

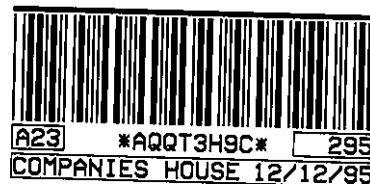
**COMMUNITY SERVICE TRUST**

**REPORT AND FINANCIAL STATEMENTS**

for the year ended 31 March 1995

Company number 1435877

Registered Charity Number 291222



BINDER HAMLYN

Community Service Trust is a company limited by guarantee and a registered charity. The organisation operates under the title of Community Service Volunteers or CSV, which is the name by which it is generally known.

CSV has five main programmes which are:

CSV Volunteer Programme

CSV Media

CSV Training and Enterprise

CSV Retired and Senior Volunteer Programme ('RSVP')

CSV Education

and other major initiatives such as :

CSV Environment

CSV Inner Cities

CSV Innovations

These programmes operate through a total of around 350 individual projects each one of which is separately and independently funded. Funding comes from a variety of sources and is normally given for specific projects when it is not transferable from one project to another. For example, a surplus on an RSVP project in Bristol would not be available to subsidise deficits on another RSVP project in Canterbury or even a media project in Bristol. Project managers in conjunction with senior managers are responsible for securing the funds for their project.

The Community Service Trust balance sheet shows figures for reserves; most of these are Restricted or Designated funds and available for specific projects only. The level of working capital is extremely low and only just adequate for an organisation with a turnover of nearly £20 million, with over 500 employees operating from around 90 different locations. Much of the funding is short-term and the future is always uncertain. To be prudent, CSV is aiming at a higher level of general reserves as a long-term objective.

CSV has a central accounting function in London and accounts are prepared for each individual project and consolidated accounts are prepared on a programme basis. In view of the large number of projects these individual accounts are not included with the statutory accounts, but are available on request.

**COMMUNITY SERVICE TRUST**

**OFFICERS AND ADVISORS**

---

**COUNCIL**

J Pulford MBE MBA (Chairman)

J Baker

C Brooke

D Gibbons MBE BSc FCMA

A Gordon MA FCA

A Hutton OBE TD

W Plowden

J Rea Price OBE MA

A Rowe MA MP

Sir W Utting CB

**SECRETARY**

E Hoodless CBE

**AUDITORS**

Binder Hamlyn

20 Old Bailey

London EC4M 7BH

**COMPANY NUMBER**

1435877

**REGISTERED CHARITY NUMBER**

291222

## **COMMUNITY SERVICE TRUST**

### **REPORT OF THE COUNCIL for the year ended 31 March 1995**

---

#### **FINANCIAL STATEMENTS**

The Council submits its report, together with the audited financial statements, for the year ended 31 March 1995.

#### **STATEMENT OF COUNCIL RESPONSIBILITIES**

Charity and company law requires the Council, as trustees and directors, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the Council has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the financial statements on the going concern basis.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable it to ensure that the financial statements comply with the Companies Act 1985. It is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **STATUS**

The company is a registered charity limited by guarantee and does not have a share capital.

#### **PRINCIPAL ACTIVITY, REVIEW OF OPERATIONS AND FUTURE DEVELOPMENTS**

The results of Community Service Trust ('CST') have been consolidated with those of its eight operating subsidiary charitable companies. The subsidiary companies which carry out training, comprise the following:

Springboard Bromley Trust  
Springboard Hackney Trust  
Springboard Islington Trust  
Springboard Southwark Trust  
Springboard Sunderland Trust  
Service Away From Home Trust  
Springboard Lanark Trust  
Young Help Trust

Springboard Lanark Trust is incorporated in Scotland and Young Help Trust is incorporated in Northern Ireland. The remaining subsidiary companies are all incorporated in England and Wales.

## COMMUNITY SERVICE TRUST

### DIRECTORS' REPORT for the year ended 31 March 1995

---

#### PRINCIPAL ACTIVITY, REVIEW OF OPERATIONS AND FUTURE DEVELOPMENTS *continued*

The company is the Trustee of Community Service Volunteers ('CSV'). CSV's principal activity is to provide further education for people by encouraging and enabling them to undertake a variety of volunteer work and training in local projects.

