**Annual Report** 

For The Year Ended 31 May 2001

A21 COMPANIES HOUSE

#### **Group Directory**

Goodhead Group Plc (Registered Number 1794199) Chaucer Business Park Launton Road Bicester Oxon OX26 4QZ

Telephone: 01869 363364 Facsimile: 01869 363365

Email: marketing@goodhead.co.uk

#### Subsidiaries

Benham & Company Limited (Registered Number 3302426) Newcomen Way Severalls Industrial Park Colchester Essex CO4 4PF Telephone: 01206 752525

Facsimile: 01206 752255

Goodhead Print Limited
(Registered Number 541611)
Chaucer Business Park
Launton Road
Bicester
Oxon
OX26 4QZ
Telephone: 01869 363333
Facsimile: 01869 363306

Paperback Binders Limited (Registered Number 1648585) Chaucer Business Park Launton Road Bicester Oxon OX26 4QZ

Telephone: 01869 363333 Facsimile: 01869 363301

#### Subsidiaries (Continued)

Stones the Printers Limited (Registered Number 476399) Unit 10, Acre Estate Wildmere Road Banbury Oxon OX16 7JU Telephone: 01295 252211

Facsimile: 01295 273150

What Media Limited (Registered Number 4069186) Unit 9a, Hurlingham Studios Ranelagh Gardens London SW6 3PA Telephone: 0207 384 9330 Facsimile: 0207 384 9335

#### Regional Offices

Edinburgh 11 Waterloo Place Edinburgh EH1 3BG Telephone: 0131 557

Telephone: 0131 557 9852 Facsimile: 0131 558 1464

Manchester Olympic Court Third Avenue The Village Trafford Park Manchester M17 1AP

Telephone: 0161 873 8535 Facsimile: 0161 873 8536

#### Board Review For The Year Ended 31 May 2001

The Board presents the Financial Statements and reports on a year in which the Group experienced mixed results, principally occasioned by short-term setbacks in the context of the long-term continuing consolidation and evolution of the printing operations.

However, risk has been diversified by the establishment of non-print related activities, new projects that offer the prospect of a higher return on capital than our traditional capital equipment programme.

#### Results for the year

In the year to 31 May 2001, turnover was £54.7million and pre-tax losses were £1.5m. This compares with last year's turnover of £62.7m and pre-tax profit of £4.1m.

The losses include £0.9m from our new publishing venture.

#### **Trading Activities**

Benhams once again achieved satisfactory results and embarked on a further programme of investment to broaden the range of products available to customers. During the year, the company leased an additional 50,000 sq ft of factory space to accommodate a new 40 station Heidelberg binding line. On completion of the commissioning of this new binder, promising increased productivity, Benhams will decommission older machinery and create space for a new press.

Benhams have also ordered a new MAN Roland 64-page commercial heatset press due for installation this autumn. This programme, together with investments in Computer to Plate (CtP) facilities, will create a complementary facility to the modern production capabilities of our Bicester operation.

Goodhead Print at Bicester suffered a substantial loss in the year to 31 May 2001 for the reasons outlined as follows: -

In order to maximise production capacity for the newly won contract to produce Exchange and Mart, an additional 30,000 sq ft of factory space was constructed at our Bicester site to accommodate the business of Paperback Binders (previously located in Abingdon) and the installation of 2 new Muller Martini binding lines.

The objective of this programme is to broaden our range of state of the art facilities, thus increasing the variety of products for customers at a lower unit cost.

In addition, to provide high-speed commercial print capability, we purchased and commissioned a Heidelberg M4000 press together with an enlarged CtP facility.

Engineering difficulties were experienced across the programme leading to a loss of productivity, capacity and revenue. Furthermore, one-off redundancy costs were incurred.

However, since the year end we have achieved a steady improvement in the engineering performance of the equipment and anticipate continuing progress.

Nevertheless, in order to optimise competitiveness and cost-efficiency, we have also taken the decision to merge the operations of our web printing activities and Paperback Binders to create a new business to be known as benhamgoodheadprint limited, trading as "bgp".

This new company will allow us to maximise the benefits of an integrated printing facility, operating from two sites, each capable of providing the other with comprehensive back up systems.

### Board Review For The Year Ended 31 May 2001 (Continued)

Results of our sheet fed printing operation, Stones the Printers, reflect the level of over capacity within this market, leading to erosion of margins.

However, we have taken steps to reduce the cost base of the business and achieved further improvements in productivity to redress the balance.

In addition the company will benefit from the creation of a new, visible, corporate identity.

In November 2000, the group began a new publishing venture, What Media Limited, which publishes self-selection magazines.

The titles and business of 'What Computer' and 'What Holiday' magazines were acquired in November 2000 and the group launched 'What Dublin In Your Backpack' in February 2001, and 'What Scotland In Your Backpack' in June 2001.

The group's associate companies, OTM Facilities Limited and Annex Publishing and Printing Inc, continued to flourish; the latter acquired more trade magazines and currently publishes 22 national trade and special interest magazines and 10 newspapers.

#### **Corporate Matters**

During the year, John Madejski completed the purchase of the outstanding ordinary and preference shares and the latter were converted into ordinary shares.

Goodhead Group PLC owns 60% of the shares of what Media Limited, the balance being held by management.

The shareholding structures within our associated companies remain unchanged.

#### Outlook

Since the beginning of the current financial year we have continued to refine our printing operations with the forthcoming merger of Goodhead Print, Paperback Binders and Benhams as stated above. Our ongoing equipment programme will allow us to expand our areas of activity and reduce our unit costs to counter the effects of a shrinking market.

Despite an uncertain year, the print companies go forward with an improved management structure and lower cost base which will benefit from the considerable capital investment already undertaken in the last five years.

What Media will continue to refine its operations and may expand through launches of new magazines.

#### People

Finally, we would wish to express our gratitude and thanks once more to the dedication, commitment and hard work of all our colleagues within the group.

By order of the Board

J Newland

19 September 2001

#### Directors' Report For The Year Ended 31 May 2001

The directors submit their report together with the accounts of the Company and its subsidiary undertakings for the year ended 31 May 2001.

#### Results and dividends

The Group made a loss on ordinary activities before taxation for the year of £1,507,000 (2000: profit of £4,066,000).

For the year ended 31 May 2001, the directors are not recommending the payment of a final dividend (2000: £Nil).

For the year ended 31 May 2000, an interim ordinary dividend of 0.4p per share amounting to £161,000 was paid during the year. A special ordinary dividend of 0.8p per share, amounting to £327,000, and preference dividends of £257,000 were also paid during the year.

After taxation, minority interests and dividends the retained loss deducted from reserves was £1,463,000 (2000: retained profit of £2,759,000 transferred to reserves).

#### Principal activities of the group

The Group's principal activities continue to be web-offset and sheet-fed printing.

