

The Insolvency Act 1986

Statement of administrator's proposals**2.17B**

Name of Company Arden Packaging Limited - In Administration	Company number 01466727
In the High Court of Justice Chancery Division, Manchester District Registry	Court case number 3194 OF 2009

(a) Insert full name(s) and address(es) of administrator(s)

~~I/~~ We (a) Russell S Cash and Lindsey J Cooper of Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester, M3 3HF

* Delete as applicable

attach a copy of ~~my~~ our proposals in respect of the Administration of the above Company.

A copy of these proposals was sent to all known creditors on

(b) Insert date

(b) 11 January 2010

Signed *R S Cash*
Joint / Administrator(s)

Dated 11/1/10

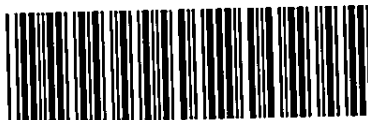
Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record

Baker Tilly Restructuring and Recovery LLP	
3 Hardman Street, Manchester, M3 3HF	
	Tel 0161 830 4000
DX Number	DX Exchange

When you have completed and signed this form please send it to the Registrar of Companies at:
Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

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COMPANIES HOUSE

**IN THE HIGH COURT OF JUSTICE
CHANCERY DIVISION
MANCHESTER DISTRICT REGISTRY**

NO 3194 OF 2009

**IN THE MATTER OF
ARDEN PACKAGING LIMITED - IN ADMINISTRATION
JOINT ADMINISTRATORS' PROPOSALS AND REPORT
7 JANUARY 2010**

**RUSSELL CASH AND LINDSEY COOPER
JOINT ADMINISTRATORS**

APPOINTED 16 NOVEMBER 2009

**BAKER TILLY RESTRUCTURING AND RECOVERY LLP
3 HARDMAN STREET
MANCHESTER M3 3HF**

CONTENTS

SECTIONS

1. JOINT ADMINISTRATORS' APPOINTMENT
2. STATUTORY INFORMATION
3. EVENTS LEADING UP TO THE ADMINISTRATION
4. STATEMENT OF AFFAIRS
5. CONDUCT OF THE ADMINISTRATION
6. MEETING OF CREDITORS
7. JOINT ADMINISTRATORS' PROPOSALS
8. PROPOSED EXIT FROM ADMINISTRATION
9. DIVIDEND PROSPECTS
10. JOINT ADMINISTRATORS' REMUNERATION AND DISBURSEMENTS

APPENDICES

- A. STATUTORY INFORMATION
- B. ESTIMATED FINANCIAL POSITION
- C. SUMMARY OF RECEIPTS AND PAYMENTS
- D. JOINT ADMINISTRATORS' TIME COST ANALYSIS
- E. JOINT ADMINISTRATORS' CHARGE OUT AND DISBURSEMENT RATES
- F. SUMMARY OF PAYMENTS TO JOINT ADMINISTRATORS AND ASSOCIATED PARTIES
- G. CHARGING, EXPENSES AND DISBURSEMENT POLICY STATEMENT
- H. NOTICE OF MEETING OF CREDITORS (FORM 2.20B)
- I. FORM OF PROXY
- J. INSOLVENCY RULES 1986 (AS AMENDED): ENTITLEMENT TO VOTE
- K. PROOF OF DEBT FORM

1. JOINT ADMINISTRATORS' APPOINTMENT

Russell Cash and Lindsey Cooper of Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester M3 3HF were appointed Joint Administrators ("Administrators") of Arden Packaging Limited on 16 November 2009 by the directors, in reliance on paragraph 12(1)(b) of Schedule B1 of the Insolvency Act 1986.

The notice of appointment was filed in Manchester District Registry under reference number 3194 of 2009.

The Administrators' appointment specified that they would have power to act jointly and severally. The Administrators have exercised and will continue to exercise all of their functions jointly and severally as stated in the notice of appointment.

The Administrators are pleased to present their Proposals and Report pursuant to Paragraph 49 of the Insolvency Act 1986 (as amended) and Rule 2.33 of the Insolvency Rules 1986 (as amended).

2. STATUTORY INFORMATION

We attach as Appendix A an extract of statutory information, including details of the directors, company secretary and secured creditors from the Company's file held at Companies House.

Please note that the Registered Office of the Company was changed to c/o Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester M3 3HF on 17 November 2009.

3. EVENTS LEADING UP TO THE ADMINISTRATION

Brief background

The business was established in 1979 under the name Packaging & Print Supplies Limited. In 1983 Arden Packaging Limited was established. In 1995 the two businesses were merged into Arden Packaging Limited ("The Company")

The Company's principal activity was the design, manufacture and supply of corrugated cardboard packaging which accounted for approximately 70% of the Company's business. The remaining 30% of the business was the sale of a wide range of other consumable packaging materials.

The Company has traded from leasehold premises at Whitefield Road, Bredbury, Stockport since 1983, initially with an informal lease in place. In 1999 the Company completed an expansion of the premises in order to increase the space available at the site. Following the completion of this extension, the Company entered into a formal lease agreement with the Landlord, the J E Sutherland 1997 Life Interest Settlement

("Trust"). One of the trustees of the Trust is Jean Ellen Sutherland, a current director of the Company.

The Company had historically made moderate accounting profits and had always maintained steady levels of turnover. Between the period 1999 to 2005 turnover remained at approximately £3.1 million per annum. During the year ended 31 December 2006, the Company began efforts to improve its sales function in order to not only consolidate, but also increase turnover levels. This resulted in an increased turnover of £3,182,525 in 2006 from a turnover of £3,016,569 in 2005.

Turnover levels increased further in 2007 to £3,391,898. However these increases in turnover were offset by continually declining gross profit due to ever increasing costs of production. With Gross Profit declining, net losses of £43,333 in 2006 and £81,798 in 2007 were incurred.

During 2008 the Company incurred a further loss of £210,868, due mainly to the depressed economic climate. The Company, following consultation with the secured creditor, selected a firm of professional advisors, Turnaround Solutions, to prepare a report and provide advice as to how to improve the financial position.

The directors of the Company also implemented a number of cost reductions which included 5 redundancies, a reduction in the hours worked by the workforce and pay reductions for a number of staff. The Company also negotiated some significant cost reductions for raw materials and some overheads.

Following implementation of advice from the Company's financial advisors turnover levels began to gradually rise during the first six months of 2009. However, sales during August and September fell significantly short of those forecast. As such, the Company began to experience cash flow problems. As a result, the Company was forced to defer payments to trade suppliers. However, the cash flow position did not improve during September and October and the Company began to come under significant pressure from trade suppliers.

Following a meeting with Turnaround Solution, the directors agreed to try to seek investors in the business. This work was undertaken by Turnaround Solutions and 15 potentially interested parties were contacted. One interested party met with the directors, however no offer was forthcoming.

In the meantime however, with no improvement in the Company's cash flow position, creditor pressure began to increase substantially and the supply of raw material became increasingly difficult to obtain due to the Company's suppliers putting them on stop or on a pro-forma basis. In early November 2009 the Company received a notice from HM Revenue and Customs requiring immediate payment of outstanding tax liabilities. This led to the Company's problems becoming more immediate.

As such, in the absence of further funding from either the management team or third parties, the directors sought professional advice from their accountants and Baker Tilly Restructuring and Recovery LLP. Having taken this advice, the directors concluded that the Company should be subject to Administration proceedings with a view to protecting the Company's assets and realising property in order to make a distribution to the secured creditors.

The Notice of Intention to Appoint Joint Administrators was duly lodged at the High Court of Justice Manchester on 10 November 2009. The Administrators were subsequently appointed on 16 November 2009.