CSV is a national charity serving local needs and has over 3,000 full time volunteers, 30,000 part-time volunteers, 3,000 part-time senior volunteers, 3,500 trainees and works in partnership with 100 radio and TV stations and 3,000 schools. The charity has over 500 staff working in 90 locations across the United Kingdom.

Throughout the year, CSV has served all areas of social need - working with homeless and unemployed people, children in care, elderly people, young offenders, people with disabilities and learning difficulties, drugs and alcohol users and people with HIV/AIDS. The charity works in conjunction with statutory, voluntary, and commercial organisations.

During the year:

- CSV volunteers gave in excess of 3.5 million hours of their time.
- CSV trainees participated in 111,000 weeks of training.

The Council intends that CSV will continue to promote active citizenship through volunteering, training, education and the media, and to build on its reputation for innovation and enterprise through community action.

#### RESULTS FOR THE YEAR

The consolidated income and expenditure account set out on page 7 shows an excess of expenditure over income for the year of £18,000 (1994: £340,000).

Of the group net assets of £4.4 million, in excess of £3.6 million is represented by fixed assets which cannot be realised without affecting the charitable operations of the CST group. The net current assets of the CST group represent under three weeks operating expenditure. The council regrets that the amount owing by central Government has caused an increase in the overdraft during the course of the year.

#### FIXED ASSETS

Movements on fixed assets are set out in note 9 to the financial statements. The Council consider that the aggregate market value of the freehold properties is not significantly different from the cost shown in that note.

## COMMUNITY SERVICE TRUST

### DIRECTORS' REPORT for the year ended 31 March 1995

---

#### EMPLOYEES

CSV is committed to equal opportunities. It is committed to the development of positive policies to promote equal opportunities in all aspects of its work.

Regular meetings are held involving managers and staff and a newsletter is distributed to provide information about developments within the organisation.

The company continues to support the employment of people with disabilities wherever possible through recruitment, retention of staff who become disabled while employed by the company, and by training and career development.

#### MEMBERS OF THE COUNCIL

The members serving on the Council during the year are set out on page 2.

#### AUDITORS

On 1 October 1994 our auditors, BDO Binder Hamlyn, joined the Arthur Andersen worldwide organisation and now practise in the name, Binder Hamlyn. They have signed their audit report in their new name. In accordance with Section 385 of the Companies Act 1985, a resolution proposing that Binder Hamlyn be re-appointed as auditors of the company will be put to the Annual General Meeting.

By order of the Council

*A Hoodless*

Secretary

*27 September 1995*

# BINDER HAMLYN

---

20 Old Bailey  
London EC4M 7BH

## **AUDITORS' REPORT** **to the members of Community Service Trust**

We have audited the financial statements on pages 7 to 20 which have been prepared on the basis of the accounting policies set out on pages 10 and 11.

### **Respective responsibilities of the Council and the auditors**

As described on page 3, the Council are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the company and the group as at 31 March 1995 and of their excesses of expenditure over income for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

