## FILING COP

## MANAGEMENT FORUM LIMITED ABBREVIATED FINANCIAL STATEMENTS 31 MARCH 2002



# MANAGEMENT FORUM LIMITED ABBREVIATED FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2002

Contents	Pages
Independent auditors' report to the company	1
Abbreviated balance sheet	2
Notes to the abbreviated financial statements	3 to 4

#### INDEPENDENT AUDITORS' REPORT TO THE COMPANY

#### **PURSUANT TO SECTION 247B OF THE COMPANIES ACT 1985**

We have examined the abbreviated accounts on pages 2 to 4, together with the financial statements of the company for the year ended 31 March 2002 prepared under Section 226 of the Companies Act 1985.

#### Respective responsibilities of the directors and the auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act, and the abbreviated accounts on pages 2 to 4 are properly prepared in accordance with those provisions.

12 York Gate Regent's Park London NW1 4QS

11 September 2002

BLICK ROTHENBERG Chartered Accountants Registered Auditors

#### ABBREVIATED BALANCE SHEET

#### 31 MARCH 2002

	Note	£	2002 £	£	2001 £
Fixed assets Tangible assets	2		51,330		26,674
Current assets Debtors Cash at bank and in hand	3	251,306 1,034,083		228,170 1,127,679	
Creditors: Amounts falling due within one year		1,285,389 (1,176,575)		1,355,849 (1,223,913)	
Net current assets			108,814		131,936
Total assets less current liabilities	•		160,144		158,610
Capital and reserves Called-up equity share capital Profit and loss account	4		100 160,044		100 158,510
Shareholders' funds			160,144		158,610

These accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Z P Singer Director A H W Von Schellenberg Director

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2002

#### 1. Accounting policies

#### 1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents amounts receivable for services, net of VAT and trade discounts.

#### 1.3 Depreciation

Depreciation is calculated so as to write off the cost of the asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & fittings

20%-40% straight line

Motor vehicles

25% straight line

#### 1.4 Leases

Rentals payable under operating leases are charged to the profit and loss account on a straight line basis over the lease term.

#### 1.5 Pension costs

The company operates a defined contribution pension scheme for employees. The annual contributions payable are charged to the profit and loss account.

#### 1.6 Deferred taxation

Deferred taxation is provided using the liability method on all timing differences, including those relating to pensions, to the extent that they are expected to reverse in the future without being replaced, calculated at the rate at which it is anticipated the timing differences will reverse. Deferred tax assets are only recognised if recovery without replacement by equivalent debit balances is reasonably certain.

#### 2. Fixed assets

	Tangible fixed assets £		
Cost At 1 April 2001 Additions Disposals	121,914 41,170 (34,565)		
At 31 March 2002	128,519		
<b>Depreciation</b> At 1 April 2001 Charge for year On disposals	95,240 16,514 (34,565)		
At 31 March 2002	77,189		
Net book value At 31 March 2002	51,330		
At 31 March 2001	26,674		

#### NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2002

#### 3. Debtors

Debtors include amounts of £nil (2001 - £2,500) falling due after more than one year.

#### 4. Share capital

	2002		2001	
	Number	£	Number	£
Authorised share capital: Ordinary shares of £1 each	100	100	100	100
Called up, allotted and fully paid: Ordinary shares of £1 each	100	100	100	100