# ANNUAL REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 28 FEBRUARY 1996

Registered number: 1481427 England and Wales



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# HE YEAR ENDED 28 FEBRUARY 1996

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### DIRECTOR'S REPORT

The directors present their annual report with the accounts of the company for the year ended 28 February 1996.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of jewellery polishers and finishers.

#### **DIRECTORS**

The directors in office in the year and their beneficial interests in the company's issued ordinary share capital were as follows:

	1996	1995
B Coumbe	50	50
K Buckley	50	50

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year the company has made no political or charitable contributions.

#### **AUDITORS**

The auditors, Donal Lucey & Co., will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

In preparing the above report, the directors have taken advantage of special exemptions applicable to small companies provided by Part II of Schedule 8 to the Companies Act 1985.

Signed on behalf of the board of directors

В СОИМВЕ

Director

Approved by the board:

5-2-97

# **AUDITORS' REPORT TO THE SHAREHOLDERS OF**

## F SINCLAIR LIMITED

We have audited the accounts on pages 3 to 8 which have been prepared in accordance with the accounting policies set out on pages 5 and 6.

## Respective responsibilities of directors and auditors'

As described on page 1, the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

# Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### **Opinion**

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 28 February 1996 and of its profit for the period then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to

small empanies?

Bonal Lucey & Company

Chartered Accountants and Registered Auditors

43 Highfield Road

Dartford

Kent

1 May 1997

# PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 28 FEBRUARY 1996

	Notes	1995 £	1996 £
TURNOVER - Continuing operations	2	388,219	354,768
Cost of Sales		(251,239)	(254,592)
GROSS PROFIT		136,980	100,176
Distribution Costs Administrative expenses		(9,669) (89,114)	(8,153) (57,488)
OPERATING PROFIT/(LOSS) - Continuing operations Profit/(Loss) on disposal of fixed assets	3	38,197 (902)	34,535
Interest Receivable Interest payable		-	12
PROFIT/(LOSS) on ordinary activities before taxation		37,303	34,547
TAXATION		(9,499)	(10,680)
PROFIT/(LOSS) for the financial year after taxation		27,804	23,867
DIVIDENDS paid or proposed	4	(30,396)	(42,720)
RETAINED PROFIT/(LOSS) for the financial year		£ (2,592)	£ (18,853)
RETAINED PROFIT at at 1 March 1995		£ 61,558	£ 58,966
RETAINE D PROFIT at 28 Februa ry 1996		£ 58,966	£ 40,113

## CONTINUING OPERATIONS

None of the company's operations were acquired or discontinued during the above two financial years.

## TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profit or loss for the above two financial years.

# DETAILED PROFIT AND LOSS ACCOUNT

# FOR THE YEAR ENDED 28 FEBRUARY 1996

	19	95	19	96
	£	£	£	£
TURNOVER		388,219		354,768
COST OF SALES				
Opening Stock & Work in Progress	0.000		40.400	
Purchases & Direct Costs	8,000		10,408	
Furchases & Direct Costs	22,421		19,181	
	30,421		29,589	
Deduct; Closing Stock	10,409		15,200	
	20,012		14.000	
Wages and National Insurance			14,389	
wages and ivational insurance	231,227	051 000	240,203	
	****	251,239		254,592
GROSS PROFIT		136,980		100,176
OPERATING EXPENDITURE				
Rent & Rates	20,802		20,912	
Light & Heat	2,987		3,165	
Insurances	4,894		4,009	
Repairs & Renewals, Security	3,079		1,963	
Motor Vehicle & Travel	8,987		6,143	
Telephone	682		642	
Printing, Postage, Stationery & Couriers	4,039		3,267	
Directors' Remuneration	33,271		5,280	
Pension Fund	9,470		7,524	
Audit & Accountancy	2,500		3,600	
Legal & Professional	-		2,761	
Bank Charges	2,514		980	
Cleaning	644		650	
General Expenses	2,381		2,433	
Use of Home as Office	730		780	
(Profit)/Loss on Disposal of Fixed Assets	902			
Depreciation on Fixed Assets	1,803		1,532	
•		99,685		65,641
		<del></del>		
OPERATING PROFIT		£ 37,295		£ 34,535
				<del></del>

## FOR THE YEAR ENDED 28 FEBRUARY 1996

	Notes	1995	1996
FIXED ASSETS		£	£
Tangible assets	5	10,215	8,683
CURRENT ASSETS			
Stocks		10,409	15,200
Debtors	6	56,935	40,943
Cash at bank and in hand		23,325	8,213
CREDITORS		90,669	64,356
Amounts falling due within one year	7	-	32,826
NET CURRENT ASSETS		90,669	31,530
TOTAL ASSETS LESS CURRENT LIABILITIES		100,884	40,213
CREDITORS			
Amounts falling due after more than one year	8	-	-
NET ASSETS		£ 100,884	£ 40,213
CAPITAL AND RESERVES			
Called up share capital	9	100	100
Profit and loss account		58,966	40,113
SHAREHOLDERS' FUNDS	10	£ 59,066	£ 40,213

The directors have taken advantage of the special exemptions conferred by Part I of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the accounts and have done so on the grounds that, in their opinion, the company qualifies as a small company.

