Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

01447359

Name of Company

Media Shop Limited (The)

I/We

Richard Toone, CVR Global LLP, New Fetter Place West, 55 Fetter Lane, London, EC4A 1AA

Kevin Murphy, CVR Global LLP, New Fetter Place West, 55 Fetter Lane, London, EC4A 1AA

the liquidator(s) of the company attach a copy of my/our Progress Report under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 19/12/2014 to 18/12/2015

Signed

Date 18/2/16

CVR Global LLP New Fetter Place West 55 Fetter Lane London EC4A 1AA

Ref MEDI57390/RHT/NP/JC

FRIDAY



19/02/2016 COMPANIES HOUSE

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Media Shop Limited (The) (In Liquidation) Joint Liquidators' Abstract of Receipts & Payments

| | From 19/12/2014 To 18/12/2015 | From 19/12/2012 To 18/12/2015 |
|---|----------------------------------|----------------------------------|
| SECURED CREDITORS | | |
| Barclays Bank plc - Secured Charge | NIL | NIL |
| bardays bark pic - decured charge | NIL | NIL |
| ASSET REALISATIONS | | |
| Book Debts | 30 00 | 30 00 |
| Tax Refund | NIL | 107,369 86 |
| VAT Refund | NIL | 14,270 00 |
| Cash at Bank | NIL | 14,270 00 NIL |
| | NIL | NIL |
| Petty Cash | | |
| Bank Interest Gross | 16 61 | 98 60 |
| Bank Interest Net of Tax | NIL | 73 14 |
| Sale of Assets and Furniture | NIL | 702 00 |
| Overpayment by Debtors | NIL | NIL |
| Staff Loans | 300 00 | 2,641 83 |
| Rates Refund | NIL | NIL |
| Funds Transferred from Administration | NIL | 112,042 57 |
| | 346 61 | 237,228 00 |
| COST OF REALISATIONS | | |
| Specific Bond | NIL | NIL |
| Preparation of S of A | NIL | NIL |
| | NIL | NIL |
| Prov Liquidators Fees | | |
| Joint Liquidators' Fees | (16,259 50) | (77,452 50) |
| Provision of Accounting Reports | NIL | (600 00) |
| Accountancy Fees | NIL | (1,459 30) |
| Travel | NIL | NIL |
| Agents/Valuers Fees (1) | NIL | (758 80) |
| Legal Fees (1) | (4,015 00) | (4,396 00) |
| Corporation Tax | (10 78) | (16 98) |
| Joint Administrators' Fees | NIL | (6,830 20) |
| Book Debt Collection Commission | NIL | NIĹ |
| Storage Costs | (249 92) | (773 60) |
| Re-Direction of Mail | NIL | NIL |
| Statutory Advertising | NIL | (150 00) |
| Insurance of Assets | NIL | (411 28) |
| ISA fee for transferring unclaimed divs | NIL | NIL |
| _ | NIL | |
| Joint Administrators' Disbursements | | (156 48) |
| | (20,535 20) | (93,005 14) |
| PREFERENTIAL CREDITORS | | |
| HM Revenue & Customs | NIL | 1,409 74 |
| Employee Arrears/Hol Pay | NIL | 3,930 40 |
| The National Insurance Fund | NIL | 3,296 64 |
| The realistat modification ratio | NIL | (8,636 78) |
| UNSECURED CREDITORS | | |
| Unsecured Creditors | NIL | 107,932 77 |
| Chiscourca Oreanors | NIL | (107,932 77) |
| | | |
| | (20,188.59) | 27,653.31 |
| REPRESENTED BY | | |

Vat Receivable Bank 1 Current 1,794 58 25,858 73

27,653.31

Kevin Murphy Joint Liquidator

IN THE MATTER OF MEDIA SHOP LIMITED (THE) – IN LIQUIDATION ("THE COMPANY")

COMPANY NO: 01447359

PURSUANT TO SECTION 104A

OF THE INSOLVENCY ACT 1986 (AS AMENDED)

CVR Global LLP

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London
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MEDIA SHOP LIMITED (THE) - IN LIQUIDATION

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MEDIA SHOP LIMITED (THE) - IN LIQUIDATION

REPORT OF THE JOINT LIQUIDATOR

18 FEBRUARY 2016

1. INTRODUCTION

I, Richard Toone of CVR Global, together with my partner, Kevin Murphy, was appointed Joint Liquidator of the above Company on 19 December 2012.

