



Company Registered in England and Wales  
Charity registered number

1648903  
285337

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
(a company limited by guarantee)

REPORTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

FRIDAY



CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

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CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT

The Trustees, who, for the purposes of the Companies Acts are also the Directors, present their report for the year ended 31st March 2018, together with the financial statements for that year.

OBJECTIVES AND ACTIVITIES

The Memorandum of Association sets out our objectives for the public benefit:-

- (1) to support families, individuals and groups within the community who are in need by reason of financial hardship, ill health, disability or stress ('Family Support Work').
- (2) to promote the relief and care of children in need.
- (3) to advance Christianity by Family Support Work and the welfare of the community.

The principal activity of the Association is to support families across the Chichester Diocese who are struggling. This is carried out by a team of professionally qualified Family Support Practitioners (Social Workers, Health Visitors and Teachers) who offer intensive support to the family, either as a whole or as individuals.

The aim of the support is to enable the family to overcome the challenges they face so that they become stronger both as individuals and as a family unit, helping them to become less chaotic. As the family and the individuals start to contribute to their local community in a positive and proactive way, the benefit of our services starts to impact on the public.

Alongside the Support Practitioners there is a team of Playworkers who provide both group and 1-1 activities to strengthen the family. These activities include afterschool clubs, drop-in activities out of term time, and 1-1 sessions with individuals and families. Some of these sessions include activities such as nutrition and cookery sessions.

In addition to the services provided by the FSW Family Support Practitioners and FSW Playwork Team, we have supplied over 2,500 boxes of food to families. The purpose of this support is to assist the family in coping when budgets are tight or when free school meals are not available because of school holidays. The provision of activities and holidays is also used to further FSW's objectives as a means to support families as they develop closer bonds with each other or to relieve the pressures and stress that living in Sussex on a low salary brings.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

The Trustees receive reports at each Board meeting, which illustrate the positive impact the activities have on both the families and the wider public. The Trustees also review the public benefit of the work of FSW in line with the Charity Commission guidance. The impact FSW's work has with the families has direct but not always obvious benefits to the wider public. In the first instance as we see parents return to work there is a reduction in benefit payments to the family, a child who has additional educational needs may become less disruptive in school because of support received. The Support Practitioners have worked with families and reduced the need to take children into care so again the associated costs of either short or long term care for the children has been avoided giving a saving to the public purse. The increase in the number of families that we work with is a strong indicator that FSW is delivering a more focused service in line with its objectives. The increased number of families and children supported is a strong indicator that we are achieving our first objective of supporting families in need across the Diocese.

FUTURE PLANS

In line with the vision document *"Building Stronger Families"* FSW is working to increase the number of families that the Association can support. In line with the Vision recruitment of New Practitioners for Crawley, East Grinstead, Newhaven Coastal strip and Coldean, Brighton will take place in Summer 2018. Following on as funding becomes available Practitioners will be recruited for Rye, Bexhill, Dallingington, Hove, Midhurst and Petworth Deaneries. All new posts will be full funded before appointment. Developing new Playwork teams and volunteer support for the current Practitioners and new Practitioners as they are recruited are a part of the overall vision for the future and again will be developed as funding is secured.

ACHIEVEMENTS AND PERFORMANCE

The Trustees are pleased that the investment in support services for the Family Support Practitioners over the last two years has started to pay dividends in 2017/18. Currently seven Family Support Practitioners, an assistant Practitioner and the Community Services Manager have maintained services in the following areas: Hastings, St Leonards, Uckfield, Rotherfield, Eastbourne, East Grinstead, Haywards Heath, Cuckfield, Worthing, Bognor Regis, Rustington, Storrington and Pulborough. The Playwork Team has carried out additional work in Coldean and Portslade. For a family to receive support from FSW all they need to be is an adult with the legal care for one other individual under the age of 18.

The key area of growth is the number of families receiving direct support from FSW this year, which has doubled; increasing from 148 in 2016/17 to 299 in 2017/18. The Trustees wish to record their gratitude to the team for achieving such a big increase in their workload.

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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

Reviewing the case notes for the year shows the following to be our experience of the challenges that are facing the families of Sussex that we worked with at this time.

- 65% of parents had a mental health issue
- 45% of children had additional educational needs
- 40% were lone parent families
- 38% of families were going through family breakdown or divorce
- 26% of families had recent experience of domestic violence
- 25% of parents were ill or disabled
- 18% of families were in financial difficulty (debt or difficulty paying bills)
- 5% of families had recent experience of sexual violence
- 7% of children we worked with had been excluded from school

Children's ages

- 15% of children were aged 0-5
- 50% of children were aged 6-11
- 25% of children were aged 12-15
- 10% of children were aged 16-18

In addition to this the Practitioners established over 50 groups and regular events aimed directly at supporting families. The groups offered support with stress reduction and management for parents; Autism Spectrum Disorder group for parents; support group for grandparents with permanent care of their grandchildren with Attachment Disorder; healthy eating and cooking; the '123 Magic' parenting technique and several general drop ins.

The Playwork Team ran regular events such as drop-ins and Messy Play in Worthing, after school clubs in Bognor x2, Uckfield and Rustington and a weekly drop-in in Haywards Heath. Summer activities took place in areas where there is a Practitioner but also in areas where we are just starting to work including Coldean, Brighton and Portslade. The Playwork team also contributed to a series of fun days and Christmas parties for the families.

