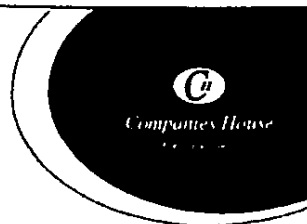


# TM02

## Termination of appointment of secretary



You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ What this form is for  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate)

☒ What this form is NOT  
You cannot use this form  
terminating the appointment  
director To do this, please  
TM01 'Termination of ap  
of director'



A37 10/08/2013 #79  
COMPANIES HOUSE  
"A2E0964Y"  
A11 03/08/2013 #67  
COMPANIES HOUSE

### 1 Company details

Company number 01492825  
Company name in full NOVA WINDOW CLEANERS  
LIMITED

→ Filing in this form  
Please complete in typescript or in  
bold black capitals  
All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register

Title\* MR  
Full forename(s) MICHAEL  
Surname/Corporate name JANSON - SMITH

### 3 Termination date<sup>1</sup>

Date of termination of appointment 01/08/2013

<sup>1</sup> Only one secretary appointment can  
be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature

X M. Janson-Smith X

This form may be signed by  
Director<sup>2</sup>, Secretary, Person authorised<sup>2</sup>, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor

<sup>2</sup> Societas Europaea  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

<sup>3</sup> Person authorised  
Under either section 270 or 274 of  
the Companies Act 2006

TM02

## Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

DAVID WEBB

Company name

MATTHEW -

MATTHEW LIMITED

Address

194 SEABOURNE ROAD  
SOUTHBOURNE

Post town

BOURNE MOUTH.

County/Region

DORSET

Postcode

BH5 2JD

Country

UNITED KINGDOM

DX

DX 50554 SOUTHBOURNE

Telephone

01202 437179

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)