# REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2014 FOR BRANWOOD SCHOOL TRUST LIMITED

WEDNESDAY



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# REPORT OF THE TRUSTEES for the Year Ended 31 August 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

# Registered Company number

1644174 (England and Wales)

# Registered Charity number

515073

# Registered office

Stafford Road

Monton

**Eccles** 

Manchester

M30 9HN

#### **Trustees**

T S Cramant (Chairperson) M N Fletcher (Secretary) V Relph (Treasurer)

D M Taylor

- appointed 6.10.14

J E Wilcox

- appointed 7.10.14

#### Headmistress

C Follett

### **Auditors**

Warings Business Advisers LLP, Statutory Auditor Bedford House 60 Chorley New Road Bolton BL1 4DA

### **Investment Advisor**

Bespoke Tax & Financial Planning Ltd Downs Chambers The Downs Altrincham WA14 2QD

### **Bankers**

The Royal Bank of Scotland Walkden Branch Walkden Worsley Manchester M28 6AE

# Solicitors

Butcher & Barlow LLP 34 Railway Road Leigh WN7 4AU

# REPORT OF THE TRUSTEES for the Year Ended 31 August 2014

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Introduction

The charity is a charitable limited company and was set up on 17 June 1982. It is governed by a Memorandum and Articles of Association which were last amended on 13 June 2005.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

#### **Objectives of Branwood School Trust Limited**

To establish and carry on the company as a Preparatory School, where children may receive a sound education.

To establish and perpetuate a Preparatory School run in connection with, or independently of, any senior school or college.

The trustees and Governors have discussed the objectives of the school and how it can best serve not only the pupils and staff, but also the local community.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance and guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and on fee-charging.

The trustees are committed to ensuring the provision of excellence in education at an affordable cost. The trustees are committed to offering scholarships as and when it is deemed feasible, and to assisting scholars as and when it is thought fit and appropriate.

The school does not currently have a separate fund that would enable it to set up and maintain a system of Bursaries, and as the trustees' policy is to maintain the fees for the school at a reasonable level, it is unlikely that Bursaries can be offered in the short to medium term. The trustees have publicised the facilities available at the school to the local community and organisations at a reasonable cost where the use is considered to be appropriate and compatible.

#### Organisation

Branwood School Trust Limited operates as an Independent Preparatory School providing education to children of both sexes from the age of 3 through to 11.

### **Trustees**

Trustees are recruited to the board from a variety of backgrounds and disciplines. Whilst to date, the trust has not organised specific training for trustees, it is considered that the trust has sufficient legal and financial expertise to enable it to operate effectively and to manage the Trust affairs appropriately.

### Public benefit

The trustees have ensured they carry out the company's objects for the public benefit and have in accordance with section 4 of the 2011 Charities Act had due regard to guidance published by the Charity Commission on public benefit when exercising powers or duties that may be relevant.

### **ACHIEVEMENT AND PERFORMANCE**

#### Review of activities and future developments

The statement of financial activities is set out on page 8. The trustees are pleased to report that financially the school enjoyed another successful year.

The number of pupils has decreased during the year however the trustees are confident that numbers will improve, in the meantime are reviewing the school's operations and costs, to ensure continuing stability.

### Income generation

The charity's main income continues to be derived from its principal activity of providing education services to children. Fee income in the year decreased to £830,401 from £857,810 in 2013. Pupil numbers have also decreased slightly during the year.

# REPORT OF THE TRUSTEES for the Year Ended 31 August 2014

Whilst the trustees are mindful of the increasing pressures on parents, the Trust is also faced with increasing costs.

A comparison of fees with other educational establishments in the area has shown that the fees agreed by Branwood School Trust are comparable. The trustees review fees on an annual basis and will continue to do so to ensure that the school provides an excellent all round education, enabling its pupils to progress to Independent Grammar Schools in the general Manchester area.

#### ACHIEVEMENT AND PERFORMANCE

### Investment policy and returns

The charity has adopted a total return policy for its investment over a long term period.

As permitted by the charity's Memorandum and Articles of Association, the trustees have given the investment managers discretion to manage the portfolio within an agreed low risk profile.

#### Resources expended

The charity adopts a strict control policy for expenditure. After approval by the school governors, recommendations are made to the board of trustees to consider proposals for expenditure above a set criteria.

The total expenditure on charitable activities in the year amounted to £845,659 (2013: £913,181) of this salaries and associated costs for teaching and support staff amounted to £633,046 (2013:£652,308).

Governance costs amounted to £41,047 (2013:£30,656).