In accordance with Section 104A of The Insolvency Act 1986 (as amended) I am pleased to present my report on the progress in the Liquidation. This report relates to the period from 19 December 2014 to 18 December 2015.

2. RECEIPTS AND PAYMENTS ACCOUNT

An abstract of the Joint Liquidators' Receipts and Payments for the period concerned is attached at Appendix A together with an Estimated Outcome Statement ("EOS")

3. ASSET REALISATIONS

3.1 Staff Loans

The receipts and payments account shows that a further £330 was repaid from the Company's former employees during the reporting period in regard to their outstanding loans. I estimate a further £45 will be received from one employee who is currently paying in monthly instalments.

3.2 Intercompany Debt Due From Starprobe Ltd ("Starprobe")

My investigations into this matter are currently ongoing. However, due to the sensitive nature of my enquiries, I cannot, at this stage, elaborate on the work that I am completing in this regard. For the purposes of the EOS, I have shown any future recovery as uncertain

3.3 Bank Interest Gross

A total of £16 61 has accrued in relation to bank interest gross for the period.

4. DIVIDEND PROSPECTS

4.1 Secured Creditors

As stated in my previous report, the only secured creditor, Barclays Bank Plc, has been paid in full

4.2 Preferential Creditors

A preferential dividend of 100p in the £ was declared and paid to the preferential creditors on 29 July 2013. A total of £8,637 was paid as a preferential dividend including a payment of £1,409 to HM Revenue & Customs representing the Tax and National Insurance due.

4.3 Prescribed Part

Pursuant to Section 176A of The Insolvency Act 1986 (as amended), a Prescribed Part of the Company's net assets should be set aside for the benefit of unsecured creditors. This reduces the funds that would otherwise be made available to any secured creditor under Floating Charges created after 15 September 2003.

As the holders of the floating charge (Barclays) have been paid in full, the Prescribed Part does not apply

4.4 Unsecured Creditors

On 7 July 2014 an interim distribution of £107,933 was paid to unsecured creditors representing a dividend of 10p in the £ on agreed claims

The EOS shows that there will be sufficient funds to enable a final distribution to be paid to the unsecured creditors. However, as previously reported, the quantum and timing of this dividend is subject to the conclusion of the asset realisations mentioned above in section 3 of this report.

5. COSTS OF REALISATION

5.1 Legal Fees

I instructed AMB Law LLP to assist and advise me in relation to my investigations detailed in section 3.2 of this report. To date, they have been paid £4,015. I advise that future costs have been budgeted at £5,600.

5.2 Corporation Tax

The sum of £10.78 has been paid to HM Revenue & Customs in respect of Corporation Tax.

6. JOINT LIQUIDATOR'S REMUNERATION AND DISBURSEMENTS

My firm's time costs and disbursements are agreed pursuant to Rule 4 127 (5A) of the insolvency Act 1986 (as amended)

A summary of the Liquidators' time costs, covering the period since my appointment and the period covered by this report, analysed by grade of staff, are attached at Appendix B

In accordance with the Statement of Insolvency Practice 9 issued by the Association of Business Recovery Professionals and adopted by my professional licensing body, I advise that the overall time spent during the period of the Liquidation up to 18 December 2015 and charge out value of that time is 368 90 hours and £85,397, respectively This equates to an average hourly charge out rate of £231 49

In relation solely to the period covered by this report, I advise that the overall time spent and charge out value of that time is 52 40 hours and £12,610, respectively. This equates to an average hourly charge out rate of £240 65

The above figures do not include VAT

To date, the Joint Liquidators have drawn fees in the sum of £77,453, of which £16,259 50 was paid during the reporting period.

The work undertaken as Joint Liquidator is derived from the responsibilities placed upon me by the underlying legal and regulatory framework for work of this nature. I have been assisted by the assignment manager and administrator, together with secretarial staff and cashiers. All personnel were charged directly to the assignment for all of the time relating to the case.

I believe this case generally to be of average complexity and accordingly no exceptional responsibility has to date fallen upon me as Liquidator.

