In accordance with Section 854 of the Companies Act 2006

## **AR01**

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)



Companies House

A fee is payable with this form Please see 'How to pay' on the last page

You can use the WebFilin Please go to www compan

~- --lino

What this form is NOT for

You cannot use this form t notice of changes to the o officers, registered office a company type or informati relating to the company records

18/12/2013 COMPANIES HOUSE

What this form is for You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year

Part 1 **Company details** 

The section must be completed by all companies

Filling in this form Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

Company details Company name change Company number If your company has recently changed its name, please provide Company name in full BROADWAY COURT MANAGEMEN LIMITED the company name as at the date of this return A2 Return date

> Please give the annual return made up date. The return date must not be a future date The annual return must be delivered within 28 days of the date given below

> If you would like the company's made up date to be earlier than 1 October 2011,

please complete the AR01 appropriate for earlier made up dates.

Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date

② Date of this return

Α3 Principal business activity

Please show the trade classification code number(s) for the principal activity or activities. 6 Classification code 1 0 0 Classification code 2 Classification code 3

> If you cannot determine a code, please give a brief description of your business activity below

Principal activity description

Classification code 4

Date of this return @

Principal business activity You must provide a trade classification code (SIC code 2007) or a description of your company's main business in this section

A full list of the trade classification codes are available on our website www.companieshouse.gov.uk

CHFP000 10/11 Version 5 0

|                                |  | ual A                                   |   |  | to a   | date                                      | on o  | rā                         | after 1 Octo         | ber 2011)                             |              |   |
|--------------------------------|--|---|---|--|--|---|---|----------------------------|----------------------|---------------------------------------|--------------|---|
| A4                             | Company type®  |   |   |  |  |   |   |                            |                      |                                       |              |   |
|                                | Plea one   | box r<br>Pu<br>Pri<br>Pri<br>Pri<br>Pri | nust<br>blic li<br>vate<br>vate<br>vate<br>vate | comp<br>comp<br>comp<br>comp<br>comp<br>comp | cked) d con pany   pany   pany   pany   pany   pany   pany | imite<br>imite<br>imite<br>imite<br>imite | d by god | sh<br>gu<br>sh<br>gu<br>wi |                      | under section<br>opt under sect<br>al |              | f you are unsure of your company type, please check your latest certificate of incorporation or our website www.companieshouse.gov.uk |
| A5                             | Reg  | iste                                    | red   | offic  | ce a   | ddre                                      | SS 0  | )                          | ·                    |                                       | <del></del>  |   |
| Building name/number<br>Street |  | 210<br>21                               | _   |  |  |   | OLA   | C                          | -EL                  |                                       |              | Change of registered office This must agree with the address that is held on the Companies House record at the date of this return    |
| -                              | ,  |   | _   |  |  |   |   |                            |                      | <del></del>                           | <del> </del> | If the registered office address has  |
| Post town County/Region        |  | LONDON                                  |   |  |  |   | changed, you should complete form  AD01 and submit it together with this annual return  |                            |                      |                                       |              |   |
| Postcode                       | ~  | W                                       | 1   | 6  | J  | 3   |   | ſ                          | <del></del>          |                                       |              |   |
| Building name/number           |  |   |   |  |  |   | ectio   |                            | n location (<br>e) 0 | SAIL) of t                            | ne<br>       | SAIL address  This must agree with the address  |
| Street                         |  |   |   |  |  |   |   |                            |                      |                                       |              | that is held on the Companies House record at the date of this return  If the address has changed, you                                |
| Post town<br>County/Region     |  |   | <del></del>                                     | <del></del>                                  |  |   |   |                            |                      |                                       |              | should complete form AD02 and submit it together with this annual return  |
| Postcode                       |  |   |   | <u> </u>                                     |  |   | $\Box$  | Γ                          |                      |                                       |              |   |
| A7                             | Loca   | atio                                    | n of  | сог  | npai   | ny re                                     | ecor  | d                          | 5 0                  |                                       |              |   |
|                                | Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6  □ Register of members. □ Register of directors □ Directors' service contracts. □ Directors' indemnities. □ Register of secretaries □ Records of resolutions etc. □ Contracts relating to purchase of own shares. □ Documents relating to redemption or purchase of own share out of capital by private company □ Register of debenture holders. □ Report to members of outcome of investigation by public company into interests in its shares □ Register of interests in shares disclosed to public company linstruments creating charges and register of charges. England and Wales or Northern Ireland □ Instruments creating charges and register of charges. Scotland |   |   |  |  |   | if the company records are held at the registered office address, do not tick any of the boxes in this section.  Certain records must be kept by every company while other records are only kept by certain company types where appropriate.  If the records are not kept at the SAIL address, they must be available at the registered office.  If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form ADO3 and submit it together with this annual return.   |                            |                      |                                       |              |   |

