**Company No: 1482218** 

#### RAYSCLIFF FLAT MANAGEMENT LIMITED

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MAY 2004

The directors present their report and the financial statements for the year ended 31 May 2004.

#### Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Principal Activity**

The company's principal activity continues to be the management of Rayscliff, West Cliff Road, Bournemouth.

#### **Directors**

The directors at 31 May 2004 and their interest in the share capital of the company were as follows:-

At 31 May 2004

At 1 June 2003

or subsequent date of

appointment

**Ordinary Shares** 

Ordinary Shares

A C Nicholson

#### **Small Company Rules**

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies. It was approved by the board on 12 July 2004 and signed on its behalf.

A Smith

Secretary

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#### RAYSCLIFF FLAT MANAGEMENT LIMITED

#### PROFIT AND LOSS ACCOUNT

#### FOR THE YEAR ENDED 31 MAY 2004

	<u>2004</u>	<u>2003</u>
Turnover Administrative Expenses	15,075 11,896	14,737 8,621
	3,179	6,116
Interest receivable	297	156
Profit on Ordinary Activities		
Before Taxation	3,476	6,272
Taxation	123	-
Profit on Ordinary Activities		
After Taxation	3,353	6,272
Retained Profit Brought Forward	9,780	3,508
Retained Profit Carried forward	£13,133	£9,780
		<del></del>

#### <u>Notes</u>

#### 1. Accounting Policies

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

- a) Turnover comprises the amounts receivable for the year.
- b) Freehold property is stated at cost including legal fees.

# . RAYSCLIFF FLAT MANAGEMENT LIMITED

## **BALANCE SHEET**

## AS AT 31 MAY 2004

		<u>2004</u>		<u>2003</u>
FIXED ASSETS Freehold Property - at cost		6,613		6,613
CURRENT ASSETS Prepayments	875		855	
Cash at Bank and in Hand	17,042		15,478	
	17,917		16,333	
CREDITORS: Amounts falling due within one year				
Sundry Creditors	230		160	
Taxation	42		-	
Accruals	1,489		987	
Receipts in Advance	2,995		5,378	
	4,756		6,525	
NET CURRENT ASSETS		13,161		9,808
NET ASSETS		£19,774		£16,421
Represented by:-				
Share Capital Authorised - Ordinary Shares of £1 each	28		28	
Allotted, Called-up and Fully Paid		28		28
Ordinary Shares of £1 each Capital Reserve - contributions from		20		20
members for purchase of freehold		6,613		6,613
Profit and Loss Account		13,133		9,780
		£19,774		£16,421
			Ce	ontinued

#### RAYSCLIFF FLAT MANAGEMENT LIMITED

#### **BALANCE SHEET - (Continued)**

# Directors' Statements required by Section 249B(4) for the Year ended 31 May 2004

In approving these financial statements as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 May 2004 and
- (c) that we acknowledge our responsibilities for;
- (1) ensuring that the company keeps accounting records which comply with Section 221, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements were approved by the Board on 12 July 2004 and signed on its behalf by:-

A C Nicholson

Director