Alongside the group activities, the FSW Practitioners can call on the Playwork team to work on a 1-1 basis with their families to offer additional support and help develop bonds between family members. Over the course of the year, there has been a restructuring of the Playwork Team and there is now a Coordinator supported by a Playworker for specific areas of Sussex resulting in an increase in families benefiting from this service.

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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

The Family Outcome Star, a family monitoring tool that the Practitioners have been using for the last year, has also provided FSW with valuable data about the impact our work makes on families. The process is the same for every family FSW works with. At the outset of our contact, the family and Practitioner complete an Outcome Star together to show where the family rank themselves against a series of statements. Every three to four months another star is completed to show the progress the family is making. Over the year 86% of our families reported improvements in their general well-being and 79% felt that the way in which their emotional needs are met has improved. Other areas with great success, where over 70% of families reported improvement, include physical health, education & learning and children's behaviour. All of these indicate that our work not only makes a real difference to families but also has a positive impact on the public purse as both physical and mental health improves and children start to attain improved results in school.

As part of the refurbishment of Garton House in Brighton FSW has a dedicated space for the food bank for the first time. The refurbished garage has given us space so that as we move forward we can tailor the food deliveries to the needs of each individual family. The volunteer food bank team, overseen by the Director's PA, carries out the majority of this work. In the last year, FSW delivered over 2,500 food boxes as well as 86 turkeys, hampers and presents for 298 children at Christmas. The continuing support of the Mothers' Union and Dalesdown enables FSW to provide families with residential holidays. The Mothers' Union caravans offer breaks for individual families whilst Dalesdown, near Horsham, offers residential weekends for FSW families along with their Support Practitioners. These weekend breaks allow the Practitioners to spend time with the whole family, which lets them see how each family member relates to the others as well as giving them time to develop deeper bonds.

For many of the families FSW supports, especially where there are two working parents/carers, the impact of the low paid economy of Sussex married with high costs of living (especially for housing) becomes ever more obvious. The need for FSW is growing. Families without the financial resources or material goods that enable them to get involved with the local community can feel isolated and excluded. This in turn affects the community and the schools that they are involved with. The support that FSW provides has an impact that makes a real and lasting difference to the lives of these families. In addition to this, the long-term nature of our support has a major financial impact for local and county councils. Our work has enabled a number of children to stay with their families rather than being taken into care by local authorities, with all its associated costs to the public purse.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

FSW has a new partnership this year with Brighton Deanery. The Association has entered into an agreement to employ a Children's and Youth Work Coordinator for the Brighton Deanery. This post is fully funded by the Deanery and the Rural Dean of Brighton carries out the line management of the post. The hosting of the role in Garton House has strengthened the relationship between FSW and the Deanery and is raising the profile of the Association throughout Brighton.

The Trustees recognise that they are starting to see a return on the investment in IT as the monitoring and evaluation of the work the Practitioners carry out is clearer and more focused. This in turn allows the Trustees to plan more effectively.

During the early part of the year, the Trustees commissioned a report from Action Planning that reviewed the potential for income growth for FSW as a part of a wider discussion the Trustees had about the viability of the organisation. The Trustees looked at three scenarios. First, that FSW continued in the way it had worked with a similar number of Practitioners as in the past. This was dismissed as not offering a good return on the capital assets that the Association holds. Second, that FSW should cease to operate and hand its assets over to another suitable organisation. Third that the Association invest in the future of the organisation with a plan for growth. It was felt that the third option was the right decision for the Association, honouring the work that has been carried out by the Association in all its guises over the last 128 years and rising to the challenges that the Sussex families face. On conclusion of the review, the Trustees took the decision to invest the resources available to enhance the Fundraising Team and enable the much-needed growth to take place. A commitment was made to release £200,000 of the capital from the sale of Knowles Tooth as an investment in Fundraising with a timescale of two years to see a strengthening of the income generated for the Association. The spending focuses on additional skilled staff, with the creation of a new role of Director of Fundraising and Marketing, and an increase in support in the form of a full time Community Fundraiser and a part time Grants Fundraiser. The investment both in staffing and in Donorfy (the CRM database we use to support our fundraising) has started to show a return, with an increased income for the year and two multiple year grants awarded in March. The investment in the new fundraising team will be monitored closely to ensure that they generate the income to enable the Association to continue to deliver its services in line with the objectives. A much stronger performance management programme has been introduced for the fundraising team.

During the course of the year, the Trustees have reviewed the safeguarding process and a report is given on safeguarding at every Board meeting.

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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

The redevelopment of Garton House was almost completed by the end of March with only minor points to be dealt with before tenants could occupy the four flats. The flats should provide the Association with a regular income in the region of £40,000 per annum. In addition, the Association has its own central office for the first time in its history. The office on the first floor of Garton house will provide space for the current staff along with a meeting space and the dedicated food bank space. The offices are free of rent or mortgage, so offer us a very cost effective base from which to grow the organisation.

**RISK MANAGEMENT**

The cost need to monitor income and spending to ensure financial viability and to comply with funders requirements resulted in the reorganising of the finance function in the Association. FSW recognised that the system of a paid bookkeeper reporting to the Treasurer whilst this system had served FSW well for a number of years it was recognised that it was no longer an adequate system. FSW now employs a Financial Controller for three days a week whose work is overseen by the Treasurer restoring the Treasurers role to that of scrutineer.