*Binder Hamlyn*

Chartered Accountants  
Registered Auditors

*4 Oct 1995*

**COMMUNITY SERVICE TRUST**

**INCOME AND EXPENDITURE ACCOUNTS**  
for the year ended 31 March 1995

	Notes	CST Group 1995	CST Group 1994	CST 1995	CST 1994
		£000	£000	£000	£000
<b>INCOME</b>	<b>2</b>				
Private Sector		4,147	3,364	3,794	3,142
Central Government		9,984	9,575	4,640	3,798
Other Public Sector		5,735	5,838	5,512	5,629
<b>TOTAL INCOME</b>		<b>19,866</b>	<b>18,777</b>	<b>13,946</b>	<b>12,569</b>
<b>EXPENDITURE</b>					
CSV Training & Enterprise		8,920	9,101	3,197	2,776
CSV Volunteer Programme		5,004	4,540	5,004	4,540
CSV Media		3,921	3,788	3,921	3,788
CSV Inner Cities		116	219	116	219
CSV Environment		660	399	660	399
CSV Education		541	456	541	456
CSV Retired and Senior Volunteer Programme		299	238	299	238
CSV Innovations		58	-	58	-
Central Support		365	376	365	376
<b>TOTAL EXPENDITURE</b>		<b>19,884</b>	<b>19,117</b>	<b>14,161</b>	<b>12,792</b>
<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>4</b>	<b>(18)</b>	<b>(340)</b>	<b>(215)</b>	<b>(223)</b>
Transfer from designated funds	15	250	308	250	308
Transfer from/(to) restricted funds	15	(225)	59	(28)	(58)
<b>Transferred to general funds</b>	<b>15</b>	<b>7</b>	<b>27</b>	<b>7</b>	<b>27</b>

There are no recognised gains and losses other than the income and expenditure for the period.

In addition to the above sums CST has utilised donated facilities and services during the year at the following estimated value:

CSV Volunteer Programme	68	45	68	45
CSV Media	412	335	412	335
CSV Education (Learning Together)	98	146	98	146
CSV Retired and Senior Volunteer Programme	55	96	55	96
	<b>633</b>	<b>622</b>	<b>633</b>	<b>622</b>



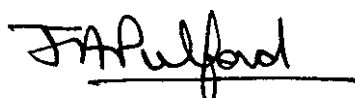
# COMMUNITY SERVICE TRUST

## BALANCE SHEETS as at 31 March 1995

	Notes	CST Group 1995 £000	CST Group 1994 £000	CST 1995 £000	CST 1994 £000
<b>TANGIBLE FIXED ASSETS</b>					
	9				
Freehold properties		3,050	2,946	2,336	2,300
Leasehold properties		461	498	78	82
Other fixed assets		162	222	101	149
		3,673	3,666	2,515	2,531
<b>CURRENT ASSETS</b>					
Stock	10	12	16	12	16
Debtors	11	2,694	1,972	2,005	1,449
Investments	12	22	252	-	235
Bank and cash balances		672	668	78	30
		3,400	2,908	2,095	1,730
<b>CREDITORS: amounts falling due within one year</b>	13	(2,329)	(1,743)	(2,152)	(1,534)
<b>Net current assets/(liabilities)</b>		1,071	1,165	(57)	196
<b>Total assets less current liabilities</b>		4,744	4,831	2,458	2,727
<b>CREDITORS: amounts falling due after more than one year</b>	14	(350)	(419)	(305)	(359)
<b>Total net assets</b>		4,394	4,412	2,153	2,368
<b>Represented by:</b>					
Restricted funds	15	2,980	2,755	739	711
Designated funds	15	1,144	1,394	1,144	1,394
General fund	15	270	263	270	263
		4,394	4,412	2,153	2,368

The financial statements on pages 7 to 20 were approved by the Council on 27 September 1995

Trustee



Of the CST Group net assets of £4.4 million, in excess of £3.6 million is represented by fixed assets which cannot be realised without affecting the charitable operations of the group. The net current assets represent under three weeks operating expenditure.

**COMMUNITY SERVICE TRUST**

**CONSOLIDATED CASH FLOW STATEMENT**  
for the year ended 31 March 1995

	Notes	1995		1994	
		£000	£000	£000	£000
<b>Net cash (outflow)/inflow from operating activities</b>	16		(520)		6
<b>Returns on investments and servicing of finance</b>					
Interest received		30		70	
Interest paid		(62)		(49)	
Dividends received		1		1	
<b>Net cash (outflow)/inflow from returns on investments and servicing of finance</b>			(31)		22
<b>Investing activities</b>					
Purchase of tangible fixed assets		(197)		(465)	
Sale of tangible fixed assets		3		14	
<b>Net cash outflow from investing activities</b>			(194)		(451)
<b>Net cash outflow before financing</b>			(745)		(423)
<b>Financing</b>					
Bank loan repayments			(121)		(112)
<b>Decrease in cash and cash equivalents</b>	17		(866)		(535)

**1 ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and comply with the Statement of Recommended Practice on Accounting by Charities. The following principal accounting policies have been applied:

**Income**

Income represents amounts receivable during the year. Donations and grants for specific purposes are treated as income in the year of receipt. Amounts received during the year relating to specific periods are spread over the periods to which they relate.

