

## 2.17B

The Insolvency Act 1986

## Statement of administrator's proposals

Name of Company Blakeley Tonge & Partners Limited	Company number 01771834
In the High Court, Chancery Division, Manchester District Registry (full name of court)	Court case number 2152 of 2013

(a) Insert full  
name(s) and  
address(es) of  
administrator(s)

I/We (a)  
Jeremy Nigel Ian Woodside  
RSM Tenon Restructuring  
Arkwright House  
Parsonage Gardens  
Manchester  
M3 2LF

Christopher Benjamin Barrett  
RSM Tenon Restructuring  
Arkwright House  
Parsonage Gardens  
Manchester  
M3 2LF

\*Delete as  
applicable

attach a copy of ~~my~~ our proposals in respect of the administration of the above company

A copy of these proposals was sent to all known creditors on 22 March 2013

(b)

Signed

Joint / Administrator(s)

Dated

22/03/2013

## Contact Details

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

The contact information that you give will be visible to researchers of the public record

Jeremy Nigel Ian Woodside  
RSM Tenon Restructuring  
Arkwright House  
Parsonage Gardens  
Manchester  
M3 2LF

DX Number

+44 (0)161 834 3313

DX Exchange

When you have completed and signed this form, please send it to the Registrar of Companies at -  
**Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff**

TUESDAY



\*A24YTACR\*

A35

26/03/2013

#230

COMPANIES HOUSE

**Joint Administrators' Proposals relating to  
Blakeley Tonge & Partners Limited ("the Company") –  
In Administration**

**Issued on: 22 March 2013**

Jeremy Nigel Ian Woodside and Christopher Benjamin Barrett of RSM Tenon Restructuring are the Joint Administrators of the Company and these are the Joint Administrators' statutory proposals relating to the Company

## **1. Statutory Information**

Statutory information relating to the Company is attached at **Appendix I**

## **2. Circumstances Leading to the Appointment of the Joint Administrators**

The Company was incorporated on 22 November 1983 and its principal activities were in the provision of development and construction services to clients from a wide variety of markets including both the public and private sectors. The business had previously been established as a partnership in 1976 by Frank Scoble, Alf Blakeley and Brian Tonge

The current directors of the Company are Frank Scoble, Mary Scoble, Bernice Tonge and Brian Tonge all of whom were appointed on 30 November 1991. The shareholders of the Company are the Brian Tonge 2003 Discretionary Trust and Frank Scoble 2000 Discretionary Trust, each of which holds 333 ordinary shares

In the initial years, the Company traded from owned premises at Hope Mill in Farnworth. To support the Company's primary activities, a dedicated bespoke joinery department was opened, enabling the Company to produce custom-designed items

In 2001, the Hope Mill premises were sold to Manchester Methodist Housing Association and the Company moved to leased trading premises at unit 3 Lever Bridge Mills, Radcliffe Road, Bolton, Lancashire, BL3 1RU which is where it has continued to trade from until the commencement of the Administration

On 19 February 2008, the Company granted a debenture to Barclays Bank Plc ("Barclays") which is secured by fixed and floating charges over the assets of the Company. Barclays provided banking facilities to the Company

The Company first experienced cash flow problems in July 2010 when funds totalling £92,500 were withheld from the Company on two of its projects. Legal fees of over £20,000 were subsequently incurred in pursuing this debt. Frank Scoble loaned the Company £40,000 in July 2010 to provide additional working capital

The Company directors consider that poor weather during 2012 has played a part in its decline. This has affected timescales for completing major building contracts resulting in higher than budgeted costs to complete through higher staff costs

The Company's cash flow deteriorated during 2012 despite steps being taken to reduce wages costs and other overheads. Additional cash totalling £80,000 was loaned to the Company by Frank Scoble to assist with its cash flow

In 2011, the Company's major client Bolton Council started a procedure to appoint a framework of 10 main contractors with the intention that all future works will be procured via mini tenders between these appointed contractors. The Company, along with a significant number of other contractors, participated in a selection process relating to this framework but were unsuccessful when the decision was made in January 2013. Bolton council have explained that the Company did not meet the same standard in terms of quality and price as those businesses chosen for inclusion within the list of main contractors. Consequently, the Company has lost a significant amount of future turnover

Although the Company's order book looked to be promising at the start of 2013 through other work won at tender during December 2012, this work was slow to start and was not sufficient to enable the Company to continue trading and pay its liabilities as and when they fall due. The directors sought professional insolvency advice from RSM Tenon Restructuring regarding

the various options available. On 8 February 2013, Christopher Benjamin Barrett and I were appointed by the Directors as Joint Administrators of the Company pursuant to paragraph 22 of Schedule B1 to the Insolvency Act 1986. The appointment permitted the Joint Administrators to take any actions required either jointly or alone.

A summary of the Company's recent trading performance is shown below:

	Financial Statements For the year Ended 31 January 2012	Financial Statements For the year Ended 31 January 2011	Financial Statements For the year Ended 31 January 2010
<b><u>Profit and Loss</u></b>			
Turnover	5,456,007	6,273,231	5,351,631
Cost of sales	(5,077,363)	(5,731,419)	(4,910,618)
Gross profit	378,644	541,812	441,013
Administrative expenses	(453,680)	(484,876)	(428,309)
Operating profit/(loss)	(75,036)	56,936	12,704
Interest receivable	nil	54	92
Interest payable	(5,707)	(10,181)	(8,058)
Profit / (Loss) before taxation	(80,743)	46,809	4,738
Tax on profit/ (loss) on ordinary activities	9,523	35,874	2,288
<b>Profit / (Loss)</b>	<b>(71,220)</b>	<b>82,683</b>	<b>7,026</b>

	Financial Statements For the year Ended 31 January 2012	Financial Statements For the year Ended 31 January 2011	Financial Statements For the year Ended 31 January 2010
<b>Balance Sheet</b>			
<b>Fixed Assets</b>			
Tangible assets	165,438	176,505	83,841
<b>Current Assets</b>			
Debtors	1,823,122	1,826,715	1,468,627
Cash at bank / in hand	19,410	nil	94,341
Total current assets	1,842,532	1,826,715	1,562,968
Creditors falling due in one year	(1,226,751)	(1,144,944)	(932,141)
Net current assets	615,781	681,771	630,827
Total assets less current liabilities	781,219	858,276	714,668
Creditors falling due in more than one year	(35,481)	(41,318)	(70,393)
	745,738	816,958	644,275
<b>Capital and reserves</b>			
Called up share capital	666	666	666
Revaluation reserve	105,977	108,306	20,635
Other reserves	333	333	333
Profit and loss account	638,762	707,653	622,641
	745,738	816,958	644,275

The Company did not prepare any more recent management accounts. The most recent accounts available are the filed accounts to 31 January 2012.

### 3. Objectives of the Administration of the Company and the Joint Administrators' Strategy

The purpose of an administration is to achieve one of the three hierarchical objectives set out in the insolvency legislation, which are to

- (a) rescue the company as a going concern, or

- (b) achieve a better result for the company's creditors as a whole than would be likely if the company were wound up (without first being in administration), or
- (c) realise property in order to make a distribution to one or more secured or preferential creditors

Objective (a) could not be achieved as no purchaser could be found for the shares of the Company and the nature of the Company's trading and its financial circumstances meant that a Company Voluntary Arrangement was not appropriate

A potential sale of the business to satisfy objective (b) was not considered a viable option due to the financial position and the fact that the Company's major customer had confirmed that it would not be instructing the Company on any future contracts

It is likely that objective (c) will be pursued as we expect to be able to pay a dividend to the preferential creditors

The insolvency legislation has set a 12 month maximum duration for administrations, unless the duration is extended by the court or the creditors. If I am unable to complete the administration of the Company within 12 months then I will either apply to the court, or hold a meeting of creditors, in order to seek approval to extending the duration of the administration

#### **4. Actions of the Joint Administrators Following Appointment**

It was not a viable option to continue to trade the Company because the Company did not have the necessary working capital to fund such a trading period. As a result, the Company ceased trading on 8 February 2013. On that date, 70 of the 74 employees were made redundant as a result of the Company's insolvency.

The remaining 4 employees continued to work for the Company under the supervision and control of the Administrators and have assisted with the provision of information to assist with the realisation of the Company's assets and preparation of the employee returns and P45s. These 4 employees were made redundant on 22 February 2013 and 27 February 2013.

#### ***Employee Claims***

The Joint Administrators have assisted employees with the completion of their claim forms where required and have submitted the relevant information to the Redundancy Payments Office to enable them to process employee claims for arrears of wages, holiday pay, pay in lieu of notice and redundancy. The Joint Administrators have also assisted employees with insurance claim forms and jobseeker forms and have dealt with generic queries as and when required.

#### ***Debtors, Retentions and Work in Progress***

The Administrators instructed The Vinden Partnership ("Vindens") to review the book debt and retention ledger together with the contract work in progress and to provide their recommendation for the most appropriate realisation strategy. Following their review, the Joint Administrators concluded that realisations would be maximised with the assistance of former employees of the Company who had knowledge of the contracts, together with further assistance from Vindens as required.

The Joint Administrators have since agreed that GIM Construction Limited (Registered number 08405931), who employ certain former employees of the Company, will assist with the collection of the book debts, retentions and the work in progress. They will carry out snagging work at their own cost in order to assist with the collections in return for commission payments based on amounts received into the Administration estate.

To date, we have collected book debts and retentions totalling £82,592 of which £73,704 was collected before the agreement with GIM Construction Ltd and £8,888 has been collected with

their assistance Under the terms of the agreement, commissions of 10% on book debt collections and 50% on retentions collections are payable to GIM Construction Limited No commissions have been paid to date

### ***Tangible Assets***

JPS Chartered Surveyors ("JPS") were instructed prior to the Administration to provide a valuation in respect of the Company's tangible assets consisting of motor vehicles, stock, plant and machinery and fixtures and fittings Following the Administration, JPS were instructed to assist with the sale of the tangible assets

The Company owned 12 motor vehicles JPS have sold 10 of these motor vehicles to independent third parties realising the sum of £6,650 These funds have been received in full and are held in the JPS client account The remaining 2 motor vehicles have been sold to GIM Construction Limited as set out below

The Company's plant and machinery was uplifted from the trading premises by JPS and was sold via an online auction All items of plant and machinery were sold to independent third parties realising the sum of £4,496 These funds have been received in full and are held in the JPS client account

GIM Construction Limited made an offer for the remaining 2 motor vehicles, all of the Company's stock and all of the Company's Furniture and Equipment in the sum of £6,500 Following their review of the offer, JPS advised that it should be accepted on the basis that it was in line with their valuations of the relevant assets The offer was accepted on 6 March 2013 and it was agreed that payment will be made by 3 equal monthly instalments JPS have received the first instalment and the funds are held in their client account The offer is apportioned as follows

<b>Assets</b>	<b>Value (£)</b>
Furniture and Equipment	500
Stock	1,500
Two Motor Vehicles	4,500
<hr/>	
<b>Total</b>	<b>6,500</b>

JPS are currently holding the sum of £16,016 including VAT in respect of the tangible assets

### ***Financed Assets***

The Company had 5 motor vehicles which were subject to finance agreements Of these, 4 vehicles were subject to finance with RCI Financial Services JPS valued these vehicles and advised that there was no equity in the vehicles as the sum owed to RCI Financial Services was £10,000 greater than their value These finance agreements have now been novated to GIM Construction Limited who will settle the liability to RCI Financial Services

The 1 remaining vehicle was subject to a finance agreement with BMW Financial Services JPS valued this vehicle and advised that there would be no surplus funds available following a sale of the vehicle and subsequent payment to BMW Financial Services in respect of the balance owing under the agreement The vehicle has since been returned to BMW Financial Services

### ***Cash at Bank***

At the date of Administration, the sum of £75,646 was held in the Company's bank accounts with Barclays The Joint Administrators have requested that Barclays keep the account open in the short term whilst debtor monies are being collected and have requested that the majority of the cash at bank be remitted to the Administration estate account £70,646 has

been transferred to the Administration account to date with a further £5,000 to be transferred upon closure of the pre appointment bank accounts

### ***Freehold Property***

The Company owns a freehold property in Bolton. The property comprises two self-contained flats which are currently tenanted and generate monthly rental income of £239 and £261 after deduction of a 10% commission to the letting agent. To date, we have received a payment of £239 in respect of March rent for one of the two flats. March rent due in respect of the other flat has been paid in to the Company's bank account held with Barclays and will be transferred to the Administration bank account in due course.