Disbursements represent the reimbursement of actual out-of-pocket payments made on behalf of the assignment. My firm's disbursements to date total £915-88 of which £396-50 was incurred and paid during the reporting period. Please see the cost breakdown below.

Storage Costs 396 50

396.50

7. CHARGE OUT RATES

In common with other professional firms, my charge out rates increase from time to time over the period of the administration of the case. I enclose an explanation of office holders' charging and disbursement recovery policies for your reference as Appendix C.

A Creditors' Guide to Joint Liquidators' Fees, which provides information for creditors in relation to the remuneration of the Joint Liquidators, can be accessed at the website of the Association of Business Recovery Professionals at http://www r3 org uk/index.cfm?page=1210. Alternatively, I can provide you with a copy on written request to my office

8. RIGHT TO REQUEST FURTHER INFORMATION

I would draw your attention to Rule 4.49E and Rule 4.131 of the Insolvency Rules 1986 (as amended), the text of which is reproduced at Appendix D. These Rules set out the circumstances under which creditors may request further information in relation to the Joint Liquidator's remuneration and expenses and their right to challenge the Joint Liquidator's remuneration and expenses

9. INVESTIGATIONS

I have complied with my statutory duty in relation to the Directors conduct report which has been submitted to the Department for Business, Innovation and Skills, in accordance with the Company Directors Disqualification Act 1986 As previously requested, if creditors have any information they believe should be brought to my attention, please send such details in writing

10. CONCLUSION

Should you require any further information, in addition to that already given, please contact Jack Clark by telephone on 020 3794 8723 or by e-mail on jclark@cvr global

KAMURPHY

Joint Liquidator

Licensed to act as an insolvency Practitioner in the UK by the institute of Chartered Accountants in England and Wales

RECEIPTS & PAYMENTS ACCOUNT AND ESTIMATED OUTCOME STATEMENT

Media Shop Limited (The) (In Liquidation)

Summary of Receipts & Payments

| RECEIPTS | Statement of Affairs (£) | From 19/12/2012 To 18/12/2014 (£) | From 19/12/2014 To 18/12/2015 (£) | Total (£) |
|---------------------------------------|--------------------------------|---|---|--------------|
| | (2) | (1-) | (2) | (-) |
| Tax Refund | | 107,369 86 | 0.00 | 107,369 86 |
| VAT Refund | | 14,270 00 | 0.00 | 14,270 00 |
| Bank Interest Gross | | 81 99 | 16 61 | 98 60 |
| Bank Interest Net of Tax | | 73 14 | 0 00 | 73 14 |
| Sale of Assets and Furniture | | 702 00 | 0 00 | 702 00 |
| Staff Loans | | 2,341 83 | 330 00 | 2,671 83 |
| Funds Transferred from Administration | | 112,042 57 | 0 00 | 112,042 57 |
| | | 236,881 39 | 346.61 | 237,228.00 |
| PAYMENTS | | | | · · · |
| Joint Liquidators' Fees | | 61,193 00 | 16.259 50 | 77,452 50 |
| Provision of Accounting Reports | | 600 00 | 0 00 | 600 00 |
| Accountancy Fees | | 1,459 30 | 0 00 | 1,459 30 |
| Agents/Valuers Fees (1) | | 758 80 | 0 00 | 758 80 |
| Legal Fees (1) | | 381 00 | 4,015 00 | 4,396 00 |
| Corporation Tax | | 6 20 | 10 78 | 16 98 |
| Joint Administrators' Fees | | 6,830 20 | 0 00 | 6,830 20 |
| Storage Costs | | 523 68 | 249 92 | 773 60 |
| Statutory Advertising | | 150 00 | 0 00 | 150 00 |
| Insurance of Assets | | 411 28 | 0 00 | 411 28 |
| Joint Administrators' Disbursements | | 156 48 | 0 00 | 156 48 |
| HM Revenue & Customs | | 1,409 74 | 0 00 | 1,409 74 |
| Employee Arrears/Hol Pay | | 3,930 40 | 0 00 | 3,930 40 |
| The National Insurance Fund | | 3,296 64 | 0 00 | 3,296 64 |
| Unsecured Creditors | | 107,932 77 | 0 00 | 107,932 77 |
| | | 189,039 49 | 20,535 20 | 209,574 69 |
| Net Receipts/(Payments) | _ | 47,841 90 | (20,188 59) | 27,653 31 |
| | | | (20,188 59) | |
| MADE UP AS FOLLOWS | | | | |
| Vat Receivable | | 14,399 29 | 4,101 88 | 18,501.17 |
| Bank 1 Current | | 44,999 37 | (19,140.64) | 25,858.73 |
| Vat Control Account | | (11,556 76) | (5,149.83) | (16,706 59) |
| | | 47,841 90 | (20,188.59) | 27,653 31 |

