Jubilee Gardens (1978) Limited **Company Limited by Guarantee Financial Statements** 30 March 2017

HAINES WATTS
Chartered accountant & statutory auditor **Old Station House** Station Approach Newport Street Swindon

SN1 3DU



30/08/2017 **COMPANIES HOUSE**

Financial Statements

Year ended 30 March 2017

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Directors' Annual Report (Incorporating the Director's Report)

Year ended 30 March 2017

The directors, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 30 March 2017.

Reference and administrative details

Registered charity name

Jubilee Gardens (1978) Limited

Charity registration number

275608

Company registration number 1360536

Principal office and registered Church Bush Hall

office

Cricklade Road Purton Stoke

SN5 9BU Wiltshire

The directors

Mr R J Scott Mr G Ham Mr R A Sweet Mr P F Kinsman Mr J D Bellamy Mr R S Watts

Company secretary

Mr J N Crawford

Auditor

Haines Watts

Chartered accountant & statutory auditor

Old Station House Station Approach **Newport Street** Swindon SN1 3DU

Bankers

Barclays Bank plc

28 Regent Street

Swindon **SN1 1JW**

Directors' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 March 2017

Structure, governance and management

The charity is a registered charity and incorporated as a company with share capital. It is governed by its Memorandum and Articles of Association.

The trustees who served during the year are set out on page 1.

Methods of Appointment, Induction and training of Trustees

The Trustee of the charity is the Company and the powers of the Company are exercised by the Board of Management. The Board advertises vacancies in the local area and seeks to recruit local people with appropriate expertise that is relevant to the needs of the Charity. Prospective trustees are interviewed by the Chairman and serve a brief probationary period before being confirmed as directors of the company. Each new director is given a summary of the principal documents of the Company to explain how the company operates. From time to time the Board holds training sessions to deal with emerging issues and the long term planning for the objectives of the Company.

Delegation of Day to Day Management

Under the Articles of the Company, the Chairman of the Board is the Managing Director of the Company and deals with issues such as fund raising from external sources and long term objectives. Day to day management is delegated to the Principal who is the Company's most senior employee.

Arrangements for setting pay and remuneration of key management

The remuneration of staff is kept under annual review and is set by the Board after taking account of the prevailing economic situation and the financial circumstances of the Company.

The key risks and how they are addressed

The Board has a strong policy of ensuring that the charity continues to function effectively. The main risk is the possibility that student numbers may fall below the optimum level to enable the charity to continue to function or that the funding streams for individual students may cease and reduce the financial viability of the charity. The Board keeps this risk under review by assessing the current circumstances of each student ant each Board meeting and assessing whether the risk of that student ceasing to attend or be funded is high, medium or low. Each Board meeting contains the following agenda items:

- (a) Report of Student numbers and the analysis of risk of any student no longer being funded
- (b) Action to enrol students
- (c) Donations and grants

The principal is authorised to pursue the recruitment of new students and to maintain effective working relationships with the relevant officers of Wiltshire Council and report on the current situation to each Board Meeting.

The second main risk is the need for succession planning to ensure that on the retirement of the Principal the Company is in a position to recruit a qualified and competent successor. The Board has recently reviewed the arrangements that need to be put in place and is in discussion with the principal to ensure that there is provision for an organised handover of the responsibilities of the Principal.

The third main risk is that the charity's buildings may suffer deterioration and need substantial repair. The board keeps the state of the buildings under constant review and maintains a reserve fund for the upkeep of the buildings

Directors' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 March 2017

Objectives and activities

The company is a registered charity (charity registered number 275608) and is principally engaged in providing horticultural training for adults with learning disabilities. This activity continued throughout the year. The object for which the Company is established is to promote and provide for the advancement of education and training of people with learning disabilities and to promote the development of horticultural skills whilst maintaining growth in literacy and social skills.

The directors recognise the significant contributions made by volunteers, who give freely of their time.

The directors review the aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help.

The directors have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Achievements and performance

The Project has achieved the successful provision of a stable environment for Jubilee's students to experience:

- social interaction with fellow students and the public
- · support to develop their basic life skills
- · the development of horticultural skills in Jubilee's greenhouses and extensive gardens
- · the opportunity to operate as team members supporting the seasonal horticultural activities,

Financial review

The financial position of the charity at the year-end is set out on page 8.

The company received income from Social Services of £80,842 (2016 £80,356) for their services. With sales, interest and other income the company had a gross income in the year of £126,469 (2016 £125,645).

This resulted in an unrestricted fund balance carried forward, to provide a minimum level of working capital over the remaining years, of £112,296 (2016 £121,051). Of this £34,000 has been set aside as a designated staff contingency fund and £30,000 as a designated repair fund. At 31 March 2017 the charity therefore had free reserves (unrestricted reserves less designated funds and funds tied up in fixed assets) of £3,073.