During the year, the Group began a new publishing venture, What Media Limited, which publishes free magazines to the computer, holiday and travel markets.

#### Review of business and future developments

A review of the Group's business during the year is set out in the Board Review on pages 2 and 3.

#### **Directors**

The directors who held office during the year are given below:

J Madejski OBE, DL J A Cooling N J Newland FCA P J Higgins

#### Directors' interests

The interests of the directors and their families in the shares of the Company at the end of the period under review, all of which were beneficial, were as follows:

|            |                     |             | 7% convertible cumulat | ive redeemable  |
|------------|---------------------|-------------|------------------------|-----------------|
|            | 20p ordinary shares |             | preference sh          | ares of £1 each |
|            | 31 May 2001         | 31 May 2000 | 31 May 2001            | 31 May 2000     |
| J Madejski | 44,268,632          | 43,795,469  | -                      | 139,199         |

#### Directors' Report For The Year Ended 31 May 2001 (Continued)

#### **Employees**

The Group recognises the importance of employees to the success of the business and ensures they are fully informed of events which directly affect them and their working conditions.

Information on matters of concern to employees is given through newsletters which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the Group's performance.

The involvement of employees in the success of the Group is further encouraged through participation in the employees' profit related pay schemes and other incentive schemes.

Disabled people are considered for employment having regard to their aptitude for the job concerned. All necessary assistance with initial training courses is given. Once employed, a career plan is developed so as to ensure suitable opportunities for each disabled person. Arrangements are made, where possible, for retraining employees who become disabled, to enable them to perform work identified as appropriate to their aptitudes and abilities.

#### Charitable donations

During the year the Group made charitable donations of £2,000 (2000: £6,000).

#### Payment of suppliers

The Group and Company's current policy concerning the payment of its suppliers is to agree the terms of payment when negotiating the terms of each transaction and to pay in accordance with its contractual and other legal obligations. The payment policy applies to all payments to creditors for revenue and capital supplies of goods and services without exception.

At the year end the balance owing to trade creditors by the Group represented 72 days of the total invoiced supplies for the year (2000: 71 days). The Company had no trade creditors at 31 May 2001 and 2000.

#### Statement of directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Company and the Group as at the end of the financial year and of the profit or loss for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company and the Group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and the Group and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and the Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Directors' Report For The Year Ended 31 May 2001 (Continued)

#### Auditors

The auditors, PricewaterhouseCoopers, are willing to continue in office and a resolution concerning their reappointment will be proposed at the Annual General Meeting.

By order of the Board

N / Newland Secretary

19 September 2001



PricewaterhouseCoopers

Harman House 1 George Street Uxbridge UB8 1QQ Telephone +44 (0) 1895 273333

Facsimile +44 (0) 1895 274777

# Auditors' Report To The Members Of Goodhead Group Plc

We have audited the accounts on pages 8 to 26 which have been prepared in accordance with the accounting policies set out on pages 11 and 12.

#### Respective responsibilities of the directors and auditors

The directors are responsible for preparing the Annual Report. As described on page 5, this includes responsibility for preparing the accounts, in accordance with applicable United Kingdom accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and our profession's ethical guidance.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the United Kingdom Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the accounts, if the Company and Group have not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the other information contained in the Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts.

#### Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the Group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the Company and of the Group at 31 May 2001 and of the loss and cash flows of the Group for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

 ${\bf Price water house Coopers}$ 

Pricewatexthouse Coopers

Chartered Accountants and Registered Auditors

19 September 2001

PricewaterhouseCoopers is the successor partnership to the UK firms of Price Waterhouse and Coopers & Lybrand. The principal place of business of PricewaterhouseCoopers and its associate partnerships, and of Coopers & Lybrand, is 1 Embankment Place, London WC2N 6NN. The principal place of business of Price Waterhouse is Southwark Towers, 32 London Bridge Street, London SEI 9SY. Lists of the partners' names are available for inspection at those places.

## Consolidated Profit And Loss Account For The Year Ended 31 May 2001

|  | Notes  | 2001<br>£'000            | 2000<br>£'000        |
|--|--|--------------------------|----------------------|
| Turnover   |  |                          |                      |
| Continuing operations  |  | 54,384                   | 62,674               |
| Continuing operations – acquisitions   | and the second of the second o | 287                      | second of the second |
|  | _  |                          | <b></b>              |
| Contrological  | 2  | 54,671                   | 62,674               |
| Cost of sales  | SAMMON CAMPAGE MANAGEMENT STANGERMENT  | (44,882)                 | (48,688)             |
| Gross profit   |  | 9,789                    | 13,986               |
| Distribution costs   |  | (1,771)                  | (1,540)              |
| Administrative expenses  |  | (8,701)                  | (7,857)              |
|  |  |                          |                      |
| Operating profit/(loss)  |  | 450                      | 4.500                |
| Continuing operations  |  | 178                      | 4,589                |
| Continuing operations – acquisitions   | TOTAL TANGONIA, TANGONIA, TATANAMATA, NO   | (861)                    |                      |
|  | 3  | (683)                    | 4,589                |
| Share of operating profit of associates  | and the control of the second  | 452                      | 512                  |
| (I and the first and a street and the state of the first and the state of the state | 2  | (221)                    | 5 101                |
| (Loss)/profit on ordinary activities before interest<br>Interest receivable – group  | 2  | (231)<br>293             | 5,101<br>337         |
| Interest receivable – group  Interest payable – group  | 4  | (1,421)                  | (1,260)              |
| Interest payable – associates  | •  | (148)                    | (112)                |
| The second of the second comment of the second comments of the secon | and the second of the second and the second  | anna anna ambana banar   |                      |
| (Loss)/profit on ordinary activities before taxation   |  | (1,507)                  | 4,066                |
| Taxation   | 7  | (36)                     | (562)                |
| (Loss)/profit on ordinary activities after taxation  |  | (1,543)                  | 3,504                |
| Equity minority interest   |  | 80                       | 3,304                |
| Equity limitates meteor construction and a construction of the con | and the second of the second o |                          |                      |
| (Loss)/profit for the financial year   |  | (1,463)                  | 3,504                |
| Dividends (including non-equity)   | <b>8</b>   | - constant of the second | (745)                |
| Retained (loss)/profit for the financial year  | 21   | (1,463)                  | 2,759                |
| Retained (1088)/profit for the financial year  |  | (1,403)                  | 2,139                |

The Group has no recognised gains and losses other than the results above and therefore no separate statement of total recognised gains and losses has been presented.

The notes on pages 11 to 26 form part of these financial statements.

