

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1	Company details	
Company number	0 1 7 8 0 3 1 7	→ Filling in this form Please complete in typescript or in bold black capitals.
Company name in full	Selima Limited	
2	Liquidator's name	
Full forename(s)	Meghan	
Surname	Andrews	
3	Liquidator's address	
Building name/number	2nd Floor, Regis House	
Street	45 King William Street	
Post town	London	
County/Region		
Postcode	E C 4 R 9 A N	
Country		
4	Liquidator's name ①	
Full forename(s)	Stephen	① Other liquidator Use this section to tell us about another liquidator.
Surname	Grant	
5	Liquidator's address ②	
Building name/number	2nd Floor, Regis House	② Other liquidator Use this section to tell us about another liquidator.
Street	45 King William Street	
Post town	London	
County/Region		
Postcode	E C 4 R 9 A N	
Country		

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6 Period of progress report

From date	^d 1	^d 5	^m 0	^m 1	^y 2	^y 0	^y 2	^y 1
To date	^d 1	^d 4	^m 0	^m 1	^y 2	^y 0	^y 2	^y 2

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X *Megorale*

X

Signature date

^d 0	^d 9	^m 0	^m 2	^y 2	^y 0	^y 2	^y 2
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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Donna Kirkpatrick**Company name **Azets**Address
**2nd Floor, Regis House
45 King William Street**Post town **London**

County/Region

Postcode **E C 4 R 9 A N**

Country

DX

Telephone **0207 4031877****Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Joint Liquidators' Annual Progress Report to Members

Selima Limited - In Liquidation

9 February 2022

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- B** Additional Information in relation to Joint Liquidators' Fees & Expenses

1 Introduction and Statutory Information

- 1.1 On 7 September 2020, Baldwins Holdings Limited which traded as Wilkins Kennedy changed its name to Azets Holdings Limited and now trades as Azets. Any references in this report to Azets should be read as reference to Wilkins Kennedy as appropriate.
- 1.2 Matthew John Waghorn formerly of Azets, 92 London Street, Reading, Berkshire, RG1 4SJ and Anthony Malcolm Cork formerly of Azets, 2nd Floor Regis House, 45 King William Street, London, EC4R 9AN, were appointed as Joint Liquidators of Selima Limited ("the Company") on 15 January 2019.
- 1.3 On 5 June 2020 an order was made in the High Court of Justice (Number 002657 of 2020) removing Anthony Malcolm Cork as Joint Liquidator and appointing Meghan Andrews (IP Number: 24110) as Joint Liquidator, owing to his departure from the firm.
- 1.4 On 23 June 2021 an order was made in the High Court of Justice (Number 000905 of 2021) removing Matthew John Waghorn as Joint Liquidator and appointing Stephen Paul Grant (IP Number: 8929) as Joint Liquidator, owing to his departure from the firm.
- 1.5 This report provides an update on the progress in the Liquidation for year ended 14 January 2022 ("the Period").
- 1.6 The registered office of the Company was changed to 2nd Floor Regis House, 45 King William Street, London, EC4R 9AN and its registered number is 01780317.
- 1.7 Information about the way that we will use and store personal data on insolvency appointments can be found at <https://www.azets.co.uk/about-us/privacy-cookie-policy/>. If you are unable to download this, please contact us and a hard copy will be provided to you.

2 Progress of the Liquidation

- 2.1 At Appendix A, we have provided an account of our Receipts and Payments for the Period with a comparison to the director's Declaration of Solvency ("DOS") values, together with a cumulative account since the commencement of the Liquidation, which provides details of the assets realised in the Liquidation, the liabilities settled, and the remuneration paid from the Liquidation.
- 2.2 There have been no assets realised in the period.
- 2.3 It was previously reported that following receipt of tax clearances from H M Revenue & Customs ("HMRC") the Liquidation would proceed to closure, however it was subsequently discovered that the Company is still part of the Access UK Limited VAT group and it will therefore require paperwork to be filed with HMRC for removal from the group before the Liquidation can be closed. During the Period, we have been liaising with the Group Financial Accountant regarding removing the Company from the VAT group and the information required to be submitted to HMRC in this respect. The request has not yet been submitted by the VAT group's representative member but it is understood that this will be done imminently, enabling updated clearance to be requested from HMRC and the Liquidation to be brought to a close.
- 2.4 It is anticipated that the Liquidation will be closed within the next six months.

3 Creditors' Claims

Unsecured Creditors

- 3.1 There were no liabilities listed on the Declaration of Solvency for the Company that was sworn by the director at the commencement of the Liquidation.
- 3.2 A notice to submit claims was advertised in the London Gazette for all claims to be submitted by 8 April 2020. There have been no claims made by any creditors in this Liquidation.

