Liquidator's Progress Report

Pursuant to Sections 92A, 104A and 192 of the **Insolvency Act 1986**

S.192

To the Registrar of Companies

Company Number 01795962

Name of Company

(a) Insert full name of company

(a) Agricullo Limited

Limited

(b) Insert full name(s) and address(es) We (b)

William Duncan

RSM Restructuring Advisory LLP

4th Floor

Springfield House 76 Weilington Street Leeds LS1 2AY

and Adrian Allen

RSM Restructuring Advisory LLP

4th Floor

Springfield House 76 Wellington Street Leeds LS1 2AY

The Joint Liquidators of the Company attach a copy of their Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 29 October 2014 to 28 October 2015

15/12/15

Presenter's name, address and reference (if any) RSM Restructuring Advisory LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY

Ref WD\SK\JWW/1067427

A24



19/12/2015 COMPANIES HOUSE

IN THE MATTER OF

AGRICULLO LIMITED IN LIQUIDATION

JOINT LIQUIDATORS' PROGRESS REPORT FOR THE PERIOD FROM 29 OCTOBER 2014 TO 28 OCTOBER 2015

15 DECEMBER 2015

WILLIAM DUNCAN AND ADRIAN ALLEN
JOINT LIQUIDATORS

RSM RESTRUCTURING ADVISORY LLP

4TH FLOOR

SPRINGFIELD HOUSE

76 WELLINGTON STREET

LEEDS LS1 2AY

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1. PURPOSE OF REPORT

This report has been prepared in accordance with insolvency legislation to provide creditors, members and the registrar of companies with information relating to the progress of the liquidation in the period from 29 October 2014

This report has been prepared solely to comply with the statutory requirements of Section 104A of the Insolvency Act 1986 and Rule 4 49C of the Insolvency Rules 1986 (as amended). It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the company. Any estimated outcomes for creditors are illustrative and may be subject to significant change.

RSM Restructuring Advisory LLP was previously named Baker Tilly Restructuring and Recovery LLP until 26 October 2015

Neither the Liquidators nor RSM Restructuring Advisory LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report

2. PROGRESS OF THE LIQUIDATION IN THE PREVIOUS TWELVE MONTHS

2.1. Realisation of Assets

Freehold Property

The director's statement of affairs detailed freehold property situated at 29-33 Westgate, Ripon ("the Property") secured by a legal mortgage in favour of Allied Irish Bank ("the Bank") For the purposes of the director's statement of affairs the property was shown to have a value of £268,125 being the amount it had previously been put to auction at, less costs of sale estimated at 2.5%

As detailed in the director's background and trading activities summary, Hutchinson & Buchanan Solicitors ("Hutchinsons") had successfully obtained judgment against the Company for £112,968 in respect of unpaid legal fees in connection with the Company's dispute with a former tenant who had failed to comply with repair obligations in the lease

As a result of non-payment of the debt, Hutchinsons applied for and was granted an order by the Court on 5 April 2013 over the Property providing it with an equitable charge behind the Bank Hutchinsons later secured an order for the sale of the Property subject to a condition that the property could not be sold for less than £450,000. This was subsequently amended by a further order to enable the property to be sold for a minimum of £250,000.

On 12 June 2015 a sale of the property was agreed at £250,000 which after application of costs of sale resulted in a payment of £222,503 being made to the Bank. At the date of Liquidation the Bank was estimated to be owed in the region of £262,859. It is therefore envisaged that following the sale of the Property the Bank will have an unsecured claim of c£40,356 against the Company.

Director's Loan Account

At the date of Liquidation the Company's records indicated that the director, Mr Welbourn, had an overdrawn loan account position of £622,577 after deduction of a £10,000 on account payment as detailed in the section 'other assets'

Following the Liquidation we wrote to Mr Welbourn requesting his written repayment proposals for the full balance outstanding. As part of the initial request we made it clear to Mr Welbourn that we were aware that the debt was disputed and agreed to make further enquiries regarding the creation of the loan account

This matter remains on going, and in the absence of any repayment proposal and in conjunction with our solicitors, Clarion Solicitors, it has been necessary to issue Mr Welbourn with a statutory demand for the balance due. The statutory demand has been disputed and representations have been made to the Court by Mr Welbourn to support that the loan account is not due. It has been necessary for legal counsel to be instructed on behalf of the Company to confirm the loan account position.

