



SECRETARIAT

# 288a

Please complete in typescript,  
or in bold black capitals

## APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

CHFP029

Company Number

Company Name in full

### Appointment form

Date of appointment Day Month Year         †Date of Birth Day Month Year

Appointment as director  as secretary

Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

NAME  
Notes on completion appear on reverse.

\*Style / Title  \*Honours etc

Forename(s)

Surname

Previous Forename(s)  Previous Surname(s)

Usual residential address

Post town  Postcode

County / Region  Country

†Nationality  †Business occupation

†Other directorships (additional space overleaf)

I consent to act as ~~\*\* director~~ / secretary of the above named company

Consent signature  Date

A director, secretary etc must sign the form below.

Signed  Date

(\*\* a director / secretary / administrator / administrative receiver / receiver-manager / receiver)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

MISS J R HEATON, GEHE UK PLC, SAPPHIRE COURT, WALSGRAVE TRIANGLE, COVENTRY,  
WARWICKSHIRE. CV2 2TX  
Tel 024 7643 2440  
DX number                      DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:  
Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff  
for companies registered in England and Wales or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland                      DX 235 Edinburgh



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