£10,000 of restricted funds were held at the year-end (2016 £nil).

The company has no investments other than savings accounts with Barclays Bank.

The Directors recognise the continuing difficult economic climate, particularly in the area of public finances, which continue to represent the vast majority of our income. Attendance fees, once again, remain below the levels at which we would ideally set them, particularly as costs continue to escalate, but opportunities for increases in the current climate remain extremely limited and the Directors remain committed to a policy of charging all students on an equal basis.

The Directors are aware that the main element of funding for the Project comes from funding for students supplied by Wiltshire Council and Swindon Council. Potential changes in funding packages for existing students will make it important for the Project to seek new students with funding packages. The Directors will continue to liaise with the local authorities and with other funding institutions with the intention of ensuring the continuing viability of the Project.

Directors' Annual Report (Incorporating the Director's Report) (continued) Year ended 30 March 2017

Plans for future periods

To continue to provide the platform and support for Jubilee's students with learning disabilities in an effective way whilst operating within the limited budget available.

Directors' responsibilities statement

The directors, who are also directors for the purposes of company law, are responsible for preparing the directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a director at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a director to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Directors' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 March 2017

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The directors' annual report was approved on 22 Dugue 2014 and signed on behalf of the board of trustees by:

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Independent Auditor's Report to the Members of Jubilee Gardens (1978) Limited

Year ended 30 March 2017

We have audited the financial statements of Jubilee Gardens (1978) Limited for the year ended 30 March 2017 which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's members, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the directors' responsibilities statement, the directors (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 30 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Independent Auditor's Report to the Members of Jubilee Gardens (1978) Limited (continued)

Year ended 30 March 2017

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; and
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Susan Punib ACA

Susan Plumb ACA
Senior Statutory Auditor
For and on behalf of Haines Watts, Chartered Accountants and Statutory Auditors
Old Station House
Station Approach
Newport Street
Swindon
SN1 3DU

25 August 2017

Statement of Financial Activities (including income and expenditure account)

30 March 2017

		Unrestricted	2017 Restricted		2016
	Note	funds £	funds £	Total funds £	Total funds £
Income and endowments					
Donations		8,580	10,000	18,580	18,229
Charitable activities	4	99,733	_	99,733	99,017
Other trading activities	6	7,943	_	7,943	8,115
Investment income	7	213	-	213	284
Total income		116,469	10,000	126,469	125,645
Expenditure					
Expenditure on charitable activities	8,9	125,404	-	125,404	125,465
Total expenditure		125,404		125,404	125,465
			1		
Net income and net movement in fun	ıds	(8,935)	10,000	1,065	180
Reconciliation of funds					
Total funds brought forward		121,231	-	121,231	121,151
Total funds carried forward		112,296	10,000	122,296	121,331

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Statement of Financial Position

30 March 2017

	2017		2016	
		£	£	£
Fixed assets Tangible fixed assets	15		45,223	43,996
Current assets				
Stocks		700		700
Debtors	17	9,844		9,784
Cash at bank and in hand		69,352		68,651
		79,896		79,135
Creditors: amounts falling due within one year	18	2,723		1,800
Net current assets			77,173	77,335
Total assets less current liabilities			122,396	121,331
Net assets			122,396	121,331
Funds of the charity				
Share capital			100	100
Restricted funds			10,000	-
Unrestricted funds			112,296	121,231
Total charity funds	19		122,396	121,331

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 22. Avg. 2017 and are signed on behalf of the board by:

Mr G Ham Chairman

Notes to the Financial Statements

Year ended 30 March 2017

1. General information

The charity is a private company limited, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Church Bush Hall, Cricklade Road, Purton Stoke, SN5 9BU, Wiltshire.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity constitutes a public entity benefit.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity and rounded to the nearest £.

Going concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 31 March 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 23.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the exemption available under FRS 102 not to include a cash flow statement.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the directors for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Notes to the Financial Statements (continued)

Year ended 30 March 2017

3. Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
 contracted service. This is classified as unrestricted funds unless there is a contractual
 requirement for it to be spent on a particular purpose and returned if unspent, in which case
 it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
 activities that further its charitable aims for the benefit of its beneficiaries, including those
 support costs and costs relating to the governance of the charity apportioned to charitable
 activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses

Notes to the Financial Statements (continued)

Year ended 30 March 2017

3. Accounting policies (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Motor vehicles

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold land and buildings Fixtures and fittings

2% straight line15% straight line15% straight line

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Debtors and prepayments

Trade and other debtors are recognised at the settlement amount due after and trade discounts. Prepayments are valued at the amount prepaid net of any discounts.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount to settle the obligation can be measured or estimated reliably.