The Director maintains a risk register on behalf of the Trustees, this is reviewed on a regular basis and when necessary reports are made to the Board. In the financial year 2017/18 the main risks identified related to IT security resulting in an increased spending and the implementation of additional cyber security including a sonic wall and email encryption. The constant risk to the Association is the failure to generate sufficient income and this is kept under constant review with the Board and Senior Management team. The Management team have started to implement changes in working practices to ensure compliance with GDPR when it is implemented in May 2018.

In October 2017 the Bishop of Chichester offered to appoint four Bishop's Champions for the Association. These people will be a point of contact between the Association, The Bishop's senior staff and Deaneries and Parishes across the Diocese. The Trustees recognise and value our strong links to the Diocese of Chichester and the Christian Faith, however our services are open to people of all faiths and none.

At the final Board meeting of the year the Trustees agreed that the Association was a viable going concern that had the potential for growth and the capacity to increase its impact across the Diocese of Chichester.

**FINANCIAL REVIEW**

The Year 2017/18 shows a positive impact the investment in staff has brought for the Association. The year finished with the first substantial surplus for several years. The underlying picture is also of a much stronger growth with income being up over the year with income, excluding the legacy of £300,000, increasing by 28%.

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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

In line with the wishes of the late Mary McPherson, the Trustees have designated part of the legacy for future new work in the Association. Within the funds, there is other restricted income, which are a result of the work of the new fundraising team.

With the rental income from Garton House due to start again in April 2018 and pledges for grants already received for the financial year 2018/19 the Trustees are confident that the Association is entering a stable phase financially with a reduced need to draw on reserve funds to sustain the work of the Practitioners.

There were several pieces of extraordinary expenditure this year because of external events. The hacking of the IT networks resulted in the Trustees increasing the security around FSW's IT network and investing in email software that enables the encryption of emails. Additional spending also was made on professional support for the development of plans ensuring the correct application of the Association's assets. There was an increase in spending on activities as more of the Practitioners created support groups and developed drop ins. Whilst initially unplanned this was welcomed by the Trustees as it increased the impact of the work as FSW develops new ways of reaching out to the families.

The Trustees continue to monitor the shop closely, having appointed a new manager in September 2017. The shop is expected to make a surplus by the end of 2018.

#### RECRUITMENT OF TRUSTEES

The Chairman of the Association holds a skill register for the Board of Trustees and when vacancies arise potential candidates are recruited to fill the gaps in the skill base. Trustee vacancies are publicly advertised both locally and nationally when they arise, as well as the use of local and national networks and are interviewed prior to being nominated. The Board recognises that in the coming year their skill base needs increasing in the areas of fundraising and charity law.

#### TRUSTEE INDUCTION

The induction of new trustees starts with the attendance at a Board meeting prior to their appointment to the Board. Once appointed the new Trustee is given the Charity Commissions guidance (CC3a) and individual meetings are arranged with the Director and other key staff to give briefing to the Trustee on the overall work of the Association and any areas of direct interest or responsibility as required. Following on from the meetings any specific training or further briefings that are identified are organised.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

**VOLUNTEERS**

FSW has three key sets of volunteers firstly, 176 people volunteer as members of the Deanery Support Committees. We also have 48 volunteers who work solely on supporting families through work with the families supporting the Practitioners and Playwork Team. We also have 15 volunteers who support FSW by working in the shop.

**SETTING PAY**

Salaries for key senior staff are set in line with equivalent roles within the Social Services Department of East Sussex County Council. Currently salaries are reviewed by the whole Board of Trustees but from September 2018 a Board Sub Committee for HR will undertake all pay reviews and make recommendations to the Board.

**INVESTMENT POLICY**

The trustees of FSW are aware of their long term responsibilities to maximise income for the benefit of the associations work with families, whilst protecting the value of the capital for the long term future of the charity, and without taking undue risks. The trustees operate an ethical investment policy which in line with the Diocese of Chichester considers the guidance of the Church of England's Ethical Investment Advisory Group (EIAG) unless there are exceptional reasons for not so doing.

The ethical investment policies recommended by the EIAG are the basis for a distinctly Christian approach to investment therefore the trustees, in line with the guidance, have agreed that funds should not be invested in companies whose major activity or focus (defined as more than 10% of their group revenue) is in the alcohol, gambling, animal testing, tobacco, pornography, human embryonic cloning, high interest rate lending, military supplies, and the sale of non-military fire-arms industries. The Trustees have delegated the day to day management of their investment policy to a finance sub committee that receives a broad range of investment advice from their appointed investment managers.

**RESERVES POLICY**

The Association aims to hold six months running costs as its reserve fund, which currently is £293,990.

Total reserves were £2,177,709 split as £3,958 restricted and £2,173,751 unrestricted.

Of the unrestricted funds totalling £2,173,751, £1,318,350 can only be realised by disposing of functional fixed assets which are essential to providing the charities objectives.

The amount of free reserves the charity holds after taking account for restricted, designated and functional fixed assets totalling £1,464,175 are £713,534.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The Chichester Diocesan Association for Family Support Work Limited is a company limited by guarantee, registered in England and governed by its Memorandum and Articles of Association. The Memorandum and Articles of Association were amended on the 16<sup>th</sup> of July 2015. These came into effect at the 2015 AGM on the 3<sup>rd</sup> of October 2015.

