# REGISTRAR OF COMPANIES

# Albert Hall Mansions Management Limited

Accounts

Year Ended

25 March 1996





# Annual report and accounts for the year ended 25 March 1996

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# **Directors**

O S Chamma

C F Chehlaoui

N Doctor

S Hakura

B E Kirreh

G E Mogil

# Secretary and registered office

Mrs G E Mogil, 8 Baker Street, London, W1M 1DA.

# Company number

1331429

# **Auditors**

BDO Stoy Hayward, 8 Baker Street, London, W1M 1DA.

# Report of the directors for the year ended 25 March 1996

The directors present their report and annual accounts of the company for the year ended 25 March 1996.

# Principal activities

The principal activity of the company, which remains unchanged from the previous year, is to manage the property known as Albert Hall Mansions, London, SW7 and provide the services for the benefit of the residents.

### **Review of operations**

Recoverable maintenance expenditure being total service cost for the year is £512,173 (1995 - £451,013).

A transfer to the major works reserve was made in the year of £200,000 (1995 - £Nil).

### **Directors**

The directors in office during the year and their beneficial interest in the ordinary shares of the company are as follows:

		25 March 1996	25 March 199
O S Chamma		1	1
C Chehlaoui		1	1
G V Malek	(resigned 27 March 1996)	1	1
G A Cox	(resigned 27 March 1996)	1	1
N Doctor	(appointed 28 May 1996)	1	1
S Hakura	(appointed 28 May 1996)	1	1
B E Kirreh		1	1
Mrs G E Mogi	I	1	1

O S Chamma and B E Kirreh retire by rotation and, being eligible, offer themselves for re-election.

The company maintains liability insurance for directors and officers.

Report of the directors for the year ended 25 March 1996 (Continued)

### Directors' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The company's managing agents are responsible for keeping the accounting records of day to day transactions of the company. On this basis, the directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Auditors**

BDO Stoy Hayward, who were appointed by the directors during the year, have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the annual general meeting.

In the preparation of the above report, the directors have taken advantage of special exemptions applicable to small companies.

On behalf of the Board

Secretary

Date

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### Report of the auditors

### To the shareholders of Albert Hall Mansions Management Limited

We have audited the accounts on pages 5 to 19 which have been prepared under the accounting policies set out on page 15.

Respective responsibilities of directors and auditors

As described on pages 1 and 2 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

### **Opinion**

In our opinion, accepting the Managing Agent's estimate as to the adequacy of the Provision for Future Major Works, the accounts:

- i) give a true and fair view of the state of the company's affairs as at 25 March 1996 and of its excess income over expenditure for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies;
- ii) are, within the meaning of the Landlord & Tenant Act 1985, a fair summary of service charge costs for the year ended 25 March 1996;
- iii) are set out in a way which shows how they are or will be reflected in demands for service charges;
- iv) contain on pages 8 to 13 the amounts specified by Clause 5 of the Sixth Schedule of the Underlease; and
- v) are sufficiently supported by accounts, receipts and other documents which have been produced to

BDO STOY HAYVAL Chartered Accountants

and Registered Auditors

London

28 January 1997

# Income and expenditure account for the year ended 25 March 1996

	Note	1	1996	14	995
	14000	,£	£	£	£
Turnover - Service charge - Major works	1		486,103 200,000		451,013
			686,103		451,013
Interest receivable	2		5,108		2,334
			691,211		453,347
Property expenses	3	486,103		451,013	
Transfer to major works reserve	8	200,000		-	
			686,103		451,013
Excess of income over expenditure on ordinary activities before taxation			5,108		2,334
Taxation on interest receivable	2		1,277		584
Excess of income over expenditure for the financial year after taxation			3,831		1,750
Interest offset against total service cost for year	2		(3,831)		(1,750)

All amounts relate to continuing activities.

All recognised gains and losses have been included in the income and expenditure account.