The Joint Administrators have instructed Miller Metcalfe estate agents to assist with the sale of the property.

### ***Retention of Title Claims***

The Joint Administrators have received a number of Retention of Title claims from trade suppliers since the commencement of the Administration. We have spent time reviewing the relevant documentation in support of such claims, liaising with the suppliers and former management team and investigating the validity of the claims.

## **5. Financial Position of the Company**

I have asked the directors to prepare a summary of the Company's estimated financial position as at 8 February 2013, which is known as a Statement of Affairs, but they have not yet prepared it.

I have prepared an estimate of the financial position of the Company as at 8 February 2013 from the records of the Company, and that is attached at **Appendix II**, together with a list of names and addresses of all known creditors and the amounts of their debts.

## **Comments on the Joint Administrators' Estimate of the Financial Position of the Company**

### **5.1. Freehold Land and Property**

The Company owns an end terrace freehold property which is located in Bolton with a book value of £108,343 per the last filed accounts to 31 January 2012. The estimated book value at 8 February 2013 is £106,176 however this is based on a valuation by the directors several years ago. The property has an estimated realisable value of £60,000.

### **5.2. Renault Kangoo Motor Vehicles**

The Company had 4 Renault Kangoo motor vehicles which were subject to finance agreements with RCI Financial Services. The estimated book value of these vehicles at 8 February 2013 is £9,461.

JPS have advised that these vehicles have an estimated realisable value of £9,700 with £20,278 outstanding to RCI Financial Services leaving an estimated shortfall of £10,578 to RCI Financial Services.

### **5.3. BMW Vehicle**

The Company had a BMW vehicle which was subject to a finance agreement with BMW Financial Services. The estimated book value of this vehicle at 8 February 2013 is £17,557.



JPS have advised that this vehicle has an estimated realisable value of £18,000 with £19,231 outstanding to BMW Financial Services leaving an estimated shortfall of £1,231 to BMW Financial Services

#### **5.4. Plant and Machinery**

The Company owned plant and machinery with a book value of £2,575 per the last filed accounts to 31 January 2012. The estimated book value at 8 February 2013 is £2,189.

JPS were instructed to value the Company's tangible assets and advised that the plant and machinery had an estimated to realise value of £1,950.

#### **5.5. Furniture and Equipment**

The Company owned furniture and equipment with a book value of £204 per the last filed accounts to 31 January 2012. The estimated book value at 8 February 2013 is £173.

JPS valued the fixtures and fittings at an estimated realisable value of £650.

#### **5.6. Unencumbered Motor Vehicles**

The Company owned 12 unencumbered motor vehicles with a book value of £15,774 per the last filed accounts to 31 January 2012. The estimated book value at 8 February 2013 is £14,128.

JPS valued these vehicles and advised that they had an estimated realisable value of £12,500.

#### **5.7. Stock**

The Company owned stock which included a quantity of wooden offcuts, residual and recovered building components and consumables. The estimated book value at 8 February 2013 is £600.

JPS valued the stock at an estimated realisable value of £250.

#### **5.8. Book Debts and Retentions**

At the date of Administration, the Company had book debts totalling £153,174 and retentions totalling £378,113.

The directors have estimated that the book debts and retentions have a realisable value totalling £356,420.

#### **5.9. Work In Progress**

As the date of Administration, the Company had work in progress with a book value of £227,995.

The directors have estimated that the work in progress has a realisable value totalling £89,088.

#### **5.10. Cash at Bank**

The Company operated a current account and an interest bearing account with Barclays.

At the date of Administration, there was cash at bank of £75,646.

### **5.11. Preferential Creditors**

The only known preferential creditors are former employees of the Company for unpaid wages and holiday pay. Their preferential claims are subject to a maximum limit set by the insolvency legislation. The estimated preferential creditor claims are £57,631.

### **5.12 Prescribed Part**

There are provisions of the insolvency legislation that require an Administrator to set aside a percentage of a Company's assets for the benefit of the unsecured creditors in cases where the Company gave a "floating charge" over its assets to a lender on or after 15 September 2003. This is known as the "prescribed part of the net property." A Company's net property is left after paying the preferential creditors and costs and expenses of the administration, but before paying the lender who holds a floating charge.

The Company granted fixed and floating charges to Barclays on 19 February 2008. At the date of Administration, the Company bank accounts were in credit. As a result, they have no claim under their floating charge and the prescribed part provisions will not apply.

## **6. Joint Administrators' Receipts and Payments Account**

I attach a summary of my receipts and payments relating to the Company for the period from when it entered administration on 8 February 2013 to the date of these proposals, at **Appendix IV**.

### **6.1 Receipts**

There have been realisations totalling £153,476 to date which consists of the cash at bank transfer of £70,646 and book debts and retentions received of £82,592 and rent of £238.

### **6.2 Payments**

Payments totalling £5,100 have been made to date in respect of staff wages and expenses for the 4 employees who were retained during the first two weeks of the Administration and statutory advertising in respect of our appointment.

### **6.3 Professional Advisors**

The following professional advisors have been instructed:

<i>Professional Advisor</i>	<i>Nature of Work</i>	<i>Fee Arrangement</i>
DLA Piper UK LLP	Drafting appointment documentation, serving notification on interested parties, reviewing relevant case law and attending court	Time cost basis
JPS Chartered Surveyors	Preparing inventory and valuation of assets and preparation of report	Time cost basis

The choice of professionals was based on perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of the Administrators' fee arrangement with them.

## **7. Proposed Future Actions of the Joint Administrators to Achieve the Objective of the Administration**

In order to achieve the objective of the administration of the Company, I propose to realise all Company assets which will include the following:

- Pursuing the collection of book debts, retentions and work in progress with assistance from GIM Construction Limited and Vindens as required
- Sell the Company's freehold property and collect the rental income prior to that sale
- Collect the remaining cash at bank balance of £5,000 after closure of the pre appointment bank accounts
- Collect the funds held by JPS in respect of the sale of the Company's tangible assets

We will complete investigations into the Company's affairs in the period prior to the Administration and seek to realise any further assets that may be identified

After discharging the costs of the Administration, I expect to be able to pay a preferential distribution in full

The Company's financial position means that is expected that there will be sufficient funds available to allow a distribution to unsecured creditors, therefore it is currently intended that the Company will be placed into Creditors' Voluntary Liquidation to allow the distribution to be made

## **8. Meeting of Creditors**

I am holding a meeting of creditors to enable creditors to consider and vote on my formal proposals to achieve the objective of the administration of the Company. The meeting will be held on 15 April 2013 at 11 00 a.m. at the offices of RSM Tenon Restructuring, Arkwright House, Parsonage Gardens, Manchester, M3 2LF and a formal notice about the meeting is enclosed with these proposals

I also enclose a Proxy form and a claim form (Proof of Debt) for your use at the meeting of creditors. As a creditor you can only vote if you complete and send the proof of debt form (and proxy form if you intend to use one) to us and your claim is admitted. I must receive your completed forms by no later than noon on the business day before the day of the meeting. You are not required to attend the meeting, and non-attendance will not affect your rights against the Company. Creditors whose claims are wholly secured are not entitled to vote at this meeting, but can attend or be represented.

The meeting of creditors will be given the opportunity to appoint a creditors' committee. A committee is made up of between three and five representatives of creditors who will then meet me on a regular basis to discuss the administration of the Company. If a committee is appointed then it will be for them to approve my remuneration and category 2 expenses. If a committee is not appointed then approval of my remuneration and category 2 expenses will be considered as part of these formal proposals.

## **9. Pre-Administration Costs**

Before a company enters into any form of insolvency proceedings, professional costs are necessarily incurred in order to ensure that

- > The most suitable form of proceedings is chosen, in the interests of creditors
- > The mechanics of initiating the proceedings and appointing an insolvency practitioner is dealt with appropriately

The basis on which these costs are to be paid varies according to the insolvency procedure adopted. In the case of a company entering into administration, the Administrator must make a 'Statement of Pre-Administration Costs', the content of which is prescribed by the Insolvency Rules, and seek approval for their payment from the creditors of the company.

My statement of pre-administration costs is set out at **Appendix V**

A separate resolution dealing with my pre-administration costs is on the proxy form accompanying this report. I should point out that this resolution does not comprise part of my formal proposals for the conduct of the Administration.

#### **10. Joint Administrators' Remuneration and Expenses**

I propose that our fees will be charged by reference to the time properly spent by us and our staff in dealing with the matters relating to the administration of the Company. This time will be charged at the hourly charge out rate of the grade of staff undertaking the work at the time the work is undertaken. Information about current charge out rates is set out in **Appendix III**.

I also propose that we are permitted to charge what are known as category 2 expenses. Information about category 2 expenses is also set out in **Appendix III**.

The approval of the basis of our remuneration and category 2 expenses forms part of these proposals, for which approval is being sought, but if a creditors' committee is appointed at the forthcoming meeting of creditors then I will seek approval from that committee instead.

To date, my time costs amount to £50,993.50, representing 228.50 hours work, at an average charge out rate of £223.17. **Appendix III** contains information about remuneration and expenses, including the total time spent on the affairs of the Company for the period from when it entered administration on 8 February 2013 to the date of these proposals, and the cost of that time based on the charge out rates of the staff undertaking the work.

The proposals include terms setting out the basis on which the Joint Administrators are to be paid and their expenses met. Creditors are also being asked to consider whether to approve payment of the Joint Administrators' pre-Administration costs out of the assets of the Company as an expense of the Administration. Please go to <http://www.rsmtenon.com/creditorsguide> and click on 'Remuneration Guidelines Administration (post 6 April 2010)' if you require further information relating to Administrators' Remuneration. The Guide also gives important information concerning Creditors' Rights. Alternatively a copy is available free of charge upon request from the address below.

#### **11. Discharge from Liability**

We are, in accordance with legislation, seeking a resolution from the creditors for discharge from liability in respect of any action of ours as Administrators to take effect 14 days following our cessation to act as Administrators.

#### **12. Joint Administrators' Investigations**

I have a duty to consider the conduct of those who have been directors of the Company at any time in the three years preceding the administration. I am also required to investigate the affairs of the Company in general in order to consider whether any civil proceedings should be taken on its behalf. I should be pleased to receive from you any information you have that you consider will assist me in this duty. I would stress that this request for information forms part of my normal investigation procedure.