Signed on behalf of the board of directors

K BUCKLE

Approved by the board:

5-2-97

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 28 FEBRUARY 1996

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

#### Cash flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash flow statements'.

#### Turnover

Turnover represents net invoiced sales of goods, excluding VAT.

#### Tangible fixed assets

Depreciation is provided, after taking accounts of any grants receivable, at the following annual rates in order to write off each asset over its estimated useful life:

Plant & Machinery:

15% of net book value, reducing balance

Fixtures & Fittings:

15% of net book value, reducing balance

Motor Vehicles:

25% of net book value, reducing balance

No depreciation is provided on freehold land.

#### Stocks

Stocks and work in progress are valued at the lower of cost or net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

### Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

#### Research and development

Expenditure on research and development is written off in the year in which it is incurred.

#### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 28 FEBRUARY 1996

#### Continued

#### Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against the profits as incurred.

Assets held under finance leases and hire purchase contracts are capitalised and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability. The interest element of rental obligations is charged to profit and loss account over the period of the lease at a constant proportion of the outstanding balance of capital repayments.

#### Pension costs

Contributions in respect of the company's defined contribution pension scheme are charged to the profit and loss account for the year in which they are payable to the scheme.

#### 2. TURNOVER

Turnover consists entirely of sales made in the United Kingdom.

## 3. OPERATING PROFIT/(LOSS)

The operating profit is stated after charging:

		1995	1996
		£	£
	Depreciation of tangible fixed assets	1,803	1,532
	Profit/(Loss) on disposal of fixed assets	(902)	-
	Operating lease charges	-	_
	Auditors' remuneration	2,500	2,500
	Directors' emoluments-		
	For services as directors	33,271	5,280
	Other emoluments	9,470	
		42.741	5,280
4.	DIVIDENDS		
	Dividend on ordinary shares - paid and proposed	30,396	42,720

# NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 28 FEBRUARY 1996

## Continued

## 5. TANGIBLE FIXED ASSETS

		Plant and Machinery £	Motor Vehicles £		Total £	
	Cost or valuation					
	As 1 March 1995 Additions Disposals	48,664	-		48,664	
	Disposais	<del>"</del>			-	
	At 28 February 1995	£48,664	<del>u</del>		£48,664	
	Depreciation	<del></del>				
	At 1 March 1995	38,449			38,449	
	On disposals	• • •			50,147	
	Charge for the year	1,532	-		1,532	
	At 28 February 1995	£39,981	-		£39,981	
	Net book values					
	At 28 February 1995	<u> 10,215</u>			<u>10,215</u>	
	At 28 February 1996	8,683			8,683	
6.	DEBTORS					
				1995		1996
				£		£
	Trade Debtors			53,061		38,435
	Other Debtors	÷		3,874		2,508
				<u>56,935</u>		40,943
7.	CREDITORS: AMOUNTS FALL	ING DUE WITHIN ONE	YEAR			
				1995		1996
	Trade Creditors & Accruals			£		£
	Corporation tax			18,835		20,370
	Directors' current accounts			9,499 13,484		4,570 7,886
				£41.818		£32,826

# NOTES TO THE ACCOUNTS

# FOR THE YEAR ENDED 28 FEBRUARY 1996

## Continued

8.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THA	N ONE YEAR	
		1995	1996
		£	£
	-	-	-
		<del></del>	
9.	CALLED UP SHARE CAPITAL		
		1995	1996
		£	£
	Authorised		
	100 ordinary shares of £1 each	100	100
	Allotted, called up and fully paid		
	100 (1994-100) ordinary shares of £1 each	100	100
10.	SHAREHOLDERS' FUNDS		
		1995	1996
		£	£
	Profit/(loss) for the financial year after taxation	27,804	23,867
	Dividends	(30,396)	(42,720)
		(2,592)	(18,853)
	Opening Shareholders' funds	61,558	58,966
			40.113