Due to the nature of the dispute it is not possible to divulge further details in this report, however we can confirm that Hutchinsons have remained in dialogue with the Liquidators and have provided assistance to help progress our investigations. An update in this regard will be provided shortly and

in any event as part of the next progress report

Other assets

The Company's other assets related to cash in hand of £10,000 being an amount treated as an initial repayment of the Director's disputed loan account balance

The Company also had an unpaid book debt of £31,333 which for the purposes of the statement of affairs was listed to have an uncertain realisable value

Further investigations have now revealed that the debt is due from an individual subject to bankruptcy proceedings. Follow discussions with the Official Receiver it is understood that no dividend will be payable from the bankrupt's estate and accordingly this asset has been written off as non-recoverable.

The only other asset in the Liquidation relating to a small amount of fixtures and fittings with a book value of £111 has been written off as non-recoverable. This relates to fixtures and fittings listed in the Company's books and records which have been depreciated down to reflect their use to the Company's business.

2.2. Investigations

In accordance with our statutory obligations, we have filed the appropriate documentation with the Department for Business, Innovation and Skills in relation to the conduct of the directors

We can advise you that, following our initial assessment, no further investigations were deemed necessary

2.3. Administration and Planning

This includes the following activities which have been undertaken

- Statutory duties associated with the appointment including the filing of relevant notices
- Setting up of case files
- Reviewing available information to determine appropriate strategy, and
- Setting up and maintaining bank accounts

3. ASSETS REMAINING TO BE REALISED

The main asset in this case, Mr Welbourn's overdrawn loan account remains outstanding and still due for repayment. As detailed above, the process for any recovery is ongoing

4. CREDITORS' CLAIMS AND DIVIDEND PROSPECTS

4.1. Secured Creditors

At the date of Liquidation the Company's only charged asset related to freehold property situated at Westgate, Ripon

Following the sale by auction as detailed at section 2.1, the Bank received £222,503. Their shortfall of c£40,356 will now rank as an unsecured claim in the Liquidation.

Hutchinson & Buchanan Solicitors' judgement debt plus costs will also rank as an unsecured claim

4.2. Preferential Creditors

There have been no preferential claims brought to our attention in the course of the Liquidation

4.3. Unsecured Creditors

The agreement of creditors' claims by the Joint Liquidators is a separate matter and will be dealt with as appropriate in due course, initially by reference to the proofs of debt lodged in the proceedings by creditors themselves

4 4. Prescribed Part

The "Prescribed Part" is a statutory amount, calculated as a percentage of net floating charge realisations, which entitles unsecured creditors to a share of realisations. This is calculated on a sliding scale up to maximum of £600,000 before costs

There are no creditors secured by charges over the assets and undertakings of the Company created on or after 15 September 2003. There is therefore no requirement to estimate the amount of the Prescribed Part of the assets under Section 176A of the Insolvency Act 1986 (as amended).

5. RECEIPTS AND PAYMENTS SUMMARY

We attach as Appendix B a summary of our receipts and payments for the period from 29 October 2014 to 28 October 2015

VAT Basis

Receipts and payments are shown inclusive of VAT as the company was not VAT registered, and consequently VAT is not recoverable from HM Revenue and Customs

6. COSTS AND JOINT LIQUIDATORS' REMUNERATION

6.1. Joint Liquidators' Remuneration and Disbursements

The Joint Liquidators' remuneration was approved on a time cost basis by a meeting of creditors on 29 October 2014 and the following resolutions were passed -

"The Liquidators shall be authorised to draw their remuneration based upon their time costs by reference to the time properly given by the Liquidators and their staff, in according to matters arising in the liquidation"