#### **13. EC Regulation on Insolvency Proceedings**

I consider that the EC Regulation on Insolvency Proceedings applies and that these are "main" proceedings as defined in Article 3 of the EC Regulations as the centre of main interest of the Company is in the United Kingdom.

#### **14. Joint Administrators' Proposals**

In order to achieve the objective set out at Section 3 above, the Joint Administrators Jeremy Nigel Ian Woodside and Christopher Benjamin Barrett of RSM Tenon Restructuring, formally propose to creditors that

- (a) they continue to manage the business, affairs and property of the Company in order to achieve the purpose of the administration In particular that they
- (i) monitor the collection of book debts, retentions and work in progress, sell the Company's assets at such time(s) on such terms as they consider appropriate and collect the balance of cash at bank,
  - (ii) investigate and, if appropriate, pursue any claims that the Company may have against any person, firm or company whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or company which supplies or has supplied goods or services to the Company, and
  - (iii) do all such things and generally exercise all their powers as Administrators as they in their discretion consider desirable or expedient in order to achieve the purpose of the administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these proposals
- (b) If there are funds available to be distributed to the unsecured creditors, the Company exits the administration by way of a Creditors' Voluntary Liquidation, and that Jeremy Nigel Ian Woodside and Christopher Benjamin Barrett are appointed as the Joint Liquidators of the Company, and that they will act jointly and severally in their duties Creditors may nominate a different person(s) as the proposed liquidator(s), but must make the nomination(s) at any time after receipt of these proposals, but before they are approved Information about the approval of the proposals is set out at Section 8
- (c) If there are no funds available for distribution to the unsecured creditors, the Company exits administration by way of dissolution
- (d) if the administration ends by the Company moving into liquidation or being dissolved, the Joint Administrators shall be discharged from liability 14 days following either the Company entering into liquidation or filing the notice of moving from administration to dissolution
- (e) they shall be authorised to draw their remuneration by reference to time properly spent by them and their staff in dealing with matters relating to the administration of the Company, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken Details of the current charge out rates for the Joint Administrators and their staff are outlined in **Appendix III** of these proposals

Such remuneration to be paid out of the assets of the Company and drawn on account as and when funds permit without any further recourse to creditors

- (f) they be authorised to draw category 2 expenses as outlined in **Appendix III** of these proposals

## 15 Further Information

Should you require any further information relating to these proposals or the administration of the Company please do not hesitate to contact James Gillibrand on the telephone number shown in the covering letter enclosing these proposals

  
**Jeremy Nigel Ian Woodside**  
**Joint Administrator**

*Licensed in the United Kingdom to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales*

*The affairs, business and property of the Company are being managed by the Administrators*

## Appendix I

### Company Information

Company Name	Blakeley Tonge & Partners Limited
Previous Name	N/A
Trading Name	N/A
Company Number	01771834
Date of Incorporation	22 November 1983
Trading Address	Unit 3 Lever Bridge Mills, Radcliffe Road, Bolton, Lancashire, BL3 1RU
Current Registered Office	Arkwright House, Parsonage Gardens, Manchester, M3 2LF
Former Registered Office	Regency House, 47-49 Chorley New Road, Bolton, Lancashire, BL1 4QR
Principal Trading Activity	Building contractors

### Appointment details

Date of Appointment	8 February 2013
Appointment made by	Directors
Court Name and Reference	High Court, Chancery Division, Manchester District Registry No 2152 of 2013
Administrators Appointed	Jeremy Nigel Ian Woodside IP Number 9515  Christopher Benjamin Barrett IP Number 9437

### Officers of the company

Directors	Frank Scoble Mary Scoble Bernice Tonge Brian Tonge
Company Secretary	Frank Scoble

### Share Capital

#### Allotted, called up and fully paid

666 ordinary shares of £1 each

### Charges

Debenture dated 19 February 2008 in favour of Barclays Bank Plc

**Appendix II**  
**Estimate of the Financial Position of**  
**the Company**  
**as at 8 February 2013**



## **Appendix II**

### **NOTES TO THE ESTIMATE OF THE FINANCIAL POSITION OF THE COMPANY**

**As at 8 February 2013**

- 1 The estimate of the financial position of the Company does not take into account the costs of the Administration
- 2 The figures contained in the estimate of the financial position of the Company reflect information obtained from the Company's records and estimates provided by the directors
- 3 JPS Chartered Surveyors carried out a valuation of the assets of the company
- 4 Preferential creditors represent liabilities to employees

Blakeley Tonge & Partners Limited  
Statement Of Affairs as at 8 February 2013

A - Summary of Assets

Assets	Book Value £	Estimated to Realise £
<b>Assets subject to fixed charge.</b>		
Freehold Land & Property	106,176 00	60,000 00
		60,000 00
		60,000 00
Renault Kangoo Motor Vehicles	9,461 00	9,700 00
RCI Financial Services		(20,278 00)
Deficiency c/d		(10,578 00)
BMW Vehicle	17,557 00	18,000 00
BMW Financial Services		(19,231 00)
Deficiency c/d		(1,231 00)
<b>Assets subject to floating charge</b>		
Plant & Machinery	2,189 00	1,950 00
Furniture & Equipment	173 00	650 00
Unencumbered Motor Vehicles	14,128 00	12,500 00
Stock	600 00	250 00
Book Debts & Retentions	531,286 00	356,420 00
Work In Progress	227,995 00	89,088 00
Cash at Bank	75,646 00	75,646 00
<b>Uncharged assets.</b>		
<b>Estimated total assets available for preferential creditors</b>		596,504 00

Signature \_\_\_\_\_ Date \_\_\_\_\_

Blakeley Tonge & Partners Limited  
Statement Of Affairs as at 8 February 2013

**A1 - Summary of Liabilities**

		Estimated to Realise £
<hr/>		
<b>Estimated total assets available for preferential creditors (Carried from Page A)</b>		596,504 00
<b>Liabilities</b>		
Preferential Creditors -		
Employee Arrears/Hol Pay	57,631 00	
		57,631 00
<b>Estimated deficiency/surplus as regards preferential creditors</b>		538,873 00
<hr/>		
Debts secured by floating charge pre 15 September 2003		
Other Pre 15 September 2003 Floating-Charge Creditors		NIL
		538,873 00
<hr/>		
Estimated prescribed part of net property where applicable (to carry forward)		NIL
<b>Estimated total assets available for floating charge holders</b>		538,873 00
<hr/>		
Debts secured by floating charges post 15 September 2003		
		NIL
<b>Estimated deficiency/surplus of assets after floating charges</b>		538,873 00
<hr/>		
Estimated prescribed part of net property where applicable (brought down)		NIL
<b>Total assets available to unsecured creditors</b>		538,873 00
<hr/>		
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)		
Deficiency b/d	11,809 00	
Trade & Expense Creditors	1,274,742 00	
Employees - Pay in Lieu of Notice	171,508 00	
Employee - Redundancy	305,303 00	
HMRC - PAYE/NI	281,426 00	
HMRC - VAT	87,968 00	
Frank Scoble	114,996 00	
		2,247,752 00
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)</b>		(1,708,879 00)
<hr/>		
<b>Estimated deficiency/surplus as regards creditors</b>		(1,708,879 00)
<hr/>		
Issued and called up capital		
Ordinary Shareholders	666 00	
		666 00
<b>Estimated total deficiency/surplus as regards members</b>		(1,709,545 00)
<hr/>		

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
C300	3D Tooling Ltd	Unit 1 Slade Street, Little Lever, Bolton, BL3 1BD	28 46
CA00	A & C Flooring	93 Trent Way, Kearsley, Bolton, BL4 8PS	912 78
CA01	A1 Suffers Ltd	Jackson Works, Raikes Land Ind Estate, Raikes Lane, Bolton, BL3 2NH	388 46
CA02	ABC Services Ltd	5-6 Coal Pit Lane, Bacup, Lancs, OL13 9HA	858 00
CA03	Able Fire Security	1 Church Meadows, Harwood, Bolton, BL2 3PB	52 80
CA04	AJC Insulations	3 Bateman Street, Horwich, Bolton, BL6 6EB	1,540 00
CA05	Andrew Clelland	Toll Bar House, Windy Harbour Lane, Bromley Cross, BL7 9AP	1,591 63
CA06	ACME Ltd	H & H Refrigeration Ltd, H & H House, Philips Road, Whitebirk Ind Estate, Blackburn, BB1 5RL	4,417 50
CA07	ACM Scaffolding Ltd	Albion Yard, Fletcher Street, Bolton, Greater Manchester, BL3 6NB	528 75
CA08	Advanced Satellite Services Ltd	8 Roscow Road, Kearsley, Bolton, BL4 8NX	1,140 00
CA09	AFM Ltd	Harrowby Street, Farnworth, Bolton, BL4 7BS	250 00
CA0A	All Seasons Garden	Unit 24 Waterloo Ind Estate, Darbyshire Street, Bolton, BL1 2TN	48 00
CA0B	Allsigns International Limited	Brunel Industrial Estate, Blyth Road, Harworth, Doncaster, DN11 8QA	473 08
CA0C	Amalgamated Systems Ltd	Systems House, Dawson Street, Swinton, Manchester, M27 4FJ	654 81
CA0D	Andrew Page Ltd	Apson House, Coulton Mill, Bullerthorpe Lane, Leeds, LS15 9LJ	2,553 20
CA0E	Angel Springs Ltd	Spring Road, Ettingshall, West Midlands, WV4 6UB	276 07
CA0F	Ansa Elevators	Unit 21, Broadgate, Oldham Broadway Business Park, Chadderton, Oldham, Lancashire, OL99XA	35,476 80
CA0G	Aqua-Clenz Ltd	Unit 8-10 Chanters Industrial Estate, Tyldesley Old Road, Atherton, Manchester, Lancashire, M469BE	708 00
CA0H	Architectural Coatings Ltd	Unit 20, Oakhill Industrial Estate, Worsley, Manchester, M28 3PT	190 08
CA0I	Argyle N/W Ltd	Grafton House, 81 Chorley Old Road, Bolton,, Lancashire, BL13AJ	964 26
CA0J	Arkinstall Ltd	Ebro Works, Dudley Road West, Tividale Oldbury, West Midlands, B69 2PF	573 30
CA0K	Armitage Venesta	Alderflatt Drive, Newstead Industrial Trading Estate, Stoke-On-Trent, Staffordshire, ST4 8HX	144 00
CA0L	Armstrong Aggregates Ltd	Horwich Recycling Centre, Chorley New Road, Horwich, Bolton, BL6 5NJ	227 04
CA0M	Armstrong Environmental	Horwich Recycling Centre, Chorley New Road, Horwich, Bolton, BL6 5NJ	21,458 15
CA0N	Artic Refridgeration	36 42 Bath Street, Bolton, BL1 2DJ	1 38
CA0O	Aspec Management Ltd	28 Coleridge Drive, Baxenden, Accrington, Lancs	0 00

