COMPANIES HOUSE

BAKER TILLY

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CHARITY PROJECTS LIMITED

FINANCIAL STATEMENTS
30 APRIL 1988



BAKER TILLY Commonwealth House 1 New Oxford Street LONDON WCIA 1PF

COUNCIL MEMBERS

- T J L Bell
- P Bennett-Jones
- S M Blacker

(appointed 21 April 1988)

- R C N Branson
- M Butterfield
- T Cook
- R Evans
- M Harris
- N J Hinton OBE
- Lady Marre CBE
- C M Howes
- A Ptaszynski
- A J Pye-Jeary
- M D Russell Hills
- S Samuelson CBE
- M Smith

CHAIRMAN'S REPORT

A fantastic year. That quite simply summarises every aspect of Charley Projects during our 1987/88 financial year.

We have raised more money than ever before. Over £14 million from Charity Project's major event Comic Relief, over £3/4 million from the First Holborn Great Investment Race, and £1 million from the Grand Knockout Tournament which Charity Projects helped administrate.

These are the amazing fund raising headlines, but behind every project there are people whose help has been invaluable. Prudential Unit Trust Managers made the Holborn Great Investment Race a reality by their interest free loan of £210,000, which has been increased to £495,000 for Race number two. Their support and that of the Financial Times and, most importantly the teams themselves, contributed to the overwhelming success of this project, and I am sure will make the second race equally successful.

It is quite impossible to summarise here the story of The Day of Comic Relief, which culminated in 7 hours of prime time television on BBC1. The event caught the public's imagination in a way quite beyond our wildest hopes. I must make special mention of the exhaustive amount of work put in by the Comic Relief Board of Directors, and, most notably, Paul Jackson, Anthony Pye-Jeary and Richard Curtis. 80% of the total raised is being donated to specific projects run by Save the Children Fund and Oxfam in the Horn of Africa. The remaining 20% is being distributed by Charity Projects.

This huge sum of money started to pour in from 5 February, 1988 and still has not stopped. In total, nearly 8 times the original forecast was raised. Oxfam and Save the Children Fund had immediate plans to spend the amount of money we had hoped to raise. However, we quickly had to ask them to present new projects and ideas to be funded. Both they and Charity Projects understandably take great care with the distribution of money. This process proceeds as quickly as possible, but the sheer size of the task means that it does take time. Therefore, when our auditors took this financial snapshot at our year end, just over two months after The Day of Comic Relief, and with money still arriving with every post, we still had £12 million in the bank.

Because we raised more money than ever before, we have distributed more than ever before. Judy Graham, who is Director of this most vital part of Charity Projects activities, has had her work cut out dealing with more than 50 applications per week. Bolstered by the addition of Jennifer Gould, and most lately, Niki Steinke, she has continued to build one of the most efficient and respected grant making bodies in the world of charities.

CHAIRMAN'S REPORT (continued)

This professionalism is key to Charity Projects. We continue to attract a calibre of staff which would be the envy of most commercial organisations. It was with tearful joy that we said a temporary goodbye to Fiona Halton, who is now busy with her baby scn. We are delighted to welcome Annie Williams who brings her formidable organisational expertise to the role or projects co-ordinator.

Not surprisingly, all this incredible growth has not happened without some growing pains. Accommodation is the most crucial, and so shortly the Charity Projects office, together with Comic Relief staff, will be moving to larger premises. The fundamentals do not change though. Every single overhead is either donated or paid for by sponsorship.

Finally, none of the above would have happened without the help and support of so many people. Simply saying thank you seems somehow inadequate for all that has been done. I must make special mention of major sponsors including Richard Branson for sponsoring the salaries, along with Wogen Resources, the Paul Weiland Film Company, Howard Guard Films, Corporate Communications Consultants, and Fidelity Investments Services Ltd, Baker Tilly for their auditing and never forgetting Harbottle and Lewis who are tirelessly involved in every single aspect of our work.

As we begin a new year, we might ask, how do you follow that? We are determined to continue with the fundamental principles established when we started Charity Projects:

All costs will be sponsored

New fund raising techniques are paramount

Fund raising should be fun

Next year already has the look of another great year in both fund raising and grant distribution and I look forward to reporting to you in twelve months time.

REPORT OF THE COUNCIL

The members of the Council present their report and financial statements of the company for the year ended 30 April 1988.

ACTIVITIES

The company's principal activity is to create and distribute money for specific charitable purposes.

REVIEW OF ACTIVITIES

During the year, the company received £16,410,572 for its specific charitable purposes. A more detailed review of the company's activities is contained in the Chairman's report on pages 2 and 3.

FINANCIAL RESULTS

The results for the year are set out in the income and expenditure account on page 6. The position at the end of the year is shown in the balance sheet on page 7.