# **Consolidated And Company Balance Sheets As At 31 May 2001**

|  | Notes    | 2001<br>£'000       | Group<br>2000<br>£'000 | 2001<br>£'000 | Company<br>2000<br>£'000 |
|--|----------|---------------------|------------------------|---------------|--------------------------|
| Fixed assets   |          |                     |                        |               |                          |
| Intangible assets  | 10       | 514                 | -                      | •             | -                        |
| Tangible assets  | 11       | 38,406              | 27,934                 | 61            | 72                       |
| Investments  | 12       | 1,455               | 1,605                  | 3,026         | 3,206                    |
| Current assets   |          | 40,375              | 29,539                 | 3,087         | 3,278                    |
| Stocks   | 13       | 1,691               | 1,717                  | _             | _                        |
| Debtors due after more than one year   | 14       | 1,666               | 3,224                  | 2,916         | 3,224                    |
| Debtors due within one year  | 14       | 9,199               | 11,065                 | 318           | 304                      |
| Cash at bank and in hand   |          | 2,016               | 2,733                  | 11,827        | 11,525                   |
| Cuaditana amounta fallina due within ana voca  |          | 14,572              | 18,739                 | 15,061        | 15,053                   |
| Creditors – amounts falling due within one year Loans and overdrafts   | 15       | (833)               | (720)                  | (640)         | (640)                    |
| Other  | 16       | (18,140)            | (18,037)               | (416)         | (606)                    |
|  |          | (18,973)            | (18,757)               | (1,056)       | (1,246)                  |
| Net current (liabilities)/assets   |          | (4,401)             | (18)                   | 14,005        | 13,807                   |
| Total assets less current liabilities  |          | 35,974              | 29,521                 | 17,092        | 17,085                   |
| Creditors - amounts falling due after more than one year   |          |                     |                        |               |                          |
| Loans<br>Other   | 17<br>18 | (2,922)<br>(15,419) | (2,335)<br>(8,000)     | (800)         | (1,440)                  |
| THE CONTROL  |          |                     |                        | (904)         | (1.440)                  |
|  |          | (18,341)            | (10,335)               | (800)         |                          |
| Provision for liabilities and charges  | 19       | (224)               | (314)                  | (153)         | (209)                    |
| Net assets   |          | 17,409              | 18,872                 | 16,139        | 15,436                   |
| Capital and reserves   |          |                     |                        |               |                          |
| Called up share capital  | 20       | 8,854               | 8,975                  | 8,854         | 8,975                    |
| Share premium account  | 21       | 4,420               | 4,299                  | 4,420         | 4,299                    |
| Other reserves   | 21       | 699                 | 699                    | -             |                          |
| Profit and loss account  | 21       | 3,436               | 4,899                  | 2,865         | 2,162                    |
| Shareholders' funds  |          | 15 100              | 10.720                 | 16 120        | 15 204                   |
| Equity   |          | 17,409              | 18,730<br>142          | 16,139        |                          |
| Non-equity   |          |                     | ·                      |               | 142                      |
| Equity minority interest   | 22       | 17,409<br>-         | 18,872                 | 16,139        | 15,436                   |
| TO DESCRIPTION OF THE PROPERTY |          | 17 400              | 10 074                 | 16 100        | 15.426                   |
| Capital employed   | 23       | 17,409              | 18,872                 | 16,139        | 15,436                   |

Approved by the Board on 19 September 2001 and signed on its behalf by:

The notes on pages 11 to 26 form part of these financial statements.

No Newland FCA

# **Consolidated Cash Flow Statement For The Year Ended 31 May 2001**

|  | Notes   | 2001<br>£'000  | 2000<br>£'000 |
|--|---|--|---------------|
| Net cash inflow from operating activities  | 24(1)   | 8,478  | 10,565        |
| Dividends received from associates   | eaa eaaa ,aaa aac aac e   | 18   | 27            |
| Returns on investment and servicing of finance   |   |  |               |
| Interest received  |   | 449  | 247           |
| Interest paid  |   | (271)  | (330)         |
| Interest element of finance lease rental payments  |   | (1,138)  | (970)         |
| Dividends paid on non-equity shares  | AND CONTRACT OF THE CONTRACT O  | The second secon | (257)         |
| ANTE TENENT TORONO DIAMPO ENTANTO COMBINE DIAMPO DIAMPO DIAMPO DI DIAMPO DI DIAMPO ADMINISTRA                        | VALUE CANALITY CONTROLL CONTROLLS CONTROLLS   | (960)  | (1,310)       |
| Taxation   |   |  |               |
| UK Corporation tax paid  | ST. TOTALANAN T. JAMANAMATI, JAMANAMAT. JAMANAMATA H. WA  | (346)  | (226)         |
| Capital expenditure and financial investment   |   |  |               |
| Purchase of tangible fixed assets  |   | (5,427)  | (5,130)       |
| Sale of tangible fixed assets  | MANTETONIA SAMANA PARAMAN A WARAN   |  | 649           |
| THE TABLE WITH THE STANDER STANDERS STANDERS THANKS THEREOF WITHOUT STANDERS AND THE                                 | A. AAAA. WAXAA WAXAA WAXAA  | (4,592)  | (4,481)       |
| Acquisitions and disposals   |   |  |               |
| Purchase of business   | 10  | (527)  | -             |
| Repayment of preference shares by associates   | 12  | 300  | 100           |
| Minority shares subscribed in subsidiary   | AND THE STREET OF THE STREET S  | 80   |               |
| والمرافق | · · · · · · · · · · · · · · · · · · ·   | (147)  | 100           |
| Equity dividends paid  | A. MANAMA. MANAMAN MANAMAN II MANAMAN   | ··· www.ni   | (770)         |
| Financing  |   |  |               |
| Issue of ordinary share capital  |   | •  | 426           |
| Debt due beyond one year:  |   |  |               |
| - new secured loans  |   | 1,500  | -             |
| - repayment of amounts borrowed  |   | (800)  | (720)         |
| - capital element of finance lease rental payments   | \$100 TELEVISION STATES THE STATES OF THE STA | (3,868)  | (2,784)       |
|  | ,,  | (3,168)  | (3,078)       |
| (Decrease)/increase in cash  | 24(2)   | (717)  | 827           |

## Notes To The Financial Statements For The Year Ended 31 May 2001

#### 1 Accounting Policies

#### (1) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### (2) Turnover

Turnover represents the value of goods and services provided to customers outside the Group excluding value added tax.

#### (3) Stocks

Stocks are valued at the lower of cost and net realisable value. The cost of work in progress includes materials, labour and an appropriate proportion of attributable overheads.

#### (4) Depreciation

Fixed assets are depreciated so as to write each asset down to its net realisable value in equal instalments over expected useful lives as follows:

Freehold buildings

50 years

Leasehold buildings

Amortised over the unexpired portions of the lease up to a maximum of 50 years

Plant and machinery

3 to 10 years

#### (5) Finance and operating leases

Fixed assets held under finance leases are capitalised at an amount equivalent to their cost and are depreciated over their useful economic lives on a basis consistent with owned assets. The corresponding liability is included in creditors. Interest included within lease payments is charged to the profit and loss account over the period of the lease at a rate to reflect the capital payments outstanding.