Company's trading history

Relevant extracts from the company's audited financial statements and management accounts are summarised below:

	Management Accounts for the period to 30/09/09	Un-audited Financial Statements for period ended 31/12/08	Audited Financial Statements Year ended 31/12/07	Audited Financial Statements Year ended 31/12/06
	£	£	£	£
Turnover	1,381,132	2,655,321	3,391,898	3,182,525
Cost of Sales	<u>(1,067,120)</u>	<u>(1,999,229)</u>	<u>(2,516,381)</u>	<u>(2,294,260)</u>
Gross Profit	314,012	656,092	875,517	888,265
Admin Expenses	<u>(572,105)</u>	<u>(812,074)</u>	<u>(899,876)</u>	<u>(882,042)</u>
Operating Profit/(Loss)	(258,093)	(155,982)	(24,359)	6,223
Interest payable	<u>-</u>	<u>(54,886)</u>	<u>(57,439)</u>	<u>(49,556)</u>
Profit / (Loss) before Tax	(258,093)	(210,868)	(81,798)	(43,333)
Tax on profit/(loss)	<u>-</u>	<u>33,270</u>	<u>11,282</u>	<u>7,913</u>
Net Profit/(Loss)	(258,093)	(177,270)	(70,516)	(35,420)
Retained Profit/(Loss) B/F	313,741	491,339	561,855	597,275
Retained Profit/ (Loss) C/f	<u>55,648</u>	<u>313,741</u>	<u>491,339</u>	<u>561,855</u>

The above figures have been extracted from the Company's records

4. STATEMENT OF AFFAIRS

The directors have not yet lodged a final Statement of Affairs with the Administrators. I do however expect to receive this within the next two weeks. Accordingly, pursuant to Rule 2.33 of the Insolvency Rules 1986 (as amended), we attach an Estimated Statement of the Financial Position of the Company as at 15 July 2009 as Appendix B. This records the assets and liabilities at their estimated book value at the date of our appointment together with details of the names, addresses and the estimated amounts due to the Company's creditors at the date of our appointment.

The value at which creditors' claims are stated in the Estimated Financial Position are, as is required by legislation, those which are reflected in books and records of the Company and it is our view that some balances may not be wholly correct. In addition, certain claims may be subject to reduction in respect of mitigation, set-off or retention of title.

The agreement of creditors' claims by the Administrators (or any subsequently appointed Supervisor or Liquidator) is a separate matter and will be dealt with as appropriate in due course, initially by reference to the proofs of debt lodged in the proceedings by creditors themselves.

The "Prescribed Part" is a statutory amount of the Company's assets subject to a floating charge to be set aside for the benefit of the Company's non-preferential creditors. Whilst there is a creditor secured by a qualifying floating charge over the assets of the Company, it is anticipated that their indebtedness will be discharged in full from net realisations available to the fixed charge estate. There is also a further creditor secured by charges over the assets and undertakings of the Company created prior to 15 September 2003. As such, there is no requirement to estimate the amount of the Prescribed Part of the assets under Section 176A of the Insolvency Act 1986 (as amended).

5. CONDUCT OF THE ADMINISTRATION

Paragraph 3 to Schedule B1 to the Insolvency Act 1986 (as amended) sets out the purposes of an administration. The Administrator must perform his functions with the objective of:

- (a) rescuing the company as a going concern, or
- (b) achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in administration), or
- (c) realising property in order to make a distribution to one or more secured or preferential creditors.

The above is a hierarchy of objectives. The Administrator should pursue objective (b) if they consider that (a) is not reasonably practicable, and pursue (c) if they consider (a) or (b) not to be reasonably practicable.

Due to the financial position of the Company and the extent of its assets, there was no prospect of achieving either purpose (a) rescuing the Company as going concerns or purpose (b) achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in administration). The Administrators have therefore pursued purpose (c) realising property in order to make a distribution to one or more secured or preferential creditors.

Events prior to the Administrators' Appointment

As previously advised Baker Tilly Restructuring and Recovery LLP held an initial meeting with the directors of the Company on 5 November 2009 and subsequently a Notice of Intention to appoint Administrators was filed at court on 10 November 2009.

Following the filing of the Notice of Intention, the Company's financial advisors, Turnaround Solutions, continued to try and source potential interested parties with a view to achieving either further investment or a sale of the business as a going concern. Unfortunately, the Company and Turnaround Solutions were unable to secure either of the objectives and the necessary documentation was subsequently filed at court appointing Joint Administrators on 16 November 2009.

Events following the Administrators' Appointment

Wind down of operations and actions taken to date

Prior to and following the Joint Administrators appointment, a strategy was discussed with management in order that the achievement of one or more of the purposes of the Administration could be explored for the benefit of the creditors.

It was apparent that the business had been incurring losses for some time, which resulted in the Company experiencing severe cash flow difficulties.

As a result of the following factors, the prospect of continuing to trade the business whilst in Administration was not considered viable.

- Substantial losses were being incurred by the Company prior to our appointment
- There was a substantial funding requirement in order to continue to trade.
- There were no contracts in place with customers and therefore dissipation of the customer base was highly likely.

Immediately following appointment the Administrators performed an assessment of the Company's finished stock schedules. The Administrators also contacted the Company's top 20 customers to establish whether there was sufficient customer demand and whether this demand would extend to the customers making bulk orders.

A vast majority of the Company's customers purchased finished stock from the Joint Administrators with a small discount to allow for the fact that the goods could not be delivered. The Administrators also dealt with a number of retention of title claims and endeavoured to return the Company's stocks to the relevant suppliers where valid title was established. The Administrators have endeavoured to clear the Company's premises to fully mitigate any potential business rate claims from the local authority.

Staffing levels were also reviewed by the Administrators in conjunction with management. The majority of staff were made redundant at the date of appointment (25 staff were made redundant). The Administrators retained the services of 3 staff to assist with the following:

- Stock sales
- Stock check
- Identification of supplier stocks (subject to retention of title)
- Dealing with customer queries
- Dealing with customer tooling

Immediately following their appointment, the Administrators instructed agents, GVA Grimley Limited ("GVA"), to commence the sale of the Company's plant and machinery.

The Administrators also held discussions with a number of parties that had expressed an interest in the purchase of the Company's stocks and customer lists.

REALISATION OF ASSETS

Fixed Charge Estate

Leasehold Premises

The Company was granted a 99 year lease on the premises at Whitefield Road, Bredbury, Stockport, SK6 2SJ in 1998 with rent being 22.5% of market value. The Company currently pays £3,000 per month to the landlord. The landlord is a trust, the beneficiaries of which are members of the shareholders family.

National Westminster Bank PLC ("Natwest") hold fixed and floating charge debentures created pre-September 2003 over the leasehold property.

We have instructed GVA to undertake a marketing campaign in order to realise the leasehold interest in the property. We can confirm that GVA have commenced the marketing.

Book Debts

The Company's debtors were subject to an invoice discounting agreement with Royal Bank of Scotland Invoice Finance ("RBSIF").

At the date of the Administrators' appointment, the book debt ledger totalled £399,748 and the outstanding indebtedness to RBSIF was £328,684 excluding any early termination fees and interest charges applicable under the Invoice Discounting Agreement.

The Administrators instructed the Quartz Partnership to collect the pre-appointment book debt ledger on behalf of RBSIF at an agreed fee basis of 5% of realisations. This has also been agreed by RBSIF.

As at 4 January 2010, an amount of £242,823 had been recovered and the collection process remains ongoing.

Floating Charge Estate

Sale of Stock

As above, immediately following their appointment, the Administrators contacted the Company's top 20 customers to establish whether there was sufficient customer demand and whether this demand would extend to the customers making bulk orders.

The Administrators had considerable success and a vast majority of the Company's finished stock has been sold. The Administrators were able to negotiate accelerated payment terms as well as securing payments against pre-appointment debtor balances with the Company's customers. This ensured that cash flow was managed effectively during the wind-down period and greatly assisted with pre-appointment book debt collections.

To date, stock sales total £57,995 and these monies have been received. It is anticipated that a further £4,000 plus VAT may be realised in respect of the stock remaining at the Company's premises.