COUNCIL MEMBERS

The names of the individuals who held office as members of the Council of Management during the year are as set out on page 1. The company has no directors and the Council performs the functions of a board of directors.

TAXATION STATUS

The company is a registered charity and as such, for taxation purposes, is entitled to exemption from United Kingdom taxation under the Income and Corporation Taxes Act 1970.

AUDITORS

The company's auditors, who are now practising as Baker Tilly, Chartered Accountants have signified their willingness to be re-appointed and a resolution to this effect will be proposed at the Annual General Meeting.

By Order of the Board

14 Hanover Square LONDON W1R OBE C M HOWES

20 October 1988

Secretary

AUDITORS' REPORT TO THE MEMBERS OF

CHARITY PROJECTS LIMITED

We have audited the financial statements on pages 6 to 12 in accordance with approved Auditing Standards having regard to the matters referred to in the following paragraph.

This charity, in common with many others of similar size and organisation, derives a substantial proportion of its income from voluntary donations which cannot be fully controlled until they are entered in the accounting records, and are not therefore susceptible to independent audit verification.

Subject to the above, in our opinion, the financial statements give a true and fair view of the state of the company's affairs at 30 April 1938 and of its surplus and source and application of funds for the year then ended and comply with the Companies Act 1985.

BAKER TILLY

Chartered Accountants

Commonwealth House 1 New Oxford Street LONDON WC1A 1PF

20 October 1988

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INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30 APRIL 1988

	Note	<u>1988</u> £	1987 £
INCOME		£16,410,572	£855,513
OPERATING SURPLUS	7	12,413,538	16,891
Investment income and interest receivable	10	32,466	10,250
SURPLUS FOR THE FINANCIAL YEAR		12,446,004	27,141
Income and expenditure account to	prought	251,319	224,178
INCOME AND EXPENDITURE ACCOUNT OF	CARRIED	£12,697,323	£251,319

BALANCE SHEET AT 30 APRIL 1988

	Note	<u>19</u>	88 £	£ _1	.987 £
FIXED ASSETS		~	~	~	
Tangible assets	2		3,386		4,516
Investments	2		102		100
			3,488		4,616
CURRENT ASSETS					
Debtors	3	1,550,889		221,732	
Cash at bank and in hand		11,177,716		130,562	
		12,728,605		352,294	
CREDITORS: amounts falling due within one year	4	27,270		95,591	
NET CURRENT ASSETS			12,701,335		256,703
CREDITORS: amounts falling due after one year	5		(7,500)	(10,000)
			£12,697,323		£251,319
RESERVES					
Income and expenditure accour	ıt		£12,697,323		£251,319

T J L BELL) COUNCIL MR HARRIS) MEMBERS

M.R. Harris

These financial statements were approved by the Council of Management on 20 October 1988.

STATEMENT OF SOURCE AND APPLICATION OF FUNDS

YEAR ENDED 30 APRIL 1988

	<u>1988</u>	<u>1987</u>
RESULTS OF OPERATIONS Surplus for the financial year Adjustment for items not involving the movement of tunds — depreciation	12,446,004	
APPLICATION OF FUNDS Purchase of fixed assets Purchase of investments	(499) (2) £12,447,132	(6,020) - £ 22,625
MOVEMENT IN WORKING CAPITAL Debtors Creditors	1,399,978	(76,552) 139,044
Movement in net liquid funds TOTAL ABSORBED BY INCREASE IN WORKING CAPITAL	11,047,154 £12,447,132	(116,418) £ 22,626

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 1988

1. ACCOUNTING POLICIES

a) Accounting convention

The financial statements have been prepared under the historical cost convention.

b) Income

Income represents monies received from charitable donations. All income is generated within the United Kingdom.

c) Donated services

No provision is made in these financial postements for goods and services donated to the company. It is estimated that the total amount of donated goods and services, from postage stamps, professional fees to office space is in excess of £60,000.

d) Consolidated Accounts

Consolidated accounts have not been prepared as the members of the Council of Management do not consider the accounts of the subsidiary, Charity Projects Trading Limited, to be material.

e) Depreciation

Tangible fixed assets are written off over the estimated lives of the assets at the following rates:

Computer equipment

25%

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 1988

2. i) TANGIBLE ASSETS

i)	TANGIBLE ASSETS	Equipment £
	1 May 1987	6,020
	Cost brought forward 1 May 1987	499
	Additions	£6,519
	Cost carried forward 30 April 1988	
	forward 1 May 1987	1,504
	Depreciation brought forward 1 May 1987	1,629
	Charge for year	£3,133
	Depreciation carried forward 30 April 1988	-
	Net Book Value 30 April 1988	£3,386
44	.) INVESTMENTS HELD AS FIXED ASSETS	
	Shares held in unlisted companies:	100 2
	Cost at 1 May 1987 Additions in year	102
	Cost at 30 April 1988	
	o sular ada	f the investment

The Council of Management consider that the value of the investment is the same as cost.

