# The Bardsey Island Trust Limited

**Report and Financial Statements** 

For the Year ended

**31 December 2005** 

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**A Company Limited By Guarantee** Charity number 507153
Company number 1344364(Registered in Wales)

# Contents

	Page
Charity information	1
Trustees' report	2-3
Report of the auditors	4
Statement of financial activities	5
Balance sheet	6
Notes to the accounts	7-12

# Information For the Year Ended 31 December 2005

# **Directors and Trustees**

#### **Executive officers**

Chairman C Arnold
Vice Chairman R M Williams
Treasurer Buildings officer M Francis

# **Ordinary officers**

Marketing officer

DRW Ainsworth T R Aspinali \* M Dawson T Dawson I Edgar C S Evans \* D Gordon R G Gibbs J Hambly **G** Hughes I B Jolly H Meredydd E E Roberts E N Roberts\* G L Thomas P Tshering

L Meredith

# Registered office

c/o Hughes Parry & Co 121 High Street Bangor Gwynedd LL57 1NT

# **Contact address**

Swyddfa Enlli Plas Glyn y Weddw Llanbedrog Pwllheli Gwynedd LL53 7TT

Tel - 08458 112233 E-mail - post@enlli.org Web-www.bardsey.org Web -www.enlli.org

# **Auditors**

Hughes Parry & Co Chartered Accountants 121 High Street Bangor Gwynedd LL57 1NT

# Investment advisors

Thinc Destini 45 City Road Chester CH1 3BB

# **Bankers**

HSBC 274 High Street Bangor Gwynedd LL57 1RU

<sup>\*</sup>Denotes resigned, stood down or not re-elected since last report

# Trustees' Report For the Year Ended 31 December 2005

The trustees are pleased to present their annual report and financial statements for the year ended 31 December 2005.

### Constitution

The charity is constituted as a company limited by guarantee and a registered charity governed by its memorandum and articles of association.

# **Directors and trustees**

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The names of the trustees in office at the date of this report, together with details of changes since the last report, are listed on Page 1.

# Objects of the charity, principal activities and organisation of our work.

The objects of the charity are to preserve, protect and improve, for the benefit of the general public, the natural history, historical, archaeological and religious sites and the other amenities of Bardsey Island.

The principal activities continue to be that of the maintenance of the Island and its properties and to provide access and accommodation for the general public, both in a way that do not threaten its unique character and delicate natural balances.

The charity is organised so that the trustees meet regularly to oversee the management of its affairs, while the day to day running of the charity is under the control of a full-time manager supported by the active involvement of the trustees.

### Review of the activities and future developments.

During the year three significant events occurred, which took up a large proportion of the trustees' time and attention and which have had a significant effect on the financial results.

### 1. Staff Changes

The year saw another complete change in personnel. A new full-time manager was appointed in the early summer and with the resignation of our part-time estate worker at the end of the season, a replacement has recently been appointed. Unfortunately funding was not available in 2005 to support a Field & Liaison Officer.

As a result payroll costs in 2005 were £21,565 compared with £48,956 in 2004; inevitably there was some loss of momentum on projects in a number of areas.

### 2. Lettings

Lettings in 2005 were very disappointing, achieving only £24,469 compared with £33,209 in 2004. Unfortunately this trend is continuing into 2006 and the trustees are reviewing a number of alternative options for the Trust, as this level of lettings income is insufficient to cover the associated costs.

# 3. Boat Operations

The lower level of lettings, especially at the start of the year, coupled with the loss of a proportion of the weekly visitors to another contractor put pressure on our contracted boat arrangements (now resolved) and have had a longer-term detrimental effect on our net income from boat operations - net income from boat operations was only £2,045 (2004 £7,713).

In addition, insurance costs increased by £4,614 to £12,282 in 2005, reflecting higher rates generally and a revaluation of our properties. A new insurer has been appointed and will be carrying out a full risk assessment in 2006.

As a result of these adverse factors there was a net loss of £3,392 from providing access to and accommodation on the island compared with a net income of £5,567 in 2004. As already noted, the trustees are currently looking at alternative strategies.

The Countryside Council for Wales has again provided substantial support, including funding a Meeter & Greeter, further development of our website, and help with the costs of repairing the gabions, including transporting materials.

