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BUSINESS TELECOMMUNICATIONS SERVICES LIMITED

DIRECTORS REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 30TH SEPTEMBER 1986



Burdett Stevenson & Co

Chartered Accountants

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED REPORT OF THE DIRECTORS

YEAR ENDED 30TH SEPTEMBER 1986

The Directors have pleasure in presenting their report together with the Audited Financial Statements for the year ended 30th September

Principal Activity

The principal activity of the Company continues to be that of developing and marketing telephone management systems.

Results and Dividends

The results for the period are set out in the Profit and Loss Account on Page 6.

The Directors recommend that no dividend be paid and that the Profit and Loss Account Balance of £ 18,513 be retained and carried forward.

Movement of Fixed Assets

The movement of fixed assets during the period is set out in Note 2 on Page 9.

In addition a review of the anticipated useful life of tangible fixed assets has been undertaken resulting in a substantial additional depreciation charge for the period. The revised life expectancy is set out in Note 1E on Page 7 together with the additional depreciation charge arising.

Exports

During the period goods and services exported by the Company amounted to £ 4,261 (1985 - £ NIL)

Charitable and Political Contributions

The Company made no charitable or political contributions during the period.

Review of Activities

The period under review has been one of quiet stabilisation during which the Company has continued to strengthen its basic position by maintaining the policy of ploughing back earnings into market, product, staff and organizational development.

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED REPORT OF THE DIRECTORS continued YEAR ENDED 30TH SEPTEMBER 1986

Review of Activities continued

In particular there has been a significant increase in staff levels. The marketing department has doubled to an average of 10 employees (1985 - 5) and technical departments have increased by 39% to an average of 39 employees (1985 - 28).

These increases are having an effect in product innovation, a function to which the Company continues to be heavily committed. In past years product innovation has been technically led. Increasingly this function has become market driven reflecting a more exact definition of market needs. At the balance sheet date a total of 11 full time staff and 2 part time staff were engaged in product research and development.

In the future the Company seeks to consolidate its position as the market leader in sophisticated communication management systems.

Close Company

In the opinion of the Directors the Company is a "close company" within the meaning of the Income and Corporation Taxes Act 1970.

Directors

The Directors who held office during the period together with their interest in the share capital of the Company were as follows:-

	Ordinary Share	s of £l each
	30th Sept.86	1st Oct 85
	45	45
E.A.Davison	10	10
S.Chopra P.C.Kelly (Resigned 18th December 1985)	_	-
P.C.Kelly (Resigned 18th December 1969)	_	_
J.G.Wiltshire	_	-
A.G.Booth	· -	-
B.Tytherleigh (Resigned 5th February 1986)	-	_
C.Rowlands (Appointed 5th February 1986)	-	_
A.Fenton (Appointed 17th March 1986)		

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED REPORT OF THE DIRECTORS continued YEAR ENDED 30TH SEPTEMBER 1986

Auditors

Messrs.Burdett Stevenson & Co offer themselves for re-appointment under Section 384 of the Companies Act 1985.

By Order of the Board

Royal Oak House Brighton Road Purley Surrey CR2 2BG 3rd July 1987

S.Chopra Secretary

REPORT OF THE AUDITORS TO THE MEMBERS OF BUSINESS TELECOMMUNICATIONS SERVICES LIMITED YEAR ENDED 30TH SEPTEMBER 1986

We have audited the Financial Statements set out on Pages 5 to 14 which have been prepared under the historical cost convention. Our audit was conducted in accordance with approved auditing standards.

In our opinion the Financial Statements give, under the convention stated, a true and fair view of the state of the Company's affairs at 30th September 1986 and of the loss and source and application of funds for the accounting period ended on that date and comply with the Companies Act 1985.

