REPORT OF THE DIRECTOR AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2000

FOR

CALLAN METHOD ORGANISATION LIMITED

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19/07/01

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## COMPANY INFORMATION FOR THE YEAR ENDED 31ST DECEMBER 2000

DIRECTOR:

Mr R K Callan

SECRETARY:

Mr T P Hinton

REGISTERED OFFICE:

Orchard House 45 Mill Way Grantchester Cambridge CB3 9ND

**REGISTERED NUMBER:** 

1479886 (England and Wales)

**AUDITORS:** 

The Paris Partnership Chartered Accountants and Registered Auditors

Premier House 112 Station Road

Edgware

Middx HA8 7BJ

## REPORT OF THE DIRECTOR FOR THE YEAR ENDED 31ST DECEMBER 2000

The director presents his report with the financial statements of the company for the year ended 31st December 2000.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of an English language school using the Callan Method of teaching.

#### REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed financial statements.

#### DIVIDENDS

No dividends will be distributed for the year ended 31st December 2000.

#### DIRECTOR

Mr R K Callan was the sole director during the year under review.

His beneficial interest in the issued share capital of the company was as follows:

 31.12.00
 1.1.00

 Ordinary £1.00 shares
 19,999
 19,999

#### CHARITABLE DONATIONS

The company made charitable donations amounting to £460 during the year.

#### STATEMENT OF DIRECTOR'S RESPONSIBILITIES

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, The Paris Partnership, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

#### ON BEHALF OF THE BOARD:

Mr T P Hinton - SECRETARY

Dated: 26 6 01

## REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF CALLAN METHOD ORGANISATION LIMITED

We have audited the financial statements of Callan Method Organisation Limited for the year ended 31st December 2000 on pages four to ten. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

#### Respective responsibilities of director and auditors

As described on page two the company's director is responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Director is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding director's remuneration and transactions with the company is not disclosed.

We read the Report of the Director and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st December 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

The Paris Partnership Chartered Accountants and Registered Auditors

Premier House 11/2 Station Road

Edgware

Middx HA8 7BJ

Dated: 26/6/01

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2000

		2000	1999
	Notes	£	£
TURNOVER		2,967,271	2,878,449
Cost of sales		1,815,094	1,929,991
GROSS PROFIT		1,152,177	948,458
Administrative expenses		935,587	918,735
		216,590	29,723
Other operating income	2	9,200	11,227
OPERATING PROFIT	4	225,790	40,950
Interest receivable and similar income		1,645	272
PROFIT ON ORDINARY ACTI BEFORE TAXATION	VITIES	227,435	41,222
Tax on profit on ordinary activities	5	53,292	8,302
PROFIT FOR THE FINANCIA AFTER TAXATION	L YEAR	174,143	32,920
Deficit brought forward		(255,635)	(288,555)
DEFICIT CARRIED FORWAR	aD.	£(81,492)	£(255,635)
		<del></del>	

### CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current and previous years.

### TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

## BALANCE SHEET 31ST DECEMBER 2000

		2000		1999	9
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	6		16,042		19,804
CURRENT ASSETS:					
Stocks	7	48,270		108,804	
Debtors	8	300,627		350,560	
Cash at bank and in hand		87,679		35,738	
		436,576	/	495,102	
CREDITORS: Amounts falling					
due within one year	9	514,110		750,541	
NET CURRENT LIABILITIES:			(77,534)		(255,439)
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			£(61,492)		£(235,635)
					<del></del>
CAPITAL AND RESERVES:					
Called up share capital	10		20,000		20,000
Profit and loss account			(81,492)		(255,635)
SHAREHOLDERS' FUNDS:	13		£(61,492)		£(235,635)

ON BEHALF OF THE BOARD:

Mr R K Callan - DIRECTOR

Approved by the Board on

25/6/01

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2000

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention.

#### Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

#### Turnover

Turnover represents amounts receivable for goods and services provided, excluding value added tax and trade discounts. At the year end, all receipts in respect of goods and services not yet provided are reflected as deferred income.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property

- over the term of the lease

Fixtures and fittings

- 25% on cost - 25% on cost

Motor vehicles Computer equipment

- 33% on cost

#### Stacks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the director, there is reasonable probability that the liability will not arise in the foreseeable future.

#### Going concern

The director believes the going concern basis to be the most appropriate for preparation of these financial statements because included in creditors are deferred cash sales of £322,895 for services the company supplied subsequent to the year end.

