THE COMPANIES ACTS 1948 TO 1976

Declaration of compliance with the requirements of the Companies Acts 1948 to 1976 on application for registration of a company

Pursuant to section 15(2) of the Companies Act 1948 as amended by the Companies Act 1976



Please do not write in this binding margin Please complete legibly, preferably in black typs, or bold black lettering	Company number 1328896//
	COSHAM REPROGRAPHIES Limited*
* delete as appropriate	
~ · · · · · · · · · · · · · · · · · · ·	FRANCIS ALBERT DEAN
,	of 38/40 Featherstone Street, London EC1Y 8SJ
t in Scotland delete"of the Supreme Court" # delete the two alternatives not applicable	do solemnly and sincerely declare that I am # 250505050505050505050505050505050505050
	Presentor's ref: ML/CD 6450 General section Postroom
	name and address: BRITISH COMPANY REGISTRATION AGENTS LIMITED 38-40 FEATHERSTONE STREET, LONDON EC1Y 8SJ



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1328896

THE COMPANIES ACTS 1948 to 1976

COMPANY LIMITED BY SHARES

MEMORANDUM OF ASSOCIATION

of

COSHAM REPROGRAPHICS LIMITED



- The name of the Company is "COSHAM REPROGRAPHICS,LIMITED".
- 2. The Registered Office of the Company will be situate in England
- 3. The objects for which the Company is established are:-
- (a) (1) To carry on business as manufacturers of and dealers in survey equipment, both technical and electronic, computerized survey analyses, all forms of linear measuring equipment, including levels, tapes, obtains, ranging rods, building opening apparatus, visual allumination boxes and drawing office equipment of all types, and land and nautically based chronometers and to provide a facility for the supply and sale of all types of printing techniques allied to the building industry and as ocional professions.
 - (2) To provide services in the architectural, survey and related fields and in particular to offer specialist services in connection with technical survey investigations photographic surveys, both construction and aerial, the preparation of specialist presentation material and in the fields of building and civil engineering generally.

CD 6450



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- (b) To carry on any other business of any description which in the opinion of the directors may be capable of being conveniently or advantageously carried on in connection with or as ancillary to any of the above businesses or the general business of the Company.
- (c) To purchase sell, exchange, in:prove, mortgage, charge, rent, let on lease, hire, surrender, license, accept surrenders of, and otherwise acquire and deal with any freehold, leasehold or other property, chattels and effects, erect, pull down, repair, alter, develop or otherwise deal with any building or buildings and adapt the same for the purposes of the Company's business.
- (d) To purchase or otherwise acquire all or any part of the business or assets of any person, firm or company, carrying on or formed to carry on any business, which this Company is authorised to carry on or possessed of property suitable to the purposes of this Company and to pay cash or to issue any shares, stocks, debentures or debenture stock of this Company as the consideration for such purchase or acquisition and to undertake any liabilities or obligations relating to the business or property so purchased or acquired.
- (e) To acquire in such manner and upon such terms as the Company shall think fit, secret processes, inventions, patents, copyrights, designs or trade marks or any interest therein, the acquisition of which shall seem beneficial to the Company, and to grant rights thereout.
- (f) To enter into partnership or amalgamate with any person or body for the purpose of carrying on any business or transaction within the objects of the Company, and to enter into such arrangements for co-operation, sharing profits, losses, mutual assistance, or other working arrangements as may seem desirable.
- (g) To manage develop, sell, lease, mortgage, grant licences or rights of, in, or over or otherwise turn to account or in any other manner deal with or dispose of the undertaking and all or any of the property or assets of the Company with power to accept shares, debentures or securities of, or interests in, any other company.
- (h) To lend money to such persons, upon such terms and with or without security and subject to such conditions as may seem desirable.
- (i) To invest, lend, or otherwise deal with unemployed moneys, in such manner, and upon such terms, as may be thought fit, and to vary investments.
- (j) To guarantee, support or secure, whether by personal covenant or by mortgaging or charging all or any part of the undertaking, property and assets (present and future) and uncalled capital of the Company or by both such means, the performance of, the obligations of and the repayment or payment of the principal amounts and of any premiums, interest and dividends on any securities of any person, firm or company, including (without prejudice to the generality of the foregoing) any company which is for the time being the Company's holding company as defined by section 154 of the Companies Act 1948 or another subsidiary as defined by the said section of the Company's holding company or otherwise associated with the Company in business.
- (k) To borrow or raise money in such manner as the Company shall think fit, and in particular, by the issue of debentures or debenture stock, charged upon all or any of the Company's property, both present and future, including its uncalled capital, and to re-issue any debentures at any time paid off.
- (I) To draw, accept, endorse, issue, or execute promissory notes, bills of exchange, bills of lading, warrants, and other negotiable, transferable, or mercantile instruments.
- (m) To purchase, subscribe for, or otherwise acquire and hold shares, stocks or other interests in or obligations of any other company or corporation.
- (n) To remunerate any person or company for services rendered or to be rendered in placing or assisting to place any of the shares in the Company's capital or any debentures, debenture stock or other securities of the Company or in or about the formation or promotion of the Company or the conduct of its business.