CHFP000 10/11 Version 5 0

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

## Part 2 Officers of the company

This section should include details of the company at the date to which this annual return is made up

- → For a secretary who is an individual, go to Section B1
- → For a corporate secretary, go to Section C1
- → For a director who is an individual, go to Section D1
- → For a corporate director, go to Section E1

#### Continuation pages

Please use a continuation page if you need to enter more officer details.

#### **Secretary**

| B1               | Secretary's details •  |             |  |  |  |  |
|------------------|--|-------------|--|--|--|--|
|                  | Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 |             |  |  |  |  |
| Title*           | MR   | <del></del> |  |  |  |  |
| Full forename(s) | RAYMOND GEORGE   |             |  |  |  |  |
| Surname          | Wickes   |             |  |  |  |  |
| Former name(s) • |  |             |  |  |  |  |

Secretary appointments

You may not use this form to appoint a secretary To do this, please complete form APO3 and submit it together with this annual return

Corporate details

Please use **Section C1-C4** to enter corporate secretary details.

Secretary details

All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03

**②** Former name(s)

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

| B2                   | Secretary's service address ® |   |
|----------------------|-------------------------------|---|
| Building name/number | 136                           | ● Service address  If you have previously notified                        |
| Street               | BAKER STREET                  | Companies House that the service address is at 'The Company's             |
|                      |                               | Registered Office', please state 'The Company's Registered Office' in the |
| Post town            | LONDON                        | address.  |
| County/Region        |                               | This information will appear on the public record                         |
| Postcode             | WIU65U                        | pasiciteda  |
| Country              | ENGLAND                       |   |

Annual Return
(For returns made up to a date on or after 1 October 2011)

#### **Corporate secretary**

| C1  | Corporate secretary's details •   |  |
|---|---|--|
|   | Please use this section to list all the corporate secretaries of the company  | Corporate secretary     appointments     You cannot use this form to appoint a corporate secretary To do this,   |
| Corporate body/firm<br>name                           |   | please complete form APO4 and submit it together with this annual return   |
| Building name/number                                  |   | Corporate secretary details  |
| Street  |   | All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete |
| Post town   |   | form CH04  |
| County/Region   |   | This information will appear on the public record  |
| Postcode  |   | passing reasons  |
| Country   |   |  |
| C2  | Location of the registry of the corporate body or firm  |  |
|   | Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only   | :  |
| C3  | EEA companies ®   |  |
|   | Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register  | <b>②EEA</b> A full list of countries of the EEA car be found in our guidance www.companieshouse.gov.uk   |
| Where the company/<br>firm is registered   ■          |   | This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)  |
| Registration number                                   |   | Directive (our 15 trees)   |
| C4  | Non-EEA companies   |  |
|   | Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register. | Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in               |
| Legal form of the<br>corporate body<br>or firm        |   | that register  |
| Governing law   |   |  |
| If applicable, where the company/firm is registered • |   |  |
| If applicable, the registration number                |   |  |

Annual Return
(For returns made up to a date on or after 1 October 2011)

#### **Director**

| D1                           | Director's details •   |   |
|------------------------------|--|---|
|                              | Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4. | O Director appointments  You cannot use this form to appoint a director To do this, please  |
| Title*                       | MRS  | complete form APO1 and submit it together with this annual return   |
| Full forename(s)             | GILLIAN  | Corporate details Please use Section E1-E4 to enter   |
| Surname                      | SULLIVARY  | corporate director details.   |
| former name(s)               |  | Director details  All details must agree with those previously notified to Companies  |
| Country/State of residence   | UNITAD KINGDOM   | House If you have made changes since the last annual return and have not notified us, please  |
| Nationality                  | BRITISH  | complete form CH01  • Former name(s)  |
| Date of birth                | 12 18 110 119 55   | Please provide any previous names   |
| Business occupation (if any) | LOCAL AUTHORITY OFFICER  | which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes. |
| D2                           | Director's service address®  |   |
| Building name/number         | er 136   | Service address  If you have previously notified  |
| Street                       | BAICER STREET  | Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the                                   |
| Post town                    | LONDUN   | address.  |
| County/Region                |  | This information will appear on the public record   |
| Postcode                     | WIU6DU   |   |
| Country                      | UNITED KINGDOM   |   |