#### 2. OTHER OPERATING INCOME

	Rents received	2000 £ 9,200	1999 £ 11,227
		<del></del>	
3.	STAFF COSTS		
		2000	1999
		£	£
	Wages and salaries	1,463,692	1,675,329
	Social security costs	104,178	125,141
		1,567,870	1,800,470

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2000

#### 3. STAFF COSTS - continued

The average month	v number of em	ployees during	the year was as follows:

	2000	1999
Management	5	5
Administration	120	150
	125	155

#### 4. **OPERATING PROFIT**

The operating profit is stated after charging:

	2000	199 <b>9</b>
	£	£
Hire of plant and machinery	799	866
Operating leases - premises	468,454	454,171
Depreciation - owned assets	12,177	14,723
Auditors' remuneration	7,500	5,653
	=======================================	=======================================
Director's emoluments	-	-

#### 5. **TAXATION**

The tax charge on the profit on ordinary activities for the year was as follows:

	2000	1999
	£	£
UK corporation tax	53,929	8,302
Under/(over) provisions	(637)	-
	<del></del>	
	53,292	8,302

UK corporation tax has been charged at 30% (1999 - 20%).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2000

### 6. TANGIBLE FIXED ASSETS

ŭ.		Leasehold property	Fixtures and fittings	Motor vehicles	Computer equipment	Totals
		£	£	£	£	£
COST		67,304	123,100	34,078	51,713	276,195
Addit	: January 2000 ions	97 <sub>5</sub> 304	2,180	34,070	6,234	8,414
At 31	st December 2000	67,304	125,280	34,078	57,947	284,609
DEP	RECIATION:				<del></del>	
	t January 2000	67,304	109,205	34,078	45,803	256,390
Charg	ge for year		8,770		3,407	12,177
At 31	st December 2000	67,304	117,975	34,078	49,210	268,567
NET	BOOK VALUE:		- <del>-</del>	<del></del>		
At 31	st December 2000		7,305		8,737 =======	16,042
At 32	st December 1999	_	13,895		5,909	19,804
7.	STOCKS					
					2000	1999
	Stock - Books				£ 41,858	£ 91,844
	Stock - Tapes				6,412	16,960
					48,270	108,804
8.	DEBTORS: AMOUNT	•				
	DUE WITHIN ONE Y	EAR			2000	1999
					£	£
	Trade debtors				20,226	10,226
	Other debtors	incomo			152,826 127,575	74,750 241.823
	Prepayments & accrued Corporation tax refunda				127,575	241,823 23,761
	*				300,627	350,560
					=====	

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2000

## 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

10.

			2000	1999
			£	£
Trade credito	ors		22,514	220,225
Other credito	ors		-	600
Social securi	ty & other taxes		42,646	59,304
Taxation	·		53,929	8,302
Accruals and	deferred income		395,021	462,110
		1	514,110	750,541
CALLED U	P SHARE CAPITAL			
Authorised:				
Number:	Class:	Nominal value:	2000 £	1999 £
50,000	Ordinary	£1.00	50,000	50,000
Allotted, issi	ued and fully paid:			
Number:	Class:	Nominal value:	2000 £	1999 £
20,000	Ordinary	£1.00	20,000	20,000

### 11. OTHER FINANCIAL COMMITMENTS

At 31 December 2000 the company had annual commitments under non-cancellable operating leases which expire between two and five years of £63,744 (1999: £63,744) and for leases expiring after five years of £387,750 (1999: £387,750).

#### 12. TRANSACTIONS WITH DIRECTOR

The company was under the control of Mr R K T Callan, the sole director and majority shareholder, throughout the current and previous year. His interests in the company are disclosed in the Director's Report.

The company's head office is situated at Orchard House, Grantchester, Cambridge, a property owned by Mr Callan. The company pays a rent for this facility of £15,000 per annum which is considered by the director to represent a commercial rate.

The company also traded at arms-length with Orchard Publishing Company Ltd, a company beneficially owned and controlled by Mr R K T Callan. In the year under review the company purchased educational books, tapes and marketing literature from Orchard Publishing Company Ltd amounting to £126,461 (1999: £230,892). Additionally, payments made to Orchard Publishing Company Ltd in respect of consultancy fees were £76,396 (1999: £76,396). The balance owed to Orchard Publishing Company Ltd at the balance sheet date was £7,197 (1999:£147,545).

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2000

### 13. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

Profit for the financial year	2000 £ 174,143	1999 £ 32,920
Net addition to shareholders' funds Opening shareholders' funds	174,143 (235,635)	32,920 (268,555)
Closing shareholders' funds	(61,492)	(235,635)
Equity interests	(61,492)	(235,635)