Signature \_\_\_\_\_

**RSM Tenon Restructuring**  
**Blakeley Tonge & Partners Limited**  
**B - Company Creditors**

Key	Name	Address	£
CA0P	Astin Architectural Aluminium	360E Stanland Road, Halifax, HX4 9EH	1,368 00
CA0Q	Atkinson Peck	Watson House, 45 Waterloo Road, Stockport, Cheshire, SK13BJ	1,319 00
CA0R	Automatic Group	Kenyon Business Park, Pilkington Street, Bolton, BL3 6HL	0 27
CA0S	Anthony Axford Limited	Atlas Sawmill, King Street, Farnworth, Bolton, BL4 7AD	24,259 91
CA0T	Aztec Industrial Roofing	Lamont Business Park, Lyons Road, Trafford Park, Manchester, M17 1RN	132 24
CA0S	Arval UK Limited	Arval Centre Windmill Hill, Swindon, SN5 6PE	0 00
CA0T	A & C Flooring	93 Trent Way, Kearsley, Bolton, BL4 8PS	0 00
CA0U	Arvata Finance Service Re Google	The Hall, Lairgate, Beverley, East Yorkshire, HU17 8HL	0 00
CA0V	Aviva Health UK Ltd	Sienna-5, Surrey Street, Norwich, NR1 3NS	0 00
CA0W	Arval UK Ltd	Arval Centre, Windmill Hill, Swindon, SN5 6PE	0 00
CA0X	Aviva Insurance Ltd	Sienna-5, Surrey Street, Norwich, NR1 3NS	0 00
CB00	BT Plc	Department W, Durham TE, Providence Row, Durham, DH1 1RR	0 00
CB01	B & W Plant Hire and Sales Ltd	Brandy House Brow, Blackburn, Lancs, BB2 3EY	19,024 21
CB02	Becker Sliding Partitions Ltd	Wemco House, 477 Whippendell Road, Watford, Herts, WD18 7QY	266 29
CB03	Benchmark Building Supplies Ltd	200 Guide Lane, Audenshaw, Manchester, M34 5EE	4,120 45
CB04	Bennett Heating Ltd	Unit N12 Newlands Trading Estate, Newlands Road, Leigh, WN7 4HN	8,132 44
CB05	Best Services Ltd	Brooke House, Morton Street, Middleton, Manchester, M24 6AN	31 80
CB06	Bill Dyson Skip Hire	Whitehall Industrial Estate, Whitehall Road, Leeds, LS12 5JB	175 38
CB07	Bladen Electrical Ltd	Tamewater House, Wallhill Road, Dobcross, Saddleworth, Yorkshire, OL3 5BW	106,152 02
CB08	Blok n Mesh UK Ltd	3 Driberg Way, Braintree, Essex, CM7 1NB	575 16
CB09	Bolton Steel Structures Ltd	Unit 1B Pocket Nook Lane, Lowton, Warrington, WA3 1AW	15,341 16
CB0A	Boss Direct Ltd	Folds Road, Bolton, Lancs, BL1 2SB	698 37
CB0B	Brabbin & Rudd Ltd	Walker Street, off Spa Road, Bolton, Lancashire, BL14TB	76 78
CB0C	Bridgewater Laminated	c/o The Keith Jones Partnership, 1st Floor Bridgewater house, 17-21 Price Street, Birkenhead, Merseyside, CH41 6JN	1,855 76
CB0D	Bright Star It Ltd	40 Hazelwood Avenue, Bolton, BL2 3NR	6,856 50
CB0E	Broken Colour Decorators Ltd	B C House, Skipton Street, Bolton, BL2 2PP	13,793 66
CB0F	BS Entwistle	Entwistle House, Fields New Road, Chadderton, Oldham, OL9 8NH	331 80
CB0G	British Telecom	81 New Gate Steret, London, EC1A 7AJ	1,023 13
CB0H	Bury Plant Hire	26 Whitelegge Street, Bury, BL8 1SW	3,036 18

Signature \_\_\_\_\_

Page 2 of 12

IPS SQL Ver 2012 05

22 March 2013 10 16

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CB0I	Butler Roofing Limited	Plot 21 Tonge Bridge Industrial Estate, Tonge Bridge Way, Bolton, BL2 6BD	1,033 03
CB0J	Bolton Wanderers Football Club	Reebok Stadium, Burnden Way, Bolton, BL6 6JW	22,310 71
CB0K	B & CEHSM	Manor Royal, Crawley, West Sussex, RH10 9QP	0 00
CB0L	BMi Ag t/a BMW Financial Services GB	Lindsay House, 8-14 Callender Street, Belfast, BT1 5HU	0 00
CB0M	Beechcroft LLP	Administration Centre, Portwell Place, Portwell Lane, Bristol, BS99 7UR	1,985 94
CB0N	BMW Financial Services	Europa House, Bartley Way, Hook, Hampshire, RG27 9UF	19,231 00
CC00	Contributions Agency	Insolvency Section, Room 106E Central Office, Longbenton, Newcastle upon Tyne NE98 1YX	0 00
CC01	Carman Plastics Ltd	Union Court, Union Road, Bolton, BL2 2HQ	12,972 81
CC02	Catersure Ltd	Unit 5 Duttons Way, Shadsworth Ind Park, Blackburn, BB1 2QR	947 06
CC03	Charcon Flooring Ltd	BBIC, Unit 37 Innovation Way, Withorpe, Barnsley, S75 1JL	366 00
CC04	Charltons Sweeper Hire Ltd	39 Cloughfold, Stoneclough, Radcliffe, Manchester, M26 1GZ	246 00
CC06	CN Grab Hire	26 Milton Close, Great Harwood, Blackburn, Lancs, BB6 7LF	3,749 52
CC07	Cole Security Services Ltd	31 Cecil Street, The Haugh, Bolton, Lancs, BL2 1AL	1,122 33
CC08	Colin Masters (Decorators) Ltd	Abbey Building, Carlton Street, Farnworth, Bolton, BL4 7PJ	12,663 54
CC09	Collier & Henry Concrete	Unit 2, Mellors Road, Trafford Park, Manchester, M17 1PB	1,434 68
CC0A	Commercial Survey Reports	Puma House, Lower Woodhill Road, Bury, BL8 1AA	1,800 00
CC0B	Concept Truck	Concept House, Europa Trading Estate, Stoneclough Rd, Manchester, M26 1GG	81 00
CC0C	Connaught Security Ltd	Unit 6, Meadow Business Park, Meadow Lane, Bolton, Lancashire, BL2 6PT	277 64
CC0D	Connaught Fencing Ltd	Lever Bridge Mills, Radcliffe Road, Bolton, BL3 1RU	184 63
CC0E	Conron Suspended Ceilings	Unit 34 Bury Business Centre, Bury, Lancs, BL9 6BU	190 21
CC0F	Construction Specialists (UK)	1010 Westcott Venture Park, Westcott, Aylesbury, Bucks, HP18 0XB	3,556 79
CC0G	Contract Flooring Services	Unit B Wheatlea Industrial Estate, Worthington Way, Wigan, WN3 6XE	16 94
CC0H	Coolair Equipment Ltd	Coolair House, Globe Lane, Dukinfield, Cheshire, SK16 4UJ	434 54
CC0I	Cowgill & Holloway	45-51 Chorley New Rd, Bolton, Lancashire, BL1 4QR	7,920 00
CC0J	CPD Distribution plc	Hillsborough Works, Langsett Road, Sheffield, S6 2LW	2,314 88
CC0K	CPL Building Services	Unit C1 Anchorage Business Park, Chain Caul Way, Ashton on Ribble, Preston, PR2 2YL	8,952 55
CC0L	Craven Roofing Contracts	472 Bolton Road, Darwen, BB3 2JR	760 00
CC0M	Cronshaw Electrical Ltd	Vale Mill Business Park, Emerald Street, Blackburn, BB1 9JR	837 89
CC0N	Crown Paints Ltd	P O Box 4, Crown House, Hollins Road, Darwen, BB3 0BG	63 43

Signature \_\_\_\_\_

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CC00	Crown Paints Ltd	P O Box 4, Crown House, Hollins Road, Darwen, BB3 0BG	274 06
CC0P	CRT Flooring	Unit 2 Quarry Road, Chorley, Lancashire, PR6 0LR	1,103 77
CC0R	CSG Scaffolding Ltd	Raikes Lane Industrial Estate, Manchester Road, Bolton, BL3 2NH	908 12
CC0S	CSS	Unit 4A Cranfield Road, Lostock, Bolton, BL6 4SB	35,962 01
CC0T	CITB	Bircham Newton, Kings Lynn, Norfolk, PE31 6RH	0 00
CC0U	Close Brothers (re Jelf Manson)	10 Crown Place, London, EC2A 4FT	0 00
CD00	DAC Handling	Unit 12 Douglas Mill, Bradley Lane, Standish, Wigan, WN6 9XF	537 76
CD01	Daisy Communications Ltd	Daisy House, Lindred Road Business Park, Nelson, Lancs, BB9 5SR	8,051 29
CD02	Dale Structural Repairs Ltd	Alder Housebusiness Centre, Clyde Street, Leigh, Lancs, WN7 2AU	4,273 94
CD03	D C Technical Solutions	11 Kemble Close, Wistaston, Crewe, Cheshire, CW2 6XN	800 00
CD04	De Vere Whites	De Havilland Way, Bolton, BL6 6SF	332 61
CD05	Diamond Drilling Services	2 Teak Drive, Kearsley, Bolton, BL4 8RR	5,348 00
CD06	Diamond Flooring (North West) Ltd	23 Chorley New Road, Horwich, Bolton, BL6 7QJ	9,996 54
CD07	DJC Steelwork Contractors	1060 Chorley Old Road, Bolton, BL1 5SE	1,788 00
CD08	Pointing and Cavity Wall-Tie Services	D McIntyre, 74 George Street, Farnworth, Bolton, BL4 0RJ	3,633 00
CD09	D M Tiling Ltd	20 Sefton Lane, Horwich, Bolton, BL6 6HJ	7,837 47
CD0A	D Shawcross Ltd	244 Warrington Road, Abram, Wigan, WN2 5RQ	22,749 34
CD0B	Delux Dec	Withins Mill, Bury Road, Radcliffe, Manchester, M26 2UT	0 00
CD0C	Design Lights	1 Chorley Road, Blackrod, Bolton, BL6 5JR	0 00
CD0D	Daisy Communications	Daisy House, Lindred Road Business Park, Nelson, BB9 5SR	0 00
CE00	Ecomix Concrete Ltd	Unit 50 Kirkless Ind Estate, Cale Lane, Wigan, WN2 1HF	2,598 20
CE01	Ellesmere Engineering Co Ltd	Pennington Street, Worsley, Manchester, M28 3LR	29,027 71
CE02	Elliot Group Ltd	Manor Drive, Peterborough, PE4 7AP	202 01
CE03	Encon Insulation Ltd	Brunswick House, 1 Deighton Close, Wetherby, West Yorkshire, LS22 7GZ	13,704 90
CE04	Engineering Services Ltd	Albion Works, Bridgeman Street, Bolton, BL3 6BS	1,287 12
CE05	ESA McIntosh Ltd	Westway, Hillend Ind Park, Dalgely Bay, Fife, KY11 9HE	21,762 14
CE06	E T Hire Ltd	191-111 Turton Street, Bolton, BL1 2TF	27,695 85
CE07	Evans Consulting QS Ltd	Lenbrough, 40 Overshores Road, Entwistle, Bolton, BL7 0LU	1,476 00
CE08	Express Electrical	Miry Lane, Wigan, WN3 4AF	0 00
CE09	Employees - Redundancy & Pay in Lieu of Notic		476,811 00