THE MEDIA SHOP LIMITED

Estimated Outcome Statement as at 18 December 2015

| | Realisations / Payments to date £ | Estimated future Realisations / Payments £ | Estimated total Realisations / Payments £ |
|--|---|---|--|
| ASSETS SUBJECT TO FLOATING CHARGE | | | |
| Tax Refund | 107,370 | - | 107,370 |
| Funds Transferred from Administration | 126,313 | | 126,313 |
| Bank Interest Gross Bank Interest Net of Tax | 99 | • | 99 |
| Furniture & Equipment | 73 702 | | 702 |
| Staff Loans | 2,672 | 46 | 2,718 |
| Intercompany debt due from Starprobe Ltd | - | Uncertain | Uncertain |
| | 237,228 | 46 | 237,201 |
| Costs of Liquidation | | | |
| Joint Administrators' Fees | (6,830) | | (6,830) |
| Joint Administrators' Disbursements | (156) | - | (156) |
| Joint Liquidators' Fees | (77,453) | (7,547) | (85,000) |
| Accountancy Fees Legal Fees | (1,459) | (5,604) | (1,459) |
| Agents' fees | (4,396) (759) | (5,604) | (10,000) (759) |
| Storage Costs | (774) | (239) | (1,013) |
| Statutory Advertising | (150) | (73) | (223) |
| Insurance of Assets | (411) | • | (411) |
| Provision of Accounting Reports | (600) | - | (600) |
| Corporation Tax | (17) | • | (17) |
| | (93,005) | (13,463) | (106,468) |
| Surplus/(Deficiency) available to Preferential Creditors | | | 130,733 |
| PREFERENTIAL CREDITORS | | | |
| Preferential Distribution Paid - Arrears of wages & holiday pay | | | (8,637) |
| Net property available for prescribed part | | | 122,096 |
| Estimated prescribed part available for unsecured creditors | | | |
| Surplus/(Deficiency) available for floating charge creditor | | | 122,096 |
| Debt secured by a floating charge | | | - |
| Funds available for unsecured creditors | | | 122,096 |
| Interim Dividend Paid of 10p in the £ Balance available for unsecured creditors | | | (107,933) 14,163 |
| UNSECURED CREDITORS | | | |
| Trade & Expense creditors | | (859,234) | |
| Employee claims | | (174,479) | |
| HM Revenue & Customs | | (45,617) | (1,079,330) |
| Surplus/(Deficiency) as regards Unsecured Creditors | | | (1,065, <u>1</u> 67) |
| • | | | |
| Issued and Called up Share Capital | | | (20,000) |
| Surplus/(Deficiency) as regards Members | | | (1,085,167) |

SUMMARY OF JOINT LIQUIDATORS' TIMECOSTS AND DISBURSEMENTS

MEDIA SHOP LTD CVL - MEDI57390

| | | | Hours | | | | |
|---------------------------------|-----------------------|-----------|-------------------------------|-------------------------------|-------------|-------------|--------------------------|
| Classification of work function | Partner / Director | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost £ | Average hourly rate £ |
| Administration & Planning | 38 30 | 12 10 | 20 60 | 70 90 | 141 90 | 27,785 00 | 195 81 |
| Investigations | 11 00 | 0 20 | 6 20 | 0 00 | 17 40 | 4,411 50 | 253.53 |
| Realisation of Assets | 3 50 | 17 50 | 10 20 | 0 50 | 31 70 | 7,552 00 | 238.23 |
| Creditors | 10 80 | 34 00 | 33 60 | 7 70 | 86 10 | 18,687 50 | 217 04 |
| Case Specific Matters | 12 40 | 73 20 | 2 80 | 3 40 | 91 80 | 26,961 00 | 293 69 |
| Total Hours | 76 00 | 137 00 | 73 40 | 82 50 | 368 90 | 85,397 00 | 231.49 |
| Total fees Claimed | 28,554 50 | 38,524 50 | 9,772 00 | 8,546 00 | 85,397 00 | | |

| ategory 2 Disbursments | |
|---|--------|
| Other amounts paid or payable to the office holder's firm or to any party in which the office holder or his firm or any associate has an interest | |
| ype and Purpose | £ |
| Other | 676 48 |
| Storage | 239 40 |
| | 915 88 |