The notes on pages 15 to 19 form part of these accounts.

# Service charge account for the year ended 25 March 1996

			_	
	£	1996 £	£	995 £
Porterage	£	L.	2	£
Wages and national insurance	153,676		160,423	
Relief porterage	3,495		6,511	
Porter's uniforms	-		945	
Sundries	259		86	
		157 420		1/7 0/5
Th. ( 10) (1)		157,430		167,965
Porters' flats Rent	22,720		22,720	
General and water rates	2,276		1,527	
Repairs	206		241	
Electricity and gas	2,244		1,508	
Telephone	853		767	
Pager and radio receiver	1,863		-	
		30,162		26,763
Electricity		24,236		20,300
Fuel oil		74,428		67,373
¥ *a.				
Lift Samina contract	11,153		10,956	
Service contract	3,251		1,860	
Repairs	3,231		1,000	
		14,404		12,816
Boiler				
Service and repairs	8,450		5,327	
New pipework and burner	8,749		-	
Asbestos removal	3,209		-	
		20,408		5,327
Fire protection		930		914
Pest control		2,672		3,157
Insurance				
Employers' protection	147		486	
Building (incl. contents)	29,226		31,781	
Engineering (boilers and lifts)	1,115		1,076	
Directors, public liability				
and terrorism	4,244		5,003	
		34,732		<u>38,346</u>
		250 400		342,961
Carried forward		359,402		372,701

Service charge account for the year ended 25 March 1996 (Continued)

		996	£ 19	995 £
	$\mathbf{f}$	£	£	£
Brought forward		359,402		342,961
Entryphone Rental Repairs	5,212		5,072 147	
		5,212		5,219
CCTC system rental		2,491		1,944
Security		25,621		-
TV aerial		- ·		196
Building repairs		38,968		24,327
Cleaning		2,335		9,848
Bulbs and sundries		1,747		2,899
Floral display		2,508		2,708
Professional fees (incl. VAT)  Management fee Legal and professional Audit, accountancy and secretarial support Engineers consultants		28,275 8,537 9,400 1,607		29,375 19,786 11,750
Total service cost for the year		486,103		451,013
Interest credit (note 2)		3,831		1,750
Total service cost for the year (net)		482,272		449,263
Interim charges for year General services		449,420		446,045
Deficit for the year		(32,852)		(3,218)

The notes on pages 15 to 19 form part of these accounts.

# Apportionment of total service costs for the year (note 4)

Certain lessees enjoy exemptions (described in note 4, page 16), it is therefore necessary to group costs as set out in the table below, before the balance of costs can be allocated to the remaining lessees.

	%	Total £	Flat 9 £	Flats 15 & 36 £	Vith Sch. flats £	Other flats £
Service cost		~	-	-	-	
All flats except:						
Nos. 9, 15, 36	103.568	37,214	-	-	1,167	36,047
No. 15, 36	105.046	22,328	314	-	690	21,324
No. 9	106.022	6,803	-	157	208	6,438
Vlth Sch. flats	104.253	60,446	857	1,423	-	58,166
All flats	107.500	355,481	4,887	8,115	10,737	331,742
Total service cost for year		482,272	6,058	9,695	12,802	453,717
% contributions (note 4)		107.500	1.478	2.454	3.247	100.321

The actual service cost for the year attributable to any individual flat (except those detailed in the table above) can be calculated as follows:

The notes on pages 15 to 19 form part of these accounts.