Sale of Customer Listing and Business Rights

The Joint Administrators received a number of expressions of interest with regard to the purchase of the Company's customer listing, website and all right and title associated with the production tooling located at the Company's premises.

Following site visits by a number of different parties, an offer of £8,000 plus VAT was received by the Joint Administrators for their consideration. In addition, a contribution of £750 plus VAT was also offered in respect of the legal costs associated with the sale.

The offer from HSG (Packing Cases) Limited for the business and assets of the Company was accepted by the Administrators and the sale subsequently completed on 4 December 2009. The consideration received can be summarised as follows:

Asset	Amount (£)
Business Rights	1.00
Tooling	1.00
Transferred Customer Records	7,998.00
Total Consideration Received	8,000.00

Motor Vehicles

Immediately following appointment, GVA identified three unencumbered vehicles for sale with a book value of £7,777 at 16 November 2009.

All three vehicles have now been sold by GVA for the sum of £11,850 plus VAT. The sum of £3,500 plus VAT has been received by the Administrators. The remaining balance of £8,350 plus VAT is currently held by GVA and will be shortly transferred to the Administrators.

Assets remaining to be realised

Plant and Machinery

Immediately following appointment, the Administrators secured all of the Company's plant, machinery and equipment with a book value of £157,750 as at 16 November 2009.

GVA are to conduct an auction of the plant, machinery and equipment in January 2010.

We attach as Appendix C a summary of our receipts and payments.

Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue & Customs shown separately.

6. MEETING OF CREDITORS

The Joint Administrators' have decided to convene a meeting of creditors, pursuant to paragraph 51 of Schedule B1 to the Insolvency Act 1986 (as amended).

The following documentation is attached:

- Appendix H: formal notice convening the meeting is on Form 2.20B.
- Appendix I: a form of proxy form for use at the meeting.
- Appendix J: an extract from the Insolvency Rules 1986 (as amended) regarding creditors' entitlement to vote.
- Appendix K: a proof of debt to enable creditors who have not yet lodged their claim to do so (please note that you will not be able to vote at the meeting unless you have lodged your claim with the Joint Administrators).

The purpose of the meeting is for creditors to be able to consider the Joint Administrators' proposals (section 7 below) and to ask questions as regards the conduct of the administration. At the meeting, creditors are also entitled to establish a Creditors' Committee should they so wish, provided that there are no fewer than three and no more than five wishing to be represented on the committee.

7. JOINT ADMINISTRATORS' PROPOSALS

The Joint Administrators' proposals in relation to the Company are:

1. The Joint Administrators should arrange to distribute available funds from the realised assets to those creditors entitled to them in such manner as they consider will lead to an early distribution of the available assets in an economic manner.
2. The Joint Administrators be authorised to make such application to court for directions as they consider appropriate with a view to achieving the purposes of the administration or their proposals.
3. The Joint Administrators conclude the administration when all the property and assets have been realised and distributed (after costs).
4. In the event that a Creditors' Committee is not established, the Joint Administrators shall be authorised to draw their remuneration based upon their time costs by reference to the time properly given by the Joint Administrators and their staff, in attending to matters arising in the administration at Baker Tilly Restructuring and Recovery LLP standard hourly rates, current details of which are attached at Appendix E, but which are reviewed periodically.
5. In the event that a Creditors' Committee is not established, the Joint Administrators shall be authorised to draw their disbursements and other expenses incurred by them in the administration, to be paid out of the assets of the company, such disbursements to include "Category 2 disbursements" at the rates disclosed in Appendix E.
6. The Joint Administrators conclude the administration when all the property and assets have been realised and distributed (after costs).
7. The Company exit the Administration by way of Paragraph 84 of Schedule B1 to the Insolvency Act 1986 (as amended) 'Moving from Administration to Dissolution' or Paragraph 83 of Schedule B1 to the Insolvency Act 1986 (as amended), 'Moving from Administration to a Creditors' Voluntary Liquidation'.
8. If deemed appropriate that Russell Cash and Lindsey Cooper of Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester M3 3HF be appointed Joint Liquidators of the Company following the cessation of the Administration.
9. To consider and if thought fit, appointing a Creditors' Committee to assist the Joint Administrators and subsequently the Joint Liquidators.

8. PROPOSED EXIT FROM ADMINISTRATION

It is proposed that the Company shall exit the Administration pursuant to Paragraph 84 of Schedule B1 of the Insolvency Act 1986 (as amended) 'Moving from Administration to Dissolution' or Paragraph 83 of Schedule B1 to the Insolvency Act 1986 (as amended), 'Moving from Administration to a Creditors' Voluntary Liquidation'.

Should the Company exit the Administration by way of Creditors Voluntary Liquidation, it is proposed that Russell Cash and Lindsey Cooper of Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester, M3 3HF be appointed as Joint Liquidators of the Company following the cessation of the Administration. Creditors should note that they may nominate a different person as the proposed Liquidator, provided that the nomination is made after the receipt of the proposals and before the proposals are approved

9. DIVIDEND PROSPECTS

Secured Creditor

Royal Bank of Scotland Invoice Finance

RBSIF have an invoice discounting agreement and legal assignment of the Company's book debts.

The gross ledger at the date of the Administrators' appointment totalled £399,748. Following a review by the Quartz Partnership the amount of £346,817 was shown as collectable. As at 4 January 2010 £242,823 had been collected against RBSIF's principal indebtedness of £328,684. These funds have been paid into the Company's trust account with RBSIF.

The Quartz Partnership is continuing to collect the residual ledger with a book value of £103,994.

It is anticipated that RBSIF will be repaid in full.

National Westminster Bank

National Westminster Bank PLC ("Natwest") hold fixed and floating charges over the Company's assets dated 26 January 1989 and 15 January 1999 respectively. At the date of the Administrators' appointment the sum of £553,414 was due to Natwest. This represents a term loan of £391,152 and an overdraft of £162,262.

Following completion of the sale of the leasehold interest on the premises at Whitefield Road, Bredbury, Stockport, SK62SJ, a distribution will be made to Natwest. At this stage, until the leasehold interest is sold, it is not yet clear whether Natwest will suffer a shortfall in respect of their security.

Preferential and Unsecured Creditors

It is likely that there will be sufficient funds to enable a dividend to be paid to the preferential creditors; however at this stage it is uncertain as to whether or not there will be sufficient funds to enable a dividend to be paid to the non-preferential creditors.

10. JOINT ADMINISTRATORS' REMUNERATION AND DISBURSEMENTS

Creditors are asked to consider resolutions as regards the payment of the Joint Administrators' remuneration and drawing certain disbursements from the administration estate. These are detailed at paragraphs 7.4 and 7.5 of the Joint Administrators' proposals. If a Creditors' Committee is appointed, it is for the Committee to consider this resolution.

Expenses and disbursements which are not capable of precise identification and calculation require approval prior to being drawn from the assets of the company ("Category 2" disbursements). We shall propose that the Administrators shall be authorised to draw their disbursements and other expenses incurred by them in the administration, to be paid out of the assets of the company, such disbursements to include "Category 2 disbursements" at the rates disclosed in Appendix E.

For your information the following documentation is attached:

- Appendix D Joint Administrators' time cost analysis
- Appendix E Joint Administrators' charge out and disbursement rates
- Appendix F Summary of payments to Joint Administrators and associated parties
- Appendix G Charging, expenses and disbursement policy statement

A Creditors Guide to Administrators' Fees, a guide in relation to the remuneration of Administrators, can be accessed at the website of the Association of Business Recovery Professionals at:

www.r3.org.uk/publications/statements of insolvency practice (Statement of Insolvency Practice 9 – Remuneration of Insolvency Office Holders England & Wales).

Alternatively, we can provide you with a copy on written request to our office.

Administrators' time costs

Appendix D contains a summary of the Administrators' time costs.

As detailed earlier in the report, The Quartz Partnership is currently collecting the pre-appointment book debt ledger on behalf of one of the fixed charge holders, RBSIF. Their remuneration has been agreed at 5% of all book debt realisations.