MEDIA SHOP LTD CVL - MEDI57390

| | Hours | | | | | | |
|---------------------------------|-----------------------|----------|-------------------------------|-------------------------------|-------------|-------------|--------------------------|
| Classification of work function | Partner / Director | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost £ | Average hourly rate £ |
| Administration & Planning | 6 60 | 1 90 | 0 00 | 15 30 | 23 80 | 4,923 00 | 206 8 |
| Realisation of Assets | 1 10 | 0 00 | 0 00 | 0 20 | 1 30 | 568 50 | 437 3 |
| Creditors | 2 10 | 2 20 | 0 00 | 4 80 | 9 10 | 2,176 00 | 239 1 |
| Case Specific Matters | 0 00 | 16 10 | 0 00 | 2 10 | 18 20 | 4,942 50 | 271 5 |
| Total Hours | 9 80 | 20 20 | 0 00 | 22 40 | 52 40 | 12,610 00 | 240 6 |
| Total fees Claimed | 4,097 00 | 5,959 00 | 0 00 | 2,554 00 | 12,610 00 | | |

| Other amounts paid or payable to the office holder's firm or to any party in which the office holder or his firm or any associate has an interest | |
|---|--------|
| pe and Purpose | 3 |
| Other | 157 10 |
| Storage | 239 40 |
| | 396 50 |

CVR GLOBAL LLP

CHARGEOUT RATES AND DISBURSEMENT RECOVERY POLICIES

Chargeout Rates

In accordance with the provisions of Statement of Insolvency Practice 9 ("SIP 9"), the firm's chargeout rates applicable to this appointment, exclusive of VAT, are as follows

| | From 6 January | From 1 January | From 1 August | From 1 | |
|--|-----------------|-----------------|---------------|-------------|--|
| | 2016 £ per hour | 2015 £ per hour | 2013 | August 2011 | |
| | | | £ per hour | £ per hour | |
| Partners / Office Holders | 390 - 495 | 370 - 475 | 350 - 450 | 350 - 450 | |
| Consultants | 390 - 495 | 370 - 475 | 350 - 450 | 350 - 450 | |
| Directors | 360 - 390 | 340 - 370 | 325 - 350 | 325 - 340 | |
| Senior Manager | 330 - 360 | 315 - 340 | 300 - 325 | 300 - 315 | |
| Managers | 300 - 330 | 295 - 315 | 280 - 295 | 280 - 295 | |
| Assistant Managers | 290 - 310 | 275 - 295 | 260 - 280 | 260 - 275 | |
| Senior Executive / Analyst | 240 - 275 | 230 - 265 | 220 - 250 | 220 - 250 | |
| Executive | 155 - 190 | 150 - 190 | 135 - 180 | 125 - 175 | |
| Cashier | 135 - 185 | 130 - 175 | 125 - 165 | 120 - 160 | |
| Secretaries / Support / Junior Analyst | 90 - 125 | 85 - 120 | 80 - 115 | 80 - 110 | |

Chargeout rates are normally reviewed annually when rates are adjusted to reflect such matters as inflation, increases in direct wage costs, and charges to indirect costs such as Professional Indemnity Insurance. It is the firm's policy for the cashier's time spent on an assignment to be charged to the case. However, secretarial and office admin support time is charged only in respect of identifiable blocks of time devoted to the case where we consider it to be viable to do so. All time is recorded in 6 minute units.

Direct expenses ("Category 1 Disbursements")

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case, will be charged to the estate at cost, with no uplift. These include but are not limited to such items as advertising our appointment, meetings and requesting claims from creditors, storage in relation to the books and records of the company or individuals and the assignment records, online reporting facilities in relation to the uploading of documents and reports for creditors, bonding and other insurance premiums to protect the estate and its assets, and properly reimbursed expenses incurred by personnel in connection with the case.