- (o) To remunerate employees of the Company out of or in proportion to the profits of the Company or otherwise as the Company shall think fit; and to promote and give effect to any scheme or arrangement for sharing profits with employees, whether involving the issue of shares or not.
- (p) To pay the costs and expenses of or incidental to the promotion and establishment of the Company, or to contract for the payment of the same in whole or in part by others.
- (q) To promote any company to acquire the whole or any part of the assets or liabilities of this Company, or for any other purpose which may seem desirable in the interests of this Company, and to subscribe, acquire, underwrite, or place, or assist in so Going, the whole or part of the shares or securities of such company.
- (r) To remunerate the directors of the Company in any manner the Company may think fit and to pay gratuities or pensions or allowances on retirement to any directors who have held any other salaried office or place of profit with the Company or to their widows or dependants and to make contributions to any fund and to pay premiums for the purchase or provision of any such gratuity, pension or allowance and to promote or assist financially, whether by way of contributions, donations, the payment of premiums or otherwise, any fund or scheme for the benefit, wholly or in part, of directors, ex-directors, or employees, or ex-employees, of the Company, or their dependants or relatives, or for charitable purposes generally.
- (s) To aid, financially or otherwise, any association or body having for an object the promotion of trade or industry.
- (t) To act as or through trustees, agents, secretaries, managers, brokers or sub-contractors, and to perform the duties of any office undertaken by the Company.
- (u) To procure the Company to be registered or recognised in any overseas country or place, and to exercise any of the objects or powers aforesaid in any part of the world.
- (v) To distribute any property of the Company in specie among the members.
- (w) To do all such other things as are incidental or conducive to the attainment of the above objects or any of them.

It is declared that the foregoing sub-clauses shall be construed independently of each other and the objects therein mentioned shall be neither limited nor restricted by reference to or inference from any other sub-clause or the name of the Company and neither shall they or any of them be deemed to be merely subsidiary to the objects contained in any other sub-clause.

- 4. The liability of the Members is limited.
- 5. The share capital of the Company is £100 divided into One hundred shares of One pound each. Subject and without prejudice to any special rights or privileges for the time being attached to any special class of issued shares, any of the shares in the original capital of the Company for the time being unissued, and any new shares from time to time created, may be issued with any preference, whether in respect of dividend or of repayment of capital, or both, or with any other special privilege or advantage over any other shares previously issued, or then about to be issued, and with any special or restricted rights or without any right of voting or otherwise, and generally on such terms and subject to such conditions and provisions as may from time to time be determined by the Company.

WE, the several persons whose names, addresses and descriptions are subscribed, are desirous of being formed into a Company in pursuance of this Memorandum of Association, and we respectively agree to take the number of Shares in the Capital of the Company set opposite our respective names.

Names, Addresses and Descriptions of Subscribers.	Number of Shares taken by each Subscriber.
LEONARD H. LEWIS, 38-40 Featherstone Street, London, E.C.1. Company Director.	ONE
FRANCIS A. DEAN, 38-40 Featherstone Street, London, E.C.1. Company Director.	ONE

DATED the eleventh day of April, 1977.

WITNESS to the above Signatures:

Ç. J. LEWIS,

38-40 Featherstone Street,

London, E.C.1.

. Company Director.

THE COMPANIES ACTS 1948 to 1976

COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION

of

COSHAM REPROGRAPHICS LIMITED

PRELIMINARY

- Subject as hereinafter provided the regulations set out in Part I and Part II of Table A in the First Schedule to the Companies Act, 1948 as amended by the Companies Acts 1967 to 1976 (hereinafter referred to as "Table A") shall apply to the Company.
- The following regulations of Table A shall not apply to the Company videlicet: 22, 24, 40 to 43 inclusive, 53, 58, 75, 79, 84(2), 84(4), 88 and 130 of Part I thereof, and regulation 3 of Part II thereof.

