MELROSE FILM PRODUCTIONS LIMITED

FINANCIAL STATEMENTS

for the year ended 31 December 1996

COMPANY NUMBER 1337265



NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the members of Melrose Film Productions Limited will be held on 11 April 1997 at 10.30 am at 16 Bromells Road for the following purposes:

- To receive, approve and adopt the accounts for the year ended 31 December 1996 together with the reports of the directors and auditors.
- 2. To re-appoint Ernst & Young as auditors and to authorise the directors to fix their remuneration.
- 3. To transact any other ordinary business of the company.

By Order of the Board

LYNN A CHANDLER Secretary

14 March 1997

16 Bromells Road LONDON SW4 0BL

DIRECTORS' REPORT

The directors submit their report together with the audited financial statements of the company for the year to 31 December 1996.

Results and dividends

The profit and loss account for the year to 31 December 1996 shows a profit after tax of £236,276 (1995 - £388,171). An interim dividend of £11.88 per share was paid during the year, amounting to £120,000 (1995 - £300,071), which leaves a profit of £116,276 (1995 - £88,100) to be retained. The directors do not recommend the payment of a final dividend.

Principal activity and review of the business

The company's principal activity continued to be the production and distribution of training films and video-based training packages.

Future developments

The company is well placed to build on its past success and take full advantage of opportunities as they arise.

Fixed assets

Details of the movements in fixed assets are shown in note 10 to these accounts.

Parent undertaking

The company's ultimate parent undertaking is BPP Holdings plc, a company registered in England and listed on the London Stock Exchange.

Directors' and their interests

The directors who served during the year were:

R R Price

(appointed 12 August 1996)

C C L Prior

R Y Roxburgh

(resigned 12 August 1996)

The directors did not have any interest in the shares of the company at either 31 December 1995 or 31 December 1996.

Mr R R Price and Mr C C L Prior are directors of the immediate parent undertaking and ultimate parent undertaking. Accordingly the interests of the directors in the share capital of these companies are disclosed in those companies' accounts.

Auditors

Ernst & Young have expressed their willingness to continue in office as auditors and a resolution proposing their re-appointment will be put to the members at the Annual General Meeting.

By Order of the Board

Director

11 April 1997

Richard Price

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- · make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS' REPORT

TO THE MEMBERS OF MELROSE FILM PRODUCTIONS LIMITED

We have audited the financial statements on pages 5 to 18 on the basis of the accounting policies set out on pages 10 and 11.

Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the evidence and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company at 31 December 1996 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernyt + young

ERNST & YOUNG Chartered Accountants Registered Auditor

London, 11 April 1997

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 1996

	Notes	1996 £	1995 £
Turnover	2	4,465,743	4,525,279
Cost of sales		(3,010,780)	(2,936,427)
Distribution and and		1,454,963	1,588,852
Distribution costs and administrative expenses		(1,060,341)	(1,054,240)
Operating profit	3	394,622	534,612
Dividend from subsidiary undertaking		-	298,954
Write off of investment in subsidiary undertaking		-	(298,954)
Interest receivable	6	33,493	60,371
Interest payable	7	(28,564)	(2,705)
Profit on ordinary activities before taxation		399,551	592,278
Tax on profit on ordinary activities	8	(163,275)	(204,107)
Profit on ordinary activities after taxation		236,276	388,171
Dividends	9	(120,000)	(300,071)
Retained profit for the year	18	116,276	88,100

There are no recognised gains or losses other than the profit attributable to the shareholders of the company of £236,276 in the year ended 31 December 1996.

In the year ended 31 December 1995 the total recognised gains relating to the year were £388,171, goodwill of £298,954 was written off directly against reserves during the year. The net recognised gains, before dividends, for the year was £89,217.

The notes on pages 10 to 18 form part of these accounts

BALANCE SHEET

	A 7	T 31 DECEMB	BER 1996	•	
		19	996	199	5
	Notes	£	£	£	£
Fixed Assets Tangible assets	10		963,006		1,137,998
Investment in subsidiary undertakings	11		36,277		36,277
			999,283		1,174,275
Current Assets Stocks and work-in-progress Debtors Cash at bank and in hand	12 13	633,400 1,726,516		703,280 1,530,548 34,883	
Creditors: amounts falling due within one year	14	2,359,916 (840,664)		2,268,711 (848,456)	
Net Current Assets			1,519,252		1,420,255
Total Assets less Current Liabiliti	es		2,518,535		2,594,530
Provision for Liabilities and Cha Deferred Consideration Deferred Taxation	15 16	(142,974) (6,884)		(257,779) (84,350)	
			(149,858)		(342,129)
			2,368,677		2,252,401
Capital and Reserves Called Up Share Capital Profit and Loss Account	17 18		10,100 2,358,577		10,100 2,242,301
			2,368,677		2,252,401