The Directors of the charitable company are also the Trustees of the charity and are designated "the Board of Trustees". The Chairman is nominated by the Right Reverend the Bishop of Chichester, the Chichester Diocesan Fund and Board of Finance (Incorporated) nominates one Trustee and a further eight are elected by the board of Trustees and ratified by the members of the Association present at the AGM.

The Board of Trustees delegates the day-to-day management of the charity to the Director.

**CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK**  
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**TRUSTEES' REPORT INCORPORATING THE DIRECTOR'S REPORT (CONTINUED)**

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity Name</b>	Chichester Diocesan Association for Family Support Work, also known as FSW and CDAFSW
<b>Registered numbers:</b>	Company registered in England and Wales 1648903 Charity 285337
<b>Registered Office:</b>	Garton House, 22 Stanford Avenue, Brighton, East Sussex BN1 6AA
<b>Chairman:</b>	Mrs. Alyson Heath
<b>Nominated Trustee:</b>	Mr. Colyn Robinson
<b>Elected Trustees:</b>	Revd. Paul Doick
	Mrs. Beryl Edmundson
	Mr. David Fish
	Mrs. Patricia Fowler
	Mrs. Anne Poulter
	Revd. Canon Paul Seaman
	The Late Miss Mary McPherson (retired 07/07/2017)
	Mr Ken Starnes (Honorary Treasurer until 28 February 2018)
<b>Co-opted Trustee:</b>	Miss Lynne Watkins (Vice Chairman)
<b>Director and Company Secretary:</b>	Mr Martin Auton Lloyd Director (Company Secretary from 7 March 2018)
	Mr Ken Starnes (Company Secretary until 28 February 2018)
<b>Registered Auditors:</b>	Kreston Reeves LLP, One Jubilee Street, Brighton, East Sussex, BN1 1GE
<b>Bankers:</b>	Barclays Bank plc, PO Box 2915, Brighton, East Sussex, BN1 1SJ
<b>Solicitors:</b>	Dean Wilson LLP, Ridgeland House, 165 Dyke Road, Brighton, East Sussex, BN3 1TL
<b>Associated Charities:</b>	235844 Chichester Diocesan Association for Family Support Work (Eastbourne Deanery Branch)
	235849 The Chichester Diocesan Association for Family Support Work (East Grinstead Deanery)
	200513 The Cross Roads Hostel

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account)

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2018	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2017
		£	£	£	£	£		£	£
INCOME	2	463,905	194,102	69,666	<b>727,673</b>	240,270	-	91,687	<b>331,957</b>
EXPENDITURE	4	500,747	15,633	66,329	<b>582,709</b>	478,996	197,164	104,323	<b>780,483</b>
Net gains/(losses) on investments									
NET INCOME/(EXPENDITURE)		(36,842)	178,469	3,337	<b>144,964</b>	(238,726)	(197,164)	(12,636)	<b>(448,526)</b>
TRANSFERS BETWEEN FUNDS		110,000	-	110,000	-	1,402,094	1,438,912	(2,841,006)	-
OTHER RECOGNISED GAINS/(LOSSES)									
Gains/(losses) on revaluation of fixed assets		-	-	-	-	(402,094)	-	-	(402,094)
NET MOVEMENT IN FUNDS		73,158	68,469	3,337	<b>144,964</b>	761,274	1,241,748	(2,853,642)	<b>(850,620)</b>
TOTAL FUNDS BROUGHT FORWARD 1ST APRIL 2017		<b>790,376</b>	<b>1,241,748</b>	<b>621</b>	<b>2,032,745</b>	29,102		2,854,263	<b>2,883,365</b>
TOTAL FUNDS CARRIED FORWARD 31ST MARCH 2018		<b>863,534</b>	<b>1,310,217</b>	<b>3,958</b>	<b>2,177,709</b>	790,376	1,241,748	621	<b>2,032,745</b>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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BALANCE SHEET AT 31 MARCH 2018

Charity no. 285337      Company no. 1648903	Note	2018	2017
		£	£
<b>FIXED ASSETS</b>			
<i>Total fixed assets</i>	6	1,318,350	940,158
<b>CURRENT ASSETS</b>	7	<u>899,701</u>	<u>1,209,527</u>
<b>LIABILITIES</b>			
Creditors: amounts falling due within one year	8	<u>40,342</u>	<u>116,940</u>
<i>Net current assets</i>		<u>859,359</u>	<u>1,092,587</u>
<i>Total assets less current liabilities</i>		<u>2,177,709</u>	<u>2,032,745</u>
Creditors: amounts falling due after more than one year		-	-
<i>Total net assets</i>		<u>2,177,709</u>	<u>2,032,745</u>
<b>THE FUNDS OF THE CHARITY:</b>	9		
Restricted funds		3,958	621
Unrestricted funds    General		713,534	790,376
Designated		<u>1,460,217</u>	<u>1,241,748</u>
<b>TOTAL CHARITY FUNDS</b>		<u>2,177,709</u>	<u>2,032,745</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements

Approved by the board and authorised for issue on 13 July 2018 and signed on behalf of the board by