Indirect expenses ("Category 2 Disbursements")

It is our normal practice to also charge the following indirect disbursements ("Category 2 Disbursements as defined by SIP 9) to the case, where appropriate

Circulars to creditors

| Plain/headed paper including photocopying | 12p per side |
|---|--------------|
| Envelopes | 12p each |
| Postage | Actual cost |

Room Hire

For the convenience of creditors and to save the cost of booking an outside hotel room, meetings of creditors are occasionally held internally at our offices. Where meetings of creditors are held in one of our internal meeting rooms, a charge of £100 plus VAT may be levied to cover the cost of booking the room.

Trave

Mileage incurred as a result of any necessary travelling is charged to the estate at the H M Revenue & Customs approved rate, currently 40p per mile

All of the above costs are subject to amendment by the firm at any time and if amended will be notified to creditors with the next circular sent to all creditors

Company Searches & Electronic Verification of Identity

Included in expense and/or disbursements, Company Searches and electronic Verification of Identity include an element of shared costs. Such expenses are of an incidental nature but are generally incurred on each case. In line with the cost of the external provision of such services, a charge of £15 plus VAT is levied to cover the cost of these searches.

Work involved in the administration of the case

The main work involved relates to realisation of the assets of the company or individual, agreement of claims and payment of dividends or distributions to creditors and where possible members. As part of this work the office holder is required by statute and best practice to undertake work in providing reports, convening meetings and investigating the affairs of the company or indeed individual, prior to the commencement of the insolvency process.

In order to provide an explanation of the work involved by the office holder such work is broadly split into six categories, a narrative explanation of the work involved in each of these is provided below. The office holders' remuneration can be approved on a set fee, percentage or time cost basis, or indeed a combination of these. Where remuneration is requested on a time costs basis, creditors are provided with information regarding time intended to be spent in administering the insolvency process, and in some instances are provided with an overall estimate of the cost. Depending on the type and age of the case, creditors may be contacted to approve an increased estimated cost and will be provided with the reasons for the increase.

Administration and Planning

Work involved in this category relates mainly to routine and statutory functions. It does not necessarily provide financial benefit to creditors, but ensures that the case is managed and administered in accordance with legislation and in a professional manner. It includes but is not limited to the following areas statutory and general notifications, advertising, filing of statutory forms, case management, cashiering requirements and management of estate funds, general tax and VAT matters, pension matters, general correspondence, case reviews, and reporting

Investigation

The office holders are required to undertake an investigation in to the affairs of the company or individual prior to the commencement of the insolvency process. In the case of Creditors Voluntary Liquidations and Administrations an office holder is required to submit a report on the conduct of the Directors who were in office in the period three years prior to the commencement of the insolvency process, to the Insolvency Service, in accordance with legislation. Occasionally such investigations identify further potential asset recoveries.

Assets

This involves work in realising assets of the company or individual, which are known and stated in the statement of affairs it may also include work involved in asset recoveries identified post appointment, which were either unknown or identified during the office holders' investigations

Creditors

This involves work in dealing with creditor queries and correspondence, including reports and where funds permit agreeing creditor claims and provision of dividends to creditors. This may also involve assisting employees with the calculation of their statutory entitlements and agreeing subsequent claims of employees and of the redundancy payments service and payment of any dividend, should funds allow. The category may also include work in connection with secured creditors, including correspondence and reporting.

Tradina

In some instances it will be necessary to assist in the trading of a business post commencement of an insolvency process Should this be necessary, detailed further information will be provided

Case specific matters

This category includes areas of work of a specific nature and may include legal matters and preparation of tax returns and payment of tax liabilities

CVR GLOBAL LLP

Updated 6 January 2016

CVR GLOBAL is a limited liability partnership registered in England and Wales (NoOC398681) whose registered office is at New Fetter Place West, 55 Fetter Lane, London, EC4A 1AA. The term "partner" denotes a member of a limited liability partnership. A list of members of CVR Global LLP is available at our registered office.