"That the Joint Liquidators be authorised to draw "Category 2" disbursements out of the assets as an expense of the liquidation, at the rates prevailing when the cost is incurred "

We have incurred time costs of £26,342 since the date of our appointment none of which has been drawn to date

Approval was also given to the drawing of disbursements, including category 2 disbursements Details of the current rates are attached at Appendix D

An analysis of time incurred in the period is attached at Appendix G

Category 2 disbursements incurred in the period are detailed in Appendix E

7 JOINT LIQUIDATORS' STATEMENT OF EXPENSES

7.1. Statement of Expenses

A statement of the expenses incurred during the period, is attached at Appendix F. This includes all expenses incurred by the Joint Liquidators in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received. The receipts and payments abstract at Appendix B sets out the expenses actually paid in the period together with cumulative figures.

At the Section 98 meeting on 29 October 2014 creditors approved the Statement of Affairs fee in the sum of £500 (plus VAT) to be paid to Northern Accountancy and the Meeting of Creditors fee in the sum of £7,500 (plus VAT) to be paid to RSM Restructuring Advisory LLP. These fees have been paid and in the case of the payment to Northern Accountancy, this has been disbursed to the case

7.2 Detailed cost breakdown

Attached to this report are four Appendices relating to our costs on this assignment

- Appendix C A copy of RSM Restructuring Advisory LLP's charging, expenses and disbursements policy statement,
- Appendix D Joint Liquidators' charge out and disbursement rates.

- Appendix E Category 2 disbursements table, and
- Appendix G Joint Liquidators' time cost analysis

The work that we do as Joint Liquidators is derived from the responsibilities placed upon us by the underlying legal and regulatory framework for work of this nature in general. The actual matters with which we are dealing are set out briefly in this report.

We believe this case generally to be of average complexity and accordingly no extraordinary responsibility has to date falien upon us as Joint Liquidators. The underlying basis of charging proposed to and approved by the creditors has been RSM Restructuring Advisory LLP standard charge out rates. RSM Restructuring Advisory LLP charge out rates have been reviewed periodically.

7.3. Other professional costs

Clarion Solicitors, have been retained as legal advisors in view of their general experience and expertise in these matters. We have agreed their remuneration on the basis of their standard hourly charge-out rates, plus VAT and disbursements.

Legal Counsel was retained to give counsel's opinion in view of their general experience and expertise. We have agreed their remuneration on the basis of the work required to be undertaken, plus VAT and disbursements, and their agreed fees of £250 and disbursements of £124.15 including VAT have been paid and disbursed to the case.

Michael Steel & Co was retained as Chartered Surveyors in view of their general experience and expertise in these matters. We have agreed their remuneration on the basis of their standard hourly charge-out rates, plus VAT and disbursements. Their agreed fees of £750 plus VAT have been paid

8. CREDITORS' RIGHT TO INFORMATION AND ABILITY TO CHALLENGE REMUNERATION AND EXPENSES

In accordance with the provisions of Rules 4 49E and 4 131 of the Insolvency Rules 1986 creditors have a right to request further information about remuneration or expenses and to challenge such remuneration or expenses

A request for further information must be made in writing within 21 days of receipt of this report

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the liquidator are in all the circumstances excessive

A Guide to Liquidators Fees, which provides information for creditors in relation to the remuneration of a Liquidator, can be accessed at https://rsm.insolvencypoint.com under 'general information for creditors' A hard copy can be requested from my office by telephone, email or in writing

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question

Should you have any further queries please do not hesitate to contact James Woodhead of this office

William Duncan

RSM Restructuring Advisory LLP

Joint Liquidator

William Duncan is licensed to act as an insolvency Practitioner in the UK by the Institute of Chartered Accountants of Scotland Adnan Allen is licensed to act as an insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales insolvency Practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment

Appendix A

STATUTORY INFORMATION

| Company Name | Agricullo Limited |
|-----------------------|---|
| Joint Liquidators | William Duncan and Adrian Allen |
| Date of Appointment | 29 October 2014 |
| Company Number | 01795962 |
| Date of Incorporation | 29 February 1984 |
| Trading Name | Not Applicable |
| Trading Address | Suite 14, Armley Park Court, Stanningley Road, Leeds, West Yorkshire, LS12 2AE |
| Principal Activity | Real Estate, Renting & Business Activities |
| Registered Office | RSM Restructuring Advisory LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY |

| | | 29/10/ | 2014 to 28/10/2015 | Total to 28 | /10/2015 |
|------------|----------------------------------|------------|--------------------|-------------|----------|
| OA Value £ | | £ | £ | £ | £ |
| | ASSET REALISATIONS | | | | |
| 0 00 | Bank Interest Gross | 1 05 | | 1 05 | |
| 0 00 | Cash on Hand | 10,000 00 | | 10,000 00 | |
| | | | 10,001 05 | | 10,00 |
| | COST OF REALISATIONS | | | | • |
| 0 00 | Agents / Valuers Fees | (750 00) | | (750 00) | |
| 0 00 | Joint Liquidators' Pre Appt Fees | (7,500 00) | | (7,500 00) | |
| | Sundry Costs | (11 00) | | (11 00) | |
| 0.00 | Irrecoverable VAT | (1,650 00) | | (1,650 00) | |
| | | | (9,911 00) | | (9,911 |
| 0 00 | | | 1,741 05 | | 1.74 |
| | REPRESENTED BY | | | _ | |
| | Floating Account | | | 90 05 | |
| | _ | | | | |
| | | | | | 90 |
| | | | | | 90 |

Notes:

Notes 1

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Appendix C

RSM RESTRUCTURING ADVISORY LLP CHARGING. EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done
- The current charge rates for RSM Restructuring Advisory LLP Leeds are attached
- Time billed is subject to Value Added Tax at the applicable rate, where appropriate
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate
 grade of staff required for each task, having regard to its complexity and the skill and
 experience actually required to perform it
- RSM Restructuring Advisory LLP's charge out rates are reviewed periodically

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are recharged to the insolvency estate
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to the relevant approving party, but do not require approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as "category 1" disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest, require the approval of the relevant approving party prior to be being drawn from the insolvency estate. These are known as "category 2" disbursements
- A resolution to consider approving "category 2" disbursements at the rates prevailing at the time
 the cost is incurred to RSM Restructuring Advisory LLP Leeds will be proposed to the relevant
 approving party in accordance with the legislative requirements
- General office overheads are not re-charged to the insolvency estate as a disbursement
- Any payments to outside parties in which the office holder or his firm or any associate has an
 interest will only be made with the approval of the relevant approving party
- Expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate, where appropriate

Appendix D

RSM RESTRUCTURING ADVISORY LLP

JOINT LIQUIDATORS' CURRENT CHARGE OUT AND CATEGORY 2 DISBURSEMENT RATES

| H | OURLY CHARGE OUT RATES | |
|---------------------------------|------------------------|---------------|
| | Rates at commencement | Current rates |
| Partner | 395 | 395 |
| Directors / Associate Directors | 300 | 300 |
| Manager | 260 | 200 to 260 |
| Assistant Managers | 190 to 200 | 190 to 200 |
| Administrators | 130 to 185 | 130 to 185 |
| Support staff | 110 | 110 |

| | CATEGORY 2" DISBURSEMENT RATES |
|--------------------|--|
| Internal room hire | £165 |
| Subsistence | £25 per night (from 3 rd September 2013) £23 per night (up to 2 nd September 2013) |
| Travel (car) | 38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010) 42 5p per mile (from 1 April 2011) |
| "Tracker" searches | £10 per case |

Appendix E

JOINT LIQUIDATORS' CATEGORY 2 DISBURSEMENTS TABLE

| Recipient, Type and Purpose | Paid | Unpaid |
|-----------------------------|------|--------|
| | £ | £ |
| NIL | | |
| | | |
| | | |
| | | |
| | | |
| Total | NIL | NIL |