The investment held by Charity Projects Limited at 30 April 1988 is as follows:

follows:	Country of incorporation	Class of	Percentage of share capital held
Charity Projects Trading Limited	England	Ordinary £1 shares	100%

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 1988

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Additions Cost carried forward 30 April 1988	£6,519
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Charity Projects Trading Limited	England	Ordinary £1 shares	100%

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 1988

3. DEBTORS

	Other debtors Taxation recoverable Amount due from Charity Projects Trading Limited Amount due from Comic Relief Limited	1	1988 £ ,098,689 320,377 46,779 85,044	1987 £ - 221,732 -
		£l,	550,889	£221,732
4.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
			1988	1987
	Taxation and social security Other creditors Amount due to Charity Projects Trading Limited Deferred income Amount due to Comic Relief Limited	. With the state of the state o	£ 2,329 22,691 - 2,250	£ 2,455 3,520 46,771 1,500 41,345
	•	£	27,270	£ 95,591
5.	CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR These comprise:		**************************************	***
	Amounts repayable within five years			
	Loan	£	7,500	£ 10,000

6. MEMBERS' LIABILITY

The company does not have a share capital and is limited by guarantee. In the event of the company being wound up, the maximum amount which each member is liable to contribute is £1. There were fifteen members at 30 April 1987.

7.	OPERATING SURPLUS	1988	<u>1987</u>
	Income	£16,410,572	£ £855,513
	Costs		
	Staff costs: wages and salaries social security costs	59, 285 6,055	45,792 4,744
	Grants given to organisations Other operating charges (note 8)	65,340 3,924,810 6,884	50,536 782,055 6,031
		£ 3,997,034	£838,622
	Operative surplus	£12,413,538	£ 16,891

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 1988

8. EMPLOYEES

The average weekly number of employees during the year was as follows:

	Charity co-ordinators Administration and secretarial	Number 1988 3 1 4	Number 1987 3 1 4
9.	OTHER OPERATING INCOME AND CHARGES The surplus is after charging: Auditors' remuneration	1988 £ 1,000	1987 £ 1,000
10.	INVESTMENT INCOME AND INTEREST RECEIVABLE	1988 £	1987 £
	Interest receivable	£ 32,466	£ 10,250

11. TAXATION

The company is a registered charity and as such, for taxation purposes, is entitled to exemption from United Kingdom taxation under the Income and Corporation Taxes Act 1970.

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30 APRIL 1988

	<u>19</u>	<u>88</u> £	1987 £
INCOME TO MEET OVERHEAD EXPENDITURE	~		20 150
Donations		-	39,452
Other income - bank deposit interest received		32,466	13,699
Sponsorship of running costs		75,261	13,274
		107,727	66,425
OVERHEAD EXPENDITURE	65,340		50,536
Salaries	1,945		955
Stationery	1,012		2,000
Audit and accountancy	565		749
Miscellaneous expenses	1,629		1,504
Depreciation	710		204
Travel	226		269
Books and publications	662		350
Office expenses	135		_
Conference expenses			
		12,224	56,567
SURPLUS FOR THE YEAR		35,503	9,858
SURPLUS OF INCOME OVER EXPENDITURE BROUGHT FORWARD		16,623	6,765
			
SURPLUS OF INCOME OVER EXPENDITURE		£ 52,126	£ 16,623
CARRIED FORWARD		£ 52,126	10,025
NET INCOME FROM EVENTS	1 226 700		782,762
Deed of Covenant - Comic Relief Deed of Covenant - Holborn Great Investment	1,236,709		, 0.2 , 0.2
Race	785,427		-
The Grand Knockout Tournament	1,070,742		16 576
The Financial Times Readers' Race	26,001		16,576
The Day and Night of Comic Relief	13,216,432		
		16,335,311	799,338
			
GRANTS MADE FOR CHARITABLE PURPOSES			200 055
Grants paid in year		3,924,810	782,055
Granto para in y			
		12,410,501	17,283
INCOME FROM EVENTS		234,696	217,413
INCOME FROM EVENTS - BROUGHT FORWARD		40 , , 00 0	
a man manuan		£12,645,197	£234,696
INCOME FROM EVENTS - CARRIED FORWARD			
		ata (07 000	g051 210
INCOME AND EXPENDITURE ACCOUNTS - CARRIED FORWA	ARD	£12,697,323	£251,319
THOOMS			