# Apportionment of total service costs and summary of accounts

Flat number	%	Balance as at 25/03/1995	Actual Service charge		Deficit/ Surplus for the year	Interim Service charge requested		Balance as at 25/03/1996
		23/03/1773	for the year	requested		for quarter to		
			-	_	•	30/06/1996		
1	1.067	-117.07	4825.67	4460.75	-364.92	1115.188	5590.83	232.96
1 1b	0.145					151.548		410.52
10 10	0.611	-63.17	2763.34			638.596		145.79
2	1.682					1757.964	5239.48	4762.15
2a	0.449					469.28	1398.5	1271.21
3	1.155				-395.01	1207.164	6476.45	252.25
3a	0.464			1939.82	-158.69	484.956	2434.19	101.30
4	1.214		5490.50	5075.31	<b>-</b> 415.19	1268.828		3437.13
4a	0.449		2030.67	1877.12	-153.55	469.28		98.01
5	1.302	3201.37	5888.49	5443.20	-445.29	1360.8		3686.26
5a	0.464	-47.98	2098.51	1939.82	-158.69			1313.69
6	1.491	-154.16	6743.27	6233.34	<b>-</b> 509.93			325.53
7	1.609	-166.36	7276.95	6726.67	-550.28	1681.668		351.29
8	1.711	<b>-17</b> 6.9	7738.26	7153.09				373.57
9	1.478	-1007.93	6058.00	6179.01				
9a	0.376	142.24	1700.52	1571.92				
10	0.919	-95.01						
10a	0.376							
10Ь	0.435							
11	1.067							
11c	0.509							
12	1.111							
12a	0.655							
12b	0.449							
13	1.184	· ·						
13a	0.435							
14	1.214							
14a	0.494							
15	1.638							
16	1.492							
17	1.682							
18	1.667							
19	1.302							
19a	0.376							
20	0.904 0.393							
20a	0.39							
20ь 21	1.082							
21 21c	0.59							
21e 22a	0.56							
· 22a	1.49							
23	1.15:							
23 23a	0.40							
23a 24	1.18							
24a	0.4							
25	1.08							
26	1.49					5 1559.384	4 7800.18	
27	1.82						4 9595.11	
28	1.82					2 1911.60-	4 2408.05	
29	1.52				7 -520.19			
30	1.03							
30a	0.43		8 1967.3	5 1818.5	8 -148.78	8 454.64	4 2282.04	94.98

# Apportionment of total service costs and summary of accounts

Flat number	%	Balance as at 25/03/1995	Actual Service charge	Interim Service	Deficit/ Surplus for the year	Interim Service charge requested		Balance as at 25/03/1996
			for the year	requested		for quarter to		
						30/06/1996		
		***	1600.60	1600.22	122.46	377.304	1893.84	-452.68
30ь	0.361	-568.82		1509.22 3106.22	-123.46 -254.11	776.56		-432.06 -329.78
31	0.743			2127.95	-234.11 -174.08			688.30
32	0.509	4324.8 -568.82						-367.42
33	0.626							-367.44
34	0.626 0.678							148.03
35 36					187.64			-713.26
36 2707-	0.816 0.621							1758.20
37/37a								-348.44
38	0.685				-279.08			178.17
39 40	0.816 0.626							136.67
40	0.626							146.27
	0.816				-279.08			2310.30
42	0.626							136.67
43	0.626							
44	0.816							178.17
45								
46	0.626							
47	0.67							
48	1.199							
49	1.38							
49a	0.308							
50	1.17							
51 52	1.082							
52 53	1.082							
53	1.389							
54	1.258							
55	1.024							
56	0.816							
57	1.755							
58	1.17							
59	1.008							
60	1.067							
61	1.389							
62	1.214							
63	1.038							
64	1.067							
65	1.148							
66	1.243							
67	1.009							
68	1.082							
69	1.389							
<b>7</b> 0	1.17							
71	1.038							
72	1.067							
73	1.463							
74	1.238							
75 76	1.268							
76	1.372							
77 70	1.404							
78a	2.506							
79	0.348	3 -238.6	5 1372.07	7 1454.86	اه.که	, 303./10	, 1/77.47	, -00,400