A grant of £4,410 from WCVA ENFYS enabled a comprehensive report on alternative energy to be commissioned; the Buildings Committee is now seeking funding to implement the recommendations. As a result of a generous donation of £3,900 in 2005 from Roy Milnes and a legacy of £2,000 in 2004, £5,900 has been earmarked in the Trust's Funds to provide a contribution to matched funding for water and alternative energy projects.

A positive initiative by the Spirituality Committee has raised £3,125 for the restoration of the Chapel. The bell has been repaired and further work is to be undertaken in 2006, mainly being done by volunteers led by Richard Williams.

There was a net unrealised gain on investments of £6,939 (2004 £6,940) and this has been credited to the Endowment Fund. The Endowment Fund (£220,089) includes £20,959 of cumulative net unrealised gains on investments.

As part of an ongoing review of strategy and operations and with the support of the respective committees, the trustees have released funds from the Abbey Maintenance fund (£5,443) and Scientific fund (£6,710) to general reserves.

Despite an operating loss in 2005 from ongoing operations, reserves increased by a net £9,673, primarily as a result of the energy donation (£3,900) and the unrealised gains on investments (£6,939).

# Reserves policy and risk management

The trustees and staff constantly review and evaluate the legal and regulatory background under which the charity operates to identify any potential risks that might arise from our operations.

### Statement of trustees and directors responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of the income and expenditure of the charity for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

Approved on behalf of the trustees and signed on 25 April 2006

Dr C Arnold Chairman

# Report of the Independent Auditors to the Members of The Bardsey Island Trust Limited

We have audited the financial statements of The Bardsey Island Trust Limited for the year ended 31 December 2005 on pages 5 to 12 which have been prepared under the historical cost convention and the accounting policies set out on pages 7 and 8.

# Respective responsibilities of trustees and auditors

As described on page 3 the charity's trustees who are also the directors of The Bardsey Island Trust Limited for the purposes of company law are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

# **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing(UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# **Opinion**

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 December 2005 and of its incoming resources and application of resources, including it's income and expenditure, in the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

Hughes Parry & Co

Chartered Accountants and

Registered Auditors

121 High Street Bangor

25 April 2006

# Statement of Financial Activities (Incorporating an Income and Expenditure Account) For the Year Ended 31 December 2005

N	lote	Unrestricted	Restricted	Total 2005	Total 2004
		£	£	£	£
Incoming resources Donations	2	25,449	3,140	28,589	23,465
Activities in furtherance of the charity's objectives					
Grants received Fees for providing	3	-	10,794	10,794	28,726
accommodation, access and other services	4	34,002	-	34,002	54,219
Rent		9,396		9,396	9,302
Activities for generating funds					
Fundraising	5	2,042	-	2,042	2,237
Investment Income		3,592	-	3,592	3,869
Bank interest		459	3	462	679
Total incoming resources		74,940	13,937	88,877	122,497
Resources expended Charitable expenditure:- Cost of providing access and					
accommodation  Maintenance and management	4	37,394	-	37,394	48,652
of island		8,941	9,391	18,332	27,929
Management and administration	6	18,544	7,250	25,794	34,000
Other charitable expenditure		64,879	100 16,741	100 81,620	110,581
Cost of generating funds:-					
Fundraising costs	5	4,523	-	4,523	4,100
Total Resources expended		69,402	16,741	86,143	114,681
Net incoming resources / (resources expended) before					
transfers Net unrealised gains on		5,538	(2,804)	2,734	7,816
investments		-	6,939	6,939	6,940
Transfers	9	12,153	(12,153)	0.070	44.750
Net movement in funds Total funds at 1 January 2005		17,691 ( <u>15,</u> 500)	(8,018) 282,170	<b>9,673</b> 266,670	14,756 251,914
Total funds at 31 December 200	5	2,191	274,152	276,343	266,670

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources expended derive from continuing activities.

