ABBREVIATED ACCOUNTS

31 MARCH 2013

MONDAY

A35 30/09/2013 COMPANIES HOUSE #246

KILSBY & WILLIAMS LLP
Chartered Accountants & Statutory Auditor
Cedar House
Hazell Drive
Newport
NP10 8FY

### ABBREVIATED ACCOUNTS

Year ended 31 March 2013

CONTENTS	PAGE
Officers and professional advisers	1
The directors' report	2
Independent auditor's report to the company	4
Abbreviated profit and loss account	5
Abbreviated balance sheet	6
Cash flow statement	7
Notes to the abbreviated accounts	8

# FOREST TRAFFIC SERVICES LIMITED OFFICERS AND PROFESSIONAL ADVISERS

The board of directors

Mr A R Williams Mr D J Williams Mr R J Coppock

Company secretary

Ms T L Murray

Registered office

Forest House Broad Quay Road Felnex Industrial Estate

Newport South Wales NP19 4PN

Auditor

Kılsby & Williams LLP Chartered Accountants & Statutory Auditor Cedar House Hazell Drive

Newport NP10 8FY

Bankers

National Westminster Bank plc

96 Queen Street

Cardiff CF10 2GR

Solicitors

Berry Smith Haywood House Dumfries Place Cardiff CF10 3GA

### **DIRECTORS' REPORT**

Year ended 31 March 2013

The directors present their report and the financial statements of the company for the year ended 31 March 2013

#### PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The company's principal activity during the year continued to be traffic management services including the installation and hire of traffic signals and plant

The directors aim to reduce the impact of any risks to the company at all times. There are a number of uncontrollable risks which face the company and the directors have worked throughout the year to limit these risks by widening the customer base, developing sound contacts with all customers and managing the traditional weaker summer workload.

The performance of the company is monitored against the number of tenders won, the value of these contracts and the management of seasonal peaks and troughs in workload. Overheads are carefully managed while improvements in the utilisation of labour and vehicles have contributed to the process of strengthening and repositioning of the business during the year.

#### RESULTS AND DIVIDENDS

The profit for the year, after taxation, amounted to £307,908 The directors have not recommended a dividend

#### FINANCIAL INSTRUMENTS

Financial risk management objectives and policies

Liquidity Risk

The directors aim to ensure the company has sufficient liquid resources to meet its operational requirements. This is monitored on an ongoing basis

Interest Rate Risk

Certain of the company's borrowing bear interest at rates linked to the bank base rate. The company is therefore subject to inherent rate risk

Credit Risk

The company offers certain customers credit Before credit terms are agreed, an assessment of the customers' credit rating is undertaken to ensure that the customer does not represent a major credit risk to the company Credit limits are set accordingly

Foreign Exchange Risk

The company does not have any exposure to foreign exchange rate risk

#### DIRECTORS

The directors who served the company during the year were as follows

Mr A R Williams Mr D J Williams Mr R J Coppock

### **DIRECTORS' REPORT** (continued)

Year ended 31 March 2013

#### DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year

In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

#### **AUDITOR**

Kilsby & Williams LLP are deemed to be re-appointed under section 487(2) of the Companies Act 2006

Each of the persons who is a director at the date of approval of this report confirm that

- so far as each director is aware, there is no relevant audit information of which the company's auditor is unaware, and
- each director has taken all steps that they ought to have taken as a director to make themself aware of any relevant audit information and to establish that the company's auditor is aware of that information

Signed on behalf of the directors

Mr A R Williams

Director

the 30/09/2017 Approved by the directors on



## INDEPENDENT AUDITOR'S REPORT TO FOREST TRAFFIC SERVICES LIMITED

#### **UNDER SECTION 449 OF THE COMPANIES ACT 2006**

We have examined the abbreviated accounts which comprise the Profit and Loss Account, Balance Sheet, Cash Flow Statement and the related notes, together with the financial statements of Forest Traffic Services Limited for the year ended 31 March 2013 prepared under Section 396 of the Companies Act 2006

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company for our work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

The directors are responsible for preparing the abbreviated accounts in accordance with Section 445 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the regulations made under that section and to report our opinion to you

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts are properly prepared.