The following is a narrative summary of the tasks carried out by us:

Administration and Planning

This includes day-to-day administrative duties and dealing with statutory duties and responsibilities, including advertising notice of the administration, providing notice to creditors, dealing with the preparation work for the submission of the Statement of Affairs and filing necessary documents at Companies House. Other duties include handling and recording receipts and payments; VAT and Corporation Tax issues such as the monthly VAT returns; pension queries and general correspondence.

Realisation of Assets

Our staff have assisted with various matters relating to the sale of business and assets including the following;

- Preparation of sales memorandum
- Collation of historic accounting information
- Collation of employee information
- Collation of information relating to the leasehold property
- Handling queries from interested parties
- Selling finished stock to customers
- Attendance with prospective purchasers and customers at site visits
- Obtaining valuations of assets

A large amount of time has been spent on this area as it is considered to be a key aspect of the administration. Additionally, time has been spent reviewing retention of title claims with regard to stock and dealing with finance company creditors.

Stock Realisation exercise

Payments to suppliers and the collection of customer accounts have been undertaken. Our staff negotiated accelerated payment terms from customers as well as payments against pre-appointment balances.

Our staff also dealt with a number of employee issues, retention of title claim issues and premises security issues.

The issues surrounding the stock realisation exercise listed above have led to increased time demands upon our staff.

Creditors

Queries from and correspondence with creditors and employees have been necessary aspects of the administration process. The preparation of the Joint Administrators' Proposals has been undertaken including the attendant aspects of providing and obtaining the required information, convening the creditors' meeting etc.

Administrators' disbursements

To date we have not drawn any disbursements.



Russell Cash
Baker Tilly Restructuring and Recovery LLP
Joint Administrator

Russell Cash and Lindsey Cooper are licensed to act as Insolvency Practitioners in the UK by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the company are being managed by the Joint Administrators who act as agents of the company and without personal liability

Appendix A

STATUTORY INFORMATION

COMPANY NAME:	Arden Packaging Limited	
COMPANY NUMBER:	01466727	
DATE OF INCORPORATION:	13 December 1979	
TRADING NAME:	Arden Packaging Limited	
TRADING ADDRESS	Whitefield Road Bredbury Stockport Cheshire SK6 2SJ	
PRINCIPAL ACTIVITY	Manufacture of corrugated cartons, boxes and cases	
REGISTERED OFFICE:	C/o Baker Tilly Restructuring and Recovery LLP 3 Hardman Street Manchester M3 3HF	
ISSUED SHARE CAPITAL:	38,500 ordinary £1 shares	
SHAREHOLDERS:	Name	Share Holding
	Graham Sutherland	14,450 ordinary £1 shares
	Gillian Stewart	14,450 ordinary £1 shares
	Jean Ellen Sutherland	9,600 ordinary £1 shares
DIRECTORS:	Name	Date of Appointment
	Mr Graham Sutherland	Pre 27/03/1992
	Mrs Gillian Stewart	Pre 27/03/1992
	Mrs Jean Ellen Sutherland	Pre 27/03/1992
SECRETARY:	Mrs Jean Ellen Sutherland	Pre 27/03/1992

Appendix A

STATUTORY INFORMATION

MORTGAGES AND CHARGES	Secured Lender	Security	Date of Creation
	National Westminster Bank PLC	Fixed and Floating charge debenture	26 January 1989
	National Westminster Bank PLC	Fixed and Floating charge debenture	15 January 1999
	Royal Bank of Scotland Invoice Finance Limited	Fixed and Floating charge debenture	30 May 2009

Appendix B

Estimated Financial Position of Arden Packaging Limited as at 16 November 2009

Summary of Assets

	Book Value £	Estimated to Realise £
Assets Subject to Fixed Charge		
Leasehold Property	1,250,000	(Note 1)
Less: Amounts Owing to National Westminster Bank Plc	(553,414)	(553,414)
	696,586	Uncertain
 Pre-Appointment Book Debts (Note 2)	399,748	346,817
Less: Amounts Owing to Royal Bank of Scotland Invoice Finance Limited	(328,684)	(328,684)
	71,064	18,133
Assets Subject to Specific Charge		
Plant & Machinery (Note 3)	39,800	12,000
Less HP outstanding	(12,000)	(12,000)
	27,800	0
 Motor Vehicles (Note 4)	13,108	9,050
Less HP outstanding	(9,050)	(9,050)
	4,058	0
Assets Subject to Floating Charge		
Plant and Machinery	157,750	(Note 5)
Assets subject to Fixed Charge (Surplus from Above)	696,586	-
Pre-Appointment Book Debts (Surplus from Above)	71,064	18,133
Assets Subject to Specific Charge (Surplus from Above)	31,858	0
Motor Vehicles	7,777	11,850
Stock/Inventory on Hand	110,000	57,995
Business Rights	1	1
Cash on Hand	872	872
Contribution to Legal Costs	750	750
Tooling	1	1
Transferred Records	7,998	7,998
 Available to preferential creditors	1,084,657	Uncertain

Summary of Liabilities

	<u>Estimated to Realise</u>	
	<u>£</u>	<u>£</u>
Estimated total assets available for preferential creditors		Uncertain
Liabilities		
Wages	(11,518)	
Holiday Pay	(6,869)	
		<u>(18,387)</u>
Estimated Surplus (Deficiency) as regards preferential creditors		Uncertain
Estimated total assets available for floating charge holders		Uncertain
Floating Charge Claims brought forward		Uncertain
Estimated Surplus (Deficiency) of assets after floating charges		Uncertain
Total assets available to unsecured creditors		Uncertain
Unsecured non-preferential claims		
Unsecured Creditors	(275,631)	
Employees	(188,420)	
Trade and Expense Creditors	(16,241)	
		<u>(480,293)</u>
Estimated Surplus (Deficiency) Unsecured creditors		Uncertain
Share Capital:		(38,500)
Estimated Surplus (Deficiency) as regards members		<u>Uncertain</u>

Notes:

1. The Administrators are unable to disclose the Leasehold Property Estimated to Realise figure due to the sensitive nature surrounding the potential sale of this asset.
2. The Estimated to Realise figure for Pre-Appointment Book Debts (£346,817) has been provided by the Quartz Partnership who continue to collect the pre-appointment book debt ledger on behalf of Royal Bank of Scotland Invoice Finance. The sum of £328,684 owing to Royal Bank of Scotland Invoice Finance is the principal amount owing only and excludes any early termination fees and interest charges applicable under the Invoice Discounting Agreement.
3. Our agents have indicated that there will be no equity available from the leased plant and machinery following realisation.
4. Our agents have indicated that there will be no equity available from the leased motor vehicle following realisation.
5. The Administrators are unable to disclose an estimated to realise figure for Plant and Machinery in order to not prejudice the sale of these assets at auction in January 2010.
6. The above Estimated Financial Position does not take into consideration the costs and expenses of the Administration including the fees and expenses of the Joint Administrators, Legal fees and expenses and Agents' fees and expenses