Signature

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CF00	Farleys Solicitors LLP	22/27 Richmond Terrace, Blackburn, BB1 7AF	1 20
CF01	F Brown plc	Higham Grange, Higham Side Road, Inskip, Preston, PR4 0TF	123 16
CF02	FGF Ltd	Units 8&9 Parkway 4 Trading Estate, Longbridge Road, Trafford Park, Manchester, M17 1SW	1,930 90
CF03	F H Brundle	Haydock Lane, Haydock, St Helens, Lancs, WA11 9XE	3,920 98
CF04	First Choice Aluminium	Kelsall Street, Oldham, OL9 6HR	4,213 80
CF05	Floor Design Ltd	Unit D, Bolton Central Industrial Estate, St Marks Street, Bolton, BL3 6NR	72 10
CF06	Foggs Floor Ltd	Wanstead, Longworth Lane, Dunscar, Bolton, BL7 9QY	56 40
CF07	Foris Solutions Ltd	Unit 7 Bookers Way, Todwick Road Industrial Estate, Dinnington, Sheffield, S23 3SH	674 26
CF08	Foxx Ltd	1 Myrtle Street, Bolton, BL1 3AE	300 00
CF09	Franklin Windows	Carlton Works, Cemetery Road, Yeadon, Leeds, LS19 7BD	7,349 58
CF0A	Friends Life	Friends Life Centre, P O Box 1810, Bristol, BS99 5SN	0 00
CF0B	Fensa Ltd	54 Ayres Street, London, SE1 1EU	0 00
CG00	G & G Fabrications Ltd	Unit 4A Farnworth Park Ind Estate, Wellington Street, Farnworth, Bolton, BL4 7BY	600 00
CG01	G & S Industrial & Commercial	Sandywood Depot, Lumns Lane, Swinton, Manchester, M27 8LH	82 80
CG03	GDL Painting Ltd	61 Eccles Road, Manchester, M27 5QA	1,640 34
CG04	Giacomini UK Ltd	Unit 2 Goodrich Close, Westerleigh Bus Park, Yate, South Gloucestershire, BS37 5YT	7,738 11
CG05	Grafton Merchants GB	Atlas Mill, Bentinck Street, Chorley Old Road, Bolton, BL1 4QG	28,881 88
CG06	Graham	P O Box 7357, Glasgow, G51 9AB	16,477 84
CG07	Great Harwood Windows Limited	Peter Street, Blackburn, Lancs, BB1 5LH	535 42
CG08	GE Capital Equipment Finance Ltd	The Ark, 201 Talgarth Road, London, W6 8BJ	0 00
CG09	Mr Adrian Gerrard	7 Martin Avenue, Farnworth, Bolton, BL4 0QU	0 00
CH00	H20 Drywall Systems Ltd	11 The Parklands, Stoneclough, Radcliffe, Manchester, M26 1QB	275 83
CH01	Hamer Construction	60 Eckersley Road, Bolton, BL1 8EA	11,444 14
CH02	Hanson UK	P O Box 1828, The Ridge, Chipping Sodbury, Bristol, BS37 6WD	23 46
CH03	Hargreaves Hamilton & Co Ltd	Nelson Mill, Gaskell Street, Bolton, BL1 2QE	397 82
CH04	Hargreaves Hamilton Workwear Ltd	Nelson Mill, Gaskell Street, Bolton, BL1 2QU	1,060 73
CH05	Hassop Hand Tools	Wych Elm House, Hassop Road, Bakewell, Derbyshire, DE45 1AP	32 28
CH06	Hayvern Electrical	56 Queen Street, Farnworth, Bolton, BL4 7DX	32,305 29
CH07	Hayvern Construction Ltd	4 Jackson Street, Farnworth, Bolton, Lancashire, BL4 9HB	12,237 79

Signature \_\_\_\_\_



**RSM Tenon Restructuring**  
**Blakeley Tonge & Partners Limited**  
**B - Company Creditors**

Key	Name	Address	£
CH08	Heritage Decorating Services	5 Ringley Grove, Sharples, Bolton, BL1 7EP	5,322 46
CH09	Hesketh Steel Fabrications	Unit 14 Tonge Bridge Ind Estate, Hypatia Street, Bolton, BL2 6BD	16,135 90
CH0A	Hightech Roofing N/W	28 Tellson Crescent, Salford, M6 7LL	6,700 00
CH0B	Hi Q Tyreforce NW Ltd	405 Blackpool Road, Ashton on Ribble, Preston, Lancs, PR2 2DU	864 00
CH0C	Holt Brothers (Horwich) Ltd	Brunel Works, Horwich, Bolton, BL6 7HD	1,520 61
CH0D	Home Survey Reports	Puma House, Lower Woodhill Road, Bury, BL8 1AA	468 00
CH0E	Home Security Reports Ltd	Puma House, Lower Woodhill Road, Bury, BL8 1AA	1,800 00
CH0F	H Samson (Bolton) Ltd	Warwick House, Bridgeman Street, Bolton, BL3 6BS	1,264 23
CH0G	Huyton Asphalt Ltd	Merton Bank Road, St Helens, Merseyside, WA9 1HZ	3,000 64
CH0H	HM Revenue & Customs	HM Revenue & Customs, National Insolvency Unit, 5th Floor, Regian House, James Street, Liverpool, L75 1AD	87,968 00
CHOI	Haldon Thompsons	Bredbury Park Way, Bredbury, Stockport, SK6 2TJ	0 00
CI00	HM Revenue & Customs	Durrington Bridge House, Barrington Road, Worthing, West Sussex BN12 4SE	281,426 00
CI01	Impwood Roofing Ltd	Impwood House, 23 Clare Road, Burnage, Manchester, M19 2GN	23,061 81
CI02	Insignia Electrical Ltd	Unit 1 Triangle Works, Back Darwin Street, Bolton, BL1 3PR	5,013 24
CI03	ING Lease	60 High Street, Redhill, Surrey, RH1 1NY	0 00
CJ00	Jackson Service Maintenance	27 Saltram Close, Radcliffe, Manchester, M26 3XD	4,063 60
CJ01	J B Controls	68 London Road, St Albans, Hertfordshire, AL1 1NG	12,375 50
CJ02	J C Edwardson Gound Work Services Ltd - In Li	c/o Focus Insolvency, Skull House Lane, Appley Bridge, Wigan, WN6 9EU	1,046 43
CJ03	John C Wilkins Ltd	Unit 32-34 Waters Meeting, Britannia Way, Bolton, BL2 2HH	1,436 40
CJ04	John Darcy	184 Valletts Lane, Bolton, BL1 6DY	1,000 00
CJ05	Jeffrey Graham Interiors Ltd	1 Crompton Avenue, Bolton, BL2 6PG	515 90
CJ06	Jeld-Wen UK Ltd	Retford Road, Woodhouse Mill, Sheffield, South Yorkshire, S13 9WH	361 47
CJ07	Jelf Manson	Kabel House, 15 Quay Street, Manchester, M3 3HN	28,820 24
CJ08	JEM Tyres Ltd	96 Albert Road, Farnworth, Bolton, BL4 9EB	1,983 20
CJ09	J Fletcher (Pipe Tech)	Standen Manor, Egerton Vale, Egerton, Bolton, BL7 9SL	168 00
CJ0A	J Kenyon	Unit 3 Lever Bridge Mills, Radcliffe Road, Bolton, BL2 1PF	4,080 00
CJ0B	James Settle	18 Vale Coppice, Horwich, Bolton, BL6 5RP	1,752 22
CJ0C	JTS Staircases Ltd	Unit 3A Bolton Textile Mill, Cawdor Street, Farnworth, Bolton, BL4 7EA	2,736 00
CJ0D	James Robertshaw & Sons Ltd	2A Cranfield Road, Lostock Ind Estate, Lostock, Bolton, BL6 4SB	2,490 84

Signature \_\_\_\_\_

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CJ0E	J Hempstock & Co	116/118 South Street, Openshaw, Manchester, M11 2FY	0 00
CJ0F	JCW Floor Screeding	Unit 32-34 Waters Meeting Development, Britannia Way, Bolton, BL2 2HH	0 00
CK00	K Darlington & Son Limited	Margaret House, Huyton Road, Adlington, Chorley, PR7 4HD	46,522 54
CK01	Kenny Waste Management Ltd	Worsley Trading Estate, Lester Road, Manchester, M38 0PT	2,418 00
CK02	Kensite Services Ltd	Charters Industrial Estate, Tyldesley Old Road, Atherton, Manchester, M46 9BE	5,006 76
CK03	K Pendlebury & Sons	Unit 6-7 Pioneer Industrial Estate, Ormskirk Road, Wigan, Lancashire, WN5 9DN	351 54
CK04	KP Suspended Ceilings Limited	28 Dixon Green Drive, Farnworth, Bolton, BL4 7EE	0 00
CL00	L & B Roofing	Moor Court House, Upper Leigh, Stoke-On-Trent, Staffordshire, ST10 4NU	2,939 20
CL01	LCS Architectural Cast Stone	Port Royal Avenue, Lune Industrial Estate, Lancaster, LA1 5QP	600 00
CL02	Leisure Guard Security	Ground Floor Office, 1 Mayor Road, Bolton, BL3 5DU	2,847 84
CL03	Lever Bridge Fabrications	Unit 5A Lever Bridge Mill, Radcliffe Road, Bolton, BL3 1RU	2,754 00
CL04	Lynbrook Reprographic Ltd	10 Prospect Place, East Pimbo, Skelmersdale, Lancs, WN8 9QD	814 61
CM00	MAC Roofing Ltd	Unit 1 Lumina Business Park, Martindale Road, Bromborough, Wirral, CH62 3PT	210 00
CM01	Magnet Ltd	P O Box 72, Oakdene House, Bingley, West Yorkshire, BD16 1ZA	2,401 92
CM02	Mahood Brothers Ltd	Burscough Nurseries, Ring O Bells Lane, Latham, Lancs, O40 5US	1,827 53
CM03	Malrod Insulations Ltd	Rodney House Stotts Park, James Street, Westthroughton, Bolton, BL5 3QR	1,558 25
CM04	Manchester Cabins Ltd	Tweendale Way, Chadderton, Oldham, OL9 7LD	206 40
CM05	Manchester Decorators	59 Piccadilly, Manchester, M1 2AQ	494 00
CM06	Manchester Doors & Cubicles	Unit 6 - 11, Spartan Industrial Centre, Brickhouse Lane, West Bromwich, B70 0DH	15,511 00
CM07	Manchester Plasterers Ltd	70 Church Road, Urmston, Manchester, M41 9DB	28 14
CM08	Masteround t/a Interior	Unit 1A rear of 202-204 Manchester Road, Walkden, Worsley, Manchester, M28 3LU	357 00
CM09	M D M S Ltd	Units B4 & B8 Shay Lane Ind Estate, Longridge, Preston, PR3 3BT	3 00
CM0A	Meadowcroft	Bury Road, Edgworth, Bolton, BL7 0BS	3,100 33
CM0B	Mescafe Ltd	9 Shape Industrial Estate, Harworth, Doncaster, DN11 8NE	3,766 40
CM0C	Medway Heating Ltd	Unit 3, Viola Street, Astley Bridge, Bolton, BL1 8NG	6,575 04
CM0D	Mercer & Sons Ltd	Pump Street, Blackburn, Lancs, BB2 1PG	93 86
CM0E	Merlin Architectural Hardware	Halefield House, Queens Road, Hale, Cheshire, WA15 9HF	5,083 13
CM0F	Metal Fabrication (Glossop) Ltd	Unit 13 Waterside Business Park, Hadfield, Glossop, Derbyshire, SK13 1BE	4,837 84
CM0G	Miller Crompton Ltd	Middlewood Court, Chadderton, Oldham, OL9 9SR	9,928 20
CM0H	Monarch Art Stone Ltd	Clifton Mills, Bradford Road, Bailiff Bridge, Brighouse, W Yorks HD6 4DN	221 88