Amounts payable under operating leases are charged against profits as incurred.

#### (6) Foreign currencies

Balance sheet items in foreign currencies are translated into sterling at mid-market rates of exchange at the balance sheet date. Income earned in foreign currencies is recognised in the profit and loss account at the exchange rate ruling at the date of the transaction or, where a related forward exchange contract has been entered into, at the rate specified in the forward contract. Exchange differences arising from trading and on the translation of monetary assets and liabilities are dealt with in the profit and loss account.

Profit and loss accounts of overseas companies are translated into sterling at average rates of exchange for the relevant accounting period. Exchange differences arising from the retranslation of the opening net assets and the profit and loss accounts to the closing rates, and exchange differences on long term foreign currency loans which relate to investments in overseas assets, are dealt with as movements on reserves.

# Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 1 Accounting Policies (Continued)

#### (7) Deferred taxation

Deferred taxation is accounted for in respect of significant timing differences between profit for tax purposes and profit for accounting purposes to the extent that it is likely that an asset or liability will crystallise in the foreseeable future.

#### (8) Goodwill

Goodwill arising on the acquisition of businesses is calculated as the difference between the cost of acquisition and the fair value of the underlying net assets. Goodwill arising on acquisitions is capitalised and amortised on a straight line basis through the profit and loss account over its useful economic life not exceeding 20 years. Goodwill arising prior to 1 June 1998 was written off direct to reserves upon acquisition.

#### (9) Pensions

Pension costs for the Group's defined benefit scheme are charged to the profit and loss account so as to spread the cost of pensions over the service lives of the employees in the scheme. Variations from the regular cost are spread over the average future service lives of employees in the scheme. For defined contribution schemes, costs are charged to profits as incurred.

#### (10) Associates

The appropriate share of the results of associates are shown separately in the consolidated profit and loss account. The amount included in the consolidated balance sheet is the Group's share of the net assets of the associates less provisions.

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 2 Segmental Information

Group turnover, profit before interest and tax ("PBIT") and net assets by class of business and geographical origin are as follows:

| Class of business  |                                      |   | 2001<br>Net                           |        |       | 2000<br>Net |
|--|--------------------------------------|---|---------------------------------------|--------|-------|-------------|
|  | Sales                                | PBIT  | assets                                | Sales  | PBIT  | assets      |
|  | £,000                                | £'000   | £'000                                 | £'000  | £'000 | £,000       |
| Continuing operations                                      |                                      |   |                                       |        |       |             |
| Printing   | 54,598                               | 323   | 3,122                                 | 62,674 | 5,267 | 4,767       |
| Publishing – acquisitions                                  | 287                                  | (861)   | (688)                                 | -      | _     | -           |
| Corporate items and inter-segmental                        |                                      | ` ,   | ` ′                                   |        |       |             |
| sales  | (214)                                | (145)   | 13,522                                |        | (678) | 12,500      |
|  | 54,671                               | (683)   | 15,956                                | 62,674 | 4,589 | 17,267      |
| Associates   | 34,011                               | 452   | 1,453                                 | 02,014 | 512   | 1,605       |
| ASSOCIATES   |                                      | #3Z   | 1,453                                 |        | J14   | 1,000       |
|  | 54,671                               | (231)   | 17,409                                | 62,674 | 5,101 | 18,872      |
| Geographical origin  |                                      |   | 2001                                  |        |       | 2000        |
|  |                                      |   | Net                                   |        |       | Net         |
|  | Sales                                | PBIT  | assets                                | Sales  | PBIT  | assets      |
|  | £'000                                | £'000   | £'000                                 | £'000  | £'000 | £'000       |
| Continuing operations                                      |                                      |   |                                       |        |       |             |
| United Kingdom   | 54,644                               | (641)   | 15,998                                | 62,674 | 4,589 | 17,267      |
| Australia – acquisitions                                   | 27                                   | (42)  | (42)                                  | -      | -     | _           |
| Associates:  |                                      |   | , ,                                   |        |       |             |
| - United Kingdom   | •                                    | 117   | 661                                   | -      | 177   | 945         |
| - Canada   | _                                    | 335   | 792                                   | -      | 335   | 660         |
| THE SHEAR ALLANDON SHIPPING WARRING STANDAY HAVING STANDAY | netni i siinaastiin saaaastiitee sii | annana da ara ara ara ara ara ara ara ara ara | w.e , , , , , , , , , , , , , , , , , |        |       |             |
| Total  | 54,671                               | (231)   | 17,409                                | 62,674 | 5,101 | 18,872      |

Turnover, loss before interest and tax and net assets for the United Kingdom includes £260,000, £819,000 and net liabilities of £646,000, respectively, for companies acquired during the year.

The total figures for continuing operations in 2001 include the following amounts relating to acquisitions: cost of sales of £423,000, gross loss of £136,000, distribution costs of £103,000 and administrative expenses of £622,000.

Geographical analysis of turnover by destination is not materially different from the analysis by origin as shown above.

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 3 Operating Loss

Operating loss is stated after charging / (crediting):

|  | 2001   | 2000   |
|--|--------|--------|
|  | £'000  | £'000  |
| Wages and salaries   | 15,017 | 14,406 |
| Social security costs  | 1,303  | 1,268  |
| Other pension costs  | 617    | 578    |
| Depreciation   |        |        |
| - owned assets   | 1,776  | 2,738  |
| - leased assets  | 3,116  | 2,222  |
| Goodwill amortisation  | 13     | -      |
| Profit on disposal of fixed assets   | (30)   | (307)  |
| Foreign exchange gains   | (23)   | (185)  |
| Operating lease payments   |        | -      |
| - hire of plant and machinery  | 186    | 380    |
| - other operating leases   | 1,099  | 1,013  |
| Costs incurred in connection with delisting from the London Stock Exchange | •      | 321    |
| Auditors' remuneration   | 45     | 56     |

The auditors' remuneration for the statutory audit of the Company amounted to £3,000 (2000: £3,000). Non audit fees paid to the auditors in the year amounted to £4,000 (2000: £260,000).

## 4 Interest Payable And Similar Charges

|   | 2001<br>£'000 | 2000<br>£'000 |
|---|---------------|---------------|
| On bank loans, overdrafts and other loans             |               |               |
| - repayable within five years, by instalments         | 1,280         | 1,163         |
| - repayable after more than five years by instalments | 133           | 96            |
| - repayable within five years, not by instalments     |               | 1             |
|   | 1,421         | 1,260         |

Included in the above is the interest element of charges payable under finance leases amounting to £1,137,000 (2000: £966,000).