A Heath (Chairman)



C Robinson (Trustee)



CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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STATEMENT OF CASH FLOWS

	Note	2018 £	2017 £
Cash flows from operating activities:			
<b>Net cash provided by (used in) operating activities</b>	11	<b>74,634</b>	<b>(118,710)</b>
Cash flows from investing activities:			
Proceeds from the sale of property, plant and equipment		0	1,441,748
Purchase of property, plant and equipment	6	(387,297)	(92,525)
<b>Net cash provided by (used in) investing activities</b>		<b>(387,297)</b>	<b>1,349,223</b>
Cash flows from financing activities:			
Repayments of borrowing		0	(81,037)
Change in cash and cash equivalents in the year		(312,663)	1,149,476
Cash and cash equivalents at 1 April 2017		1,180,632	31,156
Cash and cash equivalents at 31 March 2018	7	<b>867,969</b>	<b>1,180,632</b>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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NOTES TO THE FINANCIAL STATEMENTS

**I ACCOUNTING POLICIES**

**a Basis of preparation**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of fixed assets, and on the going concern basis. In preparing the financial statements, the charitable company follows the requirements of FRS102 set out in the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP FRS102). The wording of some of the accounting policies has been amended to reflect the language of the SORP, but there has been no material change to the figures in the financial statements.

**b Public Benefit**

The charity meets the definition of a public benefit entity, and the Trustees' report explains how it benefits members of the public.

**c Recognition of Income**

Donations and grants are recognised when there is evidence that the Charity is entitled to receive them, receipt is probable and the amount can be quantified reliably. Where a grant is given for multiple years, the amount received for future accounting periods is deferred until those future periods.

Income from donated goods is recognised when the item is sold. The measurement of the value of goods donated for resale is uncertain until such time as the item is sold.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; This is normally upon notification of the interest paid or payable by the bank.

**d Recognition of Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of commercial trading for the charity shop, staff costs and travel expenses.
- Expenditure on charitable activities comprise of residential support, family support, and playwork.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll, and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between playwork activity and Deanery work activity on the bases set out in Note 4.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
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NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**ACCOUNTING POLICIES (CONTINUED)**

**e Tangible Fixed Assets**

A revaluation was undertaken in March 2017 of Garton House of the refurbished property, by C M Davies FRICS, ACIArb. All other assets costing more than £1,000 are capitalised at cost.

**f Depreciation**

Freehold Properties are not depreciated in the accounts as it is the Association's policy to maintain these assets in a continual state of sound repair. The useful economic life of Garton House is so long and the residual value so high that any depreciation would not be material. An annual impairment review is undertaken, and where this indicates that there is a permanent diminution in value, provision will be made to reduce the value in the books of account.

Other tangible assets are depreciated at rates calculated to write down their cost over their estimated useful lives. The rates used are:

Motor vehicles	25% straight line basis
Fixtures and fittings	25% reducing balance basis
Computers	33.33% straight line basis

**g Pensions**

**Church Workers Pension Fund (CWPF) FRS102**

Chichester Diocesan Association for Family Support Work (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

**Pension Builder Scheme**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable (2018: £11,706, 2017: £7,391).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. This revealed, on the ongoing assumptions used, a deficit of £12.4m. There is no requirement for deficit payments at the current time as confirmed by the recovery plan provided by the actuary.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in February 2014 so the first full valuation of that section will be carried out at the next CWPf valuation date, 31 December 2019.

**Aviva Stakeholder Pension Fund**

The Aviva Stakeholder Scheme was in place prior to April 2014. At that date existing members were given the option of remaining or transferring to the CWPf scheme and two members remained. Aviva is a defined contribution scheme. Chichester Diocesan Association for Family Support Work contributes 7% and employees can contribute between 3% and 7% of salaries. The pensions costs charged to the SoFA in the year are contributions payable (2018: £4,289, 2017: 4,289).

**h Operating lease commitments**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

**i Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**j Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**k Going concern**

The trustees consider that the charity has sufficient resources to continue in operational existence for the foreseeable future. The trustees have a reasonable expectation that the charity is well placed to manage its operations successfully. Accordingly they continue to adopt a going concern basis in preparing the financial statements.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

	Unrestricted	Designated	Restricted	TOTAL	Unrestricted	Designated	Restricted	TOTAL
	Funds	Funds	Funds	FUNDS	Funds	Funds	Funds	FUNDS
				2018				2017
	£	£	£	£	£		£	£
<b>2 INCOME</b>								
<b>Donations and Legacies (comprising)</b>	<b>395,688</b>	<b>194,102</b>	<b>23,367</b>	<b>613,157</b>	<b>184,231</b>	-	<b>23,241</b>	<b>207,472</b>
General Donations	37,595	-	-	37,595	13,698	-	160.00	13,858
Deanery Donations	46,971	-	-	46,971	50,842	-	-	50,842
Children's Holidays	-	-	12,867	12,867	-	-	5,431	5,431
Family Support - Deanery Workers	-	194,102	-	194,102	-	-	17,050	17,050
Deanery Committee Contributions - General	80,769	-	-	80,769	71,436	-	-	71,436
Deanery Committee Contributions - Deanery Workers	-	-	10,500	10,500	-	-	600	600
Legacies	188,208	-	-	188,208	3,000	-	-	3,000
Grants	42,145	-	-	42,145	45,255	-	-	45,255
<b>Charitable Activities (comprising)</b>	<b>-</b>	<b>-</b>	<b>46,299</b>	<b>46,299</b>	<b>-</b>	<b>-</b>	<b>68,446</b>	<b>68,446</b>
Grants for Families	-	-	10,214	10,214	-	-	12,080	12,080
Grants for Deanery Workers	-	-	26,425	26,425	-	-	47,906	47,906
Grants Family Support - Playwork	-	-	9,660	9,660	-	-	8,460	8,460
<b>Other trading activities (comprising)</b>	<b>66,399</b>	<b>-</b>	<b>-</b>	<b>66,399</b>	<b>52,613</b>	<b>-</b>	<b>-</b>	<b>52,613</b>
Fundraising	20,243	-	-	20,243	20,673	-	-	20,673
Charity Shop - Eastbourne	46,156	-	-	46,156	31,940	-	-	31,940