4 Distributions to Members

- 4.1 An interim distribution of £66.75 per ordinary share was declared to the sole shareholder on 25 August 2020.
- 4.2 It was agreed that a further interim distribution of £11.55 per ordinary share would be declared and the shareholder agreed that these funds could be used to directly settle the outstanding balance of an invoice in relation to an earlier batch of Liquidations. As part of the work to prepare this report, it has been identified that this distribution wasn't declared as intended and as such, the Joint Liquidators will now proceed to declare the distribution as previously agreed.
- 4.3 There will be a final distribution declared upon the removal of the Company from the VAT group.

5 Joint Liquidators' Remuneration & Expenses

- 5.1 At a General Meeting held on 15 January 2019, the sole member approved that the basis of the Joint Liquidators' remuneration be fixed as a set amount of £2,500.00 plus VAT and expenses.
- 5.2 All of the Liquidation costs were to be paid by Access UK Limited and an amount of £2,500.00 plus VAT in respect of the Joint Liquidators' remuneration has been received to date in this respect.
- 5.3 Following the commencement of the Liquidation, it was identified that the Company was still a party to a lease in relation to a business premises at Building 7, Europa Business Green, Sheffield Business Park, Europa Link, Sheffield. This lease was to be assigned to Access UK Limited but since the Company was in Liquidation, the Joint Liquidators were required to be a party to the assignment. It was agreed by Access UK Limited that an additional fee of £500.00 plus VAT would be payable to the Joint Liquidators in relation to this work. An invoice in relation to this additional fee has been issued outside of the Period and will be sent to the shareholder for payment.

- 5.4 The Company was placed into Liquidation together with seven other companies from the Group. The following expenses have been incurred in relation to the batch of eight Liquidations:

	Paid in prior periods	Paid in the Period	Incurred	Outstanding
Statutory Advertising	£837.39	-	-	-
Specific Penalty Bond	£230.00	-	£202.50	£202.50
External Storage of Books & Records	-	-	-	-
Case Related Travel & Subsistence	£50.80	-	-	-
IT Administration Fee	£880.00	-	-	-
Liquidators' Case File Storage Fee	-	-	£71.40	£71.40

- 5.5 Please note that owing to the departure of Anthony Malcolm Cork and Matthew John Waghorn from Azets and the appointment of Meghan Andrews and Stephen Paul Grant as replacement Joint Liquidators, together with an increased bond for the Company, total additional specific penalty bond premiums of £202.50 have been incurred.
- 5.6 In order to provide for the Joint Liquidators' records to be held, in accordance with statutory regulations for a period of six years from the closure of the Liquidation, and securely destroyed thereafter, storage fees of £71.40 will be incurred.
- 5.7 An invoice in relation to the outstanding expenses has been issued outside of the Period and will be sent to the shareholder for payment.
- 5.8 An explanation of Azets' time charging, and expenses recovery policy is attached at Appendix B for your information and "A Shareholders' Guide to Liquidators' Fees" is available at www.azets.co.uk/media/xvgn4gnf/mvl0305-shareholders-guide-to-liquidators-fees-in-members-voluntary-liquidation.pdf or on request to this office. Please note that a new version of SIP9 was introduced on 6 April 2021 and as a result, new guides were released for all appointments except MVL's and as such, this link will make reference to the previous version of SIP9. Members should note that any relevant changes arising from the introduction of the new SIP9 have been made to our firm's charging policy which is attached as Appendix B.

6 Members' Rights

- 6.1 Within 21 days of the receipt of this report, members with either at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company or with the permission of the court, may request in writing that the Joint Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.
- 6.2 Any members with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company may within 8 weeks of receipt of this progress report, make an application to court on the grounds that, in all the circumstances, the basis fixed for the Joint Liquidators' remuneration is inappropriate and/or the remuneration

charged or the expenses incurred by the Liquidators, as set out in this progress report, are excessive.

7 Next Report

- 7.1 We are required to provide a further report on the progress of the Liquidation within two months of the end of the next anniversary of the Liquidation, unless we have concluded matters prior to this, in which case we will write again with our proposed final account.



Meghan Andrews
Joint Liquidator

Appendix A

Receipts and Payments Account for the Period from 15 January 2021 to 14 January 2022 incorporating a Cumulative Account since Commencement of the Liquidation

Selima Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts and Payments

RECEIPTS	Declaration of Solvency (£)	From 15/01/2019 To 14/01/2021 (£)	From 15/01/2021 To 14/01/2022 (£)	Total (£)
Book Debts	100.00	0.00	0.00	0.00
Tax / Insurance Refunds		9,191.80	0.00	9,191.80
		9,191.80	0.00	9,191.80
PAYMENTS				
Ordinary Shareholders		6,675.19	0.00	6,675.19
		6,675.19	0.00	6,675.19
Net Receipts/(Payments)		2,516.61	0.00	2,516.61
MADE UP AS FOLLOWS				
Bank 1 Current		2,516.61	0.00	2,516.61
		2,516.61	0.00	2,516.61

Note:

Appendix B

Additional Information in relation to Liquidators' Fees and Expenses



AZETS HOLDINGS LIMITED – FEES AND EXPENSES POLICY

Introduction

Further information about creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk>.