Appendix F

STATEMENT OF EXPENSES INCURRED BY THE JOINT LIQUIDATORS' IN THE PERIOD FROM 29 OCTOBER 2014 TO 28 OCTOBER 2015

| Type and Purpose | Incurred in Period |
|--|--------------------|
| | £ |
| Insolvency Bond – A D Allen | 42 50 |
| Insolvency Bond – W Duncan | 42 50 |
| Land Registry Search | 12 00 |
| Counsel's Opinion including disbursements | 374 15 |
| Northern Accountants (preparation of Statement of Affairs) | 500 00 |
| Courts Advertising (11/11/14) | 338 40 |
| Total | 1,309.55 |

Appendix G

JOINT LIQUIDATORS' TIME COST ANALYSIS

FOR THE PERIOD FROM 29 OCTOBER 2014 TO 28 OCTOBER 2015

Please note that we have re-designed our SIP9 analysis table to provide a more detailed analysis of the grades of staff within the firm. Please note that this change does not alter the value of time costs recorded, purely the column within the table to which that time, and cost, has been allocated

| | Total | 40 | 0 | 9 | , - | 5 | > | | 4, 134 | 3 |
|--------------------|---|------------|--------|-------------|-----------------|------------|----------------|-------------|---------------------------------------|--------------------|
| | Total | 0.4 | 00 | 16 | 7.9 | 00 | 00 | 66 | £ 2,154 00 | 217 58 |
| • | | | | | | - | , | ; | , , | • |
| | Realisation of Assets | | | | † | ! | ļ <u> </u> | | ; | , |
| | Assets - general/other | | | | - | +- | ļ |). , | | 1 |
| | Legal | 00 | 00 | 00 | 90 | 00 | 00 | . 90 | £ 117 00 | 195 00 |
| | Other | 0.0 | 00 | 0.7 | 5.8 | 00 | 000 | 65 | £ 1,336 00 | 205 54 |
| • | Director's loan account | 0.0 | 0.0 | 4 1 | 46 | 0.0 | 00 | 87 | £ 1,968 00 | 226 21 |
| | Total | 00 | 00 | 48 | 110 | 0.0 | 00 | 158 | € 3,421 00 | 216 52 |
| | Debtors & sales finance | | | | | | ļ ! ! | * | . | ļ |
| | Debt collection | 00 | 0 0 | 0 0 | 17 | 0 0 | 00 | 17 | £ 314 50 | 185 00 |
| | Other major book debt issues | 0.0 | 0 0 | 10 | 0 0 | 0.0 | 00 | 10 | £ 260 00 | 260 00 |
| | Legal | 90 | 00 | 00 | 00 | 0 0 | 0 0 | 90 | £ 237 00 | 395 00 |
| | Meetings/corres/tel with directors/debtor | 00 | 00 | 00 | 0 8 | 000 | 00 | 0 8 0 | € 148 00 | 185 00 |
| | Total | 90 | 00 | 10 | 2.5 | 00 | 00 | 4 1 | € 959 50 | 234 0 |
| | Land and Property | | | | | | | | | : |
| | Agent liaison | 00 | 00 | 16 | 60 | 0.0 | 00 | 2.5 | £ 582 50 | 233 00 |