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 5 Directors' Emoluments

|  | 2001<br>£'000 | 2000<br>£'000 |
|--|---------------|---------------|
| Aggregate emoluments   | 250           | 375           |
| Gains made on exercise of share options                      | -             | 169           |
| Amounts receivable under long-term incentive schemes         | -             | 169           |
| Company contributions paid to money purchase pension schemes | 24            | 24            |
|  | 274           | _737          |

Retirement benefits are accruing to two directors under money purchase pension schemes (2000: 2).

#### **Highest Paid Director**

|   | 2001  | 2000  |
|---|-------|-------|
|   | £'000 | £'000 |
| Aggregate emoluments, gains on share options exercised and benefits under |       |       |
| long-term incentive schemes   | 136   | 301   |
| Company contributions paid to money purchase pension schemes              | ., 12 | 12    |
|   | 148   | 313   |

## 6 Employees

The average number of employees in the Group during the year was as follows:

|            | 2001   | 2000   |
|------------|--------|--------|
|            | Number | Number |
| Print      | 610    | 614    |
| Publishing | 16     | -      |
| Central    |        | 4      |
|            | 630    | 618    |

## 7 Tax On Loss On Ordinary Activities

Taxation on the loss for the year comprises:

|   | 2001  | 2000  |  |
|---|-------|-------|--|
|   | £,000 | £'000 |  |
| UK Corporation tax at 30% (2000: 30%)       | 33    | 599   |  |
| Adjustment in respect of prior year         | (133) | (36)  |  |
| ACT previously written off now written back | -     | (146) |  |
| Group's share of taxation of associates     | 136   | 145   |  |
|   | 36    | 562   |  |

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 8 Dividends

|  | 2001<br>£'000  | 2000<br>£'000  |
|--|--|--|
| Non-Equity   | 2 000  | 2 000  |
| Convertible cumulative redeemable preference dividends   | -  | 257  |
|  | The sales of the s |  |
| Equity   |  |  |
| Ordinary shares  | -  | 488  |
| Ambient and the state of the st | f v normann i SS frita servanum at 1994, sam av neman a 1994.  | Leavening to represent the little i Whenever the State Control of the St |
|  |  | 745  |

#### 9 Goodhead Group Plc Profit And Loss Account

Under the provisions of the Companies Act 1985 the Company is not required to publish its own profit and loss account. The Group's profit after taxation for the financial year is after accounting for the Company's profit of £703,000 (2000: £61,000).

#### 10 Intangible Fixed Assets

| Group                    | Goodwill<br>£7000 |
|--------------------------|-------------------|
| Cost                     |                   |
| Additions                | 527               |
| At 31 May 2001           | 527               |
| Accumulated amortisation |                   |
| Charge for the year      | 13                |
| At 31 May 2001           | 13                |
| Net book amount          |                   |
| At 31 May 2001           | 514               |

On 28 November 2000 the Group purchased the goodwill, titles and business of What Computer and What Holiday magazines from Vastfield Limited for a cash consideration of £500,000.

The following table sets out the effect of this acquisition on the financial statements of the Group:

|                     | Fair value and book value<br>at date of acquisition |
|---------------------|---|
| Cost of acquisition | £'000   |
| Cash consideration  | 500   |
| Acquisition costs   | 27  |
| Total consideration | 527   |
| Net assets acquired |   |
| Goodwill            | 527   |

The goodwill acquired is being amortised on a straight line basis over 20 years.

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 11 Tangible Assets

|                          |                                |           | Group   | Company   |
|--------------------------|--------------------------------|-----------|---------|-----------|
|                          | Land and                       | Plant and |         | Plant and |
|                          | buildings                      | machinery | Total   | machinery |
|                          | £'000                          | £,000     | £,000   | £,000     |
| Cost                     |                                |           |         |           |
| At 1 June 2000           | 3,468                          | 40,789    | 44,257  | 235       |
| Additions                | 1,648                          | 14,521    | 16,169  | 10        |
| Disposals                | a saasa — aamaa aasamaa amamaa | (5,431)   | (5,431) |           |
| At 31 May 2001           | 5,116                          | 49,879    | 54,995  | 245       |
| Accumulated depreciation |                                |           |         |           |
| At 1 June 2000           | 314                            | 16,009    | 16,323  | 163       |
| Charge for the year      | 103                            | 4,789     | 4,892   | 21        |
| Disposals                |                                | (4,626)   | (4,626) |           |
| At 31 May 2001           | 417                            | 16,172    | 16,589  | 184       |
| Net book amount          |                                |           |         |           |
| At 31 May 2001           | 4,699                          | 33,707    | 38,406  | 61        |
| At 31 May 2000           | 3,154                          | 24,780    | 27,934  | 72        |

The cost and net book amount of plant and machinery held under finance leases at 31 May 2001 is £34,060,000 and £25,901,000 respectively (2000: £19,127,000 and £14,081,000).

|  | 2001<br>£'000 | 2000<br>£'000 |
|--|---------------|---------------|
| The net book amount of land and buildings comprises: |               |               |
| Freehold properties                                  | 3,784         | 2,765         |
| Short leasehold properties                           | 915           | 389           |
|  | 4,699         | 3,154         |

# Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 12 Investments

|  | Group                           |  |                                 | Company        |
|--|---------------------------------|--|---------------------------------|----------------|
|  | Investments in associates £'000 | Shares in<br>subsidiary<br>undertakings<br>£'000 | Investments in associates £'000 | Total<br>£'000 |
| At 1 June 2000                         | 1,605                           | 2,140  | 1,066                           | 3,206          |
| Additions in year                      | -                               | 120  | -                               | 120            |
| Group's share of profits of associates | 150                             | -  | -                               | -              |
| Redemption of preference shares        | (300)                           |  | (300)                           | (300)          |
| At 31 May 2001                         | 1,455                           | 2,260  | 766                             | 3,026          |

The principal subsidiary undertakings at 31 May 2001, which are all fully consolidated, were:

|                                |                 |               | Country of     |                    |
|--------------------------------|-----------------|---------------|----------------|--------------------|
|                                |                 | Proportion of | operation and  |                    |
| Name                           | Holding         | shares held   | incorporation  | Nature of business |
| Directly held by the Company   |                 |               |                |                    |
| Goodhead Print Limited         | Ordinary shares | 100%          | United Kingdom | Printing           |
| Stones The Printers Limited    | Ordinary shares | 100%          | United Kingdom | Printing           |
| Benham & Company Limited       | Ordinary shares | 100%          | United Kingdom | Printing           |
| Paperback Binders Limited      | Ordinary shares | 100%          | United Kingdom | Print Finishing    |
| What Media Limited             | Ordinary shares | 60%           | United Kingdom | Publishing         |
| Indirectly held by the Company |                 |               |                |                    |
| British Balls Magazine Pty Ltd | Ordinary shares | 60%           | Australia      | Publishing         |

The proportion of voting rights does not differ from the proportion of ordinary shares held in each company.

