Company Number: 01732164

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APPENLYNN LIMITED

REPORT AND ACCOUNTS

31ST MARCH 1998

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#### REPORT OF THE DIRECTORS

The directors have pleasure in submitting their report together with the accounts of the company for the year ended 31st March 1998.

#### Results and dividends

The company is non-profit making and, accordingly, there is no trading profit for the year.

### Review of activities

The principal activity of the company during the year was that of managing the property at 11 Montagu Square, London W1H 1RB.

The directors expect that the level of activity will continue in the foreseeable future.

#### **Directors and their interests**

The directors who held office throughout the year and their interests in the share capital of the company at the beginning and at the end of the year were as follows:-

### Ordinary shares

	31st March 1998	31st March 1997
C. Ashley O.B.E. (Resigned 10th July 1997)	-	20
Miss H. Dunning	20	20
Lady G.M. Greenbury	20	20
P.A. Tansley	20	20
Dr. A. Dell Aquilla	20	20
M.D. Rose (Appointed 10th July 1997)	20	-

#### Close company

The company is a close company within the provisions of the Income and Corporation Taxes Act, 1988.

By order of the board.

P.A. Tansley

**Director** 

30th September 1998

### **BALANCE SHEET AS AT 31ST MARCH 1998**

	<u>Note</u>		<u>1997</u>
Current assets		<u>£</u>	<u>1997</u> <u>£</u>
Cash at bank Amounts due from tenants		1,401 -	927 309
		1,401	1,236
Current liabilities			
<u>Creditors</u> : amounts falling due within one year	2	(2,393)	(1,381)
Total assets less current liabilities (net de	eficit)	£992	£(145)
Capital and reserves			
Called up share capital Reserves	3 4	100 (1,092)	100 (245)
Total (deficiency) of assets		£(992)	£(145)

The directors have taken advantage of the exemption conferred by Section 249A(1) not to have these accounts audited and confirm that no notice has been deposited under Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibility for ensuring that:-

- 1. The company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- 2. The accounts give a true and fair view of the state of affairs of the company as at 31st March 1998, and of its surplus for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to accounts so far as applicable to the company.

In preparing these financial statements:-

- a) Advantage has been taken of the special exemptions applicable to small companies conferred by Part I of Schedule 8 to the Companies Act 1985, and
- b) In the directors' opinion, the company is entitled to these exemptions as a small company.

The notes on pages 4 and 5 form part of these accounts.

The accounts were approved by the Board of Directors on the  $20^{12}$  October 1998.

P.A. Tansley Director

Lagry G.M. Greenbury

## PROFIT AND LOSS ACCOUNT

## FOR THE YEAR ENDED 31ST MARCH 1998

	<u>Notes</u>	£	<u>1997</u>
Turnover	5	7,556	5,212
Cost of services		(7,433)	(4,365)
Gross surplus		123	847
Administrative expenses		(970)	(1,575)
Operating (deficit)		(847)	(728)
<u>Taxation</u>	6		
Tax on surplus on ordinary activities		-	-
Surplus/(deficit) for the financial year		(847)	(728)
<u>Transfer from reserves</u>		(245)	483
Balance/(deficit) carried forward		£(1,092)	£(245)
		<del></del>	

The notes on pages 4 and 5 form part of these accounts.

## NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST MARCH 1998

## 1 Accounting policy

### **Accounting convention**

Appenlynn Limited is a non-profit making company.

The accounts have been prepared under the historical cost convention.

The cost of property services provided to tenants are paid for as they fall due out of either the Lift Reserve or General Property Reserve into which are paid the service charges received.

2	Creditors				<u>1998</u>		<u>1997</u>
	Amounts falling due within one year						
	Accruals				£ <u>2,393</u>		£ <u>1,381</u>
3	Called up share capital		Authori		ls	ssued, ca and fully	
	Onding and a base of	<u>199</u>		<u>1997</u>	<u>19</u>	998 998	<u>1997</u>
	Ordinary shares of £ 1 each	<u>10</u>	<u>⊇</u>	<u>100</u>	£ <u>1</u>	<u>00</u>	£ <u>100</u>
4	General property reserve		<u>1998</u>			1997	
		Ŧ	£	£	£	<u>1997</u> <u>£</u>	£
	Net deficiency of assets/reserves brought forward Service charges received		4,710	(245)		4,201	483
	Total expenditure on property Administration costs	2,772 <u>970</u>	(3,742)		3,354 <u>1,575</u>	(4,929)	
	Net Revenues (expenditure)			968			(728)
	Service charge reserves/(deficit)			723			(245)
	<u>Lift reserve</u>				•		
	Service charges received Expenditure	2,846 (4,661)			717 (717)		
	Transfer to General Property Reserve	e		(1,815)			-
	<u>Total reserves</u>		£	E( <del>1,092</del> )			£(245)

## NOTES TO THE ACCOUNTS (CONTINUED)

## FOR THE YEAR ENDED 31ST MARCH 1998

## 5 <u>Turnover</u>

Turnover represents the amount of service charges transferred from reserves to cover the cost of services and administrative expenses.

## 6 <u>Taxation</u>

No taxation arises on the basis of these accounts since no assessable income arose during the period.

# INCOME AND EXPENDITURE ACCOUNT

# FOR THE YEAR ENDED 31ST MARCH 1998

	<u>Notes</u>	£	£	£	£	<u>1997</u> <u>£</u>	£
Service charges transferred							
General property reserve				4,710			4,201
Cost of services							
General property expenses							
Ground rent Insurance Maintenance Electricity Cleaning		750 1,325 118 232 347			750 1,309 584 321 390		
Total cost of services			(2,772)			(3,354)	
Lift expenses							
Repairs Insurance Maintenance Telephone		3,800 333 472 _56			294 671 46		
Less: Amounts reimbursed	Ė	4,661 (2,846)			1,011 (1,011)		
			(1,815)	(4,587)		(-)	(3,354)
Surplus before administrative	expens	<u>es</u>		123			847
Administrative expenses							
Accountancy fees Fees for statutory notices Sundries			440 456 74			881 664 30	
				(970)			(1,575)
Operating (deficit)	(4)			£(847)			£(728)

# ACCOUNTANTS' REPORT TO THE DIRECTORS OF APPENLYNN LIMITED

In accordance with your instructions we have prepared, without audit, the financial statements for the year ended 31st March 1998 set out on pages 2 to 6 from your books and records and from information and explanations supplied to us.

30th September 1998

Benjamin, Taylor & Co., Chartered Accountants, 5, Wigmore Street, London, W1H 0HY.