4. Charitable activities

	Attendance fees Sales veg and flowers	Unrestricted Funds £ 80,842 18,891	Total Funds 2017 £ 80,842 18,891	Unrestricted Funds £ 80,356 18,661	Total Funds 2016 £ 80,356 18,661
		99,733	99,733	99,017	99,017
5.	Attendance fees				
	Kennet & North Wiltshire Social Services - Swindon Other			2017 £ 34,445 39,716 6,681	2016 £ 33,184 40,816 6,357
				80,842	80,356

Notes to the Financial Statements (continued)

Year ended 30 March 2017

6. Other trading activities

٠.	other trading detrities				
	T	Funds £	2017 £	Unrestricted Funds £	Total Funds 2016 £
	Transport Lunches	2,954 4,989	2,954 4,989	3,153 4,962	3,153 4,962
		7,943	7,943	8,115	8,115
7.	Investment income				
		Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
	Bank interest receivable	213	213	284	284
8.	Expenditure on charitable activities i	by fund type			·
		Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
	Horticultural training Support costs	117,614 7,790	117,614 7,790	117,770 7,695	117,770 7,695
	очерного осоло	125,404	125,404	125,465	125,465
9.	Expenditure on charitable activities I	by activity type	•		
		Activities undertaken directly £	Support costs	Total funds 2017 £	Total fund 2016 £
	Horticultural training Governance costs	117,614 —	7,790	117,614 7,790	118,770 7,695
		117,614	7,790	125,404	126,465
10.	Analysis of support costs				
			Support costs £	Total 2017 £	Total 2016 £
	General office Governance costs		5,990 1,800	5,990 1,800	5,895 1,800
			7,790	7,790	7,695
11.	Net income				
	Net income is stated after charging/(creations)	diting):		2017 £	2016 £
	Depreciation of tangible fixed assets			4,283	3,457

Notes to the Financial Statements (continued)

Year ended 30 March 2017

12. Auditors remuneration

	2017	2016
·	£	£
Fees payable for the audit of the financial statements	1,800	1,800

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017 £	2016 £
Wages and salaries	87,646	87,646
Social security costs	3,668	4,668
	91,314	92,314

The average head count of employees during the year was 5 (2016: 5).

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £29,594(2016:£29,594).

14. Trustee remuneration and expenses

No directors received any remuneration or reimbursed expenses during the year (2016: same).

15. Tangible fixed assets

	Cost	Land and buildings £	Fixtures and fittings £	Motor vehicles £	Total £
	At 31 March 2016 Additions	45,272 —	31,644 5,510	11,495 —	88,411 5,510
	At 30 March 2017	45,272	37,154	11,495	93,921
	Depreciation At 31 March 2016 Charge for the year	14,337 905	28,354 1,654	1,724 1,724	44,415 4,283
	At 30 March 2017	15,242	30,008	3,448	48,698
	Carrying amount At 30 March 2017	30,030	7,146	8,047	45,223
	At 30 March 2016	30,935	3,290	9,771	43,996
16.	Stocks				
	Stocks			2017 £ 700	2016 £ 700
				-	

Notes to the Financial Statements (continued)

Year ended 30 March 2017

17. Debtors

	Other debtors	2017 £ 9,844	2016 £ 9,784
18.	Creditors: amounts falling due within one year		
	Trade creditors	2017 £ 923	2016 £ –
	Other creditors	1,800	1,800
		2,723	1,800

19. Analysis of charitable funds

Unrestricted funds

	At 31 March 2016	Income	Expenditure 30	At March 2017
	£	£	£	£
Unrestricted funds	57,231	116,469	(125,404)	48,296
Designated Fund	64,000	· –		64,000
	121,231	116,469	(125,404)	112,296

Designated funds represent a staff contingency fund of £34,000 and a repair and maintenancé fund for the building and equipment held of £30,000.

Restricted funds

restricted failes				
	At			At
	31 March 2016	Income Ex	penditure 30 f	March 2017
	£	£	£	£
Sorbell Foundation	-	10,000	_	10,000
				
	100	10,000	_	10,100
			-	

Sorbell Foundation - represents funds provided towards kitchen refurbishment costs.

20. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2017
	£	£	£
Tangible fixed assets	45,223	<u>-</u>	45,223
Current assets	69,896	10,000	79,896
Creditors less than 1 year	(2,723)	-	(2,723)
Net assets	112,396	10,000	122,396

Notes to the Financial Statements (continued)

Year ended 30 March 2017

21. Share capital

Allotted, called up and fully paid:

	2017		2016	
	No.	£	No.	£
Ordinary shares of £1 each	100	100	100	100

22. Related parties

No related party transactions requiring disclosure took place during the year (2016 none).

23. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 31 March 2015.

No transitional adjustments were required in the retained funds or income or expenditure for the year.