The Group's principal associates at 31 May 2001, which are all held directly by the Company, were:

| Name                              | Holding         | Proportion of shares held | Country of operation and incorporation | Nature of business |
|-----------------------------------|-----------------|---------------------------|--|--------------------|
| OTM Facilities Limited            | Ordinary shares | 42%                       | United Kingdom                         | Creative Services  |
| Annex Publishing and Printing Inc | Common shares   | 24.99%                    | Canada                                 | Publishing         |

The Group's share of the retained profits of associates at 31 May 2001 was £687,000 (2000: £537,000).

During the year the Company's interest in 300,000 preference shares in OTM Facilities Limited were redeemed at their issue price of £1 per share.

# Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 13 Stocks

|  | 2001<br>£'000 | Group<br>2000<br>£'000 |
|--|---------------|------------------------|
| Raw materials and consumables                  | 1,158         | 993                    |
| Work in progress and finished goods for resale | 1,158<br>533  | 724                    |
|  | 1,691         | 1,717                  |

#### 14 Debtors

|   |        | Group  |       | Company |
|---|--------|--------|-------|---------|
|   | 2001   | 2000   | 2001  | 2000    |
|   | £'000  | £'000  | £'000 | £'000   |
| Debtors due after more than one year        |        |        |       |         |
| Amounts owed by group undertakings          | -      | -      | 1,250 | _       |
| Amounts owed by associates                  | 1,666  | 3,224  | 1,666 | 3,224   |
|   | 1,666  | 3,224  | 2,916 | 3,224   |
| Debtors due within one year                 |        |        |       |         |
| Trade debtors                               | 7,134  | 8,613  | -     | -       |
| Amounts owed by group undertakings          | -      | -      | 1     | _       |
| Amounts owed by associates                  | 257    | 229    | 257   | 229     |
| Corporation tax recoverable                 | 117    | -      | _     | -       |
| Other debtors                               | 1,478  | 1,663  | 53    | 68      |
| Prepayments and accrued income              | 213    | 560    | 7     | 7       |
| man anagar mangar akan mangar mangar mangar | 9,199  | 11,065 | 318   | 304     |
| Total                                       | 10,865 | 14,289 | 3,234 | 3,528   |

Included within amount owed by associates, are loan notes of C\$3,437,500 (2000: C\$6,875,000) due from the Group's associate, Annex Publishing and Printing Inc. The loan notes, which were issued on 21 November 1997, are due for repayment no later than 20 November 2002 and carry interest of 61/4% per annum for the remainder of the term. The loan notes are secured by way of a second charge over the assets of the business of Annex Publishing and Printing Inc.

During the year, Annex Publishing & Printing Inc repaid loan notes of C\$3,437,500 in cash.

## 15 Loans And Overdrafts - Amounts Falling Due Within One Year

|                                     | 2001<br>£'000 | Group<br>2000<br>£'000 | 2001<br>£'000 | Company<br>2000<br>£'000 |
|-------------------------------------|---------------|------------------------|---------------|--------------------------|
| Bank loans (payable in instalments) | 833           | 720                    | 640           | 640                      |
|                                     | 833           | 720_                   | 640           | 640_                     |

# Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 16 Creditors - Amounts Falling Due Within One Year

|                                    | 2001<br>£°000 | Group<br>2000<br>£'000 | 2001<br>£'000 | Company<br>2000<br>£'000 |
|------------------------------------|---------------|------------------------|---------------|--------------------------|
| Trade creditors                    | 9,044         | 9,537                  | _             | -                        |
| Amounts owed to group undertakings | -             | -                      | 255           | 254                      |
| Amounts owed to associate          | 32            | -                      | 5             | -                        |
| Corporation tax                    | -             | 330                    | 15            | 94                       |
| Other creditors                    | 1,801         | 3,654                  | 22            | 126                      |
| Accruals and deferred income       | 1,435         | 1,283                  | 115           | 120                      |
| Obligations under finance leases   | 5,457         | 2,852                  | -             | -                        |
| Other taxation and social security | 371           | 381                    | 4             | 12                       |
|                                    | 18,140        | 18,037                 | 416           | 606_                     |

## 17 Loans - Amounts Falling Due After More Than One Year

|                              | 2001  |       |       |       |  | Group |  |  | Company |
|------------------------------|-------|-------|-------|-------|--|-------|--|--|---------|
|                              |       | 2000  | 2001  | 2000  |  |       |  |  |         |
|                              | £'000 | £'000 | £'000 | £'000 |  |       |  |  |         |
| Bank loans (secured)         | 2,922 | 2,335 | 800   | 1,440 |  |       |  |  |         |
| Repayable by instalments:    |       |       |       |       |  |       |  |  |         |
| - between one and two years  | 841   | 721   | 640   | 640   |  |       |  |  |         |
| - between two and five years | 820   | 1,041 | 160   | 800   |  |       |  |  |         |
| - after more than five years | 1,261 | 573   |       |       |  |       |  |  |         |
|                              | 2,922 | 2,335 | 800   | 1,440 |  |       |  |  |         |

The Group has the following sterling denominated bank loans outstanding at 31 May 2001:

- (i) A bank loan of £1,440,000 (2000: £2,080,000) which bears a fixed rate of interest of 8.25% per annum and is repayable by equal quarterly instalments up to June 2003. The loan is secured by way of fixed and floating charges over the assets of the Group.
- (ii) Three bank loans of £492,000, £402,000 and £1,421,000 (2000: £537,000, £438,000, and £Nil) which bear a fixed rate of interest of 9.375%, 9.25%, and 7.233% per annum respectively and are repayable by equal quarterly instalments up to April 2012, June 2012, and August 2010 respectively. The interest rate on the first two loans reverts to floating rates for the last five years of the term. The bank loans are secured on the freehold properties of the company concerned.

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 18 Creditors - Amounts Falling Due After More Than One Year

|                                   | 2001<br>£'000 | Group<br>2000<br>£'000 |
|-----------------------------------|---------------|------------------------|
| Obligations under finance leases: |               |                        |
| - between one and two years       | 5,719         | 2,922                  |
| - between two and five years      | 9,700         | 5,078                  |
|                                   | 15,419        | 8,000                  |

## 19 Provisions For Liabilities And Charges

|  | Group<br>£'000 | Company<br>£'000 |
|--|----------------|------------------|
| Provision for leasehold property obligations |                |                  |
| At 1 June 2000                               | 314            | 209              |
| Utilised during the year                     | (90)           | (56)             |
| At 31 May 2001                               | 224            | 153              |

The provision for leasehold property obligations relates to the rent and associated costs of vacant properties and properties that are sublet at a shortfall of rental income compared with rental expense, net of future expected rent receivable from sublets. The property leases have expiry dates that range from June 2003 to December 2014.

