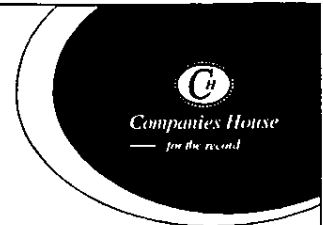


# TM02

## Termination of appointment of secretary

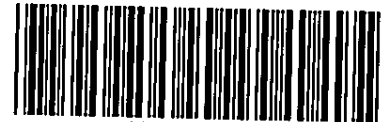


You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ What this form is for  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate)

☐ What this form is NOT for  
You cannot use this form if y  
terminating the appointmen  
director To do this, please us  
TM01 'Termination of appoi  
of director'

FRIDAY



A03  
30/08/2013  
COMPANIES HOUSE  
#167

### 1 Company details

Company number **01492825**  
Company name in full **NOVA WINDOW CLEANERS  
LIMITED**

→ Filling in this form  
Please complete in typescript or in  
bold black capitals  
All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register

Title\* **MR**  
Full forename(s) **MICHAEL**  
Surname/Corporate  
name **JANSON - SMITH**

### 3 Termination date<sup>①</sup>

Date of termination of  
appointment **01/08/2013**

① Only one secretary appointment can  
be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature  
**X M. Janson-Smith. X**

This form may be signed by  
Director<sup>②</sup>, Secretary, Person authorised<sup>③</sup>, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor

② Societas Europaea  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership

③ Person authorised  
Under either section 270 or 274 of  
the Companies Act 2006

TM02

Termination of appointment of secretary



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	DAVID WEBB
Company name	MATTIEN -
	MATTIEN LIMITED
Address	194 SEABOURNE ROAD
	SOUTHBOURNE
Post town	BOURNEMOUTH.
County/Region	DORSET
Postcode	BH5 2JD
Country	UNITED KINGDOM
DX	DX S054 SOUTHBOURNE
Telephone	01202 437179



**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form



**Important information**

Please note that all information on this form will appear on the public record



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1



**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)