Richard R Price

Director

11 April 1997

The notes on pages 10 to 18 form part of these accounts

. CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 1996

	19	96	19	95
	£	£	£	£
Net cash inflow from operating activities		908,429	· · .	1,360,799
Returns on investments and servicing of finance				
Interest received Interest paid	33,493 (51)		60,371 <u>(122)</u>	
Net cash outflow from returns on investm servicing of finance	ents and	33,442		60,249
Taxation				
Overseas taxation paid UK Corporation tax refunded UK Corporation tax paid	(20,166) (158,288)		(21,963) 2,670 (209,861)	
Tax paid		(178,454)		(229,154)
Capital Expenditure				
Payments for fixed assets Payments for investments Proceeds from sale of fixed assets Deferred consideration paid for Monitor Training Limited	(692,865) 44,500 (143,319)		(818,173) (72,842) 11,335	
Net cash outflow from capital expenditure		(791,684)		(879,680)
Equity Dividends paid	(120,000)	(120,000)	(300,071)	(300,071)
(Decrease)/Increase in cash		<u>(148,267)</u>		12,143
Reconciliation of net cash flow to movement in net debt				
(Decrease)/Increase in cash in the period		(148,267)	•	12,143
Net funds at 1 January 1996		<u>34,883</u>		22,740
Net funds at 31 December 1996		(113,384)		<u>34,883</u>

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 1996

(a) Reconciliation of operating profit to net cash inflows from operating activity

	1996	1995
	£	£
Operating profit	394,622	534,612
Depreciation	832,503	684,037
Profit on disposal of fixed assets	(9,145)	(3,997)
Decrease/(Increase) in stocks and work-in-progress	69,880	(246,506)
Decrease/(Increase) in debtors	160,625	(78,710)
Decrease/(Increase) in loan to parent undertaking	(356,075)	330,065
Increase in current account with subsidiary undertaking	(518)	(706)
(Decrease)/Increase in creditors	(183,463)	142,004
	908,429	1,360,799

(b) Expenditure on films

Expenditure on production of films made by the company has been included as purchase of fixed assets and disclosed as an outflow of funds from investing activities. The movement in work-in-progress has been included as an adjustment to operating profit. For information, the net movement on production of films is as follows:

		19	96 E	1995 £
	Expenditure on films capitalised in the period (Decrease)/Increase in work-in-progress		4,787 2 <u>,144)</u>	673,180 129,779
	Net increase in carrying value of films	<u>482</u>	<u>2,643</u>	<u>802,959</u>
(c)	Cash and cash equivalents at balance sheet date			
			96 E	1995 £
	Cash in hand and at bank	<u>(11</u>	<u>3,384)</u>	<u>34,883</u>
(d)	Analysis of changes in net debt			
		At 1 Jan 1996	Cash Flows	At 31 Dec 1996
	Cash in hand, at bank Net cash inflow/(outflow)	34,883	(34,883) (113,384)	<u>(113,384)</u>
		<u>34,883</u>	(148,267)	(113,384)

CASH FLOW STATEMENT

e) Purchase of subsidiary undertaking and transfer of business		-
	1996	1995
	£	£
Net assets acquired		
Fixed assets	-	17,912
Stock	-	9,786
Cash	-	7,193
Creditors	-	(7,314)
Tax recoverable	· ••	8,700
Goodwill		<u>298,954</u>
	<u></u>	<u>335,231</u>
Satisfied by		
Cash paid	-	80,035
Creditor movement	-	257,779
Notional interest charge in accordance with FRS 7		(2,583)
	<u></u>	<u>335,231</u>
Analysis of the outflow of cash and cash equivalents in resp and transfer of business	pect of purchase of sub	sidiary undertakin
	£	£
Cash paid	-	80,035
Cash acquired		<u>(7,193)</u>
Net cash outflow	<u></u>	72,842

The notes on pages 10 to 18 form part of these accounts

AT 31 DECEMBER 1996

1. Accounting policies

(a) Accounting convention

The accounts have been prepared under the historical convention modified to include the revaluation of freehold land and buildings in accordance with applicable Accounting Standards.

(b) Tangible fixed assets

Depreciation is provided on all tangible assets at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life as follows:

Freehold buildings - over 50 years
Films - over 30 months
Equipment - over 5 years
Motor vehicles - over 5 years

(c) Deferred government grants

Government grants in respect of capital expenditure are credited to a deferred income account and are released to profit evenly over the expected useful lives of the relevant assets.

Grants of a revenue nature are credited to income in the period to which they relate.

(d) Stocks

Stocks are stated at the lower of cost and net realisable value as follows:

Raw materials - purchase cost on a first-in, first-out basis

Work-in-progress and finished goods - costs of direct material and labour incurred in the production of training films

Net realisable value is based on estimated selling price less further costs expected to be incurred to completion and disposal.