COMPANY CREDITORS - ARDEN PACKAGING LIMITED

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
4 Com Maintenance	2 Watt Road SALISBURY SP 2 7UD	1,280.50			0.00
Abaca Systems Limited	6 Hattersley Court ORMSKIRK L39 2AY	540.49			0.00
Abbey Corrugated Limited	South Mills, Blunham Beds MK44 3PH	17,451.15			0.00
Abbeywood Packaging Limited	Unit 4, Ventura Court, Lowmoor Business Park, Kirby-in-Ashfield Notts NG17 7DF	4,996.47			0.00
ABL Perpack (1985) Ltd	Unit 7 Baron Avenue Telford Way Industrial Estate Kettering NN16 8UW	56.72			0.00
ADPAC	Sterling House, Hamlin Way, Hardwick Narrows Industrial Estate, King's Lynn Norfolk PE30 4NG	53.87			0.00
AINTREE PLASTICS LTD	Stopgate Lane , Aintree Liverpool L9 6DX	979.11			0.00
Alsamex Products Ltd	Protea Industrial Estate , Pixmore Ave LETCHWORTH SG6 1JT	975.20			0.00
Andrew, Thomas (Mr)	906 Ashton Road, Bardsley Oldham OL8 3HT	453.00			0.00
Arthurs, Ian (Mr)	27 Greystoke Street, Stockport Cheshire SK1 4DG	4,109.30			0.00
Arthus W Clowes Ltd	Unit 2 Pepper Road Bramhall Moor Industrial Park Hazel Grove SK7 5BW	449.08			0.00
ATS North Western Ltd	74 Oakfield Road, Altrincham Cheshire WA15 8EP	554.43			0.00
Aztec Adhesives Ltd	Victoria Road , HYDE Cheshire SK14 4QN	743.14			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Beeps Computer Services	No. 8 Penrith Avenue Macclesfield SK11 8PP	490.48			0.00
Best Connection Group Limited	9 Birmingham Street, Halesowen B63 3HN	1,810.69			0.00
Black Horse Limited	St Williams House, Tresillian Terrace Cardiff CF10 5BH	0.00			0.00
Blueprint GB Limited	Paramount Buildings Caxton Park Wright Street Old Trafford M16 9EW	170.20			0.00
Board 24 Ltd	2 Franks Road Hill Coalville LE67 1TT	3,473.70			0.00
Bradburn, Brian J (Mr)	67 Foliage Crescent, Brinnington Stockport SK5 8AY	12,217.99			0.00
Bradburn, Joyce (Mrs)	67 Foliage Crescent, Brinnington Stockport SK5 8AY	6,730.90			0.00
Brand Imaging Solutions Ltd	c/o Optima Legal, Arndale House, Charles Street Bradford BD1 1UN	655.50			0.00
Bridson, Stuart D (Mr)	5 Hornbeam Crescent, Ashton in Makerfield Wigan WN4 8QW	1,942.50			0.00
Bripak Ltd	Unit 4 Delta Works Devonshire Road Eccles M30 0WX	12,829.68			0.00
British Gas Trading Ltd	PO BOX 254 CAMBERLEY SURREY GU5 3WA	1,059.66			0.00
British Printing Industries Federation	2 Villiers Court, Meriden Business Park, Copse Drive Coventry CV5 9RN	322.00			0.00
British Telecommunications plc Cannon Hygiene	81 Newgate Street London EC1A 7AJ	0.00			0.00
	Northgate, White Lund, Morecambe Lancashire LA3 3BJ	347.47			0.00
Chamber Business Enterprises	Churchgate House Oxford Street Manchester M60 7HJ	333.50			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Cheshire Polythene Film Co Ltd	3 Ashurst Drive , Lawnhurst Trading Estate Stockport SK3 ORS	366.56			0.00
Chubb Fire Limited	400 Dallow Road Luton LU1 1UR	1,480.98			0.00
Cito (UK) Ltd	Unit 6, Acre Ride Ind Estate, Salcombe Road, Alfreton Derbys DE55 7RG	163.13			0.00
Clingfoil Limited	Unit 2 First Avenue, Poynton Ind Estate, Poynton Cheshire SK12 1YJ	41.40			0.00
Close Premium Finance	Alexandra House, The Sweepstakes, Ballsbridge Dublin 4	0.00			0.00
Cobra Corporate Solutions Ltd	3rd Floor , Quadrant House , Croydon Road, Caterham Surrey CR3 6TR	67.56			0.00
COBRA J.K Lee Ltd	Wrendal House , 2 Whitworth Street West Castlefield M1 5WX	11,077.33			0.00
Company Searches Ltd	Crwys House, 33 Crwys Road Cardiff CF2 4YF	0.00			0.00
Compass Printing & Packaging Ltd	49-51 Bridgeman Place , BOLTON Lancs BL2 1DE	80.50			0.00
Complete Handling Northern Limited	Unit 5, Rossfield Road, Rossmore Industrial Estate Ellesmere Port CH65 3BS	296.36			0.00
Confederation of Paper Industries Limited	1 Rivenhall Road, Swindon Wilts SN5 7BD	586.50			0.00
Corenso (UK) Limited **	Hercules Business Park, Lostock Lane, Bolton Lancashire BL6 4BR	557.62			0.00
Corrugated Cutters Ltd	Unit 1 Rivington Works , Rivington Avenue ST HELENS WA10 6UU	484.15			0.00
Credit Agricole Commercial Finance	Bellerive House, 3 Muirfield Crescent, Docklands London E14 9SZ	449.08			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Custompac Ltd	Delta Works , 27 Methley Road Castleford WF10 1PA	1,766.59			0.00
D S Smith Packaging	Beech House, Whitebrook Park, 68 Lower Cookham Road, Maidenhead Berkshire SL6 8XY	651.11			0.00
Daisy Communications Ltd	Lindred Road Business Park Nelson BB9 5SR	0.00			0.00
Daniel Paper & Packaging Ltd	133 Old Lane, Higher Openshaw Manchester M11 1DD	935.45			0.00
Davies, Paul A (Mr)	18 Melandra Crescent, Hyde Cheshire SK14 3RB	1,369.35			0.00
Diamond Heavy Duty Ltd	Unit 18, Burscough Ind. Estate Tolligate Road L40 8LD	174.97			0.00
Donlon, Wesley P (Mr)	21 Hillmount, Dukinfield SK16 5HT	1,618.20			0.00
East Lancashire Box Co Ltd	Spring Street , Rishton Blackburn BB1 4LL	342.08			0.00
Edge Solutions Ltd	15 St. Helens Place EC3A 6DE	45.15			0.00
Egan Reid Co Limited	Horsfield Way, Bredbury Industrial Park, Bredbury Stockport SK6 2SU	305.05			0.00
Elite Plastic Ltd	Twyford Road, Robertwas Ind Est Hereford HR2 6JR	530.26			0.00
Equifax PLC	Augustus House, 3 New Augustus Street, Bradford West Yorkshire BD1 5LL	67.08			0.00
Featherpost Limited	Bradbourne Drive Tilbrook MILTON KEYNES MK7 8AG	875.78			0.00
Ferguson Cleaning Services LLP	345 Bramhall Lane Davenport Stockport SK3 8TP	230.00			0.00
First Business Support Limited	Peoplebuilding 2, Peoplebuilding Estate, Maylands Avenue, Hemel Hemstead Hertfordshire HP2 4NW	345.51			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
G B UK Healthcare	4 Blackwood Hall Business Park, North Duffield, Selby North Yorks YO8 5DD	0.00			0.00
G.M.S Cleaning Services Ltd	131 Overdale Road Romiley Stockport SK6 3EN	34.50			0.00
Gilbertson, William H (Mr)	59 Hadfield Crescent, Hurst Cross Ashton under Lyne OL6 6HP	9,713.76			0.00
Glossop Carton & Print Ltd	Raymond Joseph Works Platt Street Padfield SK13 1EB	3,463.36			0.00
Hall, Angela M (Mr)	48 Vernon Road, Bredbury Stockport SK6 2NX	2,362.50			0.00
Hall, Karen L (Mrs)	74 Sandiway, Bredbury Stockport SK6 2JT	12,327.98			0.00
Heaney, Linda A (Mrs)	70 Town Lane, Denton Manchester M34 6LE	9,086.07			0.00
Hillbrook Printing Inks Ltd	New Street Slaithwaite Huddersfield HD7 5BB	535.21			0.00
Hilton, Carl (Mr)	29 Knowsley Road, Hazel Grove Stockport SK7 6BW	4,040.44			0.00
Impacked(Print & Packaging)Ltd	Shentonfield Road Sharston Industrial Estate M22 4RW	521.39			0.00
Imperial Cutting Formes Ltd	Unit H2 , Newton Business Park Talbot Road SK14 4UQ	1,201.75			0.00
ING Lease (UK) Limited	60 High Street, Redhill Surrey RH1 1NY	10,628.85			0.00
Inka Presswood Pallets Ltd	Unit 1 , Horndon Industrial Park West Horndon CM13 3XL	6,103.37			0.00
Intersafety Industrial Protection	c/o HSBC Invoice Finance (UK) Limited, Farncombe Road Worthing BN11 2BW	343.79			0.00
Ipitomi Limited	45 Moorfields London EC2Y 9 AE	5.98			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
James Brandwood & Co. Ltd	Units 4 & 5 , Thames Industrial Estate Higher Ardwick M12 6BZ	1,740.74			0.00
James Dewhurst Ltd	Altham Lane, Altham, Accrington Lancs BB5 5YA	335.94			0.00
