

MANAGEMENT FORUM LIMITED

UNAUDITED ABBREVIATED ACCOUNTS

31 MARCH 2013

MENZIES LLP
Chartered Accountants
Midas House
62 Goldsworth Road
Woking
Surrey
GU21 6LQ

SATURDAY



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COMPANIES HOUSE

MANAGEMENT FORUM LIMITED

ABBREVIATED ACCOUNTS

YEAR ENDED 31 MARCH 2013

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MANAGEMENT FORUM LIMITED

ACCOUNTANTS' REPORT TO THE DIRECTORS OF MANAGEMENT FORUM LIMITED

YEAR ENDED 31 MARCH 2013


In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company set out on pages 2 to 4 from the accounting records and information and explanations you have given to us

This report is made to the Company's Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2013 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



MENZIES LLP
Chartered Accountants

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D. N. V., 2013

MANAGEMENT FORUM LIMITED

ABBREVIATED BALANCE SHEET

31 MARCH 2013

	Note	2013 £	£	2012 £	£
FIXED ASSETS	2				
Tangible assets			1,380		3,153
CURRENT ASSETS					
Debtors		216,290		209,554	
Cash at bank and in hand		604,433		616,644	
		820,723		826,198	
CREDITORS: Amounts falling due within one year		616,816		616,289	
NET CURRENT ASSETS			203,907		209,909
TOTAL ASSETS LESS CURRENT LIABILITIES			205,287		213,062
CAPITAL AND RESERVES					
Called-up equity share capital	3		100		100
Profit and loss account			205,187		212,962
SHAREHOLDERS' FUNDS			205,287		213,062

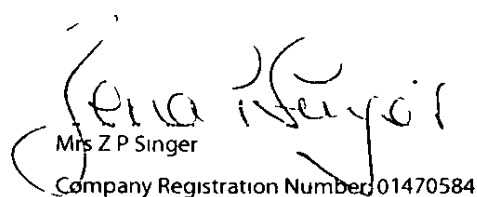
The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The directors acknowledge their responsibilities for

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

These abbreviated accounts were approved by the directors and authorised for issue on 12 November 2013, and are signed on their behalf by


Mrs Z P Singer
Company Registration Number 01470584

The notes on pages 3 to 4 form part of these abbreviated accounts.

MANAGEMENT FORUM LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS

YEAR ENDED 31 MARCH 2013

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

The turnover shown in the profit and loss account represents amounts receivable in respect of conferences held and services provided during the year, net of trade discounts, VAT and other sales related taxes

Fixed assets

All fixed assets are initially recorded at cost

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Fixtures & Fittings - 20% - 33% straight line

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities

2. FIXED ASSETS

	Tangible Assets £
COST	
At 1 April 2012 and 31 March 2013	97,634
DEPRECIATION	
At 1 April 2012	94,481
Charge for year	1,773
At 31 March 2013	96,254
NET BOOK VALUE	
At 31 March 2013	1,380
At 31 March 2012	3,153

3. SHARE CAPITAL

Authorised share capital

	2013 £	2012 £
100 Ordinary shares of £1 each	100	100

MANAGEMENT FORUM LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS

YEAR ENDED 31 MARCH 2013

3. SHARE CAPITAL *(continued)*

Allotted, called up and fully paid:

	2013	£	2012	£
	No		No	
100 Ordinary shares of £1 each	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>