Annual Return (For returns made up to a date on or after 1 October 2011)

#### Director

| D1                              | Director's details <sup>©</sup>   |   |
|---------------------------------|---|---|
|                                 | Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4 | Our cannot use this form to appoint a director To do this, please   |
| Title*                          | MISS  | complete form AP01 and submit it together with this annual return   |
| Full forename(s)                | LYDIA ANN   | Corporate details Please use Section E1-E4 to enter   |
| Surname                         | PENN  | corporate director details.   |
| Former name(s)                  |   | Director details  All details must agree with those previously notified to Companies  House If you have made changes                    |
| Country/State of residence      | UNITED KINGDOM  BRITISH  OFT TO H 1/9/7/8   | since the last annual return and have not notified us, please   |
| Nationality                     | BRITISH   | complete form CH01  • Former name(s)  |
| Date of birth                   | 10 7 10 4 1/9/7/8   | Please provide any previous names which have been used for business   |
| Business occupation<br>(if any) | PRINT BUYER   | purposes during the period of this return Married women do not need to give former names unless previously used for business purposes.  |
| D2                              | Director's service address®   |   |
| Building name/number            |   | Service address  If you have previously notified  |
| Street                          | BAKAR STREET  | Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the |
| Post town                       | LONDON  | address.  |
| County/Region                   |   | This information will appear on the public record   |
| Postcode                        | WIU6DU  |   |
| Country                         | UNITED KINGDOM  |   |

Annual Return (For returns made up to a date on or after 1 October 2011)

#### **Corporate director**

| E1  | Corporate director's details •  |  |
|---|---|--|
|   | Please use this section to list all the corporate director's of the company   | O Corporate director appointments You cannot use this form to appoint a corporate director To do this,   |
| Corporate body/firm<br>name                           |   | please complete form AP02 and submit it together with this annual return   |
| Building name/number                                  |   | Corporate director details  All details must agree with those  |
| Street  |   | previously notified to Companies<br>House If you have made changes<br>since the last annual return and have<br>not notified us, please complete            |
| Post town   |   | form CH02  This information will appear on the   |
| County/Region   |   | public record  |
| Postcode  |   |  |
| Country   |   |  |
| E2  | Location of the registry of the corporate body or firm  |  |
|   | Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only  |  |
| E3  | EEA companies ♥   |  |
|   | Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register  | ● EEA  A full list of countries of the EEA can be found in our guidance  |
| Where the company/<br>firm is registered              |   | www.companieshouse.gov.uk     This is the register mentioned in     Article 3 of the First Company Law   |
| Registration number                                   |   | Directive (68/151/EEC)   |
| E4  | Non-EEA companies   | ·  |
|   | Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register. | Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in |
| Legal form of the corporate body or firm              |   | that register  |
| Governing law   |   |  |
| If applicable, where the company/firm is registered • |   |  |
| If applicable, the registration number                |   |  |

Annual Return (For returns made up to a date on or **after 1 October 2011**)