#### Provision for deferred taxation

The Group and Company have no liability for deferred taxation as at 31 May 2001 (2000: £Nil).

|   |         | Group                          |
|---|---------|--------------------------------|
|   | 2001    | 2000                           |
|   | £'000   | £'000                          |
| The potential amount of deferred taxation for all timing differences is as follows: |         |                                |
| Capital allowances  | 2,704   | 1,793                          |
| Taxation losses carried forward   | (1,124) | esessed a sessed of the sesses |
|   | 1,580   | 1,793                          |

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 20 Share Capital

#### **Group and Company**

|  | 2001<br>Number             | 2000<br>Number                       | 2001<br>£'000              | 2000<br>£'000       |
|--|----------------------------|--------------------------------------|----------------------------|---------------------|
| Authorised   |                            |                                      |                            |                     |
| Equity:<br>Ordinary shares of 20p each   | 60,000,000                 | 60,000,000                           | 12,000                     | 12,000              |
| Non-equity: 7% convertible cumulative redeemable preference shares of £1 each  | -                          | 3,690,000                            | _                          | 3,690               |
| TARREST CONTROL CONTRO | 60,000,0000                | 63,690,000                           | 12,000                     | 15,690              |
| Allessed and fully maid  | 2001<br>Number             | 2000<br>Number                       | 2001<br>£'000              | 2000<br>£'000       |
| Allotted and fully paid  |                            |                                      |                            |                     |
| Equity:<br>Ordinary shares of 20p each   |                            | · AAAAAS                             | WASHAMATCH WASHAMATCH III. | No. Company Company |
| At 1 June Allotted under share option scheme Allotted on conversion of preference shares   | 44,167,277<br>-<br>101,355 | 40,407,187<br>1,240,000<br>2,520,090 | 8,833<br>-<br>21           | 8,081<br>248<br>504 |
| At 31 May  | 44,268,632                 | 44,167,277                           | 8,854                      | 8,833               |
| Non-equity: 7% convertible cumulative redeemable preference shares of £1 each  | New приминен замене станда | ית, בי ברמוקה, ממשקקה, במח           | ON HAMANAA CAAAAA.         | · AANSAN II NAANAI  |
| At 1 June  | 141,897                    | 3,670,023                            | 142                        | 3,670               |
| Conversion into ordinary shares of 20p each  | (141,897)                  | (3,528,126)                          | (142)                      | (3,528)             |
| At 31 May  |                            | 141,897                              |                            | 142                 |
| Total  | 44,268,632                 | 44,309,174                           | 8,854                      | 8,975               |

During the year 141,897 issued 7% convertible cumulative redeemable preference shares of £1 each were converted at £1.40 per ordinary share into 101,355 issued ordinary shares of 20p each.

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

#### 21 Reserves

| Group   | Share<br>premium<br>£'000 | Other<br>reserves<br>£'000 | Profit<br>and loss<br>account<br>£'000 | Total<br>£'000 |
|---|---------------------------|----------------------------|--|----------------|
| At 1 June 2000                                  | 4,299                     | 699                        | 4,899                                  | 9,897          |
| Premium on ordinary shares issued on conversion |                           |                            |  |                |
| of preference shares                            | 121                       | -                          | -                                      | 121            |
| Loss for the financial year                     | -                         |                            | (1,463)                                | (1,463)        |
| At 31 May 2001                                  | 4,420                     | 699                        | 3,436                                  | 8,555          |

The cumulative amount of goodwill written off in respect of acquisitions at 31 May 2001 net of goodwill relating to subsidiary undertakings or businesses sold is £2,149,000 (2000: £2,149,000).

| Company  | Share<br>Premium<br>£'000 | Profit And loss account £'000 | Total<br>£'000 |
|--|---------------------------|-------------------------------|----------------|
| At 1 June 2000                                     | 4,299                     | 2,162                         | 6,461          |
| Premium on ordinary shares issued on conversion of |                           |                               |                |
| preference shares                                  | 121                       | -                             | 121            |
| Profit for the financial year                      |                           | 703                           | 703            |
| At 31 May 2001                                     | 4,420                     | 2,865                         | 7,285          |

## 22 Equity Minority Interest

#### Group

|   | £'000 |
|---|-------|
| Minority shares subscribed in subsidiary Minority interest's share of losses for the year | (80)  |
| At 31 May 2001  |       |

## Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## 23 Reconciliation Of Movements In Shareholders' Funds

|  | Group   |         | Company  |         |
|--|---------|---------|----------|---------|
|  | 2001    | 2000    | 2001     | 2000    |
|  | £'000   | £'000   | £'000    | £'000   |
| (Loss)/profit attributable to shareholders     | (1,463) | 3,504   | 703      | 61      |
| Dividends                                      |         | (745)   |          | (745)   |
| Retained (loss)/profit for the financial year  | (1,463) | 2,759   | 703      | (684)   |
| Issue of ordinary shares                       | 142     | 3,955   | 142      | 3,955   |
| Conversion of preference shares                | (142)   | (3,528) | (142)    | (3,528) |
| Net (decrease)/increase in shareholders' funds | (1,463) | 3,186   | 703      | (257)   |
| Opening shareholders' funds                    | 18,872  | 15,686  | 15,436   | 15,693  |
| Closing shareholders' funds                    | 17,409  | 18,872  | _16,139_ | 15,436  |

## 24 Notes To The Group Cash Flow Statement

### (1) Reconciliation of operating (loss)/profit to net cash inflow from operating activities

|   | 2001  | 2000   |
|---|-------|--------|
|   | £,000 | £'000  |
| Operating (loss)/profit                   | (683) | 4,589  |
| Depreciation                              | 4,892 | 4,960  |
| Goodwill amortisation                     | 13    | -      |
| Profit on disposal of fixed assets        | (30)  | (307)  |
| Decrease in stocks                        | 26    | 321    |
| Decrease/(increase) in debtors            | 3,373 | (343)  |
| Increase in creditors                     | 887   | 1,345  |
| Net cash inflow from operating activities | 8,478 | 10,565 |

## (2) Reconciliation of net cash flow to movement in net debt

|   | 2001<br>£'000 | 2000<br>£'000 |
|---|---------------|---------------|
| (Decrease)/increase in cash in year                 | (717)         | 827           |
| Cash flow from movement in debt and lease financing | 4,668         | 3,504         |
| Change in net debt resulting from cash flows        | 3,951         | 4,331         |
| New secured loan                                    | (1,500)       | -             |
| New finance leases                                  | (13,892)      |               |
| Movement in net debt in the year                    | (11,441)      | 4,331         |
| Net debt at 1 June 2000                             | (11,174)      | (15,505)      |
| Net debt at 31 May 2001                             | (22,615)      | (11,174)      |

Notes To The Financial Statements For The Year Ended 31 May 2001 (Continued)

