

## Section 106

**Return of Final Meeting in a  
Creditors' Voluntary Winding Up****Pursuant to Section 106 of the  
Insolvency Act 1986**

To the Registrar of Companies

**S.106**

Company Number

01798434

Name of Company

AA Consultancy &amp; Cleaning Company Limited

I / ~~we~~

Lane Bednash, 3rd Floor, Shakespeare House, 7 Shakespeare Road, London, N3 1XE

Note The copy account must be  
authenticated by the written  
signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was duly ~~held on~~/summoned for 24 January 2014 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been disposed of, and that ~~the same was done accordingly~~ / no quorum was present at the meeting.

2 give notice that a meeting of the creditors of the company was duly ~~held on~~/summoned for 24 January 2014 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and that ~~the same was done accordingly~~/no quorum was present at the meeting

The meeting was held at 3rd Floor, Shakespeare House, 7 Shakespeare Road, London, N3 1XE

The winding up covers the period from 11 June 2012 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

Signed



Date 24 January 2014

Valentine & Co  
3rd Floor  
Shakespeare House  
7 Shakespeare Road  
London  
N3 1XE


Ref A466/LB/MCC/EE



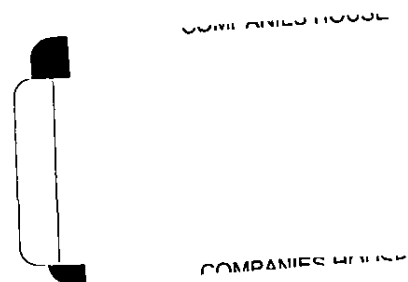
**AA Consultancy & Cleaning Company Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 11 June 2012 To 24 January 2014**

S of A £		£	£
	UNSECURED CREDITORS		
(4,200 00)	Associated Party Loans	<u>NIL</u>	NIL
	DISTRIBUTIONS		
(5,000 00)	Ordinary Shareholders	<u>NIL</u>	NIL
<u>(9,200.00)</u>			<u>NIL</u>
	REPRESENTED BY		
			<u>NIL</u>

Note

  
Lane Bednash  
Liquidator

Valentine   
& Co    

## **Liquidator's Final Report to Creditors and Members**

**AA Consultancy & Cleaning Company Limited  
- In Liquidation**

**24 January 2014**

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- B Time Analysis for Period from 11 June 2013 to 24 January 2014 and Cumulative Time Analysis from 11 June 2012 to 24 January 2014
- C Additional Information in relation to Liquidator's fees pursuant to Statement of Insolvency Practice No 9 (SIP 9)

**1 Introduction**

- 1.1 I, Lane Bednash, of Valentine & Co, 3<sup>rd</sup> Floor, Shakespeare House, 7 Shakespeare Road, London, N3 1XE, was appointed as Liquidator of AA Consultancy & Cleaning Company Limited (the Company) on 11 June 2012. This report provides a summary of the outcome of the liquidation of the Company which has now been completed.
- 1.2 The principal trading address of the Company was 635-639 Ajax Avenue, Slough, Berkshire, SL1 4BH.
- 1.3 The registered office of the Company was changed to c/o Valentine & Co, 3<sup>rd</sup> Floor, Shakespeare House, 7 Shakespeare Road, London, N3 1XE and its registered number is 01798434.
- 1.4 Please be advised that I was also appointed Liquidator of the following associated companies on 11 June 2012, which traded under the ultimate holding company, W R Grace & Co, a company registered in America:
- Borndear 1 Limited
  - Borndear 2 Limited
  - Borndear 3 Limited
  - Cormix Limited
  - Pieri UK Limited
  - Emerson & Cuming (Trading) Limited
  - Emerson & Cuming (UK) Limited

- 1 5 The liquidation commenced on June 2012 with no realisable assets and anticipated liabilities of £9,200

## **2 Progress of the Liquidation**

- 2 1 There are no realisable assets
- 2 2 At Appendix A, I have provided an account of my Receipts and Payments for the period ended 24 January 2014 with a comparison to the Statement of Affairs values, together with a cumulative account since my appointment, which provides details of the remuneration charged and expenses incurred and paid by the Liquidator
- 2 3 Further information on the Liquidator's remuneration can be found in section 5 below