**Fund accounting**

Unexpended income received for specific purposes is shown as restricted funds since it is subject to specific conditions imposed by the donors. In the CST Group financial statements, all funds held by the subsidiaries are treated as restricted funds to reflect the fact that they are not available for use by other Group companies.

Designated funds are unrestricted amounts which have been earmarked by the Council. All other funds are shown as general funds.

The analysis of all these funds is shown in note 15.

**Expenditure**

To reflect the use of resources over the different activities of the CST Group, costs are allocated and aggregated under the functional headings of the CST Group's operations. Where costs cannot be directly attributable they have been allocated on a basis consistent with the budgeted use of resources. Central overheads are allocated to operational functions on the basis of their use of central support services with the aim of ensuring that those costs remaining within Central Support relate to the management of the CST organisation.

**Donated facilities and services**

No account is taken in the income and expenditure account of the substantial contributions made by local authorities, media companies and others who provide various services and supplies without charge. However, in recognition of the importance of these contributions to CST a separate statement showing donated facilities and services has been produced on page 7. The value of such contributions is calculated by taking the costs which would otherwise have been borne by CST had the facilities and services been paid for by the charity.

The income and expenditure account includes £2,339,000 (1994: £2,149,000) paid to CSV volunteers by outside organisations for pocket money, food and travelling expenses and the cost is included in the CSV Volunteer Programme.

**COMMUNITY SERVICE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**

**1 ACCOUNTING POLICIES** *continued*

**Depreciation of fixed assets**

No depreciation is charged on freehold property. It is the Trust's policy to maintain its properties in good condition and the cost of this regular maintenance is charged to the income and expenditure account. Since the lives of these assets are so long and residual values are so high, the directors believe that any depreciation would be insignificant. Leasehold properties are amortised over the period of the lease.

Major items of computer equipment and office equipment, furniture and fittings, unless specifically funded, are capitalised and depreciated on a straight line basis over three years.

**Stock**

Stocks are valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal.

**Pensions**

Amounts are charged to the income and expenditure account so as to spread the cost of pensions over employees' working lives.

<b>2 INCOME</b>	<b>CST Group 1995 £000</b>	<b>CST Group 1994 £000</b>	<b>CST 1995 £000</b>	<b>CST 1994 £000</b>
<b>Private Sector</b>				
Earnings from fees and other services	3,015	2,245	2,782	2,198
Donations from trusts, foundations companies and others	1,097	1,040	990	905
Other income (see note 3)	35	79	22	39
	<b>4,147</b>	<b>3,364</b>	<b>3,794</b>	<b>3,142</b>
<b>Central Government</b>				
Training and Enterprise Councils	5,761	6,148	1,794	1,733
Training and Employment Agency	1,327	1,353	-	-
Home Office	1,023	1,091	1,023	1,091
Other departments	1,873	983	1,823	974
	<b>9,984</b>	<b>9,575</b>	<b>4,640</b>	<b>3,798</b>

**COMMUNITY SERVICE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

2	<b>INCOME <i>continued</i></b>	<b>CST Group 1995 £000</b>	<b>CST Group 1994 £000</b>	<b>CST 1995 £000</b>	<b>CST 1994 £000</b>
	<b>Other Public Sector</b>				
	Local and Health Authorities	2,185	2,022	2,024	1,833
	European Social Fund	1,211	1,667	1,149	1,647
	Volunteers allowances and subsistence	2,339	2,149	2,339	2,149
		<b>5,735</b>	<b>5,838</b>	<b>5,512</b>	<b>5,629</b>

3	<b>OTHER INCOME</b>				
	Rent receivable	4	8	3	6
	Bank interest receivable	30	70	19	31
	Loan interest receivable	-	-	-	2
	Income from listed investments	1	1	-	-
		<b>35</b>	<b>79</b>	<b>22</b>	<b>39</b>

