

# TM02

## Termination of appointment of secretary

form produced by

# PC Share Register

Ver 14 02

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to  
terminate the appointment  
of a secretary (individual or  
corporate)

☐ **What this form is for**  
You cannot use this form to  
terminate the appointment of a  
director. To do this use  
form TM01 'Termination of  
appointment of director'

FRIDAY



A37 23/07/2010 253  
COMPANIES HOUSE

please  
join up

### 1 Company details

Company number 0 1 6 3 9 4 9 8

Company name in full Gate Cottage Management Company Limited(The)

#### → Filling in this form

Please complete in typescript  
or in bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on  
the public Register

Title \* Mr

Full forename(s) Roger Paul

Surname/Corporate  
name Selwyn

### 3 Termination date ①


Date of termination of  
appointment 2 4 0 5 2 0 1 0

① Only one secretary appointment  
can be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

X  Cossec Management  
Services Ltd. X

This form may be signed by  
Director ②, Secretary, Person Authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity commission  
receiver and manager, CIC manager, Judicial factor

#### ② Societas Europaea

If the form is being filed on  
behalf of a Societas Europaea  
(SE), please delete 'director' and  
insert details of which organ of  
the SE the person signing has  
membership

#### ③ Person authorised

Under either section 270 or 274  
of the Companies Act 2006

**TM02****Termination of appointment of secretary****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	
Company name	CoSec Management Services Limited
Address	2 The Gardens Office Village
Post town	Fareham
County/Region	Hampshire
Postcode	P O 1 6 8 S S
Country	United Kingdom
DX	
Telephone	01329 285858

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**