## **3 Investigations**

- 3 1 In accordance with Statement of Insolvency Practice 2 (**SIP2**), a review of the Company's books and records was conducted in order to identify any unusual or exceptional transactions
- 3 2 During the investigation, particular attention was paid to identifying any possible antecedent transactions such as preference payments, transactions at an undervalue and transactions defrauding creditors. Additionally, it was considered whether there was evidence of wrongful trading and/or misfeasance, for which an action could be brought against the director(s)
- 3 3 In accordance with the Company Directors Disqualification Act 1986 and Statement of Insolvency Practice 4 (**SIP4**), I have submitted a report on the conduct of the Directors of the Company to the Department of Business Innovation & Skills. As this is a confidential report, I am not able to disclose the content
- 3 4 Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to complete an investigation questionnaire. My investigations have not revealed any issues requiring further report

## **4 Outcome for Creditors**

### ***Secured Creditors***

4 1 There were no secured creditors

***Preferential Creditors***

4 2 There were no preferential creditors

***Unsecured Creditors***

4 3 I received claims totalling £4,200 from one creditor

4 4 I can confirm that the realisations are insufficient to declare a dividend to the unsecured creditors

**5 Liquidator's Remuneration**

5 1 The Creditors approved that the basis of the Liquidator's remuneration be fixed by reference to the time properly spent by him and his staff in managing the Liquidation

5 3 My time costs for the period from 11 June 2013 are £1,170 This represents 6 20 hours at an average rate of £188 71 per hour Attached as Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during this period in respect of the costs fixed by reference to time properly spent by me in managing the Liquidation

5 4 Also attached as Appendix B is a cumulative Time Analysis for the period from 11 June 2012 to 24 January 2014 which provides details of my total time costs since the date of my appointment My time costs for the period from 11 June 2012 to 24 January 2014 are £5,571 50 This represents 20 80 hours at an average rate of £267 86 per hour

5 5 I can confirm that no fees have been drawn during the period of my appointment as Liquidator

5 6 The time spent on this case relates to the following matters

- Attending to correspondence and telephone calls with creditors
- Recording and acknowledging creditors claims
- Investigations into the affairs of the Company
- Preparation and submission of statutory report to the Secretary of State
- Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act
- Cashiering and updating insolvency computer system

- Quarterly review and statutory compliance which includes submissions to Companies House

- 5 7 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from [www.valentine-co.com](http://www.valentine-co.com) > Technical Resources > Creditors' Guides to Fees
- 5 8 Attached as Appendix C is additional information in relation to this firm's policy on staffing, the use of subcontractors, disbursements and details of our current charge-out rates by staff grade

## 6 Liquidator's Expenses

- 6 1 The following expenses have been incurred since my appointment as Liquidator

Supplier / Service Provider	Nature of expense incurred	Amount incurred to date £	Paid to date £	Amount Outstanding £
AUA Insolvency Risk Services	Specific Bonding Insurance	20 00	0 00	20 00
Courts Advertising	Statutory Advertising	117 33	0 00	117 33

## 7 Conclusion

- 7 1 This report together with final meetings of members and creditors will conclude my administration Details of the final meetings and resolutions to be considered have been circulated with this report

Yours faithfully



**Lane Bednash**

Liquidator

Enc



## **Appendix A**


**Receipts and Payments Account for Period from 11 June 2013 to 24 January 2014**

**and Cumulative Receipts and Payments Account from 11 June 2012 to 24 January 2014**

**AA Consultancy & Cleaning Company Limited  
(In Liquidation)  
Liquidator's Abstract of Receipts & Payments**

Statement of Affairs		From 11/06/2012 To 24/01/2014	From 11/06/2012 To 24/01/2014
	<b>UNSECURED CREDITORS</b>		
(4,200 00)	Associated Party Loans	NIL NIL	NIL NIL
	<b>DISTRIBUTIONS</b>		
(5,000 00)	Ordinary Shareholders	NIL NIL	NIL NIL
<b>(9,200.00)</b>		<b>NIL</b>	<b>NIL</b>
	<b>REPRESENTED BY</b>		<b>NIL</b>