#### **Organisational Management**

The Governors determine the general policy of the School. The day to day running of the School is delegated to the Head, supported by senior staff. The Head undertakes the key leadership role overseeing educational and administrative functions in consultation with the senior staff. The day to day administration of the School is undertaken within the policies and procedures approved by the Governors which provide for only significant expenditure decisions and major capital projects to be referred to the Governors for prior approval. The Head oversees the recruitment of all educational staff, whilst under delegated authority the bursar oversees the recruitment of administrative and non-teaching support staff. The Head and Bursar are invited to attend Governors' meetings.

#### **FUTURE DEVELOPMENTS**

The trustees are aware that for Branwood School Trust to continue as a successful educational resource, it must continue to develop both its facilities and its links with the local community.

The trustees continue to study ways of enabling improved access to the school, but recognise that in the current economic climate the prospects of undertaking any substantial building work are limited.

Whilst it is not possible to open the school's facilities to members of the public during school time, an invitation was issued to local groups requesting applications to use the school hall in the evenings and weekends. The uptake of the facilities has been limited, however the school is now able to offer both judo and gymnastics that are open to all.

The trustees would like to see greater use of the schools facilities but this is dependent upon suitable organisations coming forward and the necessary finance being available.

#### RESERVES

The trustees continue to monitor the charity's reserves. The aim of the trustees is to maintain a reserve that equates to approximately 12 months of budgeted expenditure.

At the balance sheet date the free reserves which include the Trusts investments amounted to £1,019,012 (2013: £939,787).

#### **THANKS**

The trustees would like to express their thanks and appreciation to the Headmistress and staff for their dedication and efforts towards the charity over the past year.

# REPORT OF THE TRUSTEES for the Year Ended 31 August 2014

# **RESULTS**

The academic results for the past year are as follows. These results represent excellent success in the entry examinations to the General Manchester Area Independent Grammar Schools. Most children Received at least two offers from prominent schools in the consortium, and on average three offers were received by each pupil. Offers received were:

Bolton School (Boys)	8
Bolton School (Girls)	5
Bridgewater School	11
Bury Grammar School (Boys)	8
Bury Grammar School (Girls)	3
Manchester Grammar School	2
Manchester High School for Girls	3
St Bede's College	5
Stockport Grammar School	2
Withington Girls' School	3
The King's School, Macclesfield	1

# REPORT OF THE TRUSTEES for the Year Ended 31 August 2014

#### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Branwood School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **AUDITORS**

The auditors, Warings Business Advisers LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ......29:01:2015....... and signed on its behalf by:

T S Cramant - Trustee

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED

We have audited the financial statements of Branwood School Trust Limited for the year ended 31 August 2014 on pages eight to fifteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

# Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page five, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

# Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF BRANWOOD SCHOOL TRUST LIMITED

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

# Christine Maxwell- Hodhum

Christine Maxwell-Hodkinson BA ACA FCCA (Senior Statutory Auditor) for and on behalf of Warings Business Advisers LLP, Statutory Auditor Bedford House 60 Chorley New Road Bolton BL1 4DA

