REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2004
FOR
S & T WINDOWS LIMITED



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## COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2004

**DIRECTORS:** 

Mrs V A Shoesmith

Mr P K Bryant Mr T Shoesmith Mr P Shoesmith

**SECRETARY:** 

Mrs V A Shoesmith

**REGISTERED OFFICE:** 

Block F

Unit 7

Castleham Road

Hastings TN38 9NR

**REGISTERED NUMBER:** 

1480078 (England and Wales)

**ACCOUNTANTS:** 

ASHDOWN HURREY

**Chartered Accountants** 

28 Wilton Road Bexhill on Sea East Sussex TN40 1EZ

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2004

The directors present their report with the financial statements of the company for the year ended 31 March 2004.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the manufacture and installation of windows.

#### **REVIEW OF BUSINESS**

The results for the year and financial position of the company are as shown in the annexed financial statements.

#### **DIRECTORS**

The directors during the year under review were:

Mrs V A Shoesmith Mr P K Bryant Mr T Shoesmith

Mr P Shoesmith

The beneficial interests of the directors holding office on 31 March 2004 in the issued share capital of the company were as follows:

Ordinary £1 shares	31.3.04	1.4.03
Mrs V A Shoesmith	10	10
Mr P K Bryant	20	20
Mr T Shoesmith	35	35
Mr P Shoesmith	35	35

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

Mrs V A Shoesmith - Secretary

Date: 21.01. 2005

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2004

		2004	2003
N	Notes	£	£
TURNOVER		374,581	428,125
Cost of sales		238,503	250,836
GROSS PROFIT		136,078	177,289
Administrative expenses		113,398	109,930
OPERATING PROFIT	2	22,680	67,359
Interest receivable and similar income		198	90
		22,878	67, <del>44</del> 9
Interest payable and similar charges		111	425
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		22,767	67,024
Tax on profit on ordinary activities	3	3,292	12,186
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		19,475	54,838
Dividends	4	28,500	24,000
		(9,025)	30,838
Retained profit brought forward		48,108	17,270
RETAINED PROFIT CARRIED FORWA	ARD	£39,083	£48,108

## **BALANCE SHEET**31 MARCH 2004

	_	2004		2003	
	Notes	£	£	£	£
FIXED ASSETS: Tangible assets	5		11,830		15,110
CURRENT ASSETS: Stocks Debtors Cash at bank and in hand	6	7,002 12,443 38,815		6,862 10,226 73,984	
CREDITORS: Amounts falling due within one year	7	58,260 30,907		91,072 57,974	
NET CURRENT ASSETS:			27,353		33,098
TOTAL ASSETS LESS CURRENT LIABILITIES:			£39,183		£48,208
CAPITAL AND RESERVES: Called up share capital Profit and loss account	8		100 39,083		100 48,108
SHAREHOLDERS' FUNDS:			£39,183		£48,208 =====

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2004.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2004 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### ON BEHALF OF THE BOARD:

Mr P Shoesmith - Director

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Leasehold property

- On a straight-line basis over the lease

Plant and machinery

20% on reducing balance25% on reducing balance

Motor vehicles Computer equipment

- 20% on reducing balance

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

#### 2. **OPERATING PROFIT**

The operating profit is stated after charging:

	2004	2003
	£	£
Depreciation - owned assets	2,760	2,317
Depreciation - assets on hire purchase contracts	1,640	2,187
	<u> </u>	
Directors' emoluments and other benefits etc	59,371	58,054

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

### 3. TAXATION

	Analysis of the tax char	ge				
	The tax charge on the prof	_	activities for the	year was as fo	ollows: 2004 £	2003 £
	Current tax: UK corporation tax				3,292	12,186
	Tax on profit on ordinary a	activities			3,292	12,186
4.	DIVIDENDS				2004	2222
	Ordinary shares				2004 £ 28,500	2003 £ 24,000
5.	TANGIBLE FIXED ASSE	Leasehold	Plant and	Motor	Computer	Takala
		property £	machinery 	vehicles	equipment £	Totals
COST At 1 A Additio	pril 2003	352	3,380 	£ 34,403 	14,380 1,119	£ 52,515 1,119
At 31	March 2004	352	3,380	34,403	15,499	53,634
At 1 A	<b>ECIATION:</b> pril 2003 e for year	352	3,355 5	23,845 2,640	9,852 1,755	37,404 4,400
At 31	March 2004	352	3,360	26,485	11,607	41,804
	BOOK VALUE: March 2004	-	20	7,918	3,892	11,830
At 31	March 2003		25	10,558	4,527 ———	15,110

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

#### 5. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

			Motor vehicles
	COST:		£
	At 1 April 2003		
	and 31 March 2004		27,295
	DEPRECIATION:		22.725
	At 1 April 2003 Charge for year		20,735 1,640
	Charge for year	·	<del></del>
	At 31 March 2004		22,375
	NET BOOK VALUE:		
	At 31 March 2004		4,920
	At 31 March 2003		6,560
	At 31 March 2003		===
6.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2004	2003
		£	£
	Trade debtors	12,138	9,946
	Prepayments & accrued income	305	280
		12,443	10,226
		===	
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	DOE WITHIN ONE TEAK	2004	2003
		£	£
	Hire purchase contracts	-	591
	Trade creditors	12,976	21,423
	Directors' current accounts Dividend proposed	2,045	1,833 2,500
	V.A.T.	7,165	8,270
	Social security & other taxes	4,225	9,066
	Taxation	3,290	12,186
	Accruals	1,20 <del>6</del> 	2,105
		30,907	57,974
			419

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2004

### 8. CALLED UP SHARE CAPITAL

Authorised: Number:	Class:	Nominal	2004	2003
10,000	Ordinary	value: £1	£ 10,000 ———	£ 10,000
Allotted, iss	ued and fully paid:			
Number:	Class:	Nominal value:	2004 £	2003 £
100	Ordinary	£1	100	100