### REPORT OF THE DIRECTOR AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2003

FOR

AVIARY MANAGEMENT (TILEHURST) LIMITED

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# **COMPANY INFORMATION**For The Year Ended 31 December 2003

DIRECTOR:

Mrs G Whittington

**SECRETARY:** 

Mortimer Secretaries Limited

**REGISTERED OFFICE:** 

John Mortimer Property Management Ltd

1 Rectory Row Rectory Lane Bracknell BERKSHIRE RG12 7BN

**REGISTERED NUMBER:** 

1540359

**ACCOUNTANTS:** 

Kirk Rice Accountants The Courtyard High Street Ascot

Berkshire, SL5 7HP

#### REPORT OF THE DIRECTOR

For The Year Ended 31 December 2003

The director presents her report with the financial statements of the company for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the management and service of flats and services to the tenants and occupants of those flats.

### **DIRECTOR**

Mrs G Whittington was the sole director during the year under review.

Her beneficial interest in the issued share capital of the company was as follows:

 31.12.03
 1.1.03

 Ordinary £1 shares
 1
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This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

### ON BEHALF OF THE BOARD:

for and behalf of

Mortimer Secretaries Limited - Secretary

Date: 12/2/4

### PROFIT AND LOSS ACCOUNT For The Year Ended 31 December 2003

	Notes	2003 £	2002 £
TURNOVER		15,120	13,003
Administrative expenses		16,457	18,470
OPERATING LOSS	2	(1,337)	(5,467)
Interest receivable and similar income		3	7
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION	<b>;</b>	(1,334)	(5,460)
Tax on loss on ordinary activities	3	-	
LOSS FOR THE FINANCIAL YEAR AFTER TAXATION	<b>t</b>	(1,334)	(5,460)
DEFICIT FOR THE YEAR		(1,334)	(5,460)

### BALANCE SHEET 31 December 2003

	Notes	2003 €	2002 £
CURRENT ASSETS		<del>.</del>	
Debtors	4	1,476	2,079
Cash at bank		2,132	2,429
		<del></del>	
		3,608	4,508
CREDITORS			
Amounts falling due within one year	5	4,608	4,174
NET CURRENT (LIABILITIES)/AS	SETS	(1,000)	334
		····	
TOTAL ASSETS LESS CURRENT		(4.000)	22.4
LIABILITIES		(1,000)	334
		<del></del>	
CAPITAL AND RESERVES			
Called up share capital	6	28	28
Other reserves	7	1,400	1,400
Profit and loss account	7	(2,428)	(1,094)
	,	(2,120)	
SHAREHOLDERS' FUNDS		(1,000)	334

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 December 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

ON BEHALF OF THE BOARD:

Mrs G Whittington - Director

Approved by the Board on 6-6-00

### NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 31 December 2003

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

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Turnover represents service charges levied upon residents based on budgeted expenditure for the year. This company is not registered for VAT.

### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### **Taxation**

The company is a non-profit making enterprise and surpluses or deficits arising as a result of differences between services levied (based on estimated costs) and actual costs incurred do not fall within the scope of corporation tax. Tax is payable on investment income only.

### 2. OPERATING LOSS

The operating loss is stated after charging:

	2003 £	2002 £
Director's emoluments and other benefits etc		

### 3. TAXATION

### Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 December 2003 nor for the year ended 31 December 2002.

### 4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Service charges receivable Prepayments	2003 £ 1,065 411	2002 £ 1,325 754
	1,476	2,079
	===	===

### 5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2003 £	2002 £
Service charges received in advance	246	156
Other creditors	3,756	3,666
Accrued expenses	606	352
	<del></del>	
	4,608	4,174
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# NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 December 2003

### 6. CALLED UP SHARE CAPITAL

	Authorised: Number:	Class:	Nominal	2003	2002
	100	Ordinary	value: £1	£ 100	£ 100
	Allotted, issue	ed and fully paid:			
	Number:	Class:	Nominal value:	2003 £	2002 £
	28	Ordinary	£1		28
7.	RESERVES				
			Profit	O41	
			and loss account	Other reserves	Totals
			£	£	£
	At 1 January 2	2003	(1,094)	1,400	306
	Deficit for the	year	(1,334)	_	(1,334)
	At 31 Decemb	per 2003	(2,428)	1,400	(1,028)
			<u> </u>		