Signature

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CM01	Monodraught Ltd	Halifax House, Halifax Road, Cressex Business Park, High Wycombe, Buckinghamshire, HP12 3SE	1,467 11
CM0J	Morgan Bros (Metalwork)	Unit 7, Primrose Mill, Chorley, Lancashire, PR6 0AA	112 56
CM0K	Multifix Ltd	Normark House, 48 Mill Lane, Bradford, BD5 0HF	624 46
CM0L	Murray Building Services Ltd	Unit 3 Sentinel Court, Wilkinson Way, Shadsworth Business Park, Blackburn, BB1 2EJ	4,977 17
CN00	N & S Astley Ltd Fuelmizas	Bee Mill Preston Road, Ribchester, Near Preston, Lancs, PR3 3XJ	3,399 13
CN01	Network Scaffolding Ltd	The Scaffolding Yard, Station Road, Blackrod, Bolton, BL6 5GJ	8,397 23
CN02	Newhome Doors Ltd	Unit 1, Scotshaw Brook Estate, Branch Road, Lower Darwen, Blackburn, BB3 0PR	868 80
CN03	New Mix Concrete	Cregg House, Greg Street, Reddish, Stockport, SK5 7BX	1,117 44
CN04	Nightingale Tiling Specialists	2 Cramond Walk, Bolton, BL1 3DR	3,619 30
CN05	Northern Glazing Solutions	Northern House, 19 Marsh Road, Blackpool, FY5 2SE	18,317 25
CN06	North West Reclamation Ltd	Unit 64 Shuttleworth Mead Bus Park, Mead Way, Padiham, Lancs, BB12 7NG	1,855 92
CN07	North West Timber Treatments	NWTT House, Lockett Road, South Lancs Ind Estate, Ashton in Makerfield, WN4 8DE	8 72
CN08	Norwick Co Ltd	430 LR Broughton Road, Salford, Manchester, M7 2EW	96 00
CN09	Newave Heating Ltd	132 Turton Road, Bradshaw, Bolton, BL2 3DY	0 00
CO00	OJT Communications	21 Rockingham Drive, Hindley, Wigan, Lancs, WN2 3NF	150 00
CO01	SIG Trading Ltd T/A Omnico Plastics	Harding Way, St Ives, Cambridgeshire, PE27 3YJ	305 46
CO02	One Stop Fencing Products	Unit 6 Southern Street Ind Estate, Walkden, Manchester, M28 3QN	32 90
CO03	One Stop Hire Ltd	Units 1-5 Ainscough Trading Estate, Mossy Lea Road, Wroughton, WN6 9RS	623 89
CP00	P & E Plumbing & Heating	41 Footwood Crescent, Shawclough, Rochdale, OL12 6PB	8,369 87
CP01	PC Electrical (UK) Ltd	335 Wigan Road, Bolton, BL3 5QU	26,950 37
CP02	Pennine Flooring Supplies Ltd	Unit 6 Rectors Lane Ind Estate, Sandycroft, Deeside, CH5 2DH	15,076 36
CP03	Pentel	Dyer Street, off Ordsall Lane, Salford, Manchester, M5 4TH	104 78
CP04	Performance Electrical Ltd	123 Radcliffe Road, Bury, BL9 9LD	487 63
CP05	Pickering & Malloy Ltd	86 Bank Street, Rawtenstall, Rossendale, Lancs, BB4 8EG	8,566 51
CP07	Plastic Surgeon Fine Finishers	Blue Waters House, Pottery Road, Bovey Tracey, Devon, TQ13 9DS	191 52
CP08	Plastics Direct Ltd	Units E & F Vulcan Business Park, Derker Street, Oldham, Manchester, OL1 3PG	325 06
CP09	Playdale Playgrounds Ltd	Haverthwaite, Ulverston, Cumbria, LA12 8AE	234 00
CP0A	Plumbase	Plumbase Payments Centre, Suite 3 Unit 2 11 Cambulsiang Road, Cambulsiang Investment Park, Glasgow, H32 8NB	79 20

Signature

Page 8 of 12

IPS SQL Ver 2012 05

22 March 2013 10 16

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CP0B	Potter Brickwork Ltd	Nortex Business Centre, 105 Chorley Old Road, Bolton, BL1 3AG	417 36
CP0C	Precision Flooring Ltd	6 Shoreditch Close, The Paddocks, Heaton Moor, Stockport, Cheshire, SK4 4RW	3,310 50
CP0D	Precision Poured Concrete Ltd	The Old Railway Yard, Fishwick Street, Rochdale, OL16 5NA	1,955 00
CP0E	SIG Trading Ltd T/A Proos Roofing Supplies	Harding Way, St Ives, Cambridgeshire, PE27 3YJ	3,409 72
CP0F	Pure Adhesion Ltd	Pannal Business Park, Station Road, Harrogate, HG3 1JL	641 70
CP0G	Pure Asphalt Co Ltd	Burnden Works, Burnden Road, Bolton, Lancs, BL3 2RD	2,390 83
CP0H	Peach Telecom	St Andrews House, 4400 Parkway, Whiteley, Hampshire, PO15 7FJ	0 00
CP0I	Phoenix Life	Juxon House, 100 St Pauls Churchyard, London, EC4M 8BU	0 00
CP0J	Premium Credit	60 East Street, Epsom, Surrey, KT17 1HB	0 00
CQ00	Q G Business Solutions Ltd	Westwinds, Lambley Bank, Scooby, Carlisle, CA4 8BX	53 40
CQ01	QG Business Solutions Ltd	Westwinds, Lambley Bank, Scooby, Carlisle	0 00
CR00	R & J Builders Hardware Ltd	Crofthead Road, Whiteburk Industrial Estate, Blackburn, BB1 5TB	3,207 39
CR01	R & T Shepherd Ltd	429 Chorley Old Road, Bolton, Lancashire, BL1 6AH	2,825 84
CR02	Rayden Asbestos Surveys	4 Rayden Crescent, Daisy Hill, Westthoughton, Bolton, BL5 2HY	360 00
CR03	Renault North West Region	426-438 Manchester Road, Bolton, BL3 2NU	4,287 45
CR04	Riba North West	Riba Hub, 113-115 Portland Street, Manchester, M1 6DW	2 70
CR05	Richmond Cabinet Co Ltd	Hadfield Ind Estate, Glossop, SK13 1BS	7 00
CR06	Richmond Roofing Ltd	Unit 49 Batley Business Centre, Technology Drive, Batley, WF17 6ER	14,484 78
CR07	R L Lovatt Ltd	Manor Street, Bury, BL9 7BL	823 31
CR08	Robert Whetham Associates Ltd	Castle Hill House, 31 Mill Brow, Chadderton, Oldham, OL1 2RT	118 80
CR09	Rock Oil Co	90 Priestley Street, Warrington, Cheshire, WA5 1ST	404 53
CR0A	Ross Roofing Supplies Ltd	Units 3 Ravenscraig Road, Cleggs Lane Industrial Estate, Little Hulton, Manchester, M38 9PU	95 93
CR0B	RSG (Bolton) Ltd	Bridgeman Street, Bolton, Lancashire, BL3 6BS	124 79
CR0C	Rushview Restoration Ltd	10 Granary Lane, Worsley, M28 2PH	5,471 43
CR0E	Robertshaws	2A Cranfield Road, Lostock Industrial Estate, Lostock, Bolton, BL6 4SB	0 00
CR0G	RCI Financial Services	Egale House, 78 St Albans Road, Watford, Hertfordshire, WD17 1AF	20,278 00
CROD	R Farrimond Electrical	Unit 1 Triangle Works, Back Darwen Street, Bolton, BL1 3PR	0 00
CROE	RCI Financial Services (Renault)	Eagle House, 78 Saint Albans Road, Watford, Hertfordshire, WD17 1AF	0 00
CROF	Riverstone Painting & Decorating	24 Riverstone Bridge, Littleborough, Lancashire, OL15 9JF	0 00

Signature

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
CS00	Sage UK Ltd	Capella Court, Brighton Road, Purley, CR8 2PG	131 45
CS01	Sanderoof Ltd	The Depot, Nipper Lane, Whitefield, Manchester, M45 7RH	235 68
CS02	Screwfix Direct Ltd	Unit 2 Morston Point, Manchester Road, Bolton, BL2 1LA	11 28
CS03	Secure Industrial Doors	Unit 2 Cuba Ind Estate, Bolton Road North, Ramsbottom, BL0 0NE	1,513 84
CS04	Sentinel Home Services	59 Gaisgill Avenue, Morecambe, Lancs, LA4 4UF	20 00
CS05	Silverburn Finance (UK) Ltd	76 Winter Hey Lane, Horwich, Bolton, BL6 7PQ	310 80
CS06	Soft Cell ICT Solutions Ltd	74 Darwen Street, Blackburn, BB2 2BL	69 00
CS07	Soft Surfaces Ltd	Water House, 35 Water Lane, Wilmslow, Cheshire, SK9 5AR	69 27
CS08	Southern Office Interiors Ltd	Interiors House, 2 Cranfield Road, Lostock, Bolton, BL6 4SB	1,989 00
CS09	Spectra Security Ltd	338 Church Street, Westhoughton, Bolton, BL5 3QE	125 63
CS0A	Speedy Asset Services Ltd	Chase House, 16 The Parks, Newton le Willows, WA12 0JQ	8,504 67
CS0B	SRS (North West) Ltd	147 Hoylake Road, Bidston, Birkenhead, Merseyside, CH41 7DD	0 80
CS0C	Steel Fab UK Ltd	Steel Fab House, Bold Street, Preston, PR1 7NX	10,874 42
CS0D	Steve Farnworth Ltd	15 Kilbride Avenue, Brightmet, Bolton, BL2 6UQ	0 22
CS0E	St George Glass Co (Bury) Ltd	1-7 Brideoak Street, Leigh, WN7 2AG	8,859 32
CS0F	Style Moveable Partition	The Old Stables, 142A Chorley New Road, Bolton, Lancs, BL1 4NX	1,122 22
CS0G	Sunfold Systems	Sunfold House, Chestnut Drive, Wymondham Business Park, Wymondham, Norfolk, NR1 9SB	3,149 16
CS0H	Surface Protection Coatings Ltd	66 Church Street, Littleborough, Lancs, OL15 8AU	1,778 89
CS0I	SWR Group	Unit 3-4 Eastman Way, Hemel Hempstead, Hertfordshire, HP2 7DU	2,740 99
CS0L	Frank Scoble	c/o Unit 3 Lever Bridge Mills, Radcliffe Road, Bolton, Lancashire, BL3 1RU	114,996 00
CS0J	Smiths Equipment Hire Ltd	The Old Tramsheds, Whitegate Drive, Blackpool, FY3 0JW	0 00
CSOK	Smiths Service Garage Ltd	29 Brightmet Street, Bradshawgate, Bolton	0 00
CSOL	Shell U K Oil Products Limited	Credit Management, Brabazon House, Concord Business Park, Threapwood Road, Manchester, M22 0RR	0 00
CT00	Tara Management Services	Tara Hill, 7 Woodstock Drive, Worsley, Manchester, M28 2NP	940 00
CT01	Tarmac Building Products Ltd	P O Box 6097, Accounts Department, Wolverhampton, WV1 9RF	783 91
CT02	Task Office Systems Ltd	Systems House, 137 Church Street, Horwich, Bolton, BL6 7BR	158 89
CT03	Taurus Fitted Bedrooms Ltd	6A/6B Boundary Ind Estate, Millfield Road, Bolton, BL2 6QZ	369 00
CT04	TBS Fabrications Ltd	Martens Road, Northbank Industrial Park, Ilam, Manchester, M44 5AX	15,123 94