# Apportionment of total service costs and summary of accounts

Flat number	%	Balance as at 25/03/1995	-	Interim Service charge requested	Deficit/ Surplus for the year	Interim Service charge requested for quarter to 30/06/1996		Balance as at 25/03/1996
79a	0.235	-143,22	926.54	982.45	55.91	245.612	1232.83	-203.90
80	1.154		4549.89	4824.46	274.57	1206.116	5967.25	-1003.36
80a	0.277	809.11	1092.13	1158.05	65.92	289.512	2432.24	-241.49
80b	0.277		1092.13	1158.05	65.92	289.512	1453.18	-640.36
81	0.956	-656.33	3769.24	3996.70	227.47	999.176	4943.46	-831.38
82	0.642		2903.54	2683.98	-219.56	670.996	2239.57	152.73
85	1.668	-172.58	7543.78	6973.33	-570.46	1743.332	8750.49	364.05
86	0.597			2495.86	-204.17	623.964	4778.91	1219.18
-	107.5	66041.59	482272.00	449420.08	-32851.92	112355.02	525876.75	134791.86

Apportionment of major works costs and summary of accounts

Flat number	%	Balance as at	Reserve	Contributions	Balance as at
<b></b>		25/03/1995	charge requested	received	25/03/1996
1	1.067	0	1985.12	1963.48	21.64
1 <b>b</b>	0.145	0	269.76	131.94	137.82
1 <b>c</b>	0.611	0	1136.74	1136.74	0
2	1.682	0	3129.3	1530.54	1598.76
2a	0.449	0	835.34	408.56	426.78
3	1.155	0	2148.84	2125.42	23.42
3a	0.464	0	863.26	853.85	9.41
4	1.214	0	2258.6	1104.68	1153.92
4a	0.449	0	835.34	826.23	9.11
5	1.302	0	2422.32	1184.76	1237.56
5a	0.464	0	863.26	422.22	441.04
6	1.491	0	2773.96	2743.72	30.24
7	1.609	0	2993.48	2960.85	32.63
8	1,711	0	3183.26	3148.56	34.7
9	1.478	0	2749.76	2719.79	29.97
9a	0.376	0	699.54	691.92	7.62
10	0.919	0	1709.76	1691.12	18.64
10a	0.376	0	699.54	691.92	7.62
10b	0.435	0	809.3	800.48	8.82
11	1.067	0	1985.12	1963.48	21.64
11c	0.509	0	946.98	936.66	10.32
12	1.111	0	2066.98	2044.45	22.53
12a	0.655	0	1218.6	596.02	622.58
12b	0.449	0	835.34	826.26	9.08
13	1.184	0	2202.8	2178.79	24.01
13a	0.435	0	809.3	800.48	8.82
14	1.214	0	2258.6		
14a	0.494	0	919.06	449.51	469.55
15	1.638	0	3047.44	3014.22	
16	1.492	0	2775.82		
17	1.682	0	3129.3		
18	1.667	0	3101.4		
19	1.302	0			
19a	0.376				
20	0.904	. 0			
20a	0.391				
20Ъ	0.435				
21	1.082				
21c	0.597				
22	1.492				
22a	0.568				
23	1.155	. 0			
23a	0.406	; 0			
24	1.184	0			
24a	0.42	. 0			
25	1.082	e c			
26	1.492	e c			
27	1.829				
28	1.829		3402.8		
29	1.521				
30	1.038	3 (	1931.16	5 1910.11	21.05