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

	Unrestricted	Designated	Restricted	TOTAL	Unrestricted	Designated	Restricted	TOTAL
	Funds	Funds	Funds	FUNDS	Funds	Funds	Funds	FUNDS
				2018				2017
	£	£	£	£	£		£	£
<b>INCOME (CONTINUED)</b>								
Investments (comprising)	1,818	-	-	1,818	3,426	-	-	3,426
Bank interest	1,818	-	-	1,818	3,426	-	-	3,426
<b>INCOME</b>	<b>463,905</b>	<b>194,102</b>	<b>69,666</b>	<b>727,673</b>	<b>240,270</b>	<b>-</b>	<b>91,687</b>	<b>331,957</b>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**3 GRANTS AWARDED**

	Unrestricted Funds		Restricted Funds
	£		£
Chichester Diocesan Board of Finance	36,000	The Cross Roads Hostel	18,469
Tesco Bags Of Help Scheme	2,000	Sussex Community Foundation	10,000
Concord Trust	1,000	Ernest Kleinwort Charitable Trust	5,000
The Roy Hudson Trust	1,000	Bell Hostel Trust	4,750
Foreshore Trust	902	East Grinstead Common Good Trust	4,000
Assheton-Smith Charitable Trust	500	Happy Days Children's Charity	3,700
Berkshire Charitable Trust	500	Isobel Blackman Foundation	3,500
JC Robinson Trust No 3	500	Laing Family Trusts	3,500
Longbourn Trust	150	Three Oaks Trust	4,133
WHSmith Group Charitable Trust	100	The Budding Foundation	2,758
Caulfield Trust	100	Friarsgate Trust	2,000
<b>Total Unrestricted Grants</b>	<b>42,752</b>	Chalk Cliff Trust	1,000
		Grant Foundation	1,000
<b>Total Restricted Grants</b>	<b>65,612</b>	Child Help Hassocks	730
		H A Holliday Charitable Settlement	500
<b>Total Grants</b>	<b>108,364</b>	Brighton & Hove Food Partnership	398
		St Bernard's Charity	174

Some of these grants were paid for more than one financial year  
so the total shown here is not equal to the grants figure shown  
in the SOFA.

The Association records with gratitude grants received from the grantors appearing on this page.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

4 EXPENDITURE	Unrestricted	Designated	Restricted	TOTAL	Unrestricted	Designated	Restricted	TOTAL
	Funds	Funds	Funds	FUNDS	Funds	Funds	Funds	FUNDS
				2018				2017
	£	£	£	£	£		£	£
Expenditure on:								
<b>Raising Funds (comprising)</b>	<b>110,881</b>	-	-	<b>110,881</b>	<b>115,217</b>		-	<b>115,217</b>
Staff Costs	47,689	-	-	47,689	48,109		-	48,109
Travel Expenses	978	-	-	978	575		-	575
General Expenses	7,660	-	-	7,660	6,229		-	6,229
Charity Shop - Seaford	79	-	-	79	186		-	186
Charity Shop - Eastbourne	54,475	-	-	54,475	60,118		-	60,118
Events	-	-	-	-	-		-	-
Garton House	-	-	-	-	-		-	-
<b>Charitable Activities (comprising)</b>								
<b>Residential support - Knowles Tooth</b>	-	-	-	-	<b>5,007</b>	<b>197,164</b>	-	<b>202,171</b>
Maintenance and Running Costs	-	-	-	-	2,020	-	-	2,020
Office and Sundry Costs	-	-	-	-	2,987	-	-	2,987
Loss on Disposal of Property	-	-	-	-	-	197,164	-	197,164