Date: 29 January 2015



# STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) for the Year Ended 31 August 2014

Notes   Section   Notes	•			
Notes			31.8.14	31.8.13
Notes				Total funds
Incoming resources from generated funds				
Incoming resources from generated funds   Investment income   2   2,129   1,199   Incoming resources from charitable activities   3   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000   1,000	DICOMPIC PROOFE CEC	Notes	£	£
Investment income   2   2,129   1,199     Incoming resources from charitable activities   3     Income from school fees   880,599   903,321     School activities income   28,294   47,975     Total incoming resources   911,022   952,495     RESOURCES EXPENDED     Charitable activities   4     Income from school fees   845,659   913,181     Governance costs   6   41,047   30,656     Total resources expended   886,706   943,837     NET INCOME FOR THE YEAR   24,316   8,658     Unrealised gains/losses on investment assets   30,535   101,467     Net movement in funds   54,851   110,125     RECONCILIATION OF FUNDS     Total funds brought forward   1,455,619   1,345,494     Incoming resources from charitable activities   880,599   903,321     Section of the section o				
Incoming resources from charitable activities   3   1   1   1   1   1   1   1   1   1		2	2 129	1 199
Income from school fees		_	2,12)	1,122
Total incoming resources   911,022   952,495			880,599	903,321
RESOURCES EXPENDED         Charitable activities       4         Income from school fees       845,659       913,181         Governance costs       6       41,047       30,656         Total resources expended       886,706       943,837         NET INCOME FOR THE YEAR       24,316       8,658         Unrealised gains/losses on investment assets       30,535       101,467         Net movement in funds       54,851       110,125         RECONCILIATION OF FUNDS         Total funds brought forward       1,455,619       1,345,494	School activities income		28,294	47,975
RESOURCES EXPENDED         Charitable activities       4         Income from school fees       845,659       913,181         Governance costs       6       41,047       30,656         Total resources expended       886,706       943,837         NET INCOME FOR THE YEAR       24,316       8,658         Unrealised gains/losses on investment assets       30,535       101,467         Net movement in funds       54,851       110,125         RECONCILIATION OF FUNDS         Total funds brought forward       1,455,619       1,345,494				
Charitable activities         4           Income from school fees         845,659         913,181           Governance costs         6         41,047         30,656           Total resources expended         886,706         943,837           NET INCOME FOR THE YEAR         24,316         8,658           Unrealised gains/losses on investment assets         30,535         101,467           Net movement in funds         54,851         110,125           RECONCILIATION OF FUNDS         1,455,619         1,345,494           Total funds brought forward         1,455,619         1,345,494	Total incoming resources		911,022	952,495
Charitable activities         4           Income from school fees         845,659         913,181           Governance costs         6         41,047         30,656           Total resources expended         886,706         943,837           NET INCOME FOR THE YEAR         24,316         8,658           Unrealised gains/losses on investment assets         30,535         101,467           Net movement in funds         54,851         110,125           RECONCILIATION OF FUNDS         1,455,619         1,345,494           Total funds brought forward         1,455,619         1,345,494				
Charitable activities         4           Income from school fees         845,659         913,181           Governance costs         6         41,047         30,656           Total resources expended         886,706         943,837           NET INCOME FOR THE YEAR         24,316         8,658           Unrealised gains/losses on investment assets         30,535         101,467           Net movement in funds         54,851         110,125           RECONCILIATION OF FUNDS         1,455,619         1,345,494           Total funds brought forward         1,455,619         1,345,494	DESCRIBERS EXPENDED			
Income from school fees         845,659         913,181           Governance costs         6         41,047         30,656           Total resources expended         886,706         943,837           NET INCOME FOR THE YEAR         24,316         8,658           Unrealised gains/losses on investment assets         30,535         101,467           Net movement in funds         54,851         110,125           RECONCILIATION OF FUNDS         1,455,619         1,345,494           Total funds brought forward         1,455,619         1,345,494		4		
Total resources expended 886,706 943,837  NET INCOME FOR THE YEAR 24,316 8,658  Unrealised gains/losses on investment assets 30,535 101,467  Net movement in funds 54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward 1,455,619 1,345,494	•		845,659	913,181
NET INCOME FOR THE YEAR  24,316 8,658  Unrealised gains/losses on investment assets  30,535 101,467  Net movement in funds 54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494	Governance costs	6	41,047	30,656
NET INCOME FOR THE YEAR  24,316 8,658  Unrealised gains/losses on investment assets  30,535 101,467  Net movement in funds 54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494			<del></del>	
Unrealised gains/losses on investment assets  Net movement in funds  54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494	Total resources expended		886,706	943,837
Unrealised gains/losses on investment assets  Net movement in funds  54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494				
Unrealised gains/losses on investment assets  Net movement in funds  54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494	NET INCOME EOD THE VEAD		24 316	8 658
Net movement in funds 54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward 1,455,619 1,345,494	NEI INCOME FOR THE TEAR		24,510	6,056
Net movement in funds 54,851 110,125  RECONCILIATION OF FUNDS  Total funds brought forward 1,455,619 1,345,494	•			
RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494	Unrealised gains/losses on investment assets		30,535	101,467
RECONCILIATION OF FUNDS  Total funds brought forward  1,455,619 1,345,494				
Total funds brought forward 1,455,619 1,345,494	Net movement in funds		54,851	110,125
Total funds brought forward 1,455,619 1,345,494	DECONCH LATION OF FUNDS			
	RECONCILIATION OF FUNDS			
	Total funds brought forward		1,455,619	1,345,494
TOTAL FUNDS CARRIED FORWARD         1,510,470         1,455,619				
<b>TOTAL FUNDS CARRIED FORWARD</b> 1,510,470 1,455,619				
	TOTAL FUNDS CARRIED FORWARD		1,510,470	1,455,619

# **CONTINUING OPERATIONS**

All incoming resources and resources expended arise from continuing activities.