JFB Cores Ltd	10 Aston Fields Road , Whitehouse Industrial Estate RUNCORN WA7 3DL	1,201.19			0.00
John Hargreaves (C&S) Ltd	Tameside Paper Mills , Knowl Street Stalybridge SK15 3AJ	19,585.73			0.00
JS Dutton	Cale Street , Cale Green SK2 6SW	62.10			0.00
KENDON FLEXOCARE LTD	Unit 3 , White Leather Square NG34 0QP	692.07			0.00
Levy	PO Box 5185 Brighton BN50 9WG	0.00			0.00
Littlewood, Jamie (Mr)	11 Barlow Fold Road, Reddish Stockport SK5 6TY	7,196.25			0.00
M.A. Packaging Engineers Ltd	24 Overdale Drive , Glossop Derbyshire SK13 6GA	1,046.62			0.00
Macfarlane Group UK Ltd	PO Box 2389 Coventry CV3 4ZZ	95.17			0.00
McCormack Kevin		58.40			0.00
McCormack, Kevin J (Mr)	88 Brosscroft, Hadfield Derbyshire SK13 1HE	1,555.16			0.00
Metro Flexographics	9 Railway Street , HYDE Cheshire SK14 1DF	368.00			0.00
Molygran	115-119 Bury Road Radcliffe M26 2UT	1,345.73			0.00
National Westminster Bank Plc	NatWest House, 225 Shenley Road Borehamwood WD6 1T	541,122.00	All monies due or to become due from the company to the chargee on any account whatsoever., All monies due or to become due from the company to the chargee on any account whatsoever, All monies due or to become due from the company to the chargee on any account whatsoever	26/01/1989	541,122.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
NATWEST STREAMLINE	CARD CENTRE, PO BOX 27, VICTORY HOUSE 5TH AVENUE GATESHEAD NE8 1HJ	45.64			0.00
New Leaf Printing Group	Monsall Road, Newton Heath Manchester M40 8NQ	289.80			0.00
North West Compressed Air Co Ltd	Unit 361 Leech Place, Walton Summit, Bamber Bridge Preston PR5 8AS	1,186.30			0.00
Northern Ireland Plastics Ltd	39 Shrigley Road Killyleagh Downpatrick BT30 9SR	7,800.45			0.00
O2 (UK) Limited	Payment Processing Dept Milton Keynes MK77 1UB	156.78			0.00
Onyx Group	Onyx House, Cheltenham Road, Portrack Interchange Business Park Stockton-on-Tees TS18 2AD	0.00			0.00
Opal Telecom	Stanford House, Garrett Fields, Brichwood Warrington WA3 7BH	113.41			0.00
Pamarco Global Graphics	Brook Street , Nelson Lancs BB9 9PX	704.55			0.00
Paperpak Limited	Boston House, Grove Technology Park Wantage OX12 9FF	278.71			0.00
Pearson, N A (Mr)	35 Mount Drive, Marple Cheshire SK6 7BA	457.64			0.00
Peter James Packaging Company	Unit 35 Waterloo Workshops Darbshire Street Bolton BL1 2TN	7,910.41			0.00
PH Flexible Packaging Ltd	Boardman Industrial Estate, Heathcote Road Swadlincote DE11 9DL	67.85			0.00
PHP Pallet Services	Broadway, Globe Lane Industrial Estate, Dukinfield Cheshire SK16 4UJ	4,211.08			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Powells Tea & Coffee	110 George Leigh Street , Ancoats MANCHESTER M4 6BD	13.00			0.00
Preston Board & Packaging Ltd	Arkwright Mill , Greenbank Street Preston PR1 7JS	3,946.03			0.00
Purcell, Patrick J (Mr)	22 Fairbourne Road, Levenshulme Manchester M19 3HU	5,397.47			0.00
R & M Door Engineering Limited	70 Patterdale Road Stockport SK1 4NL	0.00			0.00
RAJAPACK LTD	UNIT 1, MARSTON GATE RIDGMONT MK43 0YL	171.87			0.00
Redundancy Payments Office	Cobalt Square, 83-85 Hagley Road Birmingham B16 8QG	0.00			0.00
Reed Business Information	c/o DLA Piper, Princes Exchange , Princes Square Leeds LS1 4BY	3,737.72			0.00
Royal Bank of Scotland Invoice Finance Limited	3rd Floor, 1 Spinningfields, Manchester, M3 3AP	328,683.93	All monies due or to become due from the company to the chargee on any account whatsoever, All monies due or to become due from the company to the chargee on any account whatsoever	30/05/2009	328,683.93
Ryder Truck	Globe Lane, Dukinfield Cheshire SK16 4UL	297.71			0.00
S & W SERVICE ENGINEERS LTD	20 Albion Road, New Mills High Peak SK22 3EX	520.34			0.00
S K Distribution	c/o HSBC Invoice Finance (UK) Ltd, 21 Farncombe Road Worthing BN11 2BW	542.35			0.00
Sansetsu (U.K.) Ltd	Bradbourne Drive , Tilbrook MILTON KEYNES MK7 8AG	1,215.75			0.00
SAT Technology Ltd	66 Earl Road Bramhall SK7 3HD	342.70			0.00
Screenprint Doncaster Ltd	Quadrant 4, Yorkshire Way , West Moor Park Armthorpe DN3 3FB	720.13			0.00
Sekisui Jushi B.V	NYK Building , Bradbourne Drive Tilbrook MK7 8BN	1,756.47			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Sharples, Damian J (Mr)	41 Farndon Avenue, Hazel Grove Cheshire SK7 4LJ	2,886.87			0.00
Sheet Plant Association	24 Grange St KILMARNOCK KA1 2AR	218.50			0.00
Sherlock Foams Ltd	Sherlock House Road Heaton Norris SK4 1TD	181.70			0.00
Smith, Lorraine (Mrs)	4 Manor Road, Brinnington Stockport SK5 8AQ	507.11			0.00
Southern Electric Limited	PO Box 6324 Basingstoke RG21 8WP	1,035.59			0.00
Stewart, G (Mrs)	10 Cobbetts Way, Wilmslow Cheshire SK9 6HN	8,385.30			0.00
Stockport Metropolitan Borough Council	Business Services Directorate, PO Box 39 Stockport SK1 3XE	0.00			0.00
Stone, Margaret S (Miss)	25 Foliage Crescent, Brinnington Stockport SK5 8AL	8,050.40			0.00
Sutherland Graham		0.00			0.00
Sutherland, G J (Mr)	Westwood, Towers Road Poynton SK12 1DD	22,367.64			0.00
Sutherland, J E (Miss)	6 Moss Lane, Alderley Edge Cheshire SK9 7HN	17,148.37			0.00
Sutherland, K J (Mrs)	Westwood, Towers Road Poynton SK12 1DD	6,659.23			0.00
Swanston, David Peter (Mr)	127 Gladstone Street, Glossop Derbyshire SK13 8NG	16,112.97			0.00
Tapekraft Ltd	Unit C Castle Hills Court Howard Road Eaton Socon PE19 8ET	751.30			0.00
Tapes For Industry	Kenneth House Road Knowsley Industrial Park L33 7BB	840.42			0.00
The Credit Protection Association	Head Office CPA House, 350 Kings Street London W6 0RX	209.38			0.00
The Star Tractor & Motor Oil Company Ltd	Old Moor Road, off Ashton Road, Bredbury Stockport SK6 2QE	5,760.84			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Total Polyfilm Limited	(Previously Tyco Plastics Limited), Unit 95, Seedlee Road, Walton Summit Industrial Estate, Bamber Bridge Preston PR5 8AE	23,158.83			0.00
Transparent Film Products Ltd	6 Greenway Ind. Estate , Green Road Conlig BT23 7SU	702.71			0.00
United Utilities Water Plc	PO Box 450 Warrington WA55 1WA	2,106.12			0.00
VC DIGITAL(IMAGING MATERIALS)	44 Bridge Road , Blundellsands Liverpool L23 6SG	119.60			0.00
Vision Office Automation plc	Caxton House, Watermark Way, Foxholes Business Park Hertford SG13 7TZ	23.48			0.00
Waste Management Limited	Village Way, Trafford Park Manchester M17 1PQ	11.05			0.00
Waters, Joanne (Mrs)	4 Eskdale Avenue, Woodley Stockport SK6 1BE	12,364.50			0.00
Waters, Nicholas A (Mr)	4 Eskdale Avenue, Woodley Stockport SK6 1BE	5,360.00			0.00
Western Corrugated Ltd	60 Springvale Cwmbran Gwent NP44 5BE	87,547.67			0.00
Westmerland, Raymond (Mr)	41 Valley Road, Simmondley Vale Glossop SK13 6YN	12,875.92			0.00
Wilde, John (Mr)	118 Victoria Street, Newton Hyde SK14 4AS	13,510.41			0.00
Windmill Tapes Ltd	Unit 6 McKenzie Ind. Park , Bird Hall Lane Cheadle Heath SK3 0SB	7,779.06			0.00
Yellow Pages	c/o Tenon Recovery , Salisbury House, 31 Finsbury Circus London EC2M 5SQ	2,547.69			0.00
Young Black Ind Stapling Ltd	Thistle House, Radway Road, Britannia Business Park Swindon SN3 4ND	115.14			0.00
Youngsley Packaging	4 Blackwater Park , Holder Road Aldershot GU12 4PQ	202.62			0.00