Details about how an office holder's fees may be approved for each case type are available in a series of guides issued with Statement of Insolvency 9 (SIP 9) and can be accessed at <https://www.azets.co.uk/restructuring-and-insolvency-downloads/>. A hard copy may be requested from Azets Holdings Limited, 2nd Floor Regis House, 45 King William Street, London, EC4R 9AN or donna.kirkpatrick@azets.uk.

Staff Allocation and Charge Out Rates

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will usually consist of a Partner, Senior Manager or Manager and a Senior or Associate. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and on larger, more complex cases, several Seniors or Associates may be allocated to meet the demands of the case.

We operate a time recording system which allows staff working on the assignment along with the office holders to allocate their time to an assignment in 6 minute units.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. The work is generally recorded under the following categories:

- Administration and planning
- Investigations
- Realisation of assets
- Creditors
- Trading
- Case specific matters

Time costs are recorded at the individual's hourly rate in force at that time, Our charge out rates are shown below and the rates shown are exclusive of VAT.

1 February 2022 to date		£	3 December 2018 to 31 January 2022	£
Partners/Directors	400.00 – 580.00		Partners	430.00 - 470.00
Managers	280.00 – 375.00		Directors/Managers	210.00 - 390.00
Administrators	130.00 – 275.00		Administrators	110.00 - 210.00
Support Staff	120.00		Junior/Trainee Administrators	95.00 - 200.00
			Cashiers/Secretaries	60.00 - 100.00

Where necessary and appropriate, members of staff from other departments of the practice will undertake work on a case. They will be charged at their normal charge out rate for undertaking such work.

Please note that charge out rates are reviewed annually and may be subject to change.

Expenses

On insolvency appointments, an office holder will typically incur expenses which relate to that assignment. Expenses (or costs) are amounts properly payable by an office holder from an insolvency estate which are not otherwise categorised as the office holder's remuneration or a distribution to a creditor or shareholder. These expenses may include, but are not limited to, agent's costs for disposal and realisation of assets, legal costs, specialist pension advice, tax services or other routine expenses associated with an insolvency appointment such as statutory advertising costs, the office holder's specific penalty bond and costs associated with storing the books and records. Expenses also include disbursements which are payments that are first met by the office holder and then reimbursed at a later date from the estate, usually when realisations permit. Details of the anticipated expenses on an insolvency assignment will be outlined in the office holder's fees estimate or other information provided to creditors about the fee basis or bases being proposed.

Expenses recharged to, or incurred directly by, an insolvent estate are subject to VAT at the applicable rate where appropriate.

Some expenses can be paid without prior approval from creditors (referred to as Category 1 expenses) and other expenses which may have an element of shared costs or are proposed to be paid to an associate of the office holder, require approval before they can be paid (referred to as Category 2 expenses).

Category 1 expenses are directly referable to an invoice from a third party that is not an associate of the office holder or the firm, which is either in the name of the estate or Azets Holdings Limited; in the case of the latter, the invoice makes reference to, and therefore can be directly attributed to, the insolvency estate. These costs are recoverable without the prior approval of creditors either by a direct payment from the estate or, where the firm has made payment on behalf of the estate, by a recharge of the amount invoiced by the third party.

Category 2 expenses are directly attributable to the estate but include an element of shared costs or is a payment to an associate of the office holder or the firm. These expenses are recoverable from the estate, subject to the prior approval of the creditors, in the same manner as the approval of the office holder's remuneration.

The Category 2 expenses which include an element of shared costs and are charged by this firm are as follows:

- Postage – charged in accordance with the current Royal Mail price guide for first class.
- Business mileage – charged at standard rates which comply with HM Revenue & Customs limits. The current rate is 45 pence per mile.
- Internal photocopying - charged at 5 pence per sheet for reports and circulars issued to creditors, shareholders, employees and other stakeholders. No additional charge is made for individual items of correspondence.

Please note that these category 2 expenses are reviewed annually and may be subject to change.

Payments to associates (as defined in Section 435 of the Insolvency Act 1986 and the Insolvency Code of Ethics), which are also classified as a category 2 expense requiring creditor approval, are not routinely made by this firm. Any such payments will be considered on a case by case basis and when seeking approval for the payments, the office holder will provide creditors with an explanation of the work to be done, why the work is necessary and the estimated payment that will be made. The form and nature of the relationship with the associate will also be provided.

Provision of Services Regulations

When carrying out all professional work relating to an insolvency appointment, Insolvency Practitioners are bound by the Insolvency Code of Ethics.

To comply with the Provision of Service Regulations, some general information about Azets Holdings Limited, including our complaints policy and Professional Indemnity Insurance and the Insolvency Code of Ethics, is available on our website using the following link: www.azets.co.uk/about-us/legal-regulatory-information/.