COMPANY REGISTRATION NUMBER: 01798931 CHARITY REGISTRATION NUMBER: 289069

Lambeth Accord
Company Limited by Guarantee
Financial Statements
31 March 2021



# Company Limited by Guarantee

# **Financial Statements**

# Year ended 31 March 2021

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### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2021.

#### Reference and administrative details

Registered charity name

Lambeth Accord

Charity registration number

289069

Company registration number 01798931

Principal office and registered 336 Brixton Road

office

London

**SW9 7AA** 

#### The trustees

M W Borowy H Lansdowne

D Strong

J Bradley

H Adams

A Ayoade

J Palmer (resigned 27.11.20)

E Thomas

P Roberts (resigned 29.1.21)

#### **Senior Management**

Manager

Adrian Harris

**Accountants** 

Haines Watts

Chartered accountant & statutory auditor

Old Station House Station Approach **Newport Street** Swindon SN1 3DU

#### Structure, Governance and Management

#### Governing document

Lambeth Accord is a charitable company limited by guarantee, incorporated on 9th March 1984 and registered as a charity on 24th April 1984. The company was established under a Memorandum of Association, which established the objectives and powers of the charitable company. It is governed under its Memorandum & Articles of Association. In the event of the company being wound up, members' liability is limited to £0.25p.

#### Company Limited by Guarantee

# Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 March 2021

#### Recruitment and Appointment of Management Committee

The Directors of the company are charity trustees in accordance with charity law. Under the company's Articles they are also designated as members of the Executive Committee. They are elected to serve for a period of one year and elections take place annually at the Annual General Meeting.

Members of the Executive Committee have a broad range of skills and experience including voluntary sector management at a senior level, social enterprise development and building management.

The trustees delegate day-to-day management to the manager Adrian Harris. Pay and remuneration of key management posts is set by reference to market conditions.

#### Covid 19

The financial year started with the outbreak of the Covid 19 virus and subsequent Government imposed containment measures had a major impact on the operation of the building. Appropriate steps were taken to protect staff and users of the building whilst continuing to offer access to the charities based in it so that they were able to support vulnerable disabled people, older people and family carers during the crisis.

Lambeth Accord was able to access a number of grants and other benefits which reduced the impact of the loss of the community conference centre income. The conference centre income is used to subsidies the rent of the charities housed at 336.

Lambeth Accord wishes to thank the Big Lottery Social Enterprise Fund, for the grant of £48,000 which ensured that rents charged to the charities was not increased to cover the shortfall in income.

#### **Risk Management**

Lambeth Accord started a major review of all risk assessments, including health and safety, financial, legal and other, to which the charity is potentially exposed and systems and procedures are in place to manage those risks. The Executive Committee has taken a very prudent approach to the organisation's finances to ensure that appropriate levels of funds are held in reserve while continuing to invest in the maintenance of the building to meet its responsibilities to tenant organisations and service users where required.

#### Objectives and activities

The company is a charity that exists to promote the social and economic inclusion of disabled people within the community. Our operating name is 'We are 336', which reflects the ethos of the building. In setting its objectives the trustees have due regard to the Charity Commission guidance on public benefit.

#### Supporting and Working with Disability Organisations

We offer accessible and affordable office accommodation to charities that support Disabled people. The number of organisations in the building that Accord has supported this year is 17.

Lambeth Accord has regularly offered work experience placement opportunities to Disabled people some of which have led to paid employment. We have worked with Status Employment, South London and Maudsley NHS Foundation Trust and other local voluntary organisations. These opportunities help people prepare for the world of work.

#### **Company Limited by Guarantee**

#### Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 31 March 2021

Lambeth Accord has a positive action procurement policy, to purchase goods and services from local disability organisations. During this year Lambeth Accord has continued to work closely with Abbeville's Restaurant and Carpet Cleaning Care.

Lambeth Accord continues to be a partner in Lambeth Council's Community Hubs Development Programme.

#### Community Conference Centre and other uses of the centre

The community conference centre has been closed or running at reduced service for all of the year due to Covid. It is not clear when the normal use will return or if this is a permanent reduction.