**4 EXCESS OF EXPENDITURE OVER INCOME**

This is arrived at after charging/(crediting):

Staff costs (note 5)	8,840	8,469	6,814	6,387
Interest payable (note 6)	63	50	53	41
Depreciation	153	161	85	92
Amortisation	37	43	4	4
Auditor's remuneration				
- audit	39	36	15	13
- other services	-	9	-	9
Hire of plant and machinery	41	33	23	15
Profit on disposal of tangible fixed assets	(3)	(9)	-	(7)

# COMMUNITY SERVICE TRUST

## NOTES TO THE FINANCIAL STATEMENTS

5	STAFF COSTS	CST Group 1995 £000	CST Group 1994 £000	CST 1995 £000	CST 1994 £000
	These consist of:				
	Wages and salaries	7,959	7,613	6,133	5,738
	Social Security costs	735	720	561	537
	Other pension costs	146	136	120	112
		8,840	8,469	6,814	6,387

The average monthly number of employees in the CST group during the year was 585 (1994: 547).  
The average number of employees for CST during the year was 452 (1994: 421).

### 6 INTEREST PAYABLE

Bank loan interest	36	48	30	40
Bank overdraft interest	26	1	23	1
Finance leases and hire purchase obligations terminating within 5 years	1	1	-	-
	63	50	53	41

### 7 COUNCIL MEMBERS' EMOLUMENTS

No council member received any emoluments from the companies (1994 - £nil).

### 8 TAXATION

No taxation has been provided in these financial statements because, as a registered charity, the income is exempt in accordance with Section 505 of the Income and Corporation taxes Act, 1988.

During the year the CST Group has suffered £289,000 (1994: £168,000) of irrecoverable value added tax which has been charged to the Income and Expenditure Account.

**COMMUNITY SERVICE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

<b>9 TANGIBLE FIXED ASSETS</b>	<b>Freehold properties £000</b>	<b>Leasehold properties £000</b>	<b>Other fixed assets £000</b>	<b>Total £000</b>
<b>(a) CST Group</b>				
<b>Cost</b>				
At 1 April 1994	2,946	702	1,194	4,842
Additions	104	-	93	197
Disposals	-	-	(37)	(37)
<b>At 31 March 1995</b>	<b>3,050</b>	<b>702</b>	<b>1,250</b>	<b>5,002</b>
<b>Depreciation/Amortisation</b>				
At 1 April 1994	-	204	972	1,176
Charge for year	-	37	153	190
On disposals	-	-	(37)	(37)
<b>At 31 March 1995</b>	<b>-</b>	<b>241</b>	<b>1,088</b>	<b>1,329</b>
<b>Net book value</b>				
At 31 March 1995	3,050	461	162	3,673
<b>At 31 March 1994</b>	<b>2,946</b>	<b>498</b>	<b>222</b>	<b>3,666</b>
			<b>1995 £000</b>	<b>1994 £000</b>
Commitments for capital expenditure contracted for but not provided			-	11
Capital expenditure authorised but not contracted for			425	450

**COMMUNITY SERVICE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

<b>9</b>	<b>TANGIBLE FIXED ASSETS</b>	<b>Freehold properties £000</b>	<b>Leasehold properties £000</b>	<b>Other fixed assets £000</b>	<b>Total £000</b>
	(b) CST				
	Cost				
	At 1 April 1994	2,300	98	634	3,032
	Additions	36	-	37	73
	Disposals	-	-	-	-
	<b>At 31 March 1995</b>	<b>2,336</b>	<b>98</b>	<b>671</b>	<b>3,105</b>
	Depreciation/Amortisation				
	At 1 April 1994	-	16	485	501
	Charge for year	-	4	85	89
	On disposals	-	-	-	-
	<b>At 31 March 1995</b>	<b>-</b>	<b>20</b>	<b>570</b>	<b>590</b>
	Net book value				
	<b>At 31 March 1995</b>	<b>2,336</b>	<b>78</b>	<b>101</b>	<b>2,515</b>
	<b>At 31 March 1994</b>	<b>2,300</b>	<b>82</b>	<b>149</b>	<b>2,531</b>
				<b>1995 £000</b>	<b>1994 £000</b>
	Commitments for capital expenditure contracted for but not provided			-	11
<b>10</b>	<b>STOCKS</b>	<b>CST Group 1995 £000</b>	<b>CST Group 1994 £000</b>	<b>CST 1995 £000</b>	<b>CST 1994 £000</b>
	Stock of publications	12	16	12	16
<b>11</b>	<b>DEBTORS</b>				
	Amounts owed by subsidiary undertakings	-	-	267	265
	Other debtors *	2,623	1,912	1,703	1,134
	Prepayments	71	60	35	39
		<b>2,694</b>	<b>1,972</b>	<b>2,005</b>	<b>1,438</b>