(e) Deferred taxation

Deferred taxation is provided using the liability method on all timing differences expected to give rise to taxation liabilities in the foreseeable future. No credit is taken for reversal of differences which will give rise to reduced taxation liabilities in future years unless such reversals can be predicted with reasonable certainty.

(f) Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated at the rate ruling at the balance sheet date.

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

All differences are taken to the profit and loss account.

1. Accounting policies (continued)

(g) Leasing and hire purchase commitments

Assets acquired under hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful life.

The interest element of rental obligations is charged to the profit and loss account over the period of the lease using the sum of digits method.

Rentals paid under operating leases are charges to profit on a straight line basis over the lease term.

(h) Group accounts

The company is not obliged to prepare group accounts in accordance with s.228 of the Companies Act 1985, as it is subsidiary undertaking of BPP Holdings plc, a company incorporated in England & Wales.

2. Turnover

Turnover represents the invoiced amount of goods and services provided during the period from continuing operations, stated net of value added tax.

No segmental analysis of turnover, profit on ordinary activities and net assets is presented since, in the opinion of the directors, such disclosure would be seriously prejudicial to the interest of the company.

3. Operating profit

Profit is stated after charging the following items:

	1996	1995
	£	£
Depreciation	832,503	684,037
Distribution expenses	723,414	695,425
Auditors' remuneration		
- audit	15,398	14,000
- other services	-	2,800
Directors' remuneration	105,279	84,892
Operating lease rentals		
- plant and machinery	9,967	9,352
- leasehold property	90,000	90,000
		

l. Empl	loyees	•	
Sta	ff costs during the year amounted to:		
		1996	1995
		£	£
	•	000 250	0/0.077
	ages and salaries	928,350	869,877 53,176
	cial security costs	83,880 11,607	53,176 37,872
Ot	her pension costs		
		1,023,837	960,925
		Number	Number
	ne average number of employees during the year was:	38	39
5. Dir	rectors' emoluments		
		1996	1995
		£	£
	irectors' remuneration		
	ncluding pension contributions)	56,337 48,942	84,892
Cc	ompensation for loss of office	40,742	
ag	n 12 August 1996 R Roxburgh resigned as a director of Bl greement between R Roxburgh and Melrose Film Productions and director and employee of that company was terminated.	ons Limited relating t	o his employment
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7.	Interest payable		
		1996 £	1995 £
	Interest on bank overdrafts	51	122
	Notional interest charge arising on acquisition of subsidiary in accordance with FRS 7 requirements	28,513	2,583
		28,564	2,705
8.	Tax on profit on ordinary activities		
		1996	1995
		£	£
	Based on profit for the year	240,846	180,250
	Corporation tax @ 33% Deferred taxation	240,846 (77,466)	24,000
		163,380	204,250
	Double taxation relief	(20,166)	(21,963)
		143,214	182,287
	Overseas taxation	20,166	21,963
	Taxation over provided in previous years	(105)	(143)
		163,275	204,107
9.	Dividends		
		1996	1995
		£	£
	Paid in the year	120,000	300,071

10.	Tangible	fixed	assets
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			Motor	Freehold	
	Films	Equipme	vehicles	buildings	Total
		nt			
	£	£	£	£	£
Cost:					
At 1 January 1996	5,029,675	723,613	145,546	34,585	5,933,419
Additions	544,787	55,890	92,188	-	692,865
Disposals	-	(1,000)	(92,735)	-	(93,735)
At					
31 December 1996	5,574,462	778,503	144,999	34,585	6,532,549
Depreciation:					
At 1 January 1996	4,165,941	523,939	96,953	8,588	4,795,421
Provided during	1,100,511	323,737	, 0,,,,,	5,5 5 5	.,.,.,
the year	738,907	68,985	23,919	692	832,503
Disposals	-	(1,000)	(57,381)	-	(58,381)
-					
At 21.751006	4 004 040	501.004	62.401	0.200	5 560 542
31 December 1996	4,904,848	591,924	63,491	9,280	5,569,543
Net book value:					
31 December 1996	669,614	186,579	81,508	25,305	963,006
1 January 1996	863,734	199,674	48,593	25,997	1,137,998
1					_/

11. Investment in subsidiary undertakings

	£
Cost At 1 January 1996 Additions in year	342,731
At December 1996	342,731
Amounts provided At 1 January 1996 Provided in year	306,454
At December 1996	306,454
Net book value At 31 December 1996	36,277
At 1 January 1996	36,277

11. Investment in subsidiary undertakings (continued)

The company holds more than 10% of the equity share capital of the following company:

Name of company	Country of registration	Holding	Proportion held	Nature of business
Melrose Mitchell Limited	England	Ordinary shares	75%	Management training
Monitor Training Limited	England	Ordinary shares	100%	Video training

On 1 June 1995 the company acquired 100% of the issued share capital of Monitor Training Limited for £335,231 (including costs and the discounted value of future payments). The maximum consideration payable is £375,000, the final payment under the acquisition agreement is likely to be in 2001. In accordance with FRS 7 the net present value of the future payments has been provided for in these accounts.