|  |   | have share canital?  |   |   |                   | Statement of capital •   |  |  |  |  |  |  |  |  |
|--|---|--|---|---|-------------------|--|--|--|--|--|--|--|--|--|
|  | Does your company have share capital?  → Yes Complete the sections below and the following Part 4  → No Go to Part 5 (Signature). |  |   |   |                   | This should reflect the company's capital status at the made up date of this annual return |  |  |  |  |  |  |  |  |
| F1   | Share capital in  |  |   |   |                   |  |  |  |  |  |  |  |  |  |
| Please complete the ta<br>If all your issued capita  |   |  | d in pound sterling<br>nd then go to Section F4 |   |                   |  |  |  |  |  |  |  |  |  |
| Class of shares<br>(E g Ordinary/Preference etc.   | .)  | Amount paid up on each share   | Amount (if any) unpaid on each share ②          | Number of share                                     | es <b>6</b>       | Aggregate nominal value 😉  |  |  |  |  |  |  |  |  |
| ORDINARY   |   | 71   |   | 325   |                   | £ 325  |  |  |  |  |  |  |  |  |
|  |   |  |   |   |                   | £  |  |  |  |  |  |  |  |  |
|  |   |  |   |   |                   | £  |  |  |  |  |  |  |  |  |
|  |   |  |   |   | ,                 | £  |  |  |  |  |  |  |  |  |
|  |   |  | Totals  | 328   | -                 | £ 322  |  |  |  |  |  |  |  |  |
| F2   | Share capital in  | other currencies   |   |   |                   |  |  |  |  |  |  |  |  |  |
| Please complete the ta<br>Please complete a sepa   |   |  | in other currencies.                            |   |                   |  |  |  |  |  |  |  |  |  |
| Eurrency   |   |  |   | <del></del>   |                   | <del></del>  |  |  |  |  |  |  |  |  |
| Class of shares<br>(E g Ordinary/Preference etc )  |   | Amount pasd up on each share   | Amount (if any) unpaid<br>on each share         | Number of shan                                      | × 0               | Aggregate nominal value 9  |  |  |  |  |  |  |  |  |
|  |   | - <del> </del>   |   |   |                   | <u> </u>   |  |  |  |  |  |  |  |  |
|  |   |  | Totals  |   |                   |  |  |  |  |  |  |  |  |  |
|  |   |  |   | <u> </u>  |                   | <u> </u>   |  |  |  |  |  |  |  |  |
| Currency   |   |  | · · · · · · · · · · · · · · · · · · ·           | · · · · · · · · · · · · · · · · · · ·               |                   |  |  |  |  |  |  |  |  |  |
| Class of shares<br>(E g Ordinary/Preference etc  | )   | Amount paid up on each share   | Amount (if any) unpaid on each share            | Number of share                                     | 5 <b>0</b>        | Aggregate nominal value  |  |  |  |  |  |  |  |  |
|  |   |  |   |   |                   |  |  |  |  |  |  |  |  |  |
|  |   | -  |   |   |                   |  |  |  |  |  |  |  |  |  |
|  |   |  | Totals  |   |                   |  |  |  |  |  |  |  |  |  |
| <b>F3</b>  | Totals  |  |   |   |                   |  |  |  |  |  |  |  |  |  |
|  | Please give the total   | S Total aggregate nominal value<br>Please list total aggregate values in |   |   |                   |  |  |  |  |  |  |  |  |  |
| otal number of shares  | 325   |  |   |   |                   | currencies separately For<br>£100 + €100 + \$10 etc.                                       |  |  |  |  |  |  |  |  |
| otal aggregate<br>cominal value 🔊  | 1325  |  |   |   |                   |  |  |  |  |  |  |  |  |  |
| <ul> <li>Including both the nomin<br/>share premium</li> <li>Total number of issued share</li> </ul> | •   | ● Number of shares issue nominal value of each s                         | hare Plea                                       | tinuation Page<br>se use a Statem<br>e if necessary | s<br>ent of Capit | al continuation  |  |  |  |  |  |  |  |  |

## AR01 **Annual Return** (for returns made up to a date on or after 1 October 2011) Statement of capital (Voting rights) F4 Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2 Class of share O-RDINARY Voting rights ÉACH SHARE ENTITLED TO ONE VOTE IN ANY CIRCUMSTANCES Class of share Voting rights Class of share Voting rights Class of share Voting rights

#### **AR01** Annual Return (For returns made up to a date on or after 1 October 2011) **Shareholders** Part 4 Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 5 (Signature) Companies with share capital Were any of the company's shares admitted to trading on a market at any Question 1 A market is one established under time during this return period? Please tick the appropriate box below • the rules of a UK recognised investment exchange or any other No go to Section G2 'Past and present shareholders' regulated markets in or outside of Yes go to Question 2 the UK, or any other market outside of the UK The current UK recognized Question 2 Please only refer to Question 2 below if you have answered 'Yes' to investment exchanges and regulated Question 1 If you answered 'No', please go to Section G2 'Past and present markets can be found at: shareholders' www.fsa gov.uk/register/exchanges.do ODTR5 refers to the Vote Holder and Did the company, throughout the return period, have any shares admitted to **Issuer Notification Rules contained** trading on a relevant market and was it, throughout the return period, an issuer in Chapter 5 of the Disclosure and to which DTR5 applies? Please tick the appropriate box below 9 Transparency Rules source book issued by the Financial Services Authority Notification is required go to Section G4 'Shareholders who hold at least 5% of any class when the percentage acquisition of of shares of the company as at the made up date of the return' a shareholder in the company has Yes go to Part 5 'Signature' reached a certain threshold (starting at 3%) List of past and present shareholders 9 G2 The company is required to provide a full list of past and present shareholders This section only applies to if one was not included with either of the last two returns. Please tick the companies answering 'No' in Section G1 appropriate box below: There were no shareholder changes in this period. Go to Part 5 (Signature) A full list of shareholders is enclosed Ø A list of shareholder changes is enclosed How is the list of shareholders enclosed. Please tick the appropriate box below: The list of shareholders is enclosed on paper Go to Section G3 'List of past and present shareholders' The list of shareholders is enclosed in another format. Go to Part 5 (Signature)