Lloyds Bank Chambers 407 High Street Stratford London E15 4QZ

Burdett Stevenson & Co Chartered Accountants

3rd July 1987

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED

BALANCE SHEET

AT 30TH SEPTEMBER 1986

30.9.1985			
	Fixed Assets		365,547
378,673	Tangible Assets (Note 2)		
	Current Assets	417,513	
438,684	Stocks (Note 1D & 3) Debtors (Note 4)	464,198	
371,129	Debtors (Note 47) Cash at Bank and in Hand	2,861	
2,243	Cush us	884,572	
812,056	WILL OF YOUR		
	Liabilities Due Within One Year		
54,825	Loans and Overdrafts (Note 5) 158,921 Payments Received on Account		
586,858	(Note in the land		
395,182	Deferred Income (Note 6) 536,661		
		1,193,372	
1,036,865	-		(308,800)
(224,809)	Net Current Liabilities		
	Total Assets Less Current Liabilities		£ 56,747
£ 153,864	Total Noset		
	P. www.gonting		
	Representing Liabilities Due After One Year:		19,534
29,455	Loans (Note 7)		19,331
27,133	ni giong:	18,600	
34,420	Provisions: Deferred Taxation (Note 12A) Warranty and Claims Remedial Work	_	
37,103	Warranty and Claims Romouter		18,600
71,523			·
	Capital and Reserves:	100	
100	Called-up Share Capital (Notes)	18,513	_
52,786	Profit and hoss me		18,613
52,886			
	Approved by the Board on 3rd July 19	8 /	
	Approvi		
	E.A.Davi	.son)) Dired	ctors
	S. Chopra)	
	_		£ 56,747
£ 153,86	<u>4</u>		 -

The Notes on Pages 7 to 13 form an integral part of these Financial Statements.

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED

PROFIT AND LOSS ACCOUNT

YEAR ENDED 30TH SEPTEMBER 1986

Year Ended 30.9.85			
2,951,310	Turnover (Note 1B) Increase/(Decrease) in Stock an	2,809,548	
(122,094)	Work-in-Progress	u	(21,171)
2,829,216			2,788,377
•	Deduct:		
1,455,574	Materials and Charges		1,206,957
1,373,642	Gross Profit		1,581,420
	Deduct:		
566,651	Staff Costs Depreciation and Other Amounts	755,691	
128,129 479,019	Written Off Other Operating Charges	190,054 692,521	
1,173,799			1,638,266
	Operating Profit/(Loss)		(56,846)
199,843 18,311	Interest Receivable and Other S	Similar In	come 24,341
218,154 (14,255)	Interest Payable and Other Fina		(32,505)
	Ordinary Activity Profit/(Loss	<u>)</u>	
203,899 (34,432)	Before Taxation (Note 9) Taxation (Note 12)	3)	10,339
	Ordinary Activity Profit/(Loss) After	
169,467	Taxation		(34,273)
(116,681)	Retained Profit/(Adverse Balan	ce)	52,786
	Brought Fo	rward	
52,786	Retained Profit Carried Forwar	<u>a</u>	£ 18,513

1. Accounting Policies

A. Accounting Convention

The Company adopts the Historical Cost Convention.

B. Turnover

Turnover consists of goods and services charged to customers in the ordinary course of business at invoiced amounts excluding value added tax. Payments on account demanded of customers in advance of contract completion together with the unexpired portion of periodic maintenance contracts are also excluded.

C. Profits on Contracts

Profits on system contracts are only taken at the point of customer acceptance of the fully operational system.

For other products and services profits are taken at the point of delivery or performance.

D. Stock and Work-in-Progress

Stocks and work-in-progress are valued at the lower of cost or net realisable value after making due allowance for any obsolete or slow moving items of stock.

In the case of work-in-progress cost comprises direct materials and charges, attributable direct labour and an appropriate proportion of both fixed and variable production overheads.

E. Depreciation

Depreciation is provided on tangible fixed assets in order to write off their cost over their anticipated useful life at the following rates:

Furniture and Fittings

20% of cost per annum

Computers, Scanning Equipment and Systems Equipment

33 1/3% of cost per annum

Motor Vehicles: Less than 30,000 miles per annum Over 30,000 miles per annum

25% of cost per annum 33 1/3% of cost per annum

If circumstances cause a change in the anticipated useful life of an asset the unamortized cost is charged to revenue over the useful life remaining.

Revision of estimated useful lives of Fixed Assets has resulted in an additional depreciation charge in this period of £ 107,892.

1. Accounting Policies continued

F. Amortization of Leasehold Premises

Amortization is computed so as to write off the legal and other costs of acquisition over the life of the lease viz: 53 months from 25th December 1984 to 25th May 1989.

G. Research and Development

Although research and development is not separately identified within the accounting system of the Company any such expenditure is included within other expense headings and written off as incurred.

H. Warranty Provision

The Company's pricing structure and conditions of trade applicable to system contracts have been amended to incorporate a three month period of full maintenance cover. This replaces the former three month warranty obligation included in previous contract prices and conditions and, as a result, the provision for anticipated costs of executing remedial work during the warranty period is no longer required.

The unexpired portion of maintenance cover is now treated as deferred income in accordance with Statement 1(B) above.