#### **Performance and Developments**

The focus at the start of the year was the building development project, the end objective being the major refurbishment and expansion of the current site. The Directors' aim is to transform the building into a 'state of the art' accessible office resource for disability organisations and a first-class inclusive conference and meeting facility.

Towards the end of the financial year Lambeth Accord restarted in consultation with charities housed at 336 the suggested development. This is going to be an ongoing process.

- Lambeth Accord has completed the change to the new energy efficient LED lighting. The aim is both to save on electricity and to reduce the amount of maintenance required and is line with the charity's proactive approach to making the building more environmentally sound.
- During this year we have maintained sufficient reserves to meet the reserve policy requirements of 6 months running costs.
- The occupancy of the office space by disability organisations has been fairly constant at 17 organisations. Tenant occupation by duration shows that the majority of tenants in 2020/2021 had been in occupation for more than two years, and nearly two-thirds had been in occupation for more than five years.

#### **Financial Review**

The position of the charity at the year-end is set out on page 7. The principal funding source continues to be tenant income.

#### Reserves policy

Total reserves at the year-end amounted to £1,356,832 of which £1,099,999 related to restricted reserves.

The Directors recognise the need to establish funds sufficient to deal with any unplanned building maintenance or repair requirements. The minimum target set by the Directors is £150,000. Lambeth Accord maintains this sum as reserves which represents 6 months of running costs.

Any additional money over and above the agreed level of reserves will be used on the building development.

Free reserves at the year-end (unrestricted reserves not tied up in fixed assets) amounted to £256,833 (2020 £252,233).

# **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report)

# Year ended 31 March 2021

Investment policy

Given the current level of funds available to the charity, banking facilities provided by the Bank of Scotland meet the charity's current requirements for maximising earned interest.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

A Ayoade Trustee

Aubrey Ayrade

Date

# Company Limited by Guarantee

#### Independent Auditor's Report to the Members of Lambeth Accord

#### Year ended 31 March 2021

#### Independent Examiner's Report to the Trustees of Lambeth Accord Limited

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 7 to 17.

#### Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Suson Punds ACA

Susan Plumb ACA ICAEW Haines Watts Station Approach Newport Street Swindon SN1 3DU

Date 25 Aug 2021

# **Company Limited by Guarantee**

# Statement of Financial Activities (including income and expenditure account)

# 31 March 2021

			2021		2020
	Note	Unrestricted funds	Restricted funds	Total funds £	Total funds £
Income and endowments Charitable activities	5	234,999		234,999	323,275
Other trading activities	6	234,999 1,445	-	1,445	26,361
Investment income	7	81	_	·,3 ·81	944
Other income	8	4,582	<del></del>	4,582	7,924
Donations	9	250	-	250	-
Furlough income	9	19,606	-	19,606	<del>, -</del>
Grants	9	14,378	48,000	62,378	10,000
Total income		275,341	48,000	323,341	368,504
Expenditure Expenditure on raising funds: Costs of other trading activities		122,913	72.000	122,913	135,207
Expenditure on charitable activities	11,12	147,828	73,000	220,828	395,129
Total expenditure		270,741	73,000	343,741	530,336
Net (expenditure)/income and net movement in funds		4,600	(25,000)	(20,400)	(161,832)
Reconciliation of funds					
Total funds brought forward		252,233	1,124,999	1,377,232	1,539,064
Total funds carried forward		256,833	1,099,999	1,356,832	1,377,232

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# **Company Limited by Guarantee**

# **Statement of Financial Position**

#### 31 March 2021

		2021	2020
		£	£
Fixed assets Tangible fixed assets	17	1,099,999	1,124,999
Current assets Debtors Cash at bank and in hand	18	13,530 390,454	33,532 287,864
		403,984	321,396
Creditors: amounts falling due within one year	19	147,151	<u>69,103</u>
Net current assets		256,833	252,233
Total assets less current liabilities		1,356,832	1,377,232
Funds of the charity Restricted funds Unrestricted funds		1,099,999 256,833	1,124,999 252,233
Total charity funds	20	1,356,832	1,377,232

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- (1) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- (2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board of Trustees on and signed on its behalf by

A Ayoade - Dustee

D Strong - Trustee

The notes on pages 8 to 16 form part of these financial statements.