\* Of this amount £1,971,000 (1994: £1,474,000) represents amounts owing by Central Government to the CST Group.



# COMMUNITY SERVICE TRUST

## NOTES TO THE FINANCIAL STATEMENTS

12 INVESTMENTS	CST Group 1995 £000	CST Group 1994 £000	CST 1995 £000	CST 1994 £000
Short term deposits	-	235	-	235
Quoted investments at cost	24	24	-	-
Less: Provision	(2)	(7)	-	-
<b>Market value at 31 March 1995</b>	<b>22</b>	<b>252</b>	<b>-</b>	<b>235</b>

### 13 CREDITORS: amounts falling due within one year

Loans	106	106	-	-
Bank loans (see note 14)	70	122	53	91
Bank overdrafts (see note 14)	669	34	669	34
Amounts owed to subsidiary undertakings	-	-	90	83
Other creditors	678	665	616	628
Taxation and social security	211	198	174	167
Accruals and deferred income	595	618	550	531
	<b>2,329</b>	<b>1,743</b>	<b>2,152</b>	<b>1,534</b>

The loan represents a non-interest bearing loan from the City of Sunderland TEC.

### 14 CREDITORS: amounts falling due after more than one year

	CST Group 1995 £000	CST Group 1994 £000	CST 1995 £000	CST 1994 £000
Bank loans	350	419	305	359

The bank loans and overdrafts are secured by mortgages on the freehold properties of the company and the group. The bank loans are repayable over a period up to 15 years and the rate of interest ranges from 2-3 per cent per annum over bank base rate.

	CST Group 1995 £000	CST Group 1994 £000	CST 1995 £000	CST 1994 £000
Total bank loans	420	541	358	450
Due within one year	70	122	53	91
Due after more than one year	350	419	305	359

# COMMUNITY SERVICE TRUST

## NOTES TO THE FINANCIAL STATEMENTS

### 15 FUNDS

	Balance brought forward at 1 April 1994 £000	Income and expenditure account 31 March 1995 £000	Balance carried forward at 31 March 1995 £000
<b>CST</b>			
Restricted funds (i)	711	28	739
Designated			
- Project reserve (ii)	(167)	(313)	(480)
- Capital fund (iii)	1,072	(4)	1,068
- Redundancy reserve (iv)	239	67	306
- Working capital (v)	250	-	250
General fund	263	7	270
	2,368	(215)	2,153

### Subsidiaries

The following different funds held by the subsidiaries have been treated in the CST Group as restricted funds:

	Balance brought forward at 1 April 1994 £000	Income and expenditure account 31 March 1995 £000	Balance carried forward at 31 March 1995 £000
Restricted funds (i)	19	(19)	-
Designated			
- Capital fund (iii)	506	(29)	477
- Redundancy reserve (iv)	275	97	372
General funds	1,244	148	1,392
	2,044	197	2,241
<b>Total funds</b>	<b>4,412</b>	<b>(18)</b>	<b>4,394</b>

**COMMUNITY SERVICE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**

**15 FUNDS *continued***

The above funds represent:

- (i) restricted income which is only available for use on particular schemes;
- (ii) individual scheme surpluses where there is no liability to repay the funders, or scheme deficits where there is an expectation of but no specific commitment to recovery from funders. These remain designated to particular schemes until those schemes cease their operations;
- (iii) contributions from funders towards the cost of properties and other capital expenditure;
- (iv) unrestricted funds set aside by the directors to contribute towards redundancy payments in the event of funding being withdrawn; and
- (v) amounts designated for working capital and other current service provision needs.