2. Tangible Fixed Assets

		Balance at	Addition			
	Cost	1.10.85	In Perio	is Sub- od Tota	- Disposa 31 In Pori	als Balance at iod 30.9.86
	Leasehold Premises	4,133	-	4,1	33 == == ==============================	
	Furniture & Fittings Computer Equipment	11,656 187,925	8,363	20.0	119	4,133
	Scanning Equipment	35,929	101,579	289,5	04 22,66	20,019 7 266,837
	Systems Equipment	128,891	5,660 56,551	41,5	89 9,40	8 32,181
	Motor Vehicles	177,681	90,893	268 5		0 162,992
	£	F 4 6 21 5				5 257,749
	E	546,215	263,046	809,2	61 65,35	0 743,911
	Depreciation and Amor	tization				
	Leasehold Premises	702	936	1,6	3.0	
	Furniture & Fittings Computer Equipment	956	3,353	4.3	09 ~	1,638 4,309
	Scanning Equipment	65,920	87,521	153,4	41 1,601	l 151,840
	Systems Equipment	6,935 51,189	8,544	15,4	79 89	15,390
	Motor Vehicles	41,840	61,865 61,059	102 05		,001
						96,133
	<u> </u>	167,542	223,278	390,82	20 12,456	378,364
	Net Book Values			the same of the sa		
	Leasehold Premises	3,431				
	Furniture & Fittings	10,700				2,495
	Computer Equipment	122,005				15,710 114,997
	Scanning Equipment Systems Equipment	28,994				16,791
	14	77,702 135,841				53,938
	The state of the s					161,616
	£	378,673				£ 365,547
_	·					
٥.	Stocks					
					30th.Sept	
	Paw Motorial 1 o				1986	1985
	Raw Materials and Const Work-in-Progress	umables			5,125	4,765
	The lingless				412,388	433,919
				£	417,513	£ 438,684
				-		
4.	Debtors					
	Trade Debtors less Prov	ision for D	Doubtful	Debts	450,533	368,129
	Other Debtors				5,089	3,000
	Payments in Advance				8,576	· -
				£	464,198	£ 371,129
				_		1.70

$\frac{\text{BUSINESS TELECOMMUNICATIONS SERVICES LIMITED}}{\text{NOTES TO THE FINANCIAL STATEMENTS}} \quad \text{continued} \\ \frac{\text{YEAR ENDED}}{\text{YEAR ENDED}} \quad \text{30TH SEPTEMBER} \quad \text{1986}$

		3	30th Sept 1986		1st Oct 1985
5.	Loans and Overdrafts				
	Bank Overdraft (Secured) Hire Purchase Loans (Secured)		115,131 43,790		936 53,889
		£	158,921	£	54,825
6.	Creditors, Accruals, Deferred Income				
•	Trade Creditors		81,087		113,805
	Other Creditors: Directors Current Accounts		- 403		25,250 12
	Corporation Tax		5,493 38,318		74,360
	Sundry		73,212		87,256
	Charges Accrued Income Deferred (Note 1b)		338,551		94,499
		£	536,661	£	395,182
7	Loans Due After One Year				
٠.			3,750		15,475
	Directors Loans		15,784		13,473
	Hire Purchase Loans (Secured)				
		£	19,534	£	29,455
		-			
8.	Share Capital				
	Authorised: Ordinary Shares of £1 each	£	200,000	£	200,000
	Oldinary Shares of 22 com			_	
	Called-up and Fully Paid:	_	100	£	100
	Ordinary Shares of £1 each		100		
_	Ordinary Activity Profit/(Loss)				
9.	Ordinary Activity Fidite/(1050)	12	Months		Months
		to	30.9.86	to	30.9.85
	Has been arrived after charging:				
	Auditors Remuneration	£	•		6,000
	Bad and Doubtful Debts	£			27,624
	Bank Charges and Interest	£	897	i.	7,468
	Depreciation and Amortization	r	223,278	£	98,639
	(Notes 1E, 1F and 2)		51,243	£	56,026
	Directors Emoluments (Note 11)	£	11.142	£	6,787
	Hire Purchase Charges Loss on Disposal of Fixed Assets	£		£	1,866

NOTES TO THE FINANCIAL STATEMENTS continued YEAR ENDED 30TH SEPTEMBER 1986

		12 Months to 30.9.86	12 Months to 30.9.85
9.	Ordinary Activity Profit/(Loss) continued and after crediting: Rents Receivable Short Term Deposit Interest Warranty and Claims Remedial Work Profit on Disposal of Fixed Assets Doubtful Debts Provision written back	£ 24,300 £ 41 £ 37,103 £ 4,531 £ 28,693	£ 18,270 £ 41 £ 1,715 £ - £ -