# Apportionment of major works costs and summary of accounts

Flat number	%	Balance as at	Reserve	Contributions	Balance as at
		25/03/1995	charge requested	received	25/03/1996
40-	0.425	0	809.3	800.48	8.82
30a	0.435	0	671.62	664.3	7.32
30b	0.361	0	1382.32	1367.25	15.07
31	0.743	0	946.98	1513.84	-566.86
32	0.509	0	1164.66	1151.97	12.69
33	0.626	0	1164.66	1151.97	12.69
34	0.626	0	1261.4	616.95	644.45
35	0.678	0	1518.14	1501.59	16.55
36	0.816	0	1155.34	565.08	590.26
37/37a	0.621	0	1274.42	1260.53	13.89
38	0.685	0	1518.14	1501.59	16.55
39	0.816	0	1164.66	1151.97	12.69
40	0.626	0	1246.52	1232.93	13.59
41	0.67	0	1518.14	742.52	775.62
42	0.816	0	1164.66	1151.97	12.69
43	0.626	0	1246.52	1232.93	13.59
44	0.67	0	1518.14	1501.59	16.55
45	0.816	0	1164.66	582.33	582.33
46 47	0.626	0	1246.52	1232.93	13.59
47	0.67	0	2230.7	2206.39	24.31
48	1.199	0	2567.44	1283.72	1283.72
49	1.38	0	573.02	566.77	6.25
49a	0.308	0	2176.74	2153.01	23.73
50 51	1.17	0	2013.02	984.57	
51 52	1.082	0	2013.02	1991.08	
52 53	1.082	0	2584.18	1292.09	
53	1.389 1.258	0	2340.46	1144.72	
54	1.024	0	1905.12	1884.35	
55 56	0.816	0	1518.14	1501.59	
56	1.755	0	3265.12	3229.53	
57 58	1.733		2176.74	2153.01	23.73
59	1.008		1875.34	917.23	
60	1.067		1985.12	1173.52	
61	1.389		2584.18		
62	1.214		2258.6		
63	1.038				
64	1.058				
65	1.148				
66	1.243				
67	1.009				
68	1.082				
69	1.389				
70	1.17				
70 71	1.038				
72	1.067				
73	1.463				
73 74	1.238				
75	1.268				
76	1.372				
77	1.404				
78a	2.506				
76a 79	0.348				
• • •	5.5 .0	•			

# Apportionment of major works costs and summary of accounts

Flat number	%	Balance as at 25/03/1995	Reserve charge requested	Contributions received	Balance as at 25/03/1996
79a	0.235	0	437.2	432.43	4.77
80	1.154	0	2146.98	2123.58	23.4
80a	0.277	0	515.34	509.72	5.62
80b	0.277	0	515.34	509.72	5.62
8i	0.956	0	1778.6	1759.21	19.39
82	0.642	0	1194.42	1194.42	0
85	1.668	0	3103.26	3069.43	33.83
86	0.597	0	1110.7	555.35	555.35
Landlord				-577.18	577.18
-	107.5	0	199999.96	157898.29	42101.67

### Balance sheet at 25 March 1996

	Note	1996 £	1995 £
Current assets	_	202 249	106.045
Debtors	5 6	202,248 229,019	106,845 59,752
Cash at bank	O		
		431,267	166,597
Creditors: amounts falling due within one year	7	130,430	89,254
Net current assets		300,837	77,343
Reserve fund	8	300,726	77,232
		111	111
Capital and reserves			
Called up share capital	9	111	111
		<del></del>	<del></del>

The directors have taken advantage, in the preparation of the accounts, of special exemptions applicable to small companies under Schedule 8 Part 1 of the Companies Act 1985. In the opinion of the directors the company qualifies as a small company and is entitled to make use of the special exemptions.

Approved by the directors on and signed on their behalf:

B E Kirreh

C Chehlaoui

) Directors

28/1/97

The notes on pages 15 to 19 form part of these accounts.

# Notes forming part of the accounts for the year ended 25 March 1996

### 1 Accounting policies

# Basis of accounting

The accounts are prepared under the historical cost convention.

### Cash flow statement

The company qualifies as a small company under the Companies Act 1985. The directors have elected to take advantage of the exemption under FRS1 not to prepare a cash flow statement.

### **Turnover**

Turnover represents contributions receivable from members towards the cost of services and towards the major works reserve fund.