# BRANWOOD SCHOOL TRUST LIMITED (REGISTERED NUMBER: 1644174)

# BALANCE SHEET At 31 August 2014

		31.8.14	31.8.13
·		Unrestricted	Total funds
		funds	•
EDVED ACCEPTO	Notes	£	£
FIXED ASSETS Tangible assets	10	491,465	515,839
Investments	11	615,643	585,108
MIVOSITIONIS	**		
		1,107,108	1,100,947
CURRENT ASSETS			
Debtors	12	69,883	12,425
Cash at bank		438,949	430,950
		508,832	443,375
		500,032	77,575
CREDITORS			
Amounts falling due within one year	13	(105,463)	(88,696)
NET CURRENT ASSETS		403,369	354,679
THE COUNTY TEST			
TOTAL ASSETS LESS CURRENT			
LIABILITIES	• •	1,510,477	1,455,626
NET ASSETS		1,510,477	1,455,626
FUNDS			
Called up share capital	14	7	7
Unrestricted funds	16	1,510,470	1,455,619
TOTAL FUNDS		1,510,477	1,455,626
IOIALFUNDS		1,510,477	1,733,020

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

T S Cramant -Trustee

Notes to the Financial Statements for the Year Ended 31 August 2014

#### 1. ACCOUNTING POLICIES

### **Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

# Financial reporting standard number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

# **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

# Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

# Allocation and apportionment of costs

Governance costs include costs of the preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor ares, or per capita, staff costs by the time spent and other costs by their usage.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & buildings

- 2% on cost

Fixtures, fittings & equipment

- 15% on reducing balance

Computer equipment

- 33% on cost

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 August 2014

#### 1. ACCOUNTING POLICIES - continued

#### **Investments**

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year or their subsequent cost and are charged or credited to the statement of the financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end.

# **Operating leases**

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

# 2. INVESTMENT INCOME

	31.8.14	31.8.13	
	£	£	
Income from other investments	2,129	1,199	

# 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Activity	31.8.14 £	31.8.13 £
Fees	Income from school fees	880,599	903,321
School activities	School activities income	28,294	47,975
		908,893	951,296

# 4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 5)	Totals
	£	£	£
Income from school fees	751,284	94,375	845,659

### 5. SUPPORT COSTS

		Human
	ı	resources
		£
Income from school fees		<u>94,375</u>

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 August 2014

6.	GOVERNANCE COSTS		
		31.8.14	31.8.13
		£	£
	Accountancy fees	15,343	13,451
	Cost of trustee meetings	722	544
	Legal and professional costs	17,782	9,461
	Auditors' remuneration	7,200	<u> 7,200</u>
		41,047	30,656
7.	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting):		
		31.8.14	31.8.13
	•	£	£
	Auditors' remuneration	7,200	7,200
	Depreciation - owned assets	25,139	21,675
	Auditors' remuneration - non audit services	26,743	16,991
	Previous auditors' remuneration - non audit services	-	660
8.	TRUSTEES' REMUNERATION AND BENEFITS		

# 8

There were no trustees' remuneration or other benefits for the year ended 31 August 2014 nor for the year ended 31 August 2013.

31.8.14

31.8.13

# Trustees' expenses

During the year trustees were reimbursed for a total of £722 (2013: £544) relating to travel expenses.

#### 9. **STAFF COSTS**

Wages and salaries Social security costs Other pension costs	£ 569,493 44,901 18,652 633,046	£ 589,002 40,595 22,712 652,309
The average monthly number of employees during the year was as follows:  Teaching staff	31.8.14	31.8.13
Administrative staff Domestic staff	3 5	3 5

No employees received emoluments in excess of £60,000.

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 August 2014

10.	TANGIBLE FIXED ASSETS				
		Land & buildings	Fixtures, fittings & equipment £	Computer equipment £	Totals £
	COST	~	~	~	-
	At 1 September 2013 Additions	701,960	146,125	86,901 <u>765</u>	934,986 765
	At 31 August 2014	701,960	146,125	87,666	935,751
	DEPRECIATION		440.000	60 700	440.44
	At 1 September 2013	238,459	110,899	69,789	419,147
	Charge for year	14,040	5,284	5,815	25,139
	At 31 August 2014	252,499	116,183	75,604	444,286
	NET BOOK VALUE				
	At 31 August 2014	449,461	29,942	12,062	491,465
	At 31 August 2013	463,501	35,226	17,112	515,839
11.	FIXED ASSET INVESTMENTS				Listed
					investments £
	MARKET VALUE				
	At 1 September 2013				585,108
	Revaluations	•			30,535
	At 31 August 2014				615,643
	NET BOOK VALUE				
	At 31 August 2014				615,643
	At 31 August 2013				585,108
	There were no investment assets outside the UK.				
12.	DEBTORS				
				31.8.14	31.8.13
				£	£
	Amounts falling due within one year:			<b>60.000</b>	5010
	Trade debtors Other debtors			62,303	7,313
	Prepayments and accrued income			2,400 3,180	5,112
				67,883	12,425