SHARES

3. The directors may allot or otherwise dispose of the shares of the Company to such persons and for such consideration and upon such terms and conditions as they may determine, but so that, except as provided by section 57 of the Act, no shares shall be issued at a discount.

LIEN

4. The lien conferred by regulation 11 of Table A shall attach to all shares, whether fully paid or not, and to all shares registered in the name of any person indebted or under liability to the Company whether he be the sole holder thereof or one of two or more joint holders.

TRANSFER AND TRANSMISSION OF SHARES

5. The instrument of transfer of any share shall be executed by or on behalf of the transferor and (except in the case of the transfer of a fully paid share) by or on behalf of the transferee. The transferor shall be deemed to remain a deriver of the share until the name of the transferee is entered in the register of members in respect thereof.

T124-1-3/3/77

- 6, (1) Subject as in these Articles provided, any share may be transferred to any member of the Company and any share may be transferred by a member to his or her wife or husband, descendant, parent, brother or sister, nephew or niece or to the trustees of a settlement created inter vivos by such member whereunder no person is or may be a beneficiary who is not his or her wife or husband or any such relative as aforesaid and any share of a deceased member may be transferred to his or her widow or widower or any such relative as aforesaid or transferred to or placed in the names of his or her personal representatives or trustees if (but only if) it will be held by them upon trusts created by such member's will or arising on his or her intestacy whereunder no person is or may be a beneficiary who is not his or her widow or widower or any such relative as aforesaid and where any share is held upon such trusts as aforesaid it may upon the appointment of a new trustee or new trustees thereof be transferred to him or them or to the continuing and new trustees thereof. In any such circumstances (but subject as aforesaid) the provisions of paragraph (5) of this article shall not apply save to ensure that the number of members shall not exceed the limit prescribed by regulation 2 of Part II of Table A or to prevent a transfer of shares on which the Company has a lien. For the purpose of this paragraph "descendant" shall include an adopted child.
 - (2) Save as aforesaid, a share shall not be transferred unless it first be offered to the other members at a fair value to be fixed at the cost of the Company by the Company's auditors. A member (hereinafter referred to as a "retiring member") wishing to transfer a share or shares otherwise than as aforesaid shall give notice thereof in writing to the Company and such notice (hereinafter referred to as a "transfer notice") shall constitute the Company his agent for the sale in accordance with the provisions of this article of the share or shares comprised therein at the fair value fixed as aforesaid. A transfer notice may not be withdrawn except with the consent of the directors. After the fixing as aforesaid of the fair value of the share or shares comprised in a transfer notice, the directors shall proceed to seek a purchaser or purchasers therefor amongst the other members (including any of their own body who are members). In the case of competition amongst the other members therefor, the same shall be apportioned amongst those wishing to purchase the same as nearly as may be in proportion to their respective holdings of shares, but so that no member shall be required to purchase more shares than he has expressed his willingness to purchase. Any question of difficulty shall be resolved by the directors in such manner as they think most beneficial to the Company.

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- (3) Upon the finding of a purchasing member or members the Company shall give notice thereof to the retiring member and the sale or sales shall be completed within seven days thereafter. If the retiring member fails so to complete any such sale, the directors shall nominate some person to transfer the share or shares comprised in such sale to the purchasing member and shall receive the purchase money and register the purchasing member as the holder of such share or shares and issue to him a certificate therefor. The retiring member shall deliver to the Company his certificate or certificates comprising or including such shares or share and shall thereupon be paid the purchase-money and any necessary balance certificate shall be issued to him.
- (4) If within twenty-eight days after the fixing of the fair value as aforesaid no purchasing member has been found for the share or shares or some of the shares comprised in the transfer notice, the directors shall give notice thereof to the retiring member and in such case, and also if a purchasing member has failed duly to complete his purchase, the retiring member may at any time within six months after such notice was given to him, but subject to the provisions of paragraph (5) of this article, transfer the share or shares in question to any person and for any consideration.

- (5) Subject as in this Article otherwise provided, the directors may, in their absolute discretion and without assigning any reason therefor, decline to register any transfer of any share, whether or not it is a fully paid share.
- (6) Any direction, whether by way of renunciation, nomination or otherwise, by a member entitled to an allotment of shares, to the effect that such shares or any of them be allotted or issued to some person other than himself shall for the purposes of this article be deemed to constitute a transfer of the share or shares comprised in such direction and, except in the case of a transfer permitted by paragraph (1) of this article, shall be deemed to constitute a transfer notice comprising such share or shares and the foregoing provisions of this article shall apply accordingly.