Details of the net assets acquired are given in note 19 to the accounts.

12. Stocks and work in progress

	1996 £	1995 £
Work-in-progress Finished goods and hire stock	244,219 389,181	306,363 396,917
	633,400	703,280
ebtors		
	1996 £	1995 £
	τ.	£
Trade debtors	470,646	625,874
	1,044,382	688,307
	· · ·	6,030
Subsidiary undertaking	4,724	4,206
Prepayments and accrued inc	me 205,342	205,712
Other debtors	1,422	419
	1,726,516	1,530,548
Parent undertaking Corporation tax recoverable Subsidiary undertaking Prepayments and accrued inc	1,044,382 - 4,724 me 205,342 - 1,422	688 6 4 205

Amounts due from subsidiary undertaking include £3,500 of unsecured loan notes without a specific repayment period, bearing no interest, to Melrose Mitchell Limited.

14.	Creditors: amounts falling due within one year		
		1996	1995
		£	£
	Bank overdraft	113,384	_
	Trade creditors	105,254	329,571
	Other taxes and social security costs	86,288	42,112
	Corporation tax	190,574	158,287
	Due to subsidiary undertaking	36,277	36,277
	Accruals and sundry creditors	278,887	282,209
	Advance Corporation Tax	30,000	,
	, , , , , , , , , , , , , , , , , , ,	· · · · · · · · · · · · · · · · · · ·	
		840,664	848,456 ———
15.	Deferred consideration		
		4006	1005
		1996 £	1995 £
		*	
	Deferred consideration in respect of the acquisition of		
	Monitor Training Limited (see note 19)	142,974	257,779
16.	Deferred taxation		
	Deferred taxation provided in the accounts is as follows:		
	Descried distation provided in the accounts to as removes.	1996	1995
		£	£
	Potential and provided		
	Capital allowances in advance of depreciation Other timing differences	6,884 	84,350
		6,884	84,350
17.	Share capital	1996	1995
		Number	Number
		Mannei	Number
	Authorised number of ordinary shares of £1 each	20,000	20,000
		£	£
	Allotted, called up and fully paid ordinary shares of £1	10,100	10,100
	rinomou, ounou up una ranj pada oraniar j sharos or ar		

18. Reconciliation of shareholders' funds and movements on reserves

	Share capital £	Profit and loss account £	Total £
At 1 January 1995	10,100	2,453,155	2,463,255
Profit for the year	-	388,171	388,171
Goodwill written off	-	(298,954)	(298,954)
Dividend	-	(300,071)	(300,071)
At I January 1996	10,100	2,242,301	2,252,401
Profit for the year	-	236,276	236,276
Goodwill written off	-	-	-
Dividend	-	(120,000)	(120,000)
At 31 December 1996	10,100	2,358,577	2,368,677

19. Goodwill and deferred consideration payable

On 1 June 1995 the company acquired 100% of the issued share capital of Monitor Training Limited for £335,231 (including deferred consideration and costs). The business, including all net tangible assets, of Monitor Training Limited was then transferred to the company. On 31 December 1995 a dividend of £298,954 was declared by Monitor Training Limited. Following these transactions the investment in Monitor was written down by £298,954, this representing the difference between the carrying value of the investment and its underlying assets. The net tangible assets at the date of acquisition and transfer were £36,277, leaving £298,954 to be treated as goodwill.

The total consideration payable was £375,000 of which £212,717 had been paid by 31 December 1996. The balance of the consideration payable consists of one fixed payment of £62,500 in June 1997. The remainder of the consideration is a percentage of sales and will be paid annually until the total consideration paid reaches the maximum limit of £375,000.

20. Obligations under leases and hire purchase contracts

At 31 December 1996 the company had annual commitments under non-cancellable operating leases as follows:

	Leasehold	Other
	property	leases
Operating leases expiring		
in less than one year	90,000	-
between two and five years	-	10,490
	·	

21. Capital commitments

There were no capital commitments at the balance sheet date (1995 - nil)

22. Parent undertaking

Melrose Film Productions Limited is a subsidiary undertaking of BPP Holdings plc, a company registered in England and Wales and listed on the London Stock Exchange. BPP Holdings plc is the parent undertaking of the largest and smallest group of undertakings for which group accounts are drawn up and of which the company is a member. Copies of BPP Holdings plc's accounts can be obtained from The Registrar, Companies House, Crown Way, Cardiff, CF4 3UZ.