
	Additions				42,960
	At 30 September 2009				42,960
	DEPRECIATION				
	Charge for year				5,370
	At 30 September 2009				5,370
	At 50 September 2005				
	NET BOOK VALUE				
	At 30 September 2009				<u>37,590</u>
9.	STOCKS				
				2009	2008
	Work-in-progress			£ 1,11 <b>2,4</b> 95	£ 987,422
	work-m-progress			1,112,793	

10	DEPTOPS		
10.	DEBTORS	2009	2008
		£	£
	Amounts falling due within one year:		
	Trade debtors	1,127,472	1,034,938
	Other debtors	960	2,910 1 <b>7</b> 3,827
	Prepayments and accrued income	166,187	173,827
		1,294,619	1,211,675
		<del></del>	
	Amounts falling due after more than one year:		
	Trade debtors	57,445	107,484
	Trade debiors		
	Aggregate amounts	1,352,064	1,319,159
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2009	2008
		£	${\mathfrak t}$
	Hire purchase contracts (see note 13)	7,764	-
	Trade creditors	1,925,683	2,430,508
	Payments received on account	43,112	127,575
	Corporation tax	156,865 189,562	119,613 234,988
	Social security and other taxes	29,401	42,479
	Other creditors Accruals & deferred income	126,038	109,761
	Accituals & deferred income	120,030	
		2,478,425	3,064,924
12.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE		
	YEAR		
		2009	2008
		£	£
	Hire purchase contracts (see note 13)	<u> 26,166</u>	



13.	OBLIGATIONS UNDER HIRE PURCHASE CONT	TRACTS		
			2009 £	2008 £
	Gross obligations repayable: Within one year Between one and five years		10,744 30,636	- -
			41,380	
	Finance charges repayable: Within one year Between one and five years		2,980 4,470 7,450	- 
	Net obligations repayable: Within one year Between one and five years		7,764 26,166 33,930	
14.	CALLED UP SHARE CAPITAL			
	Allotted, issued and fully paid: Number: Class:  105,000 Ordinary	Nominal value: £1	2009 £ 105,000	2008 £ 105,000
15.	RESERVES	Profit and loss account £	Capital redemption reserve	Totals £
	At 1 October 2008 Profit for the year Dividends	962,982 443,600 (300,000)	195,000	1,157,982 443,600 (300,000)
	At 30 September 2009	1,106,582	195,000	1,301,582
16.	CAPITAL COMMITMENTS		2009 £	2008 £
	Contracted but not provided for in the financial statements			10,000

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 SEPTEMBER 2009

# 17. RELATED PARTY DISCLOSURES

The company is controlled by W A Boucher, who is a director and majority shareholder of the company.

There were no other material transactions occuring during the year such as are required to be disclosed under FRS 8 Related party transactions.

# 18. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2009	2008
Profit for the financial year	£ 443,600	£ 373,791
Dividends	(300,000)	(300,000)
Net addition to shareholders' funds	143,600	73,791
Opening shareholders' funds	1,262,982	1,189,191
Closing shareholders' funds	1,406,582	1,262,982