| | Legal | 00 | 00 | 00 | 0 3 | 00 | 00 | 0.3 | £ 55 50 | 185 0 |
| | Other major land & property issues | 0 4 | 00 | 0.2 | 0.0 | 0.2 | 000 | 0 8 | £ 242 00 | 302 5 |
| | Total | 40 | 00 | 18 | 12 | 0.2 | 0 0 | 36 | £ 880 00 | 244 44 |
| | Total | 10 | 00 | 9 / | 147 | 0.2 | 0.0 | 23.5 | £ 5,260 50 | 223 8 |
| | 100 | | | | | | - | | | |
| | 1st creditors/shareholders meetings and | | | | | | - † | | <u> </u> | • |
| | reports | | | | | | 7 | | 1 | 1 |
| | Meeting Attendance | 00 | 00 | 00 | 00 | | 00 | | £ 111 00 | 185 00 |
| | Total | 0 0 | 00 | 0 0 | 00 | 90 | 00 | 90 | £ 111 00 | 1850 |
| | Secured Creditors | | | | - | | | | - - - - - - - - - - - - - - - - - - - | |
| | Meetings/corres/tel | 0 0 | 00 | 80 | | 10 | 000 | | £ 263 00 | 146 11 |
| | Total | 0 0 | 00 | 0.8 | 00 | 10 | 0 | <u>8</u> | £ 263 00 | 146 11 |
| | Unsecured Creditors | | | Ì | | | | - + | † | 1 \$ |
| | Correspondence/tel | 90 | 00 | 26 | 38 | 00 | | 73 | € 1,658 00 | 227 12 |
| | Total | 90 | 00 | 26 | 38 | 0 0 | | 7.3 | £ 1,658 00 | 227 1 |
| | Total | 90 | 0 0 | 3.4 | 38 | 16 | 03 | . 6 | € 2,032 00 | 209 48 |
| | Caco Charific Mattare . I anal Mattare | | | | | I I | | | ! | 1 |
| | Legal Matters | | | | - | 1 | 1 | | 1 | - - - |
| | Meetings/corres/tel | 0 0 | 00 | 6.4 | 7.5 | 00 | 00 | 13.9 | £ 3,087 50 | 222 1 |
| | Advice | 00 | 00 | 0.2 | 8 4 | 00 | 000 | 98 | £ 1,628 50 | 189 3 |
| | Litigation | 0 0 | 00 | 0 0 | 0.8 | 00 | 00 | 0.8 | € 160 00 | 200 00 |
| | Other major issues | 0 0 | 0 0 | 33 | 0 0 | 00 | 0 0 | 33 | £ 858 00 | 260 0 |
| | Total | 0 0 | 00 | 66 | 16.7 | 0 0 | 0 0 | 26 61 | £ 5,734 00 | 215 |
| | Total | 0 0 | 0.0 | 66 | 16.7 | 0.0 | 00 | 26 6 | £ 5,734 00 | 215.5 |
| | Total University | | 6 | 0 40 | 0 0 | | | 0 044 | 00 244 00 | 0000 |
| | Total Time Cast | 4.000 0 | | | 0 20 404 40 | 0 0 0 0 0 | 7 00 00 | 183 | E. 60,341 8U | 00 077 |
| | TOTAL HITE COST | E 1,030 30 | 30 | E 11,736 00 | , r 1,441 30 | 00.076,1.3 | 7 95 90 | 1 40,02.3 | | |
| Total Hours | | 43 | 0.0 | 45.2 | 598 | 80 | 12 | 1193 | £ 26,341 90 | 220 80 |
| Total Time Cost | | £ 1,698 50 | € 0 00 | £ 11,752 00 | £ 11,421 50 | £ 1,376 00 | £ 93 90 | £ 26,341 90 | | |
| Average | | 395.00 | 000 | 260.00 | 190 99 | 156 36 | 78.25 | 220 801 | 1 | 1 |
| 0.44.0 | | | " > > | 22 224 | 22.2 | 22 22 | | 122 221 | - | |