Note

  
 Lane Bednash  
 Liquidator

## Appendix B

**Time Analysis for Period from 11 June 2013 to 24 January 2014**

**and Cumulative Time Analysis from 11 June 2012 to 24 January 2014**

<b>Administration &amp; Planning</b>	Includes case planning, statutory returns, maintenance of bank accounts and estate records, matters relating to tax, general correspondence, legal advice, meetings, employee matters, Court application for extension, legal advice regarding Agency issues
<b>Investigations</b>	Includes Statutory duty of investigation into Company's affairs under Statement of Insolvency Practice (SIP2)
<b>Realisation of Assets</b>	Includes dealing with the sale of the business and the assets of the Company, dealing with Solicitors, collecting book debts
<b>Creditors</b>	Includes correspondence with preferential and unsecured creditors, pensions and employees
<b>Trading</b>	Includes time on site, dealing with matters arising relating to ordering and the supply of goods, completion of WIP, supervision of staff

Time Entry - SIP9 Time & Cost Summary

A466 - AA Consultancy & Cleaning Company Limited  
Project Code POST  
From 11/06/2013 To 24/01/2014

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	1 00	1 40	0 00	3 20	5 60	999 00	178 39
Case Specific Matters	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Creditors	0 00	0 60	0 00	0 00	0 60	171 00	285 00
Investigations	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Realisation of Assets	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Trading	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Total Hours	1 00	2 00	0 00	3 20	6 20	1,170 00	188 71
Total Fees Claimed						0 00	
Total Disbursements Claimed						0 00	

# Time Entry - SIP9 Time & Cost Summary

A466 - AA Consultancy & Cleaning Company Limited  
Project Code POST  
From 11/06/2012 To 24/01/2014

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	9.50	1.80	1.90	4.20	17.40	4,635.50	266.41
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	0.60	0.00	0.00	0.60	171.00	285.00
Investigations	1.20	1.00	0.00	0.60	2.80	765.00	273.21
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>10.70</b>	<b>3.40</b>	<b>1.90</b>	<b>4.80</b>	<b>20.80</b>	<b>5,571.50</b>	<b>267.86</b>
<b>Total Fees Claimed</b>						<b>0.00</b>	
<b>Total Disbursements Claimed</b>						<b>0.00</b>	

## Appendix C

### Additional Information In Relation To Liquidator's Fees Pursuant To Statement Of Insolvency Practice 9 (SIP 9)

#### Policy

Detailed below is Valentine & Co policy in relation to

- staff allocation and the use of sub-contractors,
- professional advisors, and
- disbursements

#### *Staff Allocation and the use of Sub-contractors*

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of a Partner, Senior and Administrator. The exact constitution of the team will depend on the size and complexity of the assignment and on larger, more complex cases, several staff may be allocated to meet the demands of the case.

With regard to support staff, time spent by cashiers in relation to specific tasks on an assignment is charged. Only if there is a large block of time incurred by a member of the secretarial team, will this be charged.

We have not utilised the services of any sub-contractors in this case.

#### *Professional Advisors*

We have not utilised the services of any professional advisors in this case.

#### *Disbursements*

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement generally comprise of external supplies or incidental services specifically identifiable to the case, such as postage, advertising, invoiced travel, external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage.

Disbursement rates are charged as follows - Post liquidation creditors circulars including director's reports, creditor questionnaire and claims forms £2 25 each, Annual meeting circulars £1 75 each, final meeting circulars £1 75 each Room hire, where applicable £10 00 per hour Insurance and bonding is recharged to the Company/insolvent estate at 100% of sum billed to the office holder from the provider of the surety or broker, Travel charges, where any staff of office holder of Valentine & Co utilises their own vehicle are charged at 40 pence per mile Other travel charges are recharged at 100% of the fare/cost incurred by the office holder, his staff or relevant party Subsistence and any other miscellaneous disbursements, where appropriately incurred, are charged/recharged at 100% of the cost incurred by the office holder, his staff or relevant party Valentine & Co reserve the right to alter their charge rates without notice from time to time

We would confirm that no Category 2 disbursements have been charged on this case

### Charge-out Rates

Details of the firm's current charge out rates are as follows (effective from 18 April 2011)		(Per hour) £
Managing Director		425
Other Director / Consultants		325-375
Manager		285
Senior Administrator		200
Administrator		100-150
Junior/Support		50-100

Please note that this firm records its time in minimum units of 6 minutes