### 2 Interest received

a) Interest received in the year ended 25 March 1995 and corporation tax thereon is as follows:

ind corporation that district to the source were	1996 £	1995 £
Interest Corporation tax at 25%	5,108 1,277	2,334 584
	3,831	1,750

b) As prescribed by a standard underlease (6th Sch., Clause 8), interest received for the year is applied in reduction of total service cost.

# 3 Property expenses 1996 1995 £ £ These are arrived at after charging: Directors' remuneration Audit fee (incl. VAT) 9,400 8,813

Notes forming part of the accounts for the year ended 25 March 1996 (Continued)

### 4 Apportionment of expenditure

- a) In accordance with the terms of Clause 1(2) Schedule VI of the Underlease certain flats do not contribute to certain expenditure. Flats concerned are nos. 79, 79A, 80, 80A, 80B, 81 (% total 3.247) and total expenditure concerned is shown on page 7 of the accounts.
- b) In accordance with Deeds of Variation to their respective lease, flats 9, 15 and 36 are exempted from their respective share of a proportion of fuel costs and in the case of Flat 9, a proportion of related costs. Total costs concerned are shown on page 7.

6

		1996		1995	
		£	£	£	£
	Fuel stock Lessees arrears - service charge - major works	144,740 42,668	1,000	89,181	3,720
		<u> </u>	187,408	<del></del>	89,181
	Lessees: Window repairs recoverable Prepayments and debtors Rechargeable expenses		929 9,260 3,651		929 13,015
			202,248		106,845
į	Cash at bank			1996 £	1995 £
	Short term deposit - A H M Management Current account - A H M Management L			141,069 58,984	28,462 541
				200,053	29,003
	Managing agents - designated client's cur	rent account		28,966	30,749
				229,019	59,752

Bank accounts, other than that maintained by the managing agents, are managed by the directors and are held in respect of the provision for major works. At the balance sheet date, funds on loan from short term deposit to the designated client account, maintained by the managing agents, were £26,000.

Notes forming part of the accounts for the year ended 25 March 1996 (Continued)

7	Creditors: amounts falling due within one year	1996 £	1995 £
		r	£
	Corporation tax	1,277	584
	Accruals	28,780	56,571
	Expenditure on major works	89,858	8,959
	Lessees - credit balances	10,515	23,140
			<del></del>
		130,430	89,254

ALBERT HALL MANSIONS MANAGEMENT LIMITED

Notes forming part of the accounts for the year ended 25 March 1996 (Continued)

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(3,349)80,581 77,232 Total charges in advance Service 1995 (3,349)77,232 80,581 Major works £ (6,255) (46,383) (34,516) (707) (1,000)77,232 312,355 300,726 Total charges in advance 112,355 Service 112,355 1996 (6,255) (46,383) (34,516) (707) (1,000)77,232 200,000 188,371 works £ Quantity surveyor's fees re Phase III renovations Claim re: refurbishment of flat 80A Balance at commencement of year Reroofing of block 5 (interim) Tellings dispute settlement\* Balance at end of year Expenditure in year: Electrical works Raised in year Reserve funds

\* Final settlement in respect of disputed amounts invoiced by a contractor in connection with phase III renovations carried out in prior years.

Notes forming part of the accounts for the year ended 25 March 1996 (Continued)

9	Share	capital
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,	знаге сарнаг	Auth	orised		d and paid
		1996	1995	1996	1995
		£	£	£	£
	111 ordinary shares of £1 each	111	111	111	111
10	Reconciliation of movements on sharehold	ers' funds		1996 £	1995 £
	Excess of income over expenditure for the financial year after taxation  Net interest credited against service cost f			3,831 (3,831)	1,750 (1,750)
	Shareholders' fund at 26 March 1995			111	111
	Shareholders' fund at 25 March 1996			111	111

# 11 Security deposits

Returnable deposits from certain lessees are held by the managing agents in individual designated bank deposit accounts as security towards future service charge demands. At the balance sheet date these deposits totalled £141,141 (1995 - £129,661).