EXTRACTS OF 4.49E AND 4.131 OF THE INSOLVENCY RULES 1986 (AS AMENDED)

Extracts of 4.49E and 4.131 of The Insolvency Rules 1986 (as amended)

4.49E Creditors' and Members' request for further information

- 4 49E(1) [Duty of Liquidator re remuneration or expenses] If-
 - (a) within the period mentioned in paragraph (2)-
 - (i) a secured creditor, or
 - (ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or
 - (iii) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (b) with the permission of the court upon an application made within that period mentioned in paragraph (2)-
 - (i) any unsecured creditor, or
 - (ii) any member of the company in a members' voluntary winding up,

makes a request in writing to the liquidator for further information about remuneration or expenses set out in a progress report in accordance with Rule 4 49B(1)(e) or (f) (including by virtue of Rule 4 49C(5)) or in a draft report under Rule 4 49D, the liquidator must, within 14 days of receipt of the request, comply with paragraph (3) except to the extent that the request is in respect of matter in a draft report under Rule 4.49D or a progress report required by Rule 4 108 which (in either case) was previously included in a progress report not required by Rule 4 108

- **4.49E(2)** [Period for compliance with r.4.49E(1)] The period referred to in paragraph (1)(a) and (b) is-
- (a) 7 business days of receipt (by the last of them in the case of an application by more than one member) of the progress report which it is required by Rule 4 108, and
- (b) 21 days of receipt (by the last of them in the case of an application by more than one member) of the report or draft report in any other case
- 4.49E(3) [How liquidator to comply] The liquidator complies with this paragraph by either-
- (a) providing all the information asked for, or

- (b) so far as the liquidator considers that-
 - (i) the time or cost of preparation of the information would be excessive, or
 - (ii) disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or
 - (iii) the liquidator is subject to an obligation of confidentiality in respect of the information,

giving reasons for not providing all of the information

- **4.49E(4)** [Application to court by creditors and members] Any creditor, and any member of the company in a members' voluntary winding up, who need not be the same as the creditors or members who asked for the information, may apply to the court within 21 days of-
- (a) the giving by the liquidator of reasons for not providing all of the information asked for, or
- (b) the expiry of the 14 days provided for in paragraph (1),

and the court may make such order as it thinks just

- 4.49E(5) [Court may extend period in rr.4.131(1B), 4.148C(2)] Without prejudice to the generality of paragraph (4), the order of the court under that paragraph may extend the period of 8 weeks or, as the case may be, 4 weeks provided for in Rule 4.131(1B) or 4 148C(2) by such further period as the court thinks just
- **4.49E(6)** [Non-application to official receiver] This Rule does not apply where the liquidator is the official receiver
- 4.131 Creditors' claim that remuneration is or other expenses are excessive
 - **4.131(1)** [Secured or certain unsecured creditors may apply to court] Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)
 - 4.131(1A) [Grounds for application] Applications may be made on the grounds that-
 - (a) the remuneration charged by the liquidator,
 - (b) the basis fixed for the liquidator's remuneration under Rule 4 127, or
 - (c) expenses incurred by the liquidator,

is or are, in all circumstances, excessive or, in the case of an application under sub-

paragraph (b), inappropriate

4.131(1B) [Time limit for application] The application must, subject to any order of the court under Rule 4 49E(5), be made no later than 8 weeks (or, in the case falling within Rule 4 108, 4 weeks) after receipt by the applicant of the progress report, or the draft report under Rule 4 49D, which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report")

4.131(2) [Power of court to dismiss etc.] The court may, if it thinks that no sufficient cause is shown for a reduction, dismiss the application, but it shall not do so unless the applicant has had an opportunity to attend the court for a hearing, of which he has been given at least 5 business days' notice but which is without notice to any other party

If the application is not dismissed under this paragraph, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly

4.131(3) [Notice to liquidator] The applicant shall, at least 14 days before the hearing, send to the liquidator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it

4.131(4) [Court order] If the court considers the application to be well-founded, it must make one or more of the following orders-

- (a) an order reducing the amount of remuneration which the liquidator was entitled to charge,
- (b) an order fixing the basis of remuneration at a reduced rate or amount,
- (c) an order changing the basis of remuneration,
- (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the liquidation,
- (e) an order that the liquidator or the liquidator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify,

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report

4.131(5) [Costs of application] Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable as an expense of the liquidation