### Company Limited by Guarantee

#### Notes to the Financial Statements

#### Year ended 31 March 2021

#### 1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 336 Brixton Road, London, SW9 7AA.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity constitutes a public benefit entity.

#### 3. Accounting policies

# Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity and rounded to the nearest £.

#### Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the exemption of including a cash flow statement.

#### Going concern

The COVID-19 viral pandemic is one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes. It is therefore difficult to evaluate all of the potential implications on the charity's operations, funding, suppliers and wider economy. The Trustees' view on the impact of COVID-19 is that, given the measures that could be undertaken to mitigate the current adverse conditions and the current resources available, they can continue to adopt the going concern basis in preparing the financial statements.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### Company Limited by Guarantee

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2021

#### 3. Accounting policies (continued)

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is
  impractical to measure reliably, in which case the value is derived from the cost to the donor
  or the estimated resale value. Donated facilities and services are recognised in the accounts
  when received if the value can be reliably measured. No amounts are included for the
  contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
  contracted service. This is classified as unrestricted funds unless there is a contractual
  requirement for it to be spent on a particular purpose and returned if unspent, in which case
  it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to charitable
  activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

# Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 March 2021

# 3. Accounting policies (continued)

#### Tangible assets (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property
Plant and machinery

2% straight line

20% straight line

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### Debtors and prepayments

Trade and other debtors are recognised at the settlement amount due after any trade discounts. Prepayments are valued at the amount prepaid net of any discounts.

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount to settle the obligation can be measured or estimated reliably.

#### 4. Limited by guarantee

Lambeth Accord is a charitable company limited by guarantee. In the event of the charity being wound up members' liability is limited to 0.25p.

# Company Limited by Guarantee

# Notes to the Financial Statements (continued)

# Year ended 31 March 2021

5.	Charitable activities				
		Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	Rents from charities Room bookings Catering	22,594 303	£ 212,102 22,594 303 234,999	110,136 6,828	110,136 6,828
6.	Other trading activities				
		Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	Room bookings	£ 1,445	£ 1,445	£ 26,361	£ 26,361
7.	Investment income				
			Total Funds 2021	Unrestricted Funds	Total Funds 2020
	Bank interest	£ 81		£ 944	£ 944
8.	Other income	•			
		Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	Other income	£ 4,582	£ 4,582	£ 7,924	£ 7,924
9.	Donations and Grants				
		Restricted <b>Tot</b> a Funds		estricted Tota Funds	al Funds 2020
		£	£	£	£
	Big Lottery Fund Big Lottery Social Enterprise Fund	48,000	48,000	10,000	10,000
		48,000	48,000		10,000

# Company Limited by Guarantee

# Notes to the Financial Statements (continued)

# Year ended 31 March 2021

# 9. Donations and Grants

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Lambeth Council Covid grant	14,378	14,378	10,000	10,000
Furlough income	19,606	19,606	-	-
Donations	250	250	-	-
	34,234	34,234	10,000	10,000

# 10. Total Resources Expended

	Basis of Allocation	Raising Funds	Charitable G Activities	overnance	2021 Total	2020 Total
Direct costs						
Staff costs	Direct	89,902	36,530	2,000	128,432	140,473
Audit & legal	Direct	-	8,600	1,530	10,130	26,118
Training, subs & sundry	Direct	2,981	2,982	-	5,963	1,792
Support costs allocated						
Comms, stationery and						
travel	Usage Floor	3,498	3,499	-	6,997	10,143
Repairs and building costs	area Floor	17,925	101,570	-	119,495	69,907
Cleaning & caretaking	area	946	5,358	=	6,304	50,983
Bad debts	Direct Floor	-	-	-	-	4
Utilities and Insurance	area	3,911	22,162	-	26,073	42,562
Finance costs	Trans	_ •	34	-	34	59
Depreciation	Usage	3,750	21,250	<del>-</del>	25,000	38,070
Professional Fees		-	15,313	-	15,313	225
Satisfaction of charge (see			·			
note 22)		-	•	-	-	150,000
Total resources expended	-	122,913	217,298	3,530	343,741	530,336