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 August 2014

•					
12.	DEBTORS - continued				
12.	DED TORES - CONTINUED			31.8.14	31.8.13
	A			£	£
	Amounts falling due after more than one year: Other debtors			2,000	-
				<del></del>	
	A ·			£0.992	10.405
	Aggregate amounts			69,883	12,425
13.	CREDITORS: AMOUNTS FALLING DUE W	VITHIN ON	E YEAR		
				31.8.14	31.8.13
				£	£
	Bank loans and overdrafts (see note 14) Trade creditors			22,968	6,468 34,150
	Social security and other taxes			-	14,338
	Other creditors			74,095	25,340
	Accruals and deferred income			8,400	8,400
•				105,463	88,696
1.4	CALLED UD CHADE CADITAL				
14.	CALLED UP SHARE CAPITAL				
	Allotted, issued and fully paid:				
	Number: Class:		Nominal	31.8.14 £	31.8.13
	7 Ordinary		value: £1	7	£ 7
	, , , , , , , , , , , , , , , , , , , ,				فحد
15	LOANIC				
15.	LOANS				
	An analysis of the maturity of loans is given below	w:			
				31.8.14	31.8.13
				£	£
	Amounts falling due within one year on demand:				
	Bank overdraft				6,468
16.	MOVEMENT IN FUNDS				
			Net movement	Transfers	
		At 1.9.13	in funds		At 31.8.14
		£	£	£	£
	Unrestricted funds General fund	1,455,619	79,990	(516,604)	1,019,005
	Designated fund - tangible fixed assets	1,455,017	(25,139)	516,604	491,465
	Called up share comital	1,455,619	54,851	•	1,510,470
	Called up share capital	. 7			′
	TOTAL FUNDS	1,455,626	54,851	<del></del>	1,510,477

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED for the Year Ended 31 August 2014

# 16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

·	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	911,022	(861,567)	30,535	79,990
Designated fund - tangible fixed assets	-	(25,139)	-	(25,139
				)
·	911,022	(886,706)	30,535	54,851
				<del> </del>
TOTAL FUNDS	911,022	(886,706)	30,535	54,851

#### Transfers between funds

The transfer between funds represents the transfer made from the general fund to the designated fund in respect of tangible fixed assets used by the charity in furtherance of it's objectives.

The fixed asset fund represents investment in tangible fixed assets for charitable use.

# 17. ULTIMATE CONTROLLING PARTY

During the year and as at the balance sheet date the ultimate controlling party was deemed to be Mr T S Cramant by virtue of the fact that he owned 71.43% of the charity's issued share capital. However from 8th October 2014 there has been no ultimate controlling party as defined by Financial Reporting Standard No. 8 'Related party disclosures.'

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 August 2014

	01.014	21.0.12
	31.8.14 £	31.8.13 £
INCOMING RESOURCES		
Investment income Income from other investments	2,129	1,199
Moone non outer investments	2,127	1,177
Incoming resources from charitable activities	000 500	000 001
Fees School activities	880,599 28,294	903,321 47,975
School activities		47,373
	908,893	951,296
Total incoming resources	911,022	952,495
RESOURCES EXPENDED		
Charitable - similar	•	
Charitable activities Employment costs	482,981	490,789
Social security	40,038	34,193
Pensions	18,652	22,712
Recruitment fees	15,000	-
Establishment costs	42,110	31,094
Postage and stationery	16,619	13,776
Repairs and maintenance Office expenses	34,966 6,941	38,765 3,952
Services and supplies	70,798	65,198
Transport and security	19,180	17,254
Advertising and promotion	9,044	4,604
Bad debt expense	(31,640)	38,814
Bank charges	1,456	1,360
Depreciation of freehold property	14,040	14,039
Depreciation of equipment, fixtures and fittings	11,099	7,636
	751,284	784,186
Governance costs		
Accountancy fees	15,343	13,451
Cost of trustee meetings	722 17,782	544
Legal and professional costs Auditors' remuneration	7,200	9,461 7,200
Auditors Tellialization	· <del></del>	
	41,047	30,656
Support costs		
Human resources Staff costs	86,512	98,213
Social security	4,863	6,402
Termination costs	3,000	24,380
	94,375	128,995
	<del></del>	
Total resources expended	886,706	943,837

# <u>DETAILED STATEMENT OF FINANCIAL ACTIVITIES</u> <u>for the Year Ended 31 August 2014</u>

	·	31.8.14 £	31.8.13 £
Net income		24,316	8,658