# Balance Sheet As at 31 December 2005

		2005		200	)4
		£	£	£	£
Not					
_	Fixed assets		440.000		400.075
7	Tangible assets		118,822		122,375
8	Investments		117,982		112,502
			236,804		234,877
	Current assets				
	Cash on hand	6		-	
	Cash at Bank	16,534		2,690	
	Debtors due within one year	25,459		46,428	
	Prepayments	8,484		7,091	
	Stock of goods for resale	-		4,120	
	Stock of unused gabions	300		300	
		50,783		60,629	
	Occurs of the trittle or				
	Current liabilities	7 705		24,713	
	Creditors due within one year Tax and National Insurance	7,735 392		24,713 1,215	
				2,908	
	Receipts in advance	3,117 11,244		28,836	
		11,244		20,000	
	Net Current assets		39,539		31,793
	Net assets		276,343		266,670
	Represented by :-				
_			0.404		// C =00\
9	Unrestricted funds		2,191		(15,500)
9	Endowment fund		220,089		213,150
9	Restricted funds		54,063		69,020
			276,343		266,670

The financial statements were approved on behalf of the trustees on 25 April 2006 and signed by Dr C Arnold

Chairman of the Trustees

# Notes To The Accounts For The Year Ended 31 December 2005

# 1. Principal accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

# i Basis of accounting

The financial statements are prepared under the historical cost convention, with the exception of investments which are included at market value, and include the results of the charity's operations described in the trustees' report, all of which are continuing. They have been prepared in accordance with the Companies Act 1985, the Financial Reporting Standard for Smaller Entities (effective March 2001) and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2001.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement.

# ii Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

# iii Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.

Grants and donations received for specific purchases are credited to the relevant restricted fund and amortised at the same rate as the depreciation applied to the asset.

Depreciation is provided to write off fixed assets, on the straight line basis, over their estimated useful lives at between 10% and 25% per annum.

# iv Stocks

Stocks are valued at the lower cost or market value after making due allowance for obsolete and slow moving items.

# v Investments

Investments are stated at market value at 31 December 2005.

# vi Incoming resources

Income from donations and subscriptions is recognised on a received basis. All other income, including tax recoverable on covenants and investment income, is recognised on the accruals basis.

Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

# vii Resources expended

All expenditure is dealt with on the accruals basis.

# 2. Donations

	2005	2004
	£	£
Subscriptions and gift aid	6,886	7,630
Countryside Council for Wales and		
Welsh Assembly	14,663	12,921
Chapel fund	-	100
Water appeal	15	180
Other donations	3,900	634
Bequest	-	2,000
Chapel restoration appeal	3,125	
	28,589	23,465

# 3. Incoming grants and Government support

	2005 £	2004 £
Countryside Council for Wales	6,384	13,080
Energy grant - WCVA ENFYS	4,410	-
Cadw'r Lliw yn Llyn for equipment	-	15,646
	10,794	28,726

# 4. Incoming resources and resources expended in providing access and accommodation

	2005	2004
	£	£
Incoming Resources		
Letting	24,469	33,209
Boat fares and licence	8,545	21,010
Landing fees and parking	988	
	34,002	54,219
Resources expended		
Boat costs	6,500	13,297
Wages	7,930	11,275
Ticket office	-	200
Light and heat	2,917	4,357
Advertising	1,359	898
Cleaning, gardening, groceries and sundries	2,717	5,506
Insurance	12,282	7,668
Rent and parking	1,007	1,530
Slipway and jetty	255	814
Depreciation	2,427	<u>3,107</u>
	37,394	48,652
Net resources (expended)	(3,392)	5,567

# 5. Fundraising

	2005 £	2004 £
Turnover from the sale of goods & trees	2,042	3,587
Cost of sales and stock written off	4,523	4,100
Loss on sales	(2,481)	(513)
Refund of burial rights	<u>-</u>	(1,350)
Net (outgoing) resources from fundraising	(2,481)	(1,863)

6.	Management and administration				
			2005		2004
			£		£
	Salaries and wages		8,066		19,719
	Rent of office		1,900		840
	Stationery		634		976
	Postage and telephone		2,617		2,575
	Printing and copying		1,678		1,130
	Motor and travelling expenses		850		1,396
	Meetings		150		150
	Book-keeping		1,500		1,500
	Auditors remuneration		1,000		1,000
	Bank charges		8		10
	Consultancy - Alternative Energy Repo	ort	4,410		-
	Professional fees		764		2,125
	Recruitment costs		563		-
	Depreciation of vehicle		-		788
	Development of website		1,690		-
	Sundries expenses\(costs recovered)		(323)		923
	Translation costs		287		868
	Total resources expended on administration		25,794		34,000
7.	Tangible fixed assets				
		The Island	Fixtures & equipment	Vehicle	Total
		THE ISIANU	£	£	£
	Cost:		~	~	•
	At 1 January 2005	101,000	59,266	7,049	167,315
	Additions	-	2,288	1,010	2,288
	At 31 December 2005	101,000	61,554	7,049	169,603
	,				
	Depreciation				
	At 1 January 2005	-	37,892	7,048	44,940
	Charge for the year	-	5,841	, -	5,841
	At 31 December 2005	-	43,733	7,048	50,781
	Net book value:-				
	At 31 December 2005	101,000	17,821_	1	118,822
	At 21 December 2004	101.000	21 274	1	100 275
	At 31 December 2004	<u> 101,000</u>	21,374	<u> </u>	122,375