SIP9 Summary Level 3

Agricullo Limited 1067427 / 700 - Post appointment CVL

For the period 29/10/2014 to 28/10/2015

| | ; | Annual Park | i i | | | 1 | Oral | local | Aveidye |
|--|-------------|-------------|----------------|----------|--------------|---------------|-------|-------------|---------|
| | | Orector | | Managers | | Support Staff | Hours | Time Costs | Rates |
| Administration and Planning | | | | | | | | | |
| Appointment | | | | | 1 | | | + | - |
| Appointment documentation | 00 | 00 | +10 | -00 | 100 | 100 | | 00 30 3 | , 0,70 |
| Statutory filing/advertising | 100 | 1 | 1 | 1 | | 2 6 | 7 | m 97 3 | 00 007 |
| Case planning/strategy | | | | | 0,0 | 500 | 90 | £ 156 00 | 260 00 |
| (6000 C) C1 | 3 | 2 | ה ה י | , c | o | ō† | 0.8 | £ 148 00 | 1850 |
| 12 / reso tase set up a data entry | 하 | 00 | 000 | 90 | 00 | 00 | 90 | £ 111 00 | 185 00 |
| l Otal | 0 | 00 | 0 7 | 4 | 0 0 | 0.0 | 2.1 | € 441 00 | 210 00 |
| Background information (Collecting & schooling Books and | | | | | | | | | |
| Records | |)) | 1 2 | 5 | 00 | 0 | 15 | € 390 00 | 260 00 |
| Total | 0.0 | 00 | 1.4 | 000 | 100 | | | | |
| Case Management | | | | | - | , o' | - | 2390 00 | 260 00 |
| Billing | 100 | 00 | 180 | 0.0 | 14 | | | 00,004,0 | |
| Filing | 0.0 | 000 |) - | φ α | | 0 0 | 600 | 189 00 | 210 00 |
| Bond review | 100 | 00 | | 000 | 0 0 | 000 | 200 | 2 073 40 | 204 b |
| Case review / KPI Reports | 90 | 00 | 100 | 2 % | ale o | | 10 | £ 18 50 | 185 0 |
| Compliance/Task updates/checklists | 00 | 00 | 191 | - | | | 1, | 2 1,009 00 | 0000 |
| Ongoing case planning/strategy | 1.0 | 00 | 98 | 43 | | | 13.0 | £ 410 00 | 245 00 |
| Total | 16 | 0.0 | 14.7 | 8.7 | | 0 0 | 0 00 | 00 104,6 3 | 240 00 |
| Director(s)/debtor/bankrupt | | 1 | | - | | 3 | 607 | F 0,330 30 | 0 /67 |
| Correspondence/tel | 0 3 | 0.0 | 21 | 90 | 60 | 00 | 3.0 | C 875 00 | 211 6 |
| Total | 0 3 | 0 0 | 2.1 | 90 | | 00 | 200 | 6 825 00 | 244 64 |
| Post-appointment - general | | | | - | | | 2 | 2000 | 3 |
| Statutory filing/advertising | 03 | 0 0 | 0.0 | 09 | 00 | 0.0 | 6.3 | £ 1 228 50 | 195 00 |
| Total | 0.3 | 0 0 | 0.0 | 0.9 | 00 | 00 | 6.3 | £ 1 228 E0 | 105.00 |
| Pre-appointment matters | | | | | | | 5 | 200 2771 | 200 |
| S98 Pack & formalities | 0.0 | 0 0 | 11 | 0.0 | 00 | 100 | | £ 286 00 | 260.00 |
| Total | 00 | 0.0 | ++ | 0 0 | 00 | 0.0 | 1- | 00 007 7 | 260.00 |
| Receipts and Payments | | | | | | + | | 200 | 204 |
| Cashiering | 00 | 00 | 0 3 | 00 | 90 | 0.0 | 60 | £ 189 00 | 210.00 |
| Receipts and Payments | 0.1 | 00 | 0.4 | 00 | 14 | 0.4 | 23 | £ 434 50 | 188 91 |
| Bank Reconciliations | 00 | 00 | 19 | 0 0 | 12 | 0.21 | 33 | 5 728 OO | 220 51 |
| Total | 0.1 | 0 0 | 26 | 0.0 | | 90 | 0 6 | 5 1 351 50 | 207 00 |
| Statement of Affairs | | | | | | , | | 00 1001 | E /07 - |
| Preparation | 00 | 00 | 00 | 00 | 1 | 00 | 13 | C 240 E0 | 105 00 |
| Total | 0 0 | 00 | 0.0 | 00 | E . | 000 | 1 | 00 040 2 | 100 00 |
| Total | 23 | 00 | 22.7 | 16.7 | 7.0 | 60 | 49.67 | F 11 161 40 | 225 03 |
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