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

4 EXPENDITURE (CONTINUED)	Note	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2018	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL FUNDS 2017
		£	£	£	£	£		£	£
<b>Charitable Activities (continued)</b>									
<b>Family Support - Deanery Workers</b>		<b>321,105</b>	<b>15,633</b>	<b>56,079</b>	<b>392,817</b>	<b>285,348</b>	-	<b>95,703</b>	<b>381,051</b>
Staff Costs		121,534	15,633	18,168	155,335	74,642	-	86,090	160,732
Travel Expenses		5,393	-	7,504	12,897	17,754	-	-	17,754
Activity Costs & Equipment		1,445	-	15,648	17,093	15,195	-	2,374	17,569
Children's Holidays		-	-	8,915	8,915	956.00	-	6,975	7,931
Office Costs & Sundry Expenses		3,151	-	5,844	8,995	9,307	-	264	9,571
Support Costs	5	189,582	-	-	189,582	167,494	-	-	167,494
<b>Family Support - Playwork</b>		<b>67,601</b>	-	<b>10,250</b>	<b>77,851</b>	<b>68,424</b>	-	<b>8,620</b>	<b>77,044</b>
Staff Costs		20,205	-	1,880	22,085	17,906	-	8,620	26,526
Travel Expenses		-	-	3,141	3,141	5,345	-	-	5,345
Activity Costs & Equipment		-	-	4,644	4,644	2,716	-	-	2,716
Office Costs & Sundry Expenses		-	-	585	585	584	-	-	584
Support Costs	5	47,396	-	-	47,396	41,873	-	-	41,873
<b>Governance</b>									
<b>Independent Examiner (Audit Fees:2017)</b>		<b>1,160</b>	-	-	<b>1,160</b>	<b>5,000</b>	-	-	<b>5,000</b>
<b>TOTAL EXPENDITURE</b>		<b>500,747</b>	<b>15,633</b>	<b>66,329</b>	<b>582,709</b>	<b>478,996</b>	<b>197,164</b>	<b>104,323</b>	<b>780,483</b>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**5 SUPPORT COST ALLOCATION**

Basis of apportionment	Family Support		Total
	Playwork.	Deanery Work	
	Activity Cost	Activity Cost	
	20%	80%	
	£	£	£
Admin. Staff Costs	28,571	114,283	142,854
Admin. Office Costs	18,825	75,299	94,124
	<u>47,396</u>	<u>189,582</u>	<u>236,978</u>

Administration expenditure is allocated to charitable activities on an activity costing basis.

The Independent examiner's remuneration amounts to an Independent Examination fee of £2,220

(2017 - An audit fee of £5,000)

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**6 TANGIBLE FIXED ASSETS**

	Freehold Property	Office Equipment Computers	Fixtures Fittings	Motor Vehicles	TOTAL
	£		£	£	£
At cost or valuation					
At 1 April 2017	917,832	33,884	19,200	9,704	980,620
Additions	382,112	-	5,185	-	387,297
At 31 March 2018	1,299,944	33,884	24,385	9,704	1,367,917
Depreciation					
At 1 April 2017	-	11,558	19,200	9,704	40,462
Provided in the year	-	9,105	-	-	9,105
At 31 March 2018	-	20,663	19,200	9,704	49,567
Net Book Value at 31 March 2018	1,299,944	13,221	5,185	-	1,318,350
Net Book Value at 31 March 2017	917,832	22,326	-	-	940,158

A valuation at open market value of Garton House was made by C M Davies, FRICS, ACI Arb. In March 2017 for and on behalf of Graves Son & Pilcher LLP of £1.3 million. Since the date of valuation the trustees are satisfied there has been no material movement.

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**7 CURRENT ASSETS**

	2018	2017
	£	£
<b>Debtors (comprising):</b>	<b>31,731</b>	<b>28,895</b>
Accrued Income	13,000	-
Prepayments	8,106	9,693
Eastbourne Shop	5,625	5,202
Other Debtors	5,000	14,000
 <b>Bank and Cash in Hand (comprising):</b>	 <b>867,970</b>	 <b>1,180,632</b>
Current Accounts and Cash in Hand	387,376	26,855
Deposit Accounts	480,594	1,153,777
 <b>CURRENT ASSETS</b>	 <b>899,701</b>	 <b>1,209,527</b>

**8 CREDITORS (comprising)**

	<b>40,342</b>	<b>116,940</b>
Purchase Ledger Creditor	5,589	77,211
HMRC Tax and National Insurance	9,793	7,345
Accruals	15,220	30,394
Deferred Income	7,510	-
Other Creditors	2,230	1,990

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**9 STATEMENT OF FUNDS**

	Bal b/fwd 01-Apr-17	Income	Expenditure	Revaluation	Transfers	Bal c/fwd 31-Mar-18
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General Fund	640,376	463,905	(500,747)	-	110,000	713,534
<b>Designated Funds</b>						
Mary McPherson Fund		120,000				120,000
Deanery Workers		74,102				74,102
Fundraising Development Fund					200,000	200,000
Knowles Tooth Designated Fund	1,391,748	-	(15,633)	-	(310,000)	1,066,115
<b>Total Designated Funds</b>	<b>1,391,748</b>	<b>194,102</b>	<b>(15,633)</b>	<b>-</b>	<b>(110,000)</b>	<b>1,460,217</b>
<b>Total Unrestricted Funds</b>	<b>2,032,124</b>	<b>658,007</b>	<b>(516,380)</b>	<b>-</b>	<b>-</b>	<b>2,173,751</b>