## Notes To The Group Cash Flow Statement (Continued)

#### (3) Analysis of net debt

|                        |             |         | Other     |             |
|------------------------|-------------|---------|-----------|-------------|
|                        | At          | Cash    | non-cash  | At          |
|                        | 31 May 2000 | flow    | movements | 31 May 2001 |
|                        | £'000       | £'000   | £'000     | £'000       |
| Cash                   | 2,733       | (717)   | -         | 2,016       |
| Debt due after 1 year  | (2,335)     | (1,387) | 800       | (2,922)     |
| Debt due within 1 year | (720)       | 687     | (800)     | (833)       |
| Finance leases         | (10,852)    | 3,868   | (13,892)  | (20,876)    |
| <u>Total</u>           | (11,174)    | 2,451   | (13,892)  | (22,615)    |

#### 25 Capital Commitments

|                               | 2001<br>£'000 | 2000<br>£'000 |
|-------------------------------|---------------|---------------|
| Authorised but not contracted | 1,365         | 12,054        |
| Contracts placed              | 5,675         | 10,889        |
|                               | 7,040         | 22,943        |

### 26 Contingent Liabilities

The Group has no contingent liabilities at the year end.

Under the terms of the Group's arrangements with its main banker, the bank has a right of set off between credit balances and all overdrawn balances of those Group undertakings with similar arrangements.

Goodhead Group PLC is party to a multi-lateral guarantee given by all companies within the Group in respect of a bank overdraft facility. At 31 May 2001 the maximum contingent liability under this guarantee was £Nil (2000: £Nil).

#### **27** Commitments Under Operating Leases

The Group is committed to annual payments under operating leases terminating:

|                          | Land and buildings |       |       | Other |  |
|--------------------------|--------------------|-------|-------|-------|--|
|                          | 2001               | 2000  | 2001  | 2000  |  |
|                          | £'000              | £,000 | £'000 | £'000 |  |
| Within one year          | 25                 | 23    | 54    | 36    |  |
| Within two to five years | 35                 | 43    | 171   | 131   |  |
| Over five years          | 1,221              | 925   |       | 2     |  |
|                          | 1,281              | 991   | 225   | 169   |  |

Notes To The Financial Statements
For The Year Ended 31 May 2001 (Continued)

#### 28 Pension Commitments

The Group operates pension schemes covering certain of its employees and directors. The principal scheme is a defined benefit pension scheme which is subject to actuarial valuation every three years. The assets of the scheme are held separately from those of the Group in an independently administered fund called the Goodhead Group Pension Life and Disability Plan. The contributions are determined by an independent professional qualified actuary on the basis of valuations using the Projected Unit method. The most recent valuation was at 1 June 2000. The assumptions which have the most significant effect on the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries and pensions. The actuarial assumptions used for the 1 June 2000 valuation are that investment returns would be 2.0% more than salary increases, and future pensions would increase at the rate laid down in the rules. The 2000 actuarial valuation showed that the market value of the assets was £9,249,000 which represented 99% of the benefits that had accrued to pensioners, deferred pensioners and members after allowing for expected future increases in earnings. The small actuarial deficit of £50,000 is being amortised over the average remaining service lives of the scheme's members. On a discontinuance basis the market value of the assets represented only 95% of the benefits accrued at the valuation date. The pension cost for the year for the defined benefit scheme amounted to £500,000 (2000: £516,000).

Contributions in respect of the defined contribution scheme are charged to the profit and loss account as incurred. The assets of the scheme are held separately from those of the Group in an independently administered fund. The pension cost for the year for the defined contribution scheme amounted to £117,000 (2000: £62,000).

#### 29 Other Commitments

The Group enters into forward foreign exchange contracts to eliminate the currency exposures that arise on sales denominated in foreign currencies.

At 31 May 2001 the Group had forward foreign exchange contract commitments to sell the equivalent of £947,000 (2000: £3,186,000) in respect of future income receivable in foreign currencies. These contracts all mature prior to October 2001.

#### 30 Related Party Transactions

#### Transactions with OTM Facilities Limited

The Group made purchases from and sales to OTM Facilities Limited, its associate, in the year of £31,000 and £25,000 respectively (2000: £38,000 and £Nil respectively). The balance due to OTM Facilities at 31 May 2001 was £32,000 (2000: £Nil).

During the year OTM Facilities redeemed 100,000 preference shares of £1 each and 200,000 floating preference shares of £1 each at par, together with accrued dividend of £6,000.

An amount of £256,000 of the redemption monies was left outstanding by way of an unsecured loan, which earns interest at 2% above base rate and is repayable by equal half year instalments with the last instalment due 31 December 2002. An amount of £56,000 was subsequently repaid and the balance due at 31 May 2001 from OTM Facilities was £200,000.

In the year to 31 May 2000, the Group made a loan to OTM Facilities of £100,000 which earned a fixed rate of interest of 8% per annum and was repayable by equal quarterly instalments with the last instalment due January 2001. There was no balance due at 31 May 2001 (2000: £75,000).

#### **Directors And Advisers**

John Madejski OBE, DL – 60 years (CHAIRMAN)

Chairman since June 1991. Founded Auto Trader magazine in 1976 and sold the business in July 1998. Chairman of The Reading Football Club Ltd.

John Alfred Cooling – 48 years (MANAGING DIRECTOR)

A director since June 1992. Formerly a banker and financial consultant. Non-Executive director of Microlease plc.

Nicholas John Newland FCA – 53 years (FINANCE DIRECTOR)

A director since April 1992. Formerly a financial management consultant and Finance Director of Kennedy Brookes plc.

#### Paul James Higgins - 45 years

A director since 1991. Corporate finance specialist and chairman of a number of companies in the Design, Marketing and Publishing sectors.

#### Secretary

Nicholas John Newland FCA

#### Registered office

Chaucer Business Park Launton Road BICESTER Oxon OX26 4QZ

#### **Auditors**

PricewaterhouseCoopers Harman House 1 George Street Uxbridge UB8 1QQ

#### **Solicitors**

Laytons Carmelite 50 Victoria Embankment Blackfriars London EC4Y 2LS

#### Bankers

HSBC Bank plc 160 Crockhamwell Road Woodley Reading Berkshire RG5 3JJ

## Five Year Record

|                               | 1997<br>£'000 | 1998<br>£'000 | 1999<br>£'000 | 2000<br>£'000 | 2001<br>£'000 |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|
| Turnover                      | 32,243        | 42,318        | 52,066        | 62,674        | 54,671        |
| Profit/(loss) before taxation | 1,528         | 1,779         | 4,556         | 4,066         | (1,507)       |
| Profit/(loss) after taxation  | 1,229         | 1,448         | 4,426         | 3,504         | (1,543)       |
| Net assets                    | 12,080        | 11,920        | 15,686        | 18,872        | 17,409        |