# FINANCIAL STATEMENTS FOR 31 MARCH 2012

\*A1LA4ZX4\*
A29 08/11/2012 #
COMPANIES HOUSE

## **COVENEY NICHOLLS**

Chartered Accountants & Statutory Auditor
The Old Wheel House
31/37 Church Street
Reigate
Surrey RH2 0AD

# FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2012

CONTENTS	PAGE
The directors' report	1
Independent auditor's report to the shareholders	3
Profit and loss account	5
Balance sheet	6
Notes to the financial statements	7
The following pages do not form part of the financial statement	s
Detailed profit and loss account	13
Notes to the detailed profit and loss account	14

#### THE DIRECTORS' REPORT

#### YEAR ENDED 31 MARCH 2012

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 March 2012

#### PRINCIPAL ACTIVITIES

The principal activity of the company during the year was the supply of labour to the aviation, engineering, and petrochemical industries

#### DIRECTORS

The directors who served the company during the year were as follows

P J Dunckley Ms L Sheridan

#### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware

- there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

#### **AUDITOR**

Coveney Nicholls are deemed to be re-appointed under section 487(2) of the Companies Act 2006

## THE DIRECTORS' REPORT (continued)

#### YEAR ENDED 31 MARCH 2012

#### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

Registered office The Old Wheel House 31-37 Church Street Reigate Surrey RH2 0AD

Signed by order of the directors

MR P J DUNCKLEY Company Secretary

Approved by the directors on  $5/(1/(\nu))$ 

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF CAPITAL AVIATION SERVICES LIMITED

#### YEAR ENDED 31 MARCH 2012

We have audited the financial statements of Capital Aviation Services Limited for the year ended 31 March 2012 on pages 5 to 11 The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities)

This report is made solely to the company's shareholders, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the Directors' Responsibilities Statement set out on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2012 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF CAPITAL AVIATION SERVICES LIMITED (continued)

#### YEAR ENDED 31 MARCH 2012

#### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report

JNKELLY (Senior Statutory Auditor) For and on behalf of COVENEY NICHOLLS Chartered Accountants & Statutory Auditor

The Old Wheel House 31/37 Church Street Reigate Surrey RH2 0AD

5-11-12

## **PROFIT AND LOSS ACCOUNT**

#### YEAR ENDED 31 MARCH 2012

	Note	2012	2011
TURNOVER	2	2,468,296	£ 2,976,172
Cost of sales		2,233,925	2,508,686
GROSS PROFIT		234,371	467,486
Administrative expenses Other operating income		183,839	590,877 (91,767)
OPERATING PROFIT/(LOSS)	3	50,532	(31,624)
Interest receivable Interest payable and similar charges		70 -	61 (19,772)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		50,602	(51,335)
Tax on profit/(loss) on ordinary activities	5	12,943	(13,389)
PROFIT/(LOSS) FOR THE FINANCIAL YEAR		37,659	(37,946)
Balance brought forward		(15,317)	22,629
Balance carried forward		22,342	(15,317)

#### **BALANCE SHEET**

#### 31 MARCH 2012

		2012		2011	
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	6		11,163		22,318
CURRENT ASSETS					
Debtors	7	423,039		607,415	
	'	,		•	
Cash at bank		157,144		125,809	
		580,183		733,224	
CREDITORS: Amounts falling due					
within one year	8	568,904		770,759	
NET CURRENT					
ASSETS/(LIABILITIES)			11,279		(37,535)
MOMAL ACCOMO A PCC CURRENCE		TETTO			(15.015)
TOTAL ASSETS LESS CURRENT	LIABIL	LITTES	22,442		(15,217)
CAPITAL AND RESERVES					
Called-up equity share capital	12		100		100
Profit and loss account			22,342		(15,317)
			<del></del>		` <del></del>
SHAREHOLDERS' FUNDS/(DEFI	CIT)		22,442		(15,217)

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

These financial statements were approved by the directors and authorised for issue on 5/11/12, and are signed on their behalf by

MS & SHERIDAN

Company Registration Number 01518689

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2012

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax

#### Fixed assets

All fixed assets are initially recorded at cost

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Leasehold Improvements - Reducing balance over 40 months Fixtures and Fittings - 25% straight line

#### **Pension costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold.

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2012

#### 1. ACCOUNTING POLICIES (continued)

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

#### Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

The ordinary share capital of the company is the only financial instrument with the attributes of an equity instrument. No changes to the presentation of the company's financial instruments have occurred in the current or previous year.

#### 2. TURNOVER

The turnover and profit before tax are attributable to the one principal activity of the company An analysis of turnover is given below

		2012	2011
	EU	2,468,296	2,976,172
3.	OPERATING PROFIT/(LOSS)		
	Operating profit/(loss) is stated after charging		
		2012	2011
		£	£
	Depreciation of owned fixed assets	7,822	27,963
	Auditor's fees	4,760	4,622
	Net loss on foreign currency translation	15,487	34,560
	<b>5</b>		

#### 4. DIRECTORS' REMUNERATION

The directors' aggregate remuneration in respect of qualifying services were

	2012	2011
	£	£
Aggregate remuneration	31,007	91,618

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2012

#### 5. TAXATION ON ORDINARY ACTIVITIES

#### (a) Analysis of charge in the year

	2012	2011
	£	£
Current tax		
Compensation for group utilisation of losses	12,943	(13,389)
Total current tax	12,943	(13,389)

#### (b) Factors affecting current tax charge

The tax assessed on the profit/(loss) on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 26% (2011 - 28%)