Signature \_\_\_\_\_

**RSM Tenon Restructuring**  
**Blakeley Tonge & Partners Limited**  
**B - Company Creditors**

Key	Name	Address	£
CT05	Tecseal (Chorley) Ltd	Unit 4 Chorley East Business Park, East Way, Chorley, Lancs, PR6 0BJ	91 09
CT06	Thornton & Lowe	Devon House, 1 Chorley New Road, Bolton, BL1 4QR	1,350 00
CT07	Thrsington Cubicles Ltd	Prince William Avenue, Sandycroft, Deeside, Flintshire, CH5 2QZ	180 92
CT08	Tilemart	Mercedes-Benz House, Queen Street, Preston, PR1 4HH	4,392 28
CT09	Tiles UK Ltd	Tile House, 1-13 Mountford Street, off South Langworthy Road, Salford, M50 2XD	1,064 73
CT0A	Till & Whitehead	12 Cornbrook Park Road, Cornbrook, Manchester, M15 4EE	561 84
CT0B	Tintwistle C of E School	South Close, Tintwistle, Glossop, Derbyshire, SK13 1LY	162 00
CT0C	Touchline Fabrications Ltd	C40 Red Scar Business Park, Longridge Road, Preston, Lancashire, PR2 5NP	317 70
CT0D	Transcabin Ltd	7B Buttermere Drive, Hale Barns, Cheshire, WA15 0ST	0 54
CT0E	Travis Perkins Trad Co Ltd	Bark Street, Bolton, Lancashire, BL1 2BB	10,377 22
CT0F	TRC Controls Ltd	Unit 2 Union Wharf, Market Harborough, LE16 7UW	13,915 58
CT0G	The Sage Group	North Park, Newcastle upon Tyne, NE13 9AA	0 00
CT0H	Michael Tighe	Thompsons Solicitors, c/o Mr David Greenhalgh, 23 Princess Street, Manchester, M2 4ER	0 00
CU00	UK Gas Connections	142 St Vincent Street, Glasgow, Glasgow, G2 5LA	493 88
CU01	UBU Environmental Ltd	Moss Lane Off Sharp Street, Worsley, Manchester, M28 3LY	0 00
CU02	The Unity Partnership	Henshaw House, Cheapside, Oldham, OL1 1NY	0 00
CU03	UKI t/a NIG	Crown House, 145 City Road, London, EC1V 1LP	0 00
CV00	Venesta Washroom Systems Ltd	Alderflat Drive, Newstead Ind Estate, Trentham, ST4 8HX	5,355 23
CV01	Ventrolla	Ventrolla House, Crimble Court, Hornbeam Business Park, Harrogate, HG2 8PB	41,028 60
CV02	Vision Commercial Kitchens	Unit A1 Axis Point, Hill Top Road, Heywood, Lancs, OL10 2RQ	1,099 39
CW00	Walker Adamson & Co Ltd	9/11 Prescott Street, Bolton, BL3 3LZ	7,372 66
CW01	Arthur Walton Ltd	Arthur Walton House, 1 Merrydale Road, Euroway Trading Estate, Bradford, BD4 6SD	693 12
CW03	Weld Lag (Preston) Ltd	Unit 8 Progress Business Park, Orders Lane, Kirkham, Lancs, PR4 2TZ	2,332 85
CW05	Westpark Windows	Station Approach, Upton Road, Atherton, Manchester, M46 9LJ	1,178 76
CW06	Whites Waste Paper Ltd	Unit 1 Raikes Lane Ind Estate, Bolton, B3 2NH	93 60
CW07	Window & Door Solutions Ltd	Unit 6 Bankfield Court, Ferry View Business Park, Commercial Road, Bromborough, CH62 3NL	20,458 27
CW08	Woleseley UK Ltd	The P&A Partnership, 93 Queen Street, Sheffield, S1 1WF	174 97

Signature \_\_\_\_\_

**RSM Tenon Restructuring  
Blakeley Tonge & Partners Limited  
B - Company Creditors**

Key	Name	Address	£
314 Entries Totalling			2,275,452.94

Signature \_\_\_\_\_

## **Appendix III**

### **Information relating to Joint Administrators' Remuneration and Expenses**



## **Appendix III**

### **Information relating to the Joint Administrators' Fees and Expenses**

#### **1. Overview of Case**

##### **1.1. Appointment**

We were appointed Joint Administrators on 8 February 2013 by the Company's directors

##### **1.2. Strategy**

The objective for the Administration is to realise property in order to make a distribution to one or more secured or preferential creditors. The strategy to achieve this objective includes

- Retaining Company staff in the short term whilst information is obtained concerning debts, retentions, contract work in progress and other assets
- Engaging GIM Construction Limited to assist with snagging works and assist with the collection of book debts, retentions and work in progress
- Realising the Company's other assets including the freehold property, vehicles, plant and machinery and cash at bank, taking professional advice as appropriate in order to maximise the value achieved

##### **1.3. Staffing**

A number of staff of various levels have been required. This is necessary in order to deal with all aspects of the case.

##### **1.4. Existing fee arrangements**

As previously mentioned, the Joint Administrators are proposing that they should be remunerated by reference to time properly spent for their services as Administrators and also their staff in attending to the matters arising from the Administration of the Company. The Joint Administrators will be seeking agreement for such remuneration from the Creditor's Committee, or in the event that such a committee is not formed, from the unsecured creditors by virtue of the proposals being accepted by way of formal resolution.

##### **1.5. Anticipated return to creditors**

There is no liability owed to Barclays Bank plc which holds fixed and floating charges over the Company's assets.

We expect to be able to pay a distribution of 100p in £ to preferential creditors in this matter.

Current expectations are that there will be sufficient funds for a dividend to be made to unsecured creditors however, at this early stage in the Administration, the return to unsecured creditors is dependent on future realisations.

## Explanation of office-holders charging and disbursement recovery policies

### 2.1. Time recording

Work undertaken on cases is recorded in 6 minute units in an electronic time recording system. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done. The current hourly charge out rates are

	£
Partner and licensed Insolvency Practitioner	395
Director	355
Senior Manager	300
Manager	220-260
Senior Administrator	155-185
Administrator	130-155
Cashier	155

### 2.2. Disbursement recovery

Disbursements are categorised as either Category 1 or Category 2.

#### Category 1 disbursements

External supplies of incidental services specifically identifiable to the case. Where these have initially been paid by RSM Tenon Restructuring and then recharged to the estate, approval from creditors is not required.

Examples of category 1 disbursements include postage, case advertising, specific bond insurance, company search fees, external room hire, storage, case management software system, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case (including business mileage up to HMRC approved rate for cases commenced before 1 November 2011).

#### Category 2 disbursements

These include elements of shared or allocated costs incurred by RSM Tenon Restructuring and recharged to the estate, they are not attributed to the estate by a third party invoice and/or they may include a profit element. These disbursements are recoverable in full, subject to the basis of the disbursement charge being approved by creditors in advance.

Category 2 disbursements charged by RSM Tenon Restructuring are as follows

Disbursement charge	Rate
Company searches (RSM Tenon Tracker)	£10 per case
File set up	£7 per file
Mileage	45p per mile
Room hire (internal) – London	£150 per hour
Room hire (internal) – outside London	£100 per hour

### 3. Description of work carried out

Section 4 of this appendix outlines the time costs to date in relation to activities undertaken during this matter. These matters can be summarised as follows

### **3.1. Pre-appointment**

Full details of our pre-appointment costs are set out separately in Appendix V

### **3.2. Administration and planning**

The following activities have been undertaken

- > Statutory duties associated with the appointment including the filing of relevant notices,
- > Notification of the appointment to creditors, members, employees and other interested parties,
- > Setting up case files,
- > Reviewing available information to determine appropriate strategy,
- > Setting up and maintaining bank accounts,

Staff of different levels were involved in the above activities depending upon the experience required

### **3.3. Investigations**

The time spent includes

- > Corresponding with the former directors and management,

### **3.4. Realisation of assets**

Please refer to the main body of the report but in summary the time spent includes

- > Liaising with agents in relation to the valuation and sale of the Company's tangible assets,
- > Monitoring the collection of debtors, retentions and work in progress,
- > Attending meetings with GIM Construction Ltd,
- > Attending meetings with and corresponding with the Company's customers,
- > Liaising with the Company's letting agents in relation to the tenants in occupation of the freehold property,
- > Liaising with Miller Metcalfe estate agents regarding the sale of the freehold land and property,

Staff were chosen depending upon the appropriate level of experience required for the activity they were required to undertake

### **3.5. Creditors**

The time spent includes the following matters

- > Recording and maintaining the list of creditors,
- > Dealing with employee related matters,
- > Dealing with retention of title claims,
- > Recording creditor claims
- > Reporting to creditors,
- > Dealing with creditor queries,
- > Reviewing and evaluating creditor claims,

#### 4 Time and charge out summary

To date a total of 228 50 hours have been spent at an average charge out rate of £223 17 bringing the total cost to date to £50,993 50

A summary table is shown below

Classification of work function	Insolvency Practitioner/ Partner/ Director	Manager	Hours Other senior professionals	Assistants and support staff	Total	Time cost £	Average Hourly rate £
Administration and Planning	21 85	17 80	6 50	3 35	49 50	14,352 50	289 95
Creditors	6 40	51 10	67 00	3 75	128 25	23,162 50	180 60
Investigations	0 00	0 50	0 00	0 00	0 50	150 00	300 00
Realisation of Assets	7 10	42 25	0 90	0 00	50 25	13,328 50	265 24
Total hours	35 35	111 65	74 40	7 10	228 50		
Total fees claimed £	13,963 25	26,611 00	9,900 00	519 25		50,993 50	

The above costs exclude VAT

#### 5. Disbursements

##### 5.1. Category 1

Category 1 disbursements incurred are outlined below

	Incurred £	Paid £
Statutory advertising	84 60	84 60
Parking	2 50	-
Total	87 10	84 60

The above costs exclude VAT

##### 5 2. Category 2 disbursements

Category 2 disbursements incurred are outlined below

	Incurred £	Paid £
Mileage	145 35	-
Total	145 35	-

The above costs exclude VAT

## **Appendix IV**

### **Joint Administrators' Receipts and Payments Account**

**Blakeley Tonge & Partners Limited**  
**(In Administration)**  
**Joint Administrators' Abstract of Receipts & Payments**  
**To 15/03/2013**

S of A £		£	£
	<b>SECURED ASSETS</b>		
40,000 00	Freehold Land & Property	NIL	NIL
	<b>HIRE PURCHASE</b>		
9,700 00	Renault Kangoo Motor Vehicles	NIL	
(20,278 00)	RCI Financial Services	NIL	
18,000 00	BMW Vehicle	NIL	
(19,231 00)	BMW Financial Services	NIL	NIL
	<b>ASSET REALISATIONS</b>		
1,950 00	Plant & Machinery	NIL	
650 00	Furniture & Equipment	NIL	
12,500 00	Unencumbered Motor Vehicles	NIL	
250 00	Stock	NIL	
356,420 00	Book Debts & Retentions	82,592 52	
89,088 00	Work In Progress	NIL	
75,646 00	Cash at Bank	70,645 56	
	Rent	238 50	153,476 58
	<b>COST OF REALISATIONS</b>		
	Statutory Advertising	84 60	
	Staff Expenses	169 12	
	Wages & Salaries	4,846 84	(5,100 56)
	<b>PREFERENTIAL CREDITORS</b>		
(57,631 00)	Employee Arrears/Hol Pay	NIL	NIL
	<b>UNSECURED CREDITORS</b>		
(1,274,742 00)	Trade & Expense Creditors	NIL	
(171,508 00)	Employees - Pay in Lieu of Notice	NIL	
(305,303 00)	Employee - Redundancy	NIL	
(281,426 00)	HMRC - PAYE/NI	NIL	
(87,968 00)	HMRC - VAT	NIL	NIL
	<b>DISTRIBUTIONS</b>		
(666 00)	Ordinary Shareholders	NIL	NIL
<b>(1,614,549.00)</b>			<b>148,376.02</b>
	<b>REPRESENTED BY</b>		
	Vat Receivable		50 74
	Floating Deposit A/c		148,426 88
	Vat Payable		(101 60)
			<b>148,376 02</b>

**Blakeley Tonge & Partners Limited ("the Company") – In Administration****Statement of Pre-Administration Costs**

Pre-administration costs are defined in the Insolvency Rules as fees charged and expenses incurred by the administrators or their firm, or another person qualified to act as an insolvency practitioner, before the company entered administration but with a view to its doing so

**Summary of the Joint Administrators' Pre-Administration Costs**

The Joint Administrators' pre-administration costs comprise -

	£
Pre-administration time costs	8,485 50
Pre-administration expenses	
Legal costs	5,586 75
Agents costs	1,883 75
Pre-administration disbursements	
Category 1	Nil
Category 2 (see <b>Appendix III</b> )	12 60
<b>Total</b>	<b>£15,968 60</b>

The Joint Administrators will be seeking approval for payment of their pre-administration costs as an expense of the administration from the creditors

Further information on each category of pre-administration cost is given below

***Pre-Administration Time Costs of the Joint Administrators***

The Joint Administrators' unpaid pre-appointment time costs total £8,485 50 at RSM Tenon Restructuring's standard charging rates (see **Appendix III**) These all relate to costs specifically incurred with a view to administration

These costs were all incurred on or after 31 January 2013 and in relation to the following activities

- > confirming that one of the statutory objectives of administration could be achieved,
- > obtaining information regarding assets to determine strategy for realisation,
- > liaising with Barclays Bank Plc, key stakeholders and major creditors, and
- > carrying out all necessary steps in order to place the Company into administration

The agreement under which we incurred the pre-administration costs was RSM Tenon Restructuring's Letter of Engagement from the Company dated 5 February 2013

A total of 35 15 hours have been spent at an average charge out rate of £241 41 bringing the total cost to date to £8,485 50

A summary table is shown below

Classification of work function	Insolvency Practitioner/ Partner/ Director	Manager	Hours Other senior professionals	Assistants and support staff	Total	Time cost £	Average Hourly rate £
Administration and Planning	0 00	18 35	3 70	0 00	22 05	5,352 50	242 74
Creditors	0 00	5 00	0 50	0 00	5 50	1,285 00	233 64
Realisation of Assets	0 00	7 60	0 00	0 00	7 60	1,848 00	243 16
Total hours	0 00	30 95	4 20	0 00	35 15		
Total fees claimed £	0 00	7,937 00	548 50	0 00		8,485 50	

The above costs exclude VAT

None of these costs have been paid

### ***Pre-Administration Expenses***

Details of pre-administration expenses which have been incurred with a view to the Company's administration are

Advisor and Nature of Work	Date of Engagement	Fees £
DLA Piper UK LLP – Solicitors	5 February 2013	
Drafting appointment documentation, serving notification interested parties, reviewing relevant case law and attending court		5,586 75
JPS Chartered Surveyors – Agents	5 February 2013	
Preparing inventory and valuation of assets and preparation of report to RSM Tenon Restructuring		1,883 75
<b>Total</b>		<b>£7,470 50</b>

We instructed DLA Piper UK LLP to deal with the steps necessary to effect our appointment at court. These pre-administration expenses have been incurred by DLA Piper UK LLP on a time cost basis, plus disbursements.

We instructed JPS Chartered Surveyors to carry out an inventory and valuation of the Company's tangible assets on going concern (in situ and ex situ) bases and a forced sale basis. These pre-administration expenses have been incurred by JPS Chartered Surveyors on a time cost basis, plus disbursements.

None of these expenses have been paid

### ***Pre-Administration Disbursements***

We have not incurred any pre-administration category 1 disbursements

We have incurred pre-administration disbursements as follows -



Category 2 (see **Appendix III**)

Mileage claims	£12 60
<b>Total</b>	<b>£12.60</b>

**Work Done**

The work done by us, and by our advisors, in the period leading up to administration was in the interests of creditors as it has enabled us to formulate a strategy to enable us to achieve one of the 3 objectives of the Administration. We also needed to undertake work and take the necessary steps to place the Company in to Administration.

**Other Persons Entitled to Claim**

We are unaware of any additional costs incurred by any other professionals qualified to act as an insolvency practitioner in respect of the Company. Should any such claims subsequently come to light, they will be dealt with in the manner provided for by the Insolvency Rules.

**Not Part of the Administrators' Proposals**

Please note that our request for payment of pre-administration costs is separate to and does not form part of our proposals to creditors for the conduct of the administration.

## Rule 2.35

## Notice of a meeting of Creditors

Name of Company

Blakeley Tonge &amp; Partners Limited

Company number

01771834

In the  
High Court, Chancery Division, Manchester  
District Registry

(full name of court)

Court case number  
2152 of 2013(a) Insert full name(s)  
and address(es) of  
administrator(s)Notice is hereby given by (a)  
Jeremy Nigel Ian Woodside  
RSM Tenon Restructuring  
Arkwright House  
Parsonage Gardens  
Manchester  
M3 2LFChristopher Benjamin Barrett  
RSM Tenon Restructuring  
Arkwright House  
Parsonage Gardens  
Manchester  
M3 2LF(b) Insert full name and  
address of registered  
office of the companythat a meeting of creditors of (b)  
  
Blakeley Tonge & Partners Limited  
Arkwright House  
Parsonage Gardens  
Manchester, M3 2LF(c) Insert details of place  
of meeting

is to be held at (c)

The offices of RSM Tenon Restructuring, Arkwright House, Parsonage Gardens,  
Manchester, M3 2LF(d) Insert date and time  
of meeting

on (d) Monday 15 April 2013

At 11 00 a m

The meeting is

\*Delete as applicable

an initial creditors' meeting under paragraph 51 of Schedule B1 to the Insolvency Act 1986  
(the schedule)

I invite you to attend the above meeting

A proxy form is enclosed which should be completed and returned to me by the date of the  
meeting if you cannot attend and wish to be representedIn order to be entitled to vote under Rule 2.38 at the meeting you must give to me, not later  
than 12 00 hours on the business day before the day fixed for the meeting, details in writing  
of your claim

Signed

Joint / Administrator(s)

Dated

12/3/2013.

\*Delete as applicable

A copy of the \*proposals/ ~~revised proposals~~ is attached

## Administration Claim Form

<b>Blakeley Tonge &amp; Partners Limited - In Administration</b> Date of Administration 8 February 2013	
Name of creditor (If a company please also give company registration number)	
Address for correspondence	
Tel No	REF Contact
Total amount of claim, as at date of Administration Order, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into administration, less any payments made after that date in respect of such claim, and any adjustment by way of set off	DETAIL CLAIM £
If the amount above includes outstanding uncapitalised interest please state amount	£
Details of any documents by reference to which the debt can be substantiated	
Particulars of how debt arose and date incurred (use space overleaf if necessary)	
Particulars of any security held, the value of the security, and the date it was given	
Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates	
Signature of creditor or person authorised to act on his behalf  Name in BLOCK LETTERS	
Position with or in relation to creditor	
Address of person signing (if different from 2 above)	

**PLEASE ATTACH ANY DOCUMENTARY EVIDENCE OF CLAIM** (eg statements, invoices)

Admitted to vote for <div style="text-align: right;">£</div>	Admitted for dividend for <div style="text-align: right;">£</div>
Date	Date
Chairman / Administrator	Administrator

**Blakeley Tonge & Partners Ltd**  
In Administration

Name of Creditor \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Name of Proxy Holder

Please insert name of person (who must be 18 or over) or the Chairman of the Meeting. If you wish to provide for alternative proxy holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well.

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion.

I appoint the above person to be my/the creditor's proxy holder at the meeting of creditors to be held at 11 00 a.m. on 15 April 2013 at RSM Tenon Restructuring, Arkwright House, Parsonage Gardens, Manchester, M3 2LF or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion).

## Voting Instructions for resolutions

For Against\*

\*Please tick as appropriate

1 For the approval of the Joint Administrators' proposals as circulated (excluding paragraph (d) (discharge) as covered by resolution 5 below and paragraphs (e)(remuneration) and (f)(disbursements) as covered by resolutions 3 and 4 below)

☐☐

2 That the Joint Administrators be authorised to draw pre-administration costs of £15,968.60 plus VAT, including fees charged, legal fees and disbursements and agent fees and disbursements (as set out in Appendix V) incurred by them, out of the assets of the Company as an expense of the Administration, and to be drawn as and when funds permit

☐☐

3 The Joint Administrators shall be authorised to draw their remuneration by reference to time properly spent by them and their staff in dealing with matters relating to the administration of the Company

☐☐

4 The Joint Administrators be authorised to draw category 2 expenses as outlined in Appendix III of the proposals

☐☐

5 That upon the Company either proceeding into Liquidation or dissolution, the Joint Administrators shall be discharged from liability 14 days following either the Company entering into liquidation or filing the notice of moving from administration to dissolution

☐☐

6 For the appointment of \_\_\_\_\_ (name)  
of \_\_\_\_\_ (firm)

as liquidator of the company

CONTINUED ON NEXT PAGE

**Blakeley Tonge & Partners Ltd**  
In Administration

If you wish to appoint a member of the creditors committee, please complete the following -

For the Appointment of \_\_\_\_\_ (name of individual)

Of \_\_\_\_\_ (company/organisation name)

representing \_\_\_\_\_ (name of creditor)

as a member of the creditors committee

**This form must be  
signed**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name in CAPITAL LETTERS \_\_\_\_\_

Only to be completed if  
the creditor has not  
signed in person

Position with creditor or relationship to creditor or other authority for signature

\_\_\_\_\_  
\_\_\_\_\_