# ENGLEFIELD CLOSE RESIDENTS ASSOCIATION LIMITED DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

ALAN JAMES & CO
CHARTERED ACCOUNTANTS
QUANTUM HOUSE
59-61 GUILDFORD STREET
CHERTSEY
SURREY KT16 9AX



#### **COMPANY INFORMATION**

Directors

R Wardlaw

R Duck

T Baxter

Secretary

GCS Property Management Limited

Company number

01798315

Registered office

36 Bridge Street

Walton on Thames

Surrey

**KT12 1AW** 

Accountants

Alan James & Co

Quantum House

59-61 Guildford Street

Chertsey Surrey

KT16 9AX

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## DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

The directors present their report and the financial statements for the year ended 31 March 2009.

#### Principal activity

The principal activity of the company is the management, administration and maintenance of the property at Englefield Close, Englefield Green, Middlesex, TW20 0SE.

#### **Directors**

The directors who served during the year are as stated below:

R Wardlaw

R Duck

T Baxter

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on

19/11/2009

and signed on its behalf by

GCS Property Management Limited

Secretary

## <u>ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE</u> UNAUDITED FINANCIAL STATEMENTS OF ENGLEFIELD CLOSE RESIDENTS ASSOCIATION

In accordance with the engagement letter, and in order to assist you to fulfil your duties under the Companies Act 1985, we have compiled the financial statements of the company which comprise the profit and loss account, the balance sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 31 March 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Alan James & Co

**Chartered Accountants** 

Quantum House 59-61 Guildford Street Chertsey

Surrey

**KT169AX** 

Dated: 23rd Narconser 2009

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

		2009	2008
	Notes	£	£
Turnover	2	13,859	9,997
Administrative expenses		(21,706)	(11,014)
Operating loss		(7,847)	(1,017)
Other interest receivable and similar income		113	244
Loss on ordinary activities before taxation		(7,734)	(773)
Tax on loss on ordinary activiti	es	-	-
Loss for the year		(7,734)	(773)
Retained profit brought forward	i	8,164	8,937
Retained profit carried forwa	ard 6	£430	£8,164
		<del></del>	

#### BALANCE SHEET AS AT 31 MARCH 2009

		2009		2009 2008		8
	Notes	£	£	£	£	
Current assets						
Debtors	3	1,495		532		
Cash at bank and in hand		241		8,130		
		1,736		8,662		
Creditors: amounts falling due within one year	4	(1,278)		(470)		
Net current assets			458		8,192	
Total assets less current						
liabilities			458		8,192	
Net assets			£458		£8,192	
Capital and reserves						
Called up share capital	5		28		28	
Profit and loss account	6		430		8,164	
Shareholders' funds			£458		£8,192	

The directors' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

#### **BALANCE SHEET (CONTINUED)**

## DIRECTORS' STATEMENTS REQUIRED BY SECTION 249B(4) FOR THE YEAR ENDED 31 MARCH 2009

In approving these financial statements as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 March 2009; and
- (c) that we acknowledge our responsibilities for:
  - (1) ensuring that the company keeps accounting records which comply with Section 221; and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board on

19/11/2009

and signed on its behalf by

R Wardlaw Director

The notes on pages 6 to 7 form an integral part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

#### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### 1.2. Turnover

Service charge contributions represent the total value of contributions invoiced during the year.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

3.	Debtors	2009 £	2008 £
	Trade debtors	750	133
	Prepayments and accrued income	745	399
		1,495	532
4.	Creditors: amounts falling due	2009 £	2008 £
	within one year	ı	ı
	Trade creditors	360	· <b>-</b>
	Accruals and deferred income	918	470
		1,278	470
5.	Share capital	2009 £	2008 £
	Authorised	-	-
	28 Ordinary shares of 1 each	28	28
	Allotted, called up and fully paid	<del></del>	
	28 Ordinary shares of 1 each	<u>28</u>	28
	Equity Shares		
	28 Ordinary shares of 1 each	<u>28</u> .	<u>28</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009 (CONTINUED)

6.	Reserves	Profit and loss			
		account	Total		
		£	£		
	At 1 April 2008	8,164	8,164		
	Loss for the year	(7,734)	(7,734)		
	At 31 March 2009	430	430		
		·			

#### 7. Controlling interest

The company is owned by the lease holders, however the day to day control rests with the directors. No individual has control over the company.