#### **OPINION**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 445(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the regulations made under that section

NOEL WILLIAMS (Senior Statutory Auditor)
For and on behalf of
KILSBY & WILLIAMS LLP
Chartered Accountants & Statutory Auditor

Cedar House Hazeli Drive Newport NP10 8FY

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### ABBREVIATED PROFIT AND LOSS ACCOUNT

Year ended 31 March 2013

	Note	2013 £	2012 £
TURNOVER		13 051 961	12 539,368
Cost of Sales and Other operating income		(9,606,669)	(9,128,963)
Administrative expenses		(2 917 283)	(2,797,272)
OPERATING PROFIT	2	528 009	613,133
Interest payable and similar charges	5	(105,717)	(126,343)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		422,292	486,790
Tax on profit on ordinary activities	6	(114,384)	(145,105)
PROFIT FOR THE FINANCIAL YEAR		307,908	341,685

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

The notes on pages 8 to 16 form part of these abbreviated accounts.

### ABBREVIATED BALANCE SHEET

31 March 2013

		2013	2012
	Note	£	£
FIXED ASSETS Tangible assets	7	804,219	717,496
CURRENT ASSETS			
Stocks	8	158,570	144,439
Debtors	9	4,061,091	3,798,472
Cash at bank and in hand		244,062	217,731
		4,463 723	4 160,642
CREDITORS: Amounts falling due within one year	10	(3,384,023)	(3,963,314)
NET CURRENT ASSETS		1,079,700	197,328
TOTAL ASSETS LESS CURRENT LIABILITIES		1,883,919	914,824
CREDITORS: Amounts falling due after more than one year	11	(786,110)	(136,643)
PROVISIONS FOR LIABILITIES			
Deferred taxation	13	(11,720)	_
		1,086,089	778,181
CAPITAL AND RESERVES			
Called-up equity share capital	16	688	688
Profit and loss account	17	1,085 401	777,493
SHAREHOLDERS' FUNDS	18	1,086,089	778,181

These abbreviated accounts have been prepared in accordance with the special provisions of section 445(3) Companies Act 2006 in regard to medium-sized companies

These abbreviated accounts were approved by the shareholders and authorised for issue on signed on their behalf by

Mr A R Williams

Company Registration Number 01664145

### **CASH FLOW STATEMENT**

Year ended 31 March 2013

	Note	2013 £	2012 £
NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES	19	(139,422)	643,332
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE Interest paid Interest element of hire purchase		(87,304) (18,413)	(121,228) (5,115)
NET CASH OUTFLOW FROM RETURNS ON INVESTMENTS A SERVICING OF FINANCE	AND	(105,717)	(126,343)
TAXATION		(133,567)	(121,689)
CAPITAL EXPENDITURE Payments to acquire tangible fixed assets Receipts from sale of fixed assets		(58,475) 32,067	(242,003) (23)
NET CASH OUTFLOW FROM CAPITAL EXPENDITURE		(26,408)	(242,026)
CASH (OUTFLOW)/INFLOW BEFORE FINANCING		(405,114)	153,274
FINANCING Repayment of long-term amounts owed to group undertakings Capital element of hire purchase		585,221 (153,776)	(114 887)
NET CASH INFLOW/(OUTFLOW) FROM FINANCING		431,445	(114,887)
INCREASE IN CASH	19	26,331	38,387

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention

#### Turnover

The turnover shown in the profit and loss account is derived from ordinary activities and represents the value of work done in the financial year, exclusive of Value Added Tax

#### Fixed assets

All fixed assets are initially recorded at cost

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Leasehold Property - Over the lease term
Plant & Machinery - Over 2-8 years
Fixtures & Fittings - Over 3 years
Motor Vehicles - Over 3-5 years

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Stocks consist of signs, cones and other sundry traffic management items purchased for minor works contracts. The value is calculated on a percentage of cost of sales based on the value of minor works contracts performed during the year.

#### Leasing and hire purchase commitments

Assets held under finance leases, which are leases where substantially all the risks and rewards of ownership of the asset have passed to the company, and hire purchase contracts, are capitalised in the balance sheet and are depreciated over their useful lives. The capital elements of future obligations under the leases and hire purchase contracts are included as liabilities in the balance sheet.