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

#### G3

#### List of past and present shareholders o

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

• Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

| ,  |                | Shares or stock currently held      | Shares or stock transferred (if appropriate) |                                  |  |
|--|----------------|-------------------------------------|--|----------------------------------|--|
| Shareholder's Name<br>(Address not required) | Class of share | Number of shares or amount of stock | Number of shares or<br>amount of stock       | Date of registration of transfer |  |
| MR D SPERRAM                                 | ORDINARY       | 25'                                 |  | , ,                              |  |
| ANDRIW BARCLAY<br>KAREN BARCLAY              | BRISINARY      | 25                                  |  | 1 1                              |  |
| JOITH CHAPMAN                                | ardinary       | 25                                  |  | i i                              |  |
| A CARLIER                                    | ORMARY         |                                     | 28   | 02'08'2012                       |  |
| ALLISON PARROZ                               | ordinary       | 25                                  |  | 1 1                              |  |
| RAYMOND WICKES                               | ORMNARY        | 28                                  |  | 1 1                              |  |
| ALEXANDER FLYNN                              | ORDINAR Y      |                                     | 25   | 15 12 2010                       |  |
| LYDIA PENN                                   | BRDINARY       | 25                                  |  | 1 1                              |  |
| MRS. WHITEHORN                               | ORDINARY       |                                     | 25   | 18 12 2010                       |  |
| GILLIAN SULLIVAN                             | DRIMARY        | 25                                  |  | / /                              |  |
| V JAMES                                      | ORMAN          | 25                                  |  | 1 1                              |  |
| M. Coopar                                    | PRDINARY       | 25                                  |  | 1 1                              |  |

**Annual Return** 

(For returns made up to a date on or after 1 October 2011)

#### G3

#### List of past and present shareholders o

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

**Further shareholders** 

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

| 1  |                | Shares or stock currently held      | Shares or stock transferred (if appropriate) |                                  |  |
|--|----------------|-------------------------------------|--|----------------------------------|--|
| Shareholder's Name<br>(Address not required) | Class of share | Number of shares or amount of stock | Number of shares or amount of stock          | Date of registration of transfer |  |
| Barry MURPHY                                 | ORDINARY       | 25                                  |  | 1 1                              |  |
| S'. RAULSTON                                 | ORMNARY        | 25                                  |  | 1 1                              |  |
| Mis R. TERRY                                 | ordinary       | 25                                  |  | 1 1                              |  |
| JAMES STEEL and Copyre L HIXON               | DADWARY        | 28                                  |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | , ,                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  | 1 1                              |  |
|  |                |                                     |  |                                  |  |

Annual Return

(For returns made up to a date on or after 1 October 2011)

#### Signature Part 5 This must be completed by all companies. O Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please I am signing this form on behalf of the company delete 'director' and insert details of which organ of the SE the person Signature R. G. Wicke signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006 This form may be signed by Director , Secretary, Person authorised , Charity commission receiver and manager, CIC manager, Judicial factor

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

# Presenter information You do not have to give any conta

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

| ontact name /L.G. WICKES                 |   |
|--|---|
| iompany name RROADWAY COUR! MANAGEMENT I |   |
|  |   |
| ddress Go 15 RABRIDGE LANK WEST          | _ |
| WANSIAAD                                 |   |
| Post town LUNDON                         |   |
| ounty/Region                             |   |
| ostrode 🖆 I I 2 J X                      |   |
| UNITED KINGDOM                           |   |
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| elephone                                 | _ |

### ✓ Checklist

We may return forms completed incorrectly or with information missing

## Please make sure you have remembered the following

- That if the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
- You have not used this form to make changes to the registered office address.
- You have not used this form to make changes to secretary and director details.
- You have fully completed the Statement of capital (if applicable).
- ☐ You have signed the form
- ☐ You have enclosed the correct fee

#### Important information

Please note that all information on this form will appear on the public record

#### **£** How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

#### ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland: The Registrar of Companies, Companies House,

Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk