# Company Registration No. 1339500 (England and Wales)

# BASIL MANSIONS MANAGEMENT COMPANY LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 25 MARCH 2011

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# **COMPANY INFORMATION**

**Members of the Council** 

Dr M J Clarke

G D C Paterson

Mr K H Prince-Wright

Secretary

Temple Secretarial Limited

Company number

1339500

Registered office

Lion House

Red Lion Street

London WC1R 4GB

**Independent Auditors** 

Saffery Champness

Lion House Red Lion Street

London WC1R 4GB

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## REPORT TO THE COUNCIL FOR THE YEAR ENDED 25 MARCH 2011

The Council Members' report and financial statements for the year ended 25 March 2011

#### Principal activities

The principal activity of the company is to regulate, control the use of and maintain the property and building known as Basil Mansions, London, SW3

The company does not operate for profit Expenditure amounted to £252,972 (2010 £287,605) This is recoverable from the freeholder and lessees of the flats in the covenanted proportions. Interest of £1,060 was received (2010 £26), which along with a surplus of £35,821 (2010 deficit £92) has been transferred to the sinking fund for major repairs and replacements

#### Council

The following Members of the Council held office since 26 March 2010

Dr M J Clarke G D C Paterson Mr K H Prince-Wright

#### **Auditors**

A resolution to re-appoint Saffery Champness as auditors and to authorise the Council to fix their remuneration will be proposed at the next annual general meeting

#### Statement of Members of the Council's responsibilities

Company law requires the Council Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the Council Members are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The Council Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 Council Members are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

# REPORT TO THE COUNCIL FOR THE YEAR ENDED 25 MARCH 2011

#### Statement of disclosure to auditors

So far as the Council Members are aware, there is no relevant audit information of which the company's auditors are unaware. Additionally, the Council Members have taken all the necessary steps that they ought to have taken as Council Members in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

On behalf of the Council

G D C Paterson

Council Member

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BASIL MANSIONS MANAGEMENT COMPANY LIMITED

We have audited the financial statements of Basil Mansions Management Company limited for the year ended 25 March 2011 set out on pages 5 to 9 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

## Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 1 - 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the Members, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report to the Council to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 25 March 2011 and of its surplus for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report to the Council for the financial year for which the financial statements are prepared is consistent with the financial statements

# INDEPENDENT AUDITORS' REPORT (continued) TO THE MEMBERS OF BASIL MANSIONS MANAGEMENT COMPANY LIMITED

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of Members' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the Members were not entitled to prepare the financial statments in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the report to the Council

Martin Johnson (Senior Statutory Auditor) for and on behalf of Saffery Champness

21 September 2011

**Chartered Accountants Statutory Auditors** 

Lion House Red Lion Street London WC1R 4GB

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 25 MARCH 2011

	Notes	2011 £	2010 £
Turnover		287,956	287,956
Administrative expenses		(252,971)	(287,605)
Operating result	2	34,985	351
Other interest receivable and similar			
ıncome	3	1,060	26
Surplus of income over expenditure before taxation		36,045	377
Taxation	4	(223)	(469)
Surplus/ (deficit) of income over expenditure after taxation	7	35,822	(92)
Transfer (to)/ from sinking fund for major repairs and maintenance		(35,822)	92
Retained surplus		<del></del>	-

The income and expenditure account has been prepared on the basis that all operations are continuing operations

There are no recognised gains and losses other than those passing through the income and expenditure account

The notes on pages 7 to 9 form part of these financial statements

# BALANCE SHEET AS AT 25 MARCH 2011

			2011		2010
	Notes	£	£	£	£
Current assets					
Debtors	5	116,061		100,379	
Cash at bank and in hand		120,891		121,242	
		236,952		221,621	
Creditors: amounts falling due					
within one year	6	(71,658)		(92,149)	
Total assets less current liabilities			165,294		129,472
Capital and reserves					
Profit and loss account	7		165,294		129,472
Shareholders' funds			165,294		129,472

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006

The notes on pages 7 to 9 form part of these financial statements

Approved by the Board and authorised for issue on 21/9("

G D C Paterson

Council Member

Company Registration No. 1339500

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 25 MARCH 2011

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention

## 1.2 Contributions receivable

These represent amounts recoverable under the covenants entered into by the company with the freeholder and lessees

#### 1.3 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the Members of the Council, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future

#### 1.4 Sinking Fund for Major Repairs and Replacements

The provision is created by charging to expenditure the sums considered necessary to produce the amounts required to carry out future major repairs and replacements. To this is added interest earned net of corporation tax payable

Items of expenditure are charged against the specific provision in the year incurred, to the extent that provisions are made

#### 1.5 Interest receivable

Interest on bank deposits is accounted for on the accruals basis, interest receivable on service charge arrears is bought to credit when received

2	Operating profit	2011	2010
		£	£
	Operating profit is stated after charging		
	Managing agent's fees	19,922	14,168
	Other professional fees	7,248	8,608
	Auditors' remuneration	5,700	6,112
		<u>-</u>	
3	Investment income	2011	2010
		£	£
	Bank interest	1,060	26
		1,060	<u>26</u>

# NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 25 MARCH 2011

4	Taxation	2011 £	2010 £
	Domestic current year tax		
	U K corporation tax	223	5
	Adjustment for prior years	<u>-</u>	464
	Total current tax	223	469
	Factors affecting the tax charge for the year		
	Profit on ordinary activities before taxation	36,045	377
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 21 00% (2010 - 21 00%)	7,569	79
	Effects of		
	Mutual trading adjustments	(7,346)	390
		(7,346)	390
	Current tax charge for the year	223	469
5	Debtors	2011	2010
_		£	£
	Contributions due	57,242	43,754
	Prepayments	21,009	18,844
	Other debtors	37,810	37,781
		116,061	100,379

# NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 25 MARCH 2011

6	Creditors: amounts falling due within one year	2011 £	2010 £
	Contributions received in advance	47,209	67,546
	Taxation and social security	223	5
	Operating creditors	24,226	24,598
		71,658	92,149
			<del></del>

Operating creditors includes an amount of £16,411 (2010 £16,411) in respect of amounts owed to a company which is owned by the majority of the members of Basil Mansions Management Company Limited

# 7 Sinking fund for major repairs and replacements

	£	Sinking Fund £
	T.	ı.
Balance at 26 March 2010 Add surplus for the year	35,822	129,472
Tranferred from income and expenditure account		35,822
Balance at 25 March 2011		165,294

# 8 Employees

The company employed 2 persons (2010 2) throughout the year

No remuneration was payable to Members of the Council in respect of their services to the company (2010 £nil)