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held	Date security given	Value of security £
Zund Plotting Systems UK	Unit 1 Spring Valley Business Park, Poters Wood, St Albans Herts AL3 6PD	1,668.54			0.00

Arden Packaging Limited - In Administration

Appendix C

Receipts and Payments Abstract to 7 January 2010

	<u>£</u>	<u>£</u>
ASSET REALISATIONS		
Business Rights	1.00	
Cash on Hand	872.24	
Contribution to Legal Costs	750.00	
Motor Vehicles	3,500.00	
Stock/Inventory on Hand	50,447.17	
Tooling	1.00	
Transferred Records	<u>7,998.00</u>	63,569.41
COST OF REALISATIONS		
Wages & Salaries	(5,795.82)	
Rent	(3,000.00)	
PAYE/NIC	(1,597.18)	
Agents / Valuers Fees	(2,850.50)	
Equipment Hire	(325.00)	
Mail Redirection	(52.05)	
Statutory Advertising	<u>(69.75)</u>	<u>(13,690.30)</u>
		<u><u>49,879.11</u></u>
REPRESENTED BY		
Petty Cash	872.24	
The Royal Bank of Scotland - Current	57,171.34	
VAT Receivable (Payable)	<u>(8,164.47)</u>	<u>49,879.11</u>
		<u><u>49,879.11</u></u>

Arden Packaging Limited
Joint Administrators' time costs in accordance with Statement of Insolvency Practice 9

Appendix D

Summary of Time Costs and Charge-out Rates to 7 January 2010

	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs	Average hourly rate
Hours (pre 31/12/2002)	0.00	0.00	0.00	0.00	0.00	£0.00	£0.00
Hours (post 31/12/2002)							
Administration and Planning	15.50	8.40	59.60	0.00	83.50	£18,292.00	£195.11
Investigation	0.00	0.00	0.00	0.00	0.00	£0.00	£0.00
Realisation of Assets	0.50	25.40	23.90	0.00	49.80	£10,487.50	£210.59
Trading	0.00	32.90	147.30	0.00	180.20	£28,677.50	£164.69
Creditors	0.00	4.80	47.40	0.00	52.20	£7,795.00	£149.33
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	£0.00	£0.00
Total Hours	16.00	71.50	278.20	0.00	365.70		
Total Time Costs	5,920.00	17,875.00	40,457.00	0.00		£64,252.00	£175.70

Charge-out Rates:

As at 7 January 2010	£370	£185-£250	£125-£175	£70
As at 1 April 2009	£350	£140-£225	£105-£125	£65
As at 1 April 2008	£315	£125-£180	£90-£115	£65
As at 1 April 2007	£290	£120-£175	£85-£110	£65
As at 1 April 2006	£260-£285	£110-£170	£80-£90	£60
As at 1 April 2005	£260-£285	£95-£165	£70-£85	£60

Arden Packaging Limited - In Administration

Joint Administrators' time costs in accordance with Statement of Insolvency Practice 9

Summary of Time Costs for "Administration and Planning"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Appointment	0.0	2.4	3.0	0.0	5.4	£975.00
Case Management	0.4	3.5	18.7	0.0	22.6	£4,220.50
Pension Scheme	0.0	0.0	0.9	0.0	0.9	£137.50
Post-appointment - general	0.0	0.0	11.3	0.0	11.3	£1,477.50
Post-appointment taxation	0.0	0.0	0.4	0.0	0.4	£60.00
Receipts and Payments	0.1	0.0	18.6	0.0	18.7	£2,184.00
Shareholders/Director/Debtor/ Bkpt	0.0	2.5	4.7	0.0	7.2	£1,447.50
Trading	0.0	0.0	2.0	0.0	2.0	£250.00
BR06: Post-appointment - general	15.0	0.0	0.0	0.0	15.0	£5,550.00
Totals	15.5	8.4	59.6	0.0	83.5	£16,292.00

Summary of Time Costs for "Realisation of Assets"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Assets - general/other	0.0	0.0	0.3	0.0	0.3	£52.50
Chattels	0.0	0.9	1.5	0.0	2.4	£487.50
Debtors & sales finance	0.0	3.1	2.5	0.0	5.6	£1,147.50
HP/Leasing creditors	0.0	0.0	1.2	0.0	1.2	£210.00
Land and Property	0.0	1.5	0.0	0.0	1.5	£375.00
ROT/ Third Party Assets	0.0	2.3	13.0	0.0	15.3	£2,685.00
Sale of business	0.5	9.7	2.5	0.0	12.7	£3,047.50
Stock and WIP	0.0	7.9	2.9	0.0	10.8	£2,482.50
Totals	0.5	25.4	23.9	0.0	49.8	£10,487.50

Summary of Time Costs for "Trading"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
Trading	0.0	32.9	147.3	0.0	180.2	£29,677.50
Totals	0.0	32.9	147.3	0.0	180.2	£29,677.50

Summary of Time Costs for "Creditors"

HOURS SPENT	Partners	Managers	Administrators	Assistants	Total Hours	Total Time Costs
1st creditors/shareholders meetings and reports	0.0	0.0	10.1	0.0	10.1	£1,767.50
Employees	0.0	0.3	21.2	0.0	21.5	£2,730.00
Secured Creditors	0.0	4.5	0.0	0.0	4.5	£1,125.00
Unsecured Creditors	0.0	0.0	16.1	0.0	16.1	£2,172.50
Totals	0.0	4.8	47.4	0.0	52.2	£7,795.00

BAKER TILLY RESTRUCTURING AND RECOVERY LLP**MANCHESTER OFFICE****PROPOSED CHARGE OUT RATES**

	£
Partner	370
Manager	185 – 250
Administrator	125 – 175
Support staff	70

It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it.

Baker Tilly's charge out rates are reviewed periodically.