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

STATEMENT OF FUNDS (CONTINUED)		Bal b/fwd	Income	Exp	Transfers	Bal c/fwd
		01-Apr-17				31-Mar-18
		£	£	£	£	£
<b>Other Restricted Funds</b>						
Children's Holiday Funds		-	12,867	(8,915)	-	3,952
Deanery Workers	Arundel & Bognor	-	9,974	(9,974)	-	-
	Cuckfield	-	10,014	(10,014)	-	-
	East Grinstead	-	3,436	(3,436)	-	-
	Eastbourne	-	5,108	(5,108)	-	-
	Hastings & Rye	-	6,934	(6,934)	-	-
	Rotherfield & Uckfield	-	8,406	(8,406)	-	-
	Storrington	-	1,583	(1,577)	-	6
	Worthing	-	1,684	(1,684)	-	-
	Playleader	621	9,660	(10,281)	-	0
<b>Other Restricted Funds</b>		<b>621</b>	<b>69,666</b>	<b>(66,329)</b>	<b>-</b>	<b>3,958</b>
<b>Total funds</b>		<b>2,032,745</b>	<b>727,673</b>	<b>(582,709)</b>	<b>-</b>	<b>2,177,709</b>

**CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK**  
FOR THE YEAR ENDED 31 MARCH 2018

**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**

**STATEMENT OF FUNDS (CONTINUED)**

The General Fund represents the unrestricted funds which the Trustees are free to use in accordance with the charitable objectives.

The Designated Funds represent unrestricted funds which the Trustees have earmarked for future projects, as follows:

Mary McPherson Fund: £120,000 had been agreed by trustees for the purpose of funding a worker in Lewes. As agreed between Mary McPherson and the Director in conversations prior to her death.

Deanery Workers Fund: This represents donations given to support workers in four deaneries.

Fundraising Development Fund: This fund was set up to increase capacity for fundraising following the Action Planning review which led to the Vision Document.

Knowles Tooth Designated Fund: This fund was set up following the disposal of Knowles Tooth. This fund is intended to assist in the development of the Association in coming years.

Transfers between funds

£310,000 was taken out of the Knowles Tooth designated fund during the year. £200,000 was used to set up the fundraising development fund and £110,000 was used to support the ongoing activity of the Association.

The Children's Holiday Fund provides holidays for children who otherwise would not have one due to lack of resources.

The Deanery Workers Funds represent income given specifically to meet the running costs of family support in the deanery specified.

**10 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	FUNDS			TOTAL
	General	Designated	Restricted	
	£	£	£	£
Fund balances as at 31 March 2018 are represented by:				
Tangible Fixed Assets	1,318,350	-	-	1,318,350
Current Assets	(564,474)	1,460,217	3,958	899,701
Current Liabilities	(40,342)	-	-	(40,342)
Total Net Assets	713,534	1,460,217	3,958	2,177,709

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

11 Reconciliation of net income/(expenditure) to net cash flow from operating activities	2018	2017
	£	£
Net income (expenditure) for the year ended 31st March 2018	144,964	(850,620)
Adjustments for:		
Depreciation	9,104	4,116
Loss on the disposal of fixed assets	0	197,164
Loss on revaluation	0	402,094
(Increase) Decrease in Debtors	(2,836)	40,850
Increase (Decrease) in Creditors	(76,598)	87,686
Net cash provided by (used in) operating activities	<u>74,634</u>	<u>(118,710)</u>

**12 TAXATION**

The Association is a registered charity and is exempt from Taxation under the provisions of ss 466 to 493 Corporation Tax Act 2010

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**13 STAFF COSTS**

	2018	2017
	£	£
Salaries, wages and travel	354,057	366,388
Employer's National Insurance Contributions are made to personal pensions schemes	24,773	23,300
Pension Costs	15,995	11,680
	<u>394,825</u>	<u>401,368</u>
Actual number of employees in the year	<u>20</u>	<u>19</u>
Average number of employees (fte)	<u>18</u>	<u>17</u>

No employee earned in excess of £60,000 per annum (2017 - None).

The trustees deem key management personnel to be:

Martin Auton-Lloyd	Director
Elaine Waight	Community Services Manager
Maria Antoniou	Fundraising and Communications Manager (to Aug 2017)
Nikki Kerr	Fundraising and Communications Manager (from Mar 2018)

Key management personnel received remuneration of £110,227 in aggregate during the year (2017: £114,140)

No trustees received any remuneration or reimbursement of expenses during the year (2017 - none)

CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

**14 COMMITMENTS**

At 31st March

The charity also had total future minimum lease payments under non-cancellable operating leases of

	2018	2017
	£	£
not later than one year	22,500	22,500
later than one year and not later than 5 years	90,000	90,000
later than 5 years	67,500	90,000
	<u>180,000</u>	<u>202,500</u>

**15 RELATED PARTY TRANSACTIONS**

Colyn Robinson is a representative on the Board of Trustees from the Chichester DBF. The DBF made a grant to FSW for £36,000 in the year.

Martin Auton-Lloyd is Lay Chair of the Brighton Deanery Synod. During the year FSW made payments to Brighton Deanery Synod totalling £2,307 in respect of the costs of a young peoples' coordinator.

**CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018**

**INDEPENDENT EXAMINER'S REPORT**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2018.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**CHICHESTER DIOCESAN ASSOCIATION FOR FAMILY SUPPORT WORK  
FOR THE YEAR ENDED 31 MARCH 2018**

**INDEPENDENT EXAMINER'S REPORT**

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Kreston Reeves LLP*

**Alison Jones, FCA (Partner)**

**Kreston Reeves LLP Chartered Accountants and Statutory Auditor**

*16 July 2018*

**One Jubilee Street, Brighton  
East Sussex, BN1 1GE**