10. Staff

	Totals	Administration	Marketing	<u>Technical</u>
Twelve Months Ended 30th September 1986				
Average Number Employed	60	11	10	39
Gross Salaries Social Security Costs	642,402 60,725		185,299 17,516	382,975 36,202
	703,127		202,815	419,177

The members of staff other than the Directors who were remunerated at higher rates as defined in Part VI of Schedule 5 of the Companies Act 1985 were as follows:

Number

Range of Remuneration £ 30,001 - £ 35,000 £ 35,001 - £ 40,000			1 1	
Twelve Months Ended 30th	september	1985		
Average Number Employed		9	5	28
cross Salaries	469,901 41,076	60,971 6,372	115,964 6,420	292,966 28,284
Social Security Costs	510,977	67,343	122,384	321,250

There were no members of staff remunerated at higher rates as defined in Port VI of Schedule 5 of the Companies Act 1985.

11.	Directors	12 Months to 30.9.86	12 Months to 30.9.85
	The emoluments of acting Directors, inclusive of taxable benefits but exclusive of Company's N.I.C. fell		
	into the following bands:	Number o	f Directors
	£ 0 - 5,000	5	4
	£ 5,001 - 10,000	-	-
	£ 10,001 - 15,000	1 1	-
	E 15,001 - 20,000	1	1
	£ 20,001 - 25,000	-	_
	£ 25,001 - 30,000 £ 30,001 - 35,000	-	1
	In addition the services of some Directors, subject to management charges from their prinand these charges fell into the following bar	псірат стуан	ve, were izations
	£ 5,001 - 10,000	1	-
	£ 10,001 - 15,000	1	_
	£ 15,001 - 20,000	-	1 1
	£ 20,001 - 25,000	_	1
	£ 25,001 - 30,000	2	_
	£ 30,001 - 35,000 £ 35,001 - 40,000	-	1
	£ 40,001 - 45,000	1	-
	The details in respect of the Chairman were	as follows:	
		£ 2,889	£ 1,312
	Remuneration as a taxable benefit Management Charge in respect of his services		£ 39,183
12	. Taxation		
		30th Sept 1986	30th Sept
	A. Balance Sheet Provisions		
	Frovision for deferred liability to Corporation Tax at current small companies' rate on the excess of the Net Book Value of tangible fixed assets over available balances of Inland Revenue Capital Allowances and	. 10 .000	£ 34,420
	Corporation Tax Losses	£ 18,600	L 34,420

12.	Taxation continued		
		30th Sept 1986	30th Sept 1985
	B. Profit and Loss Account		
	Liability to Corporation Tax at current small companies' rate:		12
	(i) On results for the period(ii) On results for the previous period	1,412 4,069	_
	Adjustment to Provision for deferred liability to Corporation Tax	(15,820)	34,420
		£ (10,339)	34,432
13.	Financial Commitments Commitments for capital expenditure not provided for in the Accounts were as		
	follows: Contracts authorised and placed	£ 10,316	Nil
	Expenditure authorised but contracts not placed	Nil	Nil

BUSINESS TELECOMMUNICATIONS SERVICES LIMITED

SOURCE AND APPLICATION OF FUNDS

YEAR ENDED 30TH SEPTEMBER 1986

1985		
	Source of Funds	
203,899	Ordinary Activity Profit Before Taxation Adjustment for items not involving movement of funds:	-
98,639 1,866 (1,715)	Depreciation and Amortization Losses/(Profits) on Disposal of Fixed Assets Warranty and Claims Remedial Work	223,278 (4,531) (37,103)
302,689	Generated from Operations	181,644
3,000 54,847 17,936	Generated from Other Sources: Directors Loans Hire Purchase Loans Proceeds from Disposal of Fixed Assets	73,867 57,425
378,472	Total Funds Generated	312,936
257,109 58,023 47,009 (122,094) 190,049 (81,185)	Application of Funds Ordinary Activity Loss Before Taxation Purchase of Fixed Assets Reduction in Payments Received on Account Repayment of Amounts owing to Directors Repayment of Hire Purchase Loans Increase/(Decrease) in Working Capital: Stocks and Work-in-Progress Creditors (89,35)	5 8 5 2
348,911		426,513
29,561	Increase/(Decrease) in Liquid Resources	£(113,577)
(121) 29,682	Movement in Liquid Resources Increase/(Decrease) in Cash and Bank Balances (Increase)/Decrease in Bank Overdraft	618 (114,195)
29,561		£(113,577)