Appendix F

**SUMMARY OF PAYMENTS TO
OFFICE HOLDERS AND ASSOCIATED PARTIES**

Amounts paid to the Office-Holders' Firm	
	£
Total	<u>Nil</u>

Amounts paid to Associated Parties of Office-Holders	
	£
Total	<u>Nil</u>

Amounts paid to the Office-Holders' Solicitors	
	£
Total	<u>Nil</u>

Amounts paid to the Office-Holders' Agents	
	£
GVA Grimley Limited – professional fees and disbursements in respect of providing valuation advice for plant, machinery and motor vehicles and arranging a sale of the same.	2,850.50
Total	<u>2,850.50</u>

BAKER TILLY RESTRUCTURING AND RECOVERY LLP

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time.
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators.
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate.
- Time is recorded in 6-minute units.
- The current charge rates for Manchester office are attached
- Time billed is subject to Value Added Tax (VAT) at the applicable rate.

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate.
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to creditors, but do not require creditors' approval prior to being drawn from the insolvency estate. These are known as "Category 1" disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) require the approval of creditors prior to being drawn from the insolvency estate. These are known as "Category 2" disbursements.
- A resolution to consider approving "Category 2" disbursements at the attached rates applicable to Manchester Office will be proposed to creditors' in general meeting
- General office overheads are not re-charged to the insolvency estate as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of creditors.
- Where applicable, expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate.


**Rule 2.35
Form 2.20B**

Notice of a meeting of creditors

Name of Company Arden Packaging Limited - In Administration	Company number 01466727
In the High Court of Justice Chancery Division, Manchester District Registry	Court case number 3194 OF 2009

- (a) Insert full name(s) and address(es) of the administrator(s) Notice is hereby given by (a) Russell Cash and Lindsey Cooper of Baker Tilly Restructuring and Recovery LLP, 3 Hardman Street, Manchester M3 3HF
- that a meeting of the creditors of (b) Arden Packaging Limited
- is to be held at (c) Baker Tilly Restructuring & Recovery LLP, 9th Floor, 3 Hardman Street, Manchester, M3 3HF,
- (b) Insert full name and address of registered office of the company on (d) 25 January 2010 at 10:00 AM.
- The meeting is:
- (c) Insert details of place of meeting * (1) an initial creditors' meeting under paragraph 51 of Schedule B1 to the Insolvency Act 1986 ("the Schedule");
~~*(2) an initial creditors' meeting requested under paragraph 52(2) of the Schedule;~~
~~*(3) to consider revisions to my proposals under paragraph 54(2) of the Schedule;~~
~~*(4) a further creditors' meeting under paragraph 56 of the Schedule;~~
~~*(5) a creditors' meeting under paragraph 62 of the Schedule.~~
- (d) Insert date and time of meeting I invite you to attend the above meeting.
- *Delete as applicable A proxy form is enclosed which should be completed and returned to me by the date of the meeting if you cannot attend and wish to be represented.

In order to be entitled to vote under Rule 2.38 at the meeting you must give to me, not later than 12.00 hours on the business day before the day fixed for the meeting, details in writing of your claim.

Signed 
 Russell Cash
 Joint Administrator

Dated 11/01/10
 A copy of the *proposals / ~~revised proposals~~ is attached

* Delete as applicable

Arden Packaging Limited – In Administration

**Appendix I
Form 8.2**

Rule 8.1

Insolvency Act 1986

Proxy

Arden Packaging Limited - In Administration

Name of Creditor _____

Address _____

Name of Proxy Holder

Please insert name of person (who must be 18 or over) or the Chairman of the Meeting. If you wish to provide for alternative proxy holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

1 _____

2 _____

3 _____

Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion

I appoint the above person to be my/the creditor's proxy holder at the meeting of creditors to be held on 25 January 2010, or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion).

Voting Instructions for resolutions

*Please delete as appropriate

1. For the acceptance/rejection* of the Administrators' proposals/revised proposals* as circulated

2. For the appointment of

of

representing _____

as a member of the creditors' committee

This form must be signed

Signature _____ **Date** _____

Name in CAPITAL LETTERS -

Only to be completed if the creditor has not signed in person

Position with creditor or relationship to creditor or other authority for signature

Remember: there may be resolutions on the other side of this form

INSOLVENCY RULES 1986 (AS AMENDED)

Appendix J

Entitlement to vote (Rule 2.38)

- 1) Subject as follows, at a meeting of creditors in administration proceedings a person is entitled to vote only if –
 - a) he has given to the Administrator, not later than 12.00 hours on the business day before the day fixed for the meeting, details in writing of the debt which –
 - i) he claims to be due to him from the company; or
 - ii) in relation to a Member State Liquidator, is claimed to be due to creditors in proceedings in relation to which he holds office;
 - b) the claim has been duly admitted under the following provisions of this Rule; and
 - c) there has been lodged with the Administrator any proxy which he intends to be used on his behalf,

and details of the debt must include any calculation for the purposes of Rules 2.40 to 2.42.

- 2) The chairman of the meeting may allow a creditor to vote, notwithstanding that he has failed to comply with paragraph (1)(a), if satisfied that the failure was due to circumstances beyond the creditor's control.
- 3) The chairman of the meeting may call for any document or other evidence to be produced to him, where he thinks it necessary for the purpose of substantiating the whole or any part of the claim.
- 4) Votes are calculated according to the amount of a creditor's claim as at the date on which the company entered administration, less any payments that have been made to him after that date in respect of his claim and any adjustment by way of set-off in accordance with Rule 2.85 as if that Rule were applied on the date that the votes are counted.
- 5) A creditor shall not vote in respect of a debt for an unliquidated amount, or any debt whose value is not ascertained, except where the chairman agrees to put upon the debt an estimated minimum value for the purpose of entitlement to vote and admits the claim for that purpose.
- 6) No vote shall be cast by virtue of a claim more than once on any resolution put to the meeting.
- 7) Where –
 - a) a creditor is entitled to vote under this Rule;
 - b) has lodged his claim in one or more sets of other proceedings; and
 - c) votes (either in person or by proxy) on a resolution put to the meeting; and
 - d) the Member State Liquidator casts a vote in respect of the same claim,

only the creditor's vote shall be counted.

- 8) Where –
- a) a creditor has lodged his claim in more than one set of other proceedings; and
 - b) more than one Member State Liquidator seeks to vote by virtue of that claim,
- the entitlement to vote by virtue of that claim is exercisable by the Member State Liquidator in main proceedings, whether or not the creditor has lodged his claim in the main proceedings.
- 9) For the purposes of paragraph (6), the claim of a creditor and of any Member State Liquidator in relation to the same debt are a single claim.
- 10) For the purposes of paragraphs (7) and (8), "other proceedings" means main proceedings, secondary proceedings or territorial proceedings in another Member State.

Proof of Debt
Arden Packaging Limited - In Administration
Date of Administration: 16 November 2009

1	Name of creditor (If a company please also give company registration number).	
2	Address of creditor for correspondence.	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest, as at the date the company went into administration. (Less any payments made after that date in respect of the claim, and any adjustment by way of set off in accordance with Rule 2.85 Insolvency Rules 1986).	£
4	If amount in 3 above includes outstanding uncapitalised interest please state amount.	£
5	If amount in 3 above includes VAT please state amount.	£
6	Whether the whole or any part of the debt falls within any, and if so which, categories of preferential debts under s386 Insolvency Act 1986.	
7	Details of any documents by reference to which the debt can be substantiated. (Note: There is no need to attach them now but the Administrator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting).	
8	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form).	
9	Particulars of any security held, the value of the security, and the date it was given.	
10	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
11	Signature of creditor or person authorised to act on his behalf _____	
12	Name in BLOCK LETTERS _____	
13	Position with or in relation to creditor Address of person signing (if different from 2 above) _____	
For office use only:		Admitted for dividend for:
Admitted to vote for:		Date
Date		Administrator
Administrator		