	2012 £	2011 £
Profit/(loss) on ordinary activities before taxation	50,602	(51,335)
Profit/(loss) on ordinary activities by rate of tax	13,157	(14,374)
Excess of depreciation over capital allowances	(828)	655
Disallowable expenditure	438	330
Adjustments in respect of previous periods	176	-
Total current tax (note 5(a))	12,943	(13,389)

#### 6. TANGIBLE FIXED ASSETS

	Leasehold Improvemen ts £	Fixtures & Fittings £	Total £
COST	<del>-</del>	_	_
At 1 April 2011 and 31 March 2012	58,604	258,316	316,920
DEPRECIATION			
At 1 April 2011	55,236	239,366	294,602
Charge for the year	3,368	7,787	11,155
At 31 March 2012	58,604	247,153	305,757
NET BOOK VALUE			
At 31 March 2012		11,163	11,163
At 31 March 2011	3,368	18,950	22,318

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2012

#### 7. DEBTORS

	2012	2011
	£	£
Trade debtors	389,897	434,987
VAT recoverable	15,394	48,534
Other debtors	2,076	10,960
Prepayments and accrued income	15,672	112,934
	423,039	607,415
	THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TW	

#### 8. CREDITORS: Amounts falling due within one year

	2012	2011
	£	£
Trade creditors	214,401	277,529
Amounts owed to group undertakings	295,531	450,939
Other creditors including taxation and social sec	urity	
PAYE and social security	16,635	6,103
Accruals and deferred income	42,337	36,188
	568,904	770,759

#### 9. PENSIONS

The company made payments of £1,800 (2011 - £30,757) to defined contribution schemes on behalf of its employees. No contributions remained outstanding at the year end

#### 10. DEFERRED TAXATION

The deferred tax liability arising on accelerated capital allowances has not been provided in the financial statements owing to the immateriality of the balance

#### 11. RELATED PARTY TRANSACTIONS

The company is ultimately controlled by Mr D Galway, a director.

The company is a wholly owned subsidiary of Capital Engineering Personnel Limited and the results of the company are included in the consolidated financial statements of the ultimate parent undertaking, Capital Engineering Group Holdings Limited and accordingly no related party transactions with other group companies are required to be disclosed under the Financial Reporting Standards for Smaller Entities (effective January 2008)

#### 12. SHARE CAPITAL

Authorised share capital:

	2012	2011
	£	£
100 Ordinary shares of £1 each	100	100

# NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2012

#### 12. SHARE CAPITAL (continued)

Allotted, called up and fully paid:

	2012		2011	
	No	£	No	£
100 Ordinary shares of £1 each	100	100	100	100
		-		

#### 13. ULTIMATE PARENT COMPANY

The immediate parent company is Capital Engineering Personnel Limited, a company incorporated in England and Wales under registration number 1005235

The ultimate parent company is Capital Engineering Group Holdings Limited, a company incorporated in England and Wales under registration number 05402689 Group accounts are available from Companies House, Cardiff

# CAPITAL AVIATION SERVICES LIMITED MANAGEMENT INFORMATION YEAR ENDED 31 MARCH 2012

The following pages do not form part of the statutory financial statements which are the subject of the independent auditor's report on pages 3 to 4

# **DETAILED PROFIT AND LOSS ACCOUNT**

## YEAR ENDED 31 MARCH 2012

	201	2	201	
TURNOVER	£	£ 2,468,296	£	£ 2,976,172
TORTOVER		2,400,290		2,970,172
COST OF SALES				
Wages and subcontractors	2,184,961		2,461,260	
European support services	48,964		47,426	
		2,233,925		2,508,686
GROSS PROFIT		234,371		467,486
OVERHEADS				
Administrative expenses		183,839		590,877
		50,532		(123,391)
OTHER OPERATING INCOME				
Management charges receivable		_		91,767
OPERATING PROFIT/(LOSS)		50,532		$\overline{(31,624)}$
Bank interest receivable		70		61
		50,602		(31,563)
Interest on other loans		_		(19,772)
PROFIT/(LOSS) ON ORDINARY ACTIVI	TIES	50,602		(51,335)

# CAPITAL AVIATION SERVICES LIMITED NOTES TO THE DETAILED PROFIT AND LOSS ACCOUNT YEAR ENDED 31 MARCH 2012

	2012		2011	
	£	£	£	£
ADMINISTRATIVE EXPENSES				
Personnel costs			01.610	
Directors salaries	41,522		91,618	
Wages and salaries (including pension			0.45.004	
contributions)	22,627		245,801	
Staff national insurance contributions	9,994		38,154	
		74,143		375,573
Establishment expenses		,		,
Rent, rates and water	19,800		19,883	
Light and heat	7,359		10,580	
Insurance	5,416		10,351	
Service charges payable	6,808		26,512	
	<del></del>	20.202	<del></del>	(7.20/
Clowness		39,383		67,326
General expenses	108		265	
Motor expenses				
Overseas travel costs	3,141		3,304 8,586	
Telephone	5,320		13,850	
Computer costs Repairs and renewals	3,531		784	
Printing, stationery and postage	3,189		4,671	
Staff welfare	200		4,594	
	1,123		3,297	
Sundry expenses Office cleaning	1,125		7,084	
Advertising	3,510		4,940	
Entertaining	1,037		1,809	
Legal and professional fees	638		3,076	
Auditors remuneration	1,734		4,622	
Depreciation	7,822		27,963	
Depresiation				
		31,353		88,845
Financial costs				
Factoring charges	17,917		19,687	
Bank charges	5,556		4,886	
Foreign currency gains/losses	15,487		34,560	
	<del>-</del>	38,960		59,133
		183,839		590,877
		100,007		570,677
INTEREST RECEIVABLE				
Bank interest receivable		70		61