The interest elements of the rental obligations are charged in the profit and loss account over the periods of the leases and hire purchase contracts and represent a constant proportion of the balance of capital repayments outstanding

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

#### 1. ACCOUNTING POLICIES (continued)

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

#### Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities. Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity

#### 2. OPERATING PROFIT

Operating profit is stated after charging

	2013	2012
	£	£
Depreciation of owned fixed assets	189,108	236,599
Depreciation of assets held under hire purchase agreements	67,826	80,985
Loss on disposal of fixed assets	_	300
Auditor's remuneration		
- as auditor	6,750	6,750

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 3. PARTICULARS OF EMPLOYEES

The average number of staff employed by the company during the financial year amounted to

	2013	2012
	No	No
Number of production staff	136	119
Number of administrative staff	24	18
Number of management staff	13	14
	122	1.5.1
	<u>173</u>	151
The aggregate payroll costs of the above were		
	2013	2012
	£	£
Wages and salaries	4,977,250	4,642,749
Social security costs	538,996	451,271
Other pension costs	4,750	9,471
	5,520,996	5,103,491

#### 4. DIRECTORS' REMUNERATION

The directors' aggregate remuneration in respect of qualifying services were

	2013	2012
	£	£
Aggregate remuneration	41,372	129,505
Value of company pension contributions to money purchase schemes	4,750	4 750
	46,122	134 255
	70,122	

The number of directors who accrued benefits under company pension schemes was as follows

	2013	2012
	No	No
Money purchase schemes	1	1

### 5 INTEREST PAYABLE AND SIMILAR CHARGES

	2013	2012
	£	£
Interest payable on bank borrowing	20,273	18,398
Finance charges	18,413	5,115
Other similar charges payable	67 031	102,830
	105,717	126,343

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 6 TAXATION ON ORDINARY ACTIVITIES

### (a) Analysis of charge in the year

	2013 £	2012 £
Current tax	-	
In respect of the year		
UK Corporation tax based on the results for the year at 24% (2012 - 26%)  Over/under provision in prior year	80,954	133 567 (10,380)
Total current tax	80,954	123,187
Deferred tax		
Origination and reversal of timing differences (note 13) Capital allowances Losses Other	21,350 14,047 (1,967)	(21 350) 43,628 (360)
Total deferred tax (note 13)	33,430	21,918
Tax on profit on ordinary activities	114 384	145,105

### (b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 24% (2012 - 26%)

2013 £	2012 £
422,292	486,790
101,350	126,565
15,036	17,233
(33 537)	(6,874)
(3 962)	(3 351)
-	(10,380)
2,067	(6)
80,954	123,187
	£ 422,292  101,350 15,036 (33 537) (3 962) 2,067

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 7. TANGIBLE FIXED ASSETS

	Leasehold Property £	Plant & Machinery £	Office equipment £	Motor Vehicles £	Total £
COST					
At 1 April 2012	165,559	2,512 697	274,436	369,777	3,322 469
Additions	4,375	348,023	23,326	_	375,724
Disposals	· –	(117,959)	_	_	(117,959)
At 31 March 2013	169,934	2,742,761	297,762	369,777	3,580,234
DEPRECIATION					
At 1 April 2012	94,786	2,019,283	162,961	327,943	2,604,973
Charge for the year	16,832	161,590	46,351	32,161	256,934
On disposals	_	(85 892)	-	<del>_</del>	(85,892)
At 31 March 2013	111,618	2,094,981	209,312	360,104	2 776,015
NET BOOK VALUE					
At 31 March 2013	58,316	647,780	88,450	9,673	804,219
At 31 March 2012	70,773	493,414	111,475	41 834	717,496

### Hire purchase agreements

Included within the net book value of £804,219 is £396,811 (2012 - £187,604) relating to assets held under hire purchase agreements. The depreciation charged to the abbreviated accounts in the year in respect of such assets amounted to £67,826 (2012 - £80,985).

#### 8 STOCKS

	2013	2012
	£	£
Stock	158,570	144 439

### 9. DEBTORS

	2013 £	2012 €
Trade debtors Other debtors Prepayments and accrued income Deferred taxation (note 13)	3 852,217 39,753 169,121	3,564,188 29 199 183,375 21,710
	4,061,091	3,798,472

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 10. CREDITORS Amounts falling due within one year

	2013	2012
	£	£
Trade creditors	1,225,048	1,346 272
Amounts owed to group undertakings	140,000	875,152
Corporation tax	80,954	133,567
PAYE and social security	150,504	95,564
VAT	368,558	365,054
Hire purchase agreements	163,638	64,411
Other creditors	1,034,070	682,098
Accruals and deferred income	221,251	401,196
	3,384,023	3,963,314

An amount of £999,333 (2012 - £625,602) in other creditors is secured on debtors

The following liabilities disclosed under creditors falling due within one year are secured by the company

	2013	2012
	£	£
Hire purchase agreements	163,638	64,411

### 11. CREDITORS: Amounts falling due after more than one year

	2013	2012
	£	£
Amounts owed to group undertakings	585,221	_
Hire purchase agreements	200,889	136,643
	786,110	136,643

The following liabilities disclosed under creditors falling due after more than one year are secured by the company

	2013	2012
	£	£
Hire purchase agreements	200,889	136,643

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

13

### 12. COMMITMENTS UNDER HIRE PURCHASE AGREEMENTS

Future commitments under hire purchase agreements are as follows

	2013 €	2012 £
Amounts payable within 1 year	163,638	64,411
Amounts payable between 2 to 5 years	200,889	136,643
	364,527	201,054
Hire purchase agreements are analysed as follows		
Current obligations	163,638	64,411 136,643
Non-current obligations	200,889	
	364,527	201,054
DEFERRED TAXATION		
The deferred tax included in the Balance sheet is as follows		
	2013	2012
1. I led or delegen (mass 0)	£	£ (21,710)
Included in debtors (note 9) Included in provisions	11 720	(21,710)
·	11,720	(21,710)
The movement in the deferred taxation account during the year was		
	2013	2012
Balance brought forward	£ (21,710)	£ (43,628)
Profit and loss account movement arising during the year	33,430	21,918
Balance carried forward	11 720	(21,710)
The balance of the deferred taxation account consists of the tax effect of ti	ming differences in	respect of
	2013	2012
	£	£

	2013 £	2012 £
Excess of depreciation over taxation allowances	<del>*</del>	(21,350)
Tax losses available Other timing differences	14,047	-
	(2,327)	(360)
Ç	11,720	(21,710)

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 14. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2013 the company had annual commitments under non-cancellable operating leases as set out below

	2013		2012	
	Land and buildings £	Other Items £	Land and buildings	Other Items £
Operating leases which expire		22.646		27.042
Within I year	-	77,646	-	27 042
Within 2 to 5 years	106,816	75,410	95,840	137,184
	106,816	153,056	95,840	164,226

### 15. RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemption under Financial Reporting Standard No 8 not to disclose transactions with entities, 100% of whose voting rights are controlled within the group

#### 16 SHARE CAPITAL

	Allotted, called up and fully paid:				
		2013		2012	
		No	£	No	£
	Ordinary shares of £1 each	688	688	688	688
	•		<del></del>		
17.	PROFIT AND LOSS ACCOUNT				
				2013	2012
				£	£
	Balance brought forward			777,493	435,808
	Profit for the financial year			307,908	341,685
	Balance carried forward			1,085,401	777,493
	Datance carried for ward				
18	RECONCILIATION OF MOVEMENTS IN SI	HAREHOLDE	RS' FUND	8	
				2013	2012
				£	£
	Profit for the financial year			307,908	341,685
	Opening shareholders' funds			778,181	436,496
	Closing shareholders' funds			1,086,089	778,181

### NOTES TO THE ABBREVIATED ACCOUNTS

Year ended 31 March 2013

### 19 NOTES TO THE CASH FLOW STATEMENT

## RECONCILIATION OF OPERATING PROFIT TO NET CASH (OUTFLOW)/INFLOW FROM OPERATING ACTIVITIES

2013	2012
_	£ 613,133
•	317,584
-	300
(14,131)	(65,961)
(284,329)	(594,869)
(625,905)	373,145
(139,422)	643,332
IN NET DEBT	
2013	2012
£	£
26,331	38,387
gs (585,221)	_
153,776	114,887
(405,114)	153 274
(317,249)	(151,953)
(722,363)	1,321
16,677	15,356
(705,686)	16 677
Other	At
•	31 Mar 2013
i i	£
	244,062
	(585,221)
33 776 (317,249) ————————————————————————————————————	(364,527)
(317,249)	(949,748)
05,114) (317,249)	(705,686)
3	\$\frac{\frac

#### 20 ULTIMATE PARENT COMPANY

The company is a wholly owned subsidiary of Forest Support Services Limited, the immediate and ultimate parent undertaking. Copies of the financial statements of that company are available from Forest Supports Services Limited, Forest House, Broad Quay Road, Felnex Industrial Estate, Newport Gwent NP19 4PN