8.	Investments				
			Cost	Marke	t value
				31/12/05	31/12/04
			£	£	£
	8% Treasury stock (2009)		23,751	28,235	29,155
	7.75% Edinburgh Small Companies (2	2023)	10,308	12,509	11,531
	New Star Investment Fund		6,000	5,549	5,502
	N U Trust Managers Monthly Income	Fund	6,000	5,702	5,511
	Fidelity Investment Moneybuilder Fund	d	6,000	8,381	8,080
	Scandia Multifunds		25,000	36,056	30,256
	M & G Securities Corporate Bond Fun	d	6,000	7,5 <u>86</u>	7,044
			83,059	104,018	97,079
	Cater Allen Bank Deposit Account		13,644	13,644	15,105
	H B O S (Halifax) account		320	320	318
			97,023	117,982	112,502
9.	Reserves and restricted funds				
		At 1		Eumad	At 31
		January 2005	Income	Exped- iture	December 2005
	Unrestricted funds:-	2000	111001110	ituio	2003
	General reserve	(17,500)	83,998 *	70,207	(3,709)
	Earmarked for Water & Energy	2,000	3,900		5,900
	Total unrestricted funds	(15,500)	87,898	70,207	2,191
		(10,000)			
	Endowment fund:-	213,150			
	Unrealised investment gains	210,100	6,939	_	220,089
	Restricted funds:-				
	CCW and Energy Grants	_	10,794	10,794	_
	Abbey maintenance fund	6,193	-	5,443	* 750
	Scientific fund	6,710	-	6,710	
	Exhibition centre fund	1,728	-	, -	1,728
	Chapel fund	7,559	-	200	7,359
	Mother Mary Clare fund	6,190	_	100	6,090
	Cattle fund	3,163	_	-	3,163
	Prof Mansel Davies Bequest	1,906	-	1,000	906
	Cadw'r Lliw yn Llyn	15,646	-	3,414	12,232
	Water appeal	425	15	-	440
	New boat fund	19,500	-	-	19,500
	Chapel restoration fund		3,128	1,233	1,895
	Total restricted funds	69,020	13,937	28,894	* 54,063
					<del></del>
	Total Reserves & restricted funds	266,670	108,774	99,101	276,343

<sup>\*</sup> Includes transfer of £12,153 - Abbey maintenance £5,443 and Scientific £6,710

# 10. Analysis of fund balances between net assets

	Endowment £	Unrestricted £	Restricted £	Total £
Tangible fixed assets	101,000	5,590	12,232	118,822
Investments	117,982	-	-	117,982
Net current assets	1,107	(3,399)	41,831	39,539
	220,089	2,191	54,063	276,343
11. Results for the year		2005		2004
The results for the year are after charge	nina:	£		£
Depreciation of fixed assets owned by	. •			
Unrestricted funds		2,427		3,895
Restricted funds		3,414	_	
		5,841		3,895
Auditors' remuneration		1,000		1,000

# 12. Staff costs

No remuneration or expenses were paid to trustees.

The staff costs of the remaining employees were as follows:-

	2005	2004
	£	£
Salaries and wages	20,329	44,698
National Insurance	<u>1,236</u>	4,258
	21,565	48,956

The average weekly number of staff employed was as follows:-

	2005	2004
Part time administrator	-	1
Manager with mixed charitable, adminastrative a	nd	
other duties	1	1
With charitable duties	1	1
Summer helpers with mixed charitable duties	1	1
	3	44

# 13. Contingent liability

The jetty, which proved to be unusable at Aberdaron and was referred to as a contingent liability in last year's accounts, has been transferred to Glan-Llyn (Bala Lake) with the agreement of Gwynedd County Council.