# Company Limited by Guarantee

# Notes to the Financial Statements (continued)

# Year ended 31 March 2021

11.	Expenditure on charitable activities by	fund type			
			Unrestricted Funds	Restricted Funds	Total Funds 2021
	Charitable rents and conference income Support costs		£ 267,211 3,530	£ 73,000 —	£ 340,211 3,530
			270,741	73,000	343,741
			Unrestricted Funds	Restricted Funds	Total Funds 2020
	Charitable rents and conference income Support costs		£ 492,166 3,170	£ 35,000 —	£ 527,166 3,170
			495,336	35,000	530,336
12.	Expénditure on charitable activities by	Activities undertaken	Support costs	Total funds 2021	Total fund 2020
	Charitable activity	directly £ 340,211	£	£ 340,211	£ 527,166
	Governance costs		3,530	3,530	3,170
		340,211	3,530	343,741	530,336
13.	Net (expenditure)/income				
	Net (expenditure)/income is stated after of	charging/(cred	liting):	2021	2020
	Depreciation of tangible fixed assets			£ 25,000	£ 38,068
14.	Accountants remuneration				
				2021	2020
	Fees payable for the independent report	of the financia	al statements	£	£
				1,200	1,170

# Company Limited by Guarantee

### Notes to the Financial Statements (continued)

#### Year ended 31 March 2021

#### 15. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	114,744	125,938
Social security costs	8,308	8,705
Pension costs	5,380	5,830
	128,432	140,473
		-

The average head count of employees during the year was 7 (2020: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Manager	1	1
Centre staff	5	5
Administration & support	1	1
	<del></del>	
	7	7
	and the second s	-

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

#### **Key Management Personnel**

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £43,991 (2020 £41,896).

#### 16. Trustee remuneration and expenses

No trustees received any remuneration during the year (2020 nil). No expenses were reimbursed to trustees during the year (2020 nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020 nil).

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 31 March 2021

17.	Tangible fixed assets			
		Freehold property £	Plant and machinery £	Total £
	Cost At 1 Apr 2020 and 31 Mar 2021	1,249,999	417,213	1,667,212
	Depreciation At 1 April 2020 Charge for the year	125,000 25,000	417,213	542,213 25,000
	At 31 March 2021	150,000	417,213	567,213
	Carrying amount At 31 March 2021	1,099,999	-	1,099,999
	At 31 March 2020	1,124,999		1,124,999
18.	Debtors			
			2021	2020
	Trade debtors Other debtors		£ 13,530	£ 32,432 1,100
			13,530	33,532
19.	Creditors: amounts falling due within o	ne year		
			2021	2020
	Trade creditors Other creditors		£ 56,484 90,667	£ 8,512 60,651
			147,151	69,163
	Included in other creditors is deferred incoincome in the year to March 2022.	ome of £50,911 (2020 £52	<del>10.000.0000.0000.0000.0000.0000.0000.0</del>	THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TW

# 20 Analysis of charitable funds

# **Unrestricted funds**

	At 1 April 2020	Income E	xpenditure	At 31 March 2021
	£	£	£	£
General funds	252,233	275,341	(270,741)	256,833

# Company Limited by Guarantee

# Notes to the Financial Statements (continued)

# Year ended 31 March 2021

# 20. Analysis of charitable funds (continued)

#### Restricted funds

	At			At
	1 April 2020	Income E	xpenditure	31 March 2021
	£	£	£	£
Revaluation reserve	1,124,999		(25,000)	1,099,999
	********			
	1,124,999	Effect to graph to a tradem as a comp	(25,000	1,099,999

Grant of £48,000 was received from the Lottery Social Enterprise Fund; Government money distributed by the Big Lottery, with the aim to support Social Enterprise during the Covid 19 pandemic. The full grant was spent during the year.

#### 21. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2021
	£	£	£
Tangible fixed assets	· •	1,099,999	1,099,999
Current assets	403,984	-	403,984
Creditors less than 1 year	(147,151)	-	(147,151)
Net assets	256,833	1,099,999	1,356,832

#### 22. Charges on assets

A charge on the property was satisfied in full in December 2019 at a cost of £150,000.

#### 23. Related Party Transactions

No related party transactions took place during the year.