<b>16 RECONCILIATION OF EXCESS OF EXPENDITURE OVER INCOME TO NET CASH INFLOW FROM OPERATING ACTIVITIES</b>	<b>1995 £000</b>	<b>1994 £000</b>
Excess of expenditure over income on operating activities	(18)	(340)
Depreciation	153	161
Amortisation	37	43
Interest received	(30)	(70)
Interest paid	62	49
Dividends received	(1)	(1)
Profit on disposal of fixed assets	(3)	(9)
Rise in market value of investments	(5)	(1)
Decrease in stock	4	5
(Increase)/decrease in debtors	(722)	288
Increase/(decrease) in creditors	3	(119)
<b>Net cash (outflow)/inflow from operating activities</b>	<b>(520)</b>	<b>6</b>

<b>17 ANALYSIS OF CHANGES IN CASH AND CASH EQUIVALENTS DURING THE YEAR</b>	<b>1995 £000</b>	<b>1994 £000</b>	<b>Change in year £000</b>
Bank and cash balances	672	668	4
Short term deposits	-	235	(235)
Bank overdrafts	(669)	(34)	(635)
	<b>3</b>	<b>869</b>	<b>(866)</b>

**18 PENSIONS**

The charity is an admitted employer in the London Borough of Islington Superannuation Fund, a defined benefit pension scheme for employees of the Borough and other employers including the charity. The scheme is funded in advance by contributions from members at rates set in Regulations and by the participating employers at rates assessed by the scheme actuary in regular funding reviews. The scheme assets are held in funds separate from the employers.

The pension cost charged in these accounts has been assessed in accordance with the advice of a qualified actuary based on an actuarial valuation at 31 March 1992 using the projected unit method. The principal valuation assumptions were an investment return of 9% per annum, a rate of pensionable earnings inflation of 6.5% per annum, dividend growth of 4.5% per annum and pension increases of 4.5% per annum.

The market value of the assets at 31 March 1992 was £168.2 million and the actuarial value of those assets represented 95% of the benefits that had accrued to members, after allowing for expected future increases in earnings. CST is only responsible for a small amount of this deficiency and this has been fully provided for by CST. The creditor at 31 March 1995 was £46,588 which was fully paid by 4 May 1995.

**19 CONTINGENT LIABILITIES**

Certain grants received by the company require full or partial repayment if various conditions are not fulfilled. In the opinion of the directors, the conditions under which the grants were made have been fulfilled to date and it is not anticipated that any significant repayment will be required.

**20 OPERATING LEASES**

Annual commitments on equipment under non-cancellable operating leases are as follows:

	<b>CST Group 1995 £000</b>	<b>CST Group 1994 £000</b>	<b>CST 1995 £000</b>	<b>CST 1994 £000</b>
Leases which expire within two to five years	4	5	-	-

**21 LONDON BOROUGH GRANTS COMMITTEE**

During the year CST received the following amounts from the London Boroughs Grants Committee which were used for the purposes stated:

£30,658	-	Volunteer Programme - contributing to the salaries and running costs of the scheme's London operation.
£16,340	-	Help! Welfare Benefits Project - contributing to the salary costs of a welfare rights researcher.

**COMMUNITY SERVICE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**

---

**21 LONDON BOROUGH GRANTS COMMITTEE *continued***

£21,425	-	Homeless Volunteer Scheme / CSV Action - contributing towards the scheme worker's salary and running costs.
£10,000	-	London Media - contributing towards the salaries and running costs to enable London Media to provide access training courses to voluntary sector organisations.
£28,466	-	Community Enterprise Development Agency - contributing to the provision of advice and support to voluntary and ethnic minority business initiatives.

Certain funders require a specific mention in the audited accounts, and this CST is pleased to do. A list of companies, trusts and foundations which support CST is included in the Annual Review, published every September.