# THE ACTORS FILE LTD

# DIRECTOR'S REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

Company Registration No: 01775878



CONTENTS	PAGE
COMPANY INFORMATION	3
DIRECTOR'S REPORT	4
ACCOUNTANT'S REPORT	5
PROFIT AND LOSS ACCOUNT	6
BALANCE SHEET	7
NOTES TO THE FINANCIAL STATEMENTS	8 - 9

## **COMPANY INFORMATION**

**DIRECTORS:** 

Jeremy Bennett

Stephen Ley (resigned 30 May 2018)

James Marshall

Isabel Plummer (resigned 8 June 2017)

SECRETARY:

Antonia Davies (resigned 1 June 2017) Michael Tantrum (appointed 8 June 2017)

**COMPANY NUMBER:** 

01775878

**REGISTERED OFFICE:** 

The White House At The Oval Theatre

52 - 54 Kennington Oval

London SE11 5SW

**ACCOUNTANTS:** 

Chris Biddle

Actcentuate Consultancy

128 Lambeth Walk

London SE11 6AZ

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2018**

The directors present their report with the financial statements of the company for year ended 31st March 2018

#### **PRINCIPAL ACTIVITIES**

The company is a co-operative and its principal activities during the year continued to be: giving mutual artistic support and advice by way of drama workshops, play-readings and instruction in such subjects as Shakespearean verse, dialects, audition and interview technique. All these activities together with the viewing of performances of our members on stage, radio and TV were aimed at helping the co-operative's members to be better equipped to obtain the right sort of paid work in the theatrical profession through the agency services also provided by the co-operative.

#### **DIRECTORS**

The directors who served the company during the period were as follows:

Jeremy Bennett Stephen Ley (resigned 30 May 2018) James Marshall Isabel Plummer (resigned 8 June 2017)

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit and loss of the company of that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;

enemy Benutt

- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

Jeremy Bennett Director

4 October 2018

Registration No: 01775878

# ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF THE ACTORS FILE LIMITED FOR THE YEAR ENDED 31 MARCH 2018

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the financial statements of The Actors File Limited for the year ended 31 March 2018 as set out on pages 6 to 9 from the company's accounting records and from information and explanations you have given me.

As a practising member of the Association of Chartered Certified Accountants, I am subject to its ethical and other professional requirements which are detailed at http://www2.accaglobal.com/members/professional\_standards/rules\_standards/rulebook.

This report is made solely to the Board of Directors of The Actors File Limited, as a body, in accordance with the terms of my engagement letter. My work has been undertaken solely to prepare for your approval the accounts of The Actors File Limited and state those matters that I have agreed to state to the Board of Directors of The Actors File Limited, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at http://www2.accaglobal.com/members/publications/technical\_factsheets/downloads/163.doc. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than The Actors File Limited and its Board of Directors as a body for my work or for this report.

It is your duty to ensure that The Actors File Limited has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of The Actors File Limited. You consider that The Actors File Limited is exempt from the statutory audit requirement for the year.

I have not been instructed to carry out an audit or a review of the accounts of The Actors File Limited. For this reason, I have not verified the accuracy or completeness of the accounting records or information and explanations you have given to me and I do not, therefore, express any opinion on the statutory financial statements.

/ · / · · /

Chris Biddle
Actcentuate Consultancy
Chartered Certified Accountant
128 Lambeth Walk
London
SE11 6AZ

Date: 4 October 2018

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 31 MARCH 2018

	Notes	2018 £	2017 £
	٠		
TURNOVER		14,169	9,405
Cost of Sales			<del>-</del>
GROSS PROFIT		14,169	9,405
Administrative expenses		(11,660)	(13,725)
OPERATING PROFIT/(LOSS)	2	2,509	(4,320)
Other interest receivable and similar income	3	11	1_
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		2,510	(4,319)
Tax on profit/(loss) on ordinary activities	4		· -
PROFIT/(LOSS) FOR THE FINANCIAL YEAR	9	2,510	(4,319)

## **BALANCE SHEET**

## **AS AT 31 MARCH 2018**

	Notes	2018 £	2017 £
FIXED ASSETS			
Tangible assets	5	194	387
CURRENT ASSETS			
Debtors Cash at bank	6 . –	- 7, <u>282</u>	- 4,579
CREDITORS: amounts falling due within one year	7 _	7,282 (685)	4,579 (685)
NET CURRENT ASSETS	_	6,597	3,894
TOTAL ASSETS LESS CURRENT LIABILITIES	=	6,791	4,281
CAPITAL AND RESERVES			
Called up equity share capital	8	10	10
Profit and loss account	9	6,781	4,271
TOTAL SHAREHOLDERS' FUNDS	_	6,791	4,281

For the financial year ended 31st March 2018 the company was entitled to exemption from audit under section 477 Companies Act 2006 relating to small companies.

No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board for issue on 4 October 2018

eremy Bernett

Jeremy Bennett Director

Company Registration No. 01775878

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

# 1. ACCOUNTING POLICIES

# **Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Financial Reporting Standard for Smaller Entities (effective April 2016).

#### Turnover

Turnover represents amounts receivable for services net of VAT.

# Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment

25% straight line

2. OPERATING PROFIT/(LOSS)	2018	2017 £
Operating profit/(loss) is stated after charging:	£	L
Depreciation of tangible fixed assets	193	193
3. INVESTMENT INCOME	2018 £	2017 £
Bank interest	1	1
4. TAXATION	2018 £	2017 £
U.K. corporation tax		<u>-</u>
5. TANGIBLE FIXED ASSETS		£
COST At 1 April 2017 Additions At 31 March 2018		773 - 773
DEPRECIATION At 1 April 2017 Charge for the year At 31 March 2018		386 193 579
NET BOOK VALUE At 31 March 2018		194
At 31 March 2017		387

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

6. DEBTORS	2018 £	2017 £	
Trade debtors .	<u> </u>	<u> </u>	
7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2018	2017	
	£	£	
Other creditors	685 685	685 . 685	
		. 000	
8. SHARE CAPITAL	2018	2017	
Allotted, called-up, and fully paid	£	£	
10 Ordinary shares of £1	10	10	
9. STATEMENT OF MOVEMENTS ON PROFIT AND LOSS ACCOUNT	lc	Profit and loss account	
Balance at 1 April 2017 Profit for the year Dividends paid	<u></u>	£ 4,271 2,510	
Balance at 31 March 2018		6,781	