PROCEEDINGS AT GENERAL MEETINGS

7. At any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by the chairman or by any member present in person or by proxy. Unless a poll be so demanded a declaration by the chairman that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost or not carried by a particular majority and an entry to that effect in the book containing the minutes of the proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution. The demand for a poll may be withdrawn.

DIRECTORS

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- 8. The number of the directors shall not be less than two nor more than five but the Company in general meeting may increase or reduce these limits. The first directors shall be appointed in writing by the Subscribers to the Memorandum and Articles of Association.
- A person may be appointed or elected a director notwithstanding that he shall have attained the age of 70 years and no director shall be liable to vacate office by reason of his attaining or having attained that or any other age.

BORROWING POWERS OF DIRECTORS

10. The directors may at their own discretion and upon such terms in all respects as they think fit raise or borrow money for the purposes of the Company's business and may mortgage or charge the whole or any part of the assets and property of the Company (present or future) including its uncalled or unissued capital, and may issue debentures, debenture stock, mortgages or other securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

POWERS AND DUTIES OF DIRECTOR

11. Subject to the provisions of section 199 of the Act, a director may contract with and participate in the profits of any contract or arrangement with the Company as if he were not a director. A director shall also be capable of voting in respect of such contract or arrangement, where he has previously disclosed his interest to the Company, or in respect of his appointment to any office or place of profit under the Company or of the arrangement of the terms thereof and may be counted in the quorum at any meeting at which any such matter is considered.

ALTERNATE DIRECTOR

12. Any director being or being about to go outside the United Kingdom may by notice in writing to the Company appoint some other person approved by all the other directors to be his alternate or substitute director during his absence, such alternate director having in all respects the same rights (other than any right to remuneration) and powers as the appointor. Any person who has been so appointed may be, in like manner, removed by the person who appointed him and may also be removed by notice in writing to the Company given by a majority of the other directors.

DISQUALIFICATION OF DIRECTORS

- 13. The office of director shall be vacated if the director :-
 - (A) Fails to obtain his share qualification (if any) within one month from the date of his appointment or thereafter ceases at any time to hold his share qualification.
 - (B) Becomes bankrupt or suspends payment or compounds with his creditors.
 - (C) Becomes prohibited from being a director by reason of any order made under section 188 of the Act or under section 28 of the Companies Act 1976.
 - (D) Becomes of unsound mind.
 - (E) Is absent from directors' meetings for six calendar months without reasonable excuse and without the consent of the other directors and they resolve that he vacate office.
 - (F) Rasigns his office by notice in writing to the Company.

AUDIT

14. Auditors shall be appointed and their duties regulated in accordance with section 161 of the Act, section 14 of the Companies Act 1967, and sections 13 to 18 of the Companies Act 1976.

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INDEMNITY

15. Subject to section 205 of the Act and in addition to such indemnity as is contained in regulation 136 of Table A, every director, officer, or official of the Company shall be indemnified out of the funds of the Company against all costs, losses, expenses and liabilities incurred by him in the execution and discharge of his duties or in relation thereto.

SECRETARY

16. The first secretary of the Company shall be FRANCIS ALBERT DEAN.

Names, Addresses and Descriptions of Subscribers.

LEONARD H. LEWIS

38-40 Featherstone Street,

London, E.C.1.

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Company Director.

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FRANCIS A. DEAN, 38-40 Featherstone Street, London, E.C.1.

Company Director.

DATED the eleventh day of April, 1977.

WITNESS to the above Signatures :-

P. J. LEWIS

38-40 Featherstone Street,

London, E.C.1.

Company Director.

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THE COMPANIES ACTS 1948 TO 1976

Statement of first directors and secretary and intended situation of registered office

Pursuant to sections 21 and 23(2) of the Companies Act 1976

Form No. CF1



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		Company number	_/
		1328	896/5
Name of Company			
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The intended situation of the regis			
on incorporation is as stated below	<u>w</u>		•
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If the memorandum is delivered by			
the memorandum, please mark 'X' agent's name and address below;			
			# <u>; </u>
	Y REGISTRATION AGENTS		
38-40 FEATHERS	ONE STREET, LONDON EC	C1Y 8SJ	Wall Service and the
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Telephone No: 01-251 0344 Name and address:	For official use General section	iPost room	
IValite and address.	General section	Postroom	
BRITISH COMPANY REGISTRATION			
AGENTS LIMITED 38-40 FEATHERSTONE STREET,			
LONDON ECTY 8SJ			
	1		

The name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company are as follows:

Name (note 2)	LEONARD HERBERT LEWIS	Business occupation	
	LEONARD HEADER! LEWIS	Law Agent	
Former name(s) (note 3)	Nationality Citizen of United	
Address (note 4) 38-40 FEATHERSTONE STREET		Kingdom.	
	LONDON EC1Y 8SJ	Date of birth	
		13.10.1929	
Particulars of o	ther directorships (note 5)		
	Lewis Coates & Lucas Limited and Coates & Lucas	d its wholly-owned subsidiaries	
()	nt to act as director of the company named		
Signature	Meuro	Date 19-8-77	
Name (note 2)	FRANCIS ALBERT DEAN	Business occupation	
	My grant of the transfer of the second	LAW STATIONER	
Former name(s)) (note 3)	Nationality	
Address (note 4)		ERITISH	
38 - 40 FEATHERSTONE STREET		Date of birth (where applicable)	
LONDON E.C.1.		(ngte 6)9 - 1920	
Particulars of ol	ther directorships (note 5)		
	LEWIS, COATES & LUCAS	S. LTD	
I hereby conser	nt to act as director of the company named	on page 1	
Signature	dellan	Date 19 - 8 - 77	
Name (note 2)		Business occupation	
			
Former name(s)	(note 3)	Nationality	
Address (note 4)			
		Date of birth (where applicable) (note 6)	
Particulars of ot	her directorships (note 5)		
		V	
i hereby conser	nt to act as director of the company named	on page 1	
		Date	

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Important

The particulars to be given are those referred to In section 21(2)(a) of the Companies Act 1976 and section 200(2) of the Companies Act 1948. Please read the notes on page 4 before completing this part of the form.

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Continuation of the name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company are as follows:

Name (note 2)		Business.occupation	
Former name(s) (note 3)		Nationality	
Address (note 4)			
		Date of birth (where applicable) (note 6)	
Particulars of other directors	ships (note 5)		
	······································		
I hereby consent to act as o	director of the company n	amed on page 1	
Signature	ż	Date	

The name(s) and particulars of the person who is, or the persons who are, to be the first secretary, or joint secretaries, of the company are as follows:

Important

The particulars to be given are those referred to in section 21(2)(b) of the Companies Act 1976 and section 200(3) of the Companies Act 1948. Please read the notes on page 4 before completing this part of the form.

Name (notes 2 & 7)	FRANCIS ALBERT DEAN	. 8
Former name(s) (note 3)		
Address (notes 4 & 7)	38-40 FEATHERSTONE STREET LONDON EC1Y 8SJ	(13)
I hereby consent to act	as secretary of the company named on	page 1
Signature <i>W.C.</i>	en .	Date 19 - 8 - 77

Name (notes 2 & 7)	***
Former name(s) (note 3)	
Address (notes 4 & 7)	
I hereby consent to act as secretary of the company name	ed on page 1
Signature	Date

Signed by or on behalf of the subscribers of the Memorandum of Association

	19	1	
Signature		Lewis.	. (Subscriber)

Signature NUEN (Subscriber)

Date ...19 - 2 - 7.7

Date ... 19 - 8 * 7.7

Notes

- If the space overleaf is insufficient, the names and particulars must be entered on the prescribed continuation sheet(s).
- 2 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename, and 'surname' in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.
- 3 In the case of an individual, any former Christian names and surname must be given in addition. The expression 'Christian name' includes a forename.
 - 'Former Christian name' and 'former surname' do not include:
 - a In the case of a peer or a person usually known by a British Title different from his surname, the name by which he was known previous to the adoption of or succession to the title, or

- b in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or
- c in the case of a married woman, the name or surname by which she was known previous to the marriage.
- 4 Usual residential address must be given, or, in the case of a corporation, the registered or principal office.
- 5 The names of all bodies corporate incorporated in Great Britain of which the director is also a director must be given, except bodies corporate of which the company making the return is the wholly-owned subsidiary or bodies corporate which are the wholly-owned subsidiaries either of the company or of another company of which the company is the wholly-owned subsidiary. A body corporate is deemed to be the wholly-owned subsidiary of another if it has no members except that other and that other's

- wholly-owned subsidiaries and its or their nominees. 'Director' includes any person who occupies the position of a director by whatsoever name called, and any person in accordance with whose directions or instructions the directors are accustomed to act.
- 6 Dates of birth need only be given in the case of directors of a company which is subject to section 185 of the Companies Act, 1948, namely a company which is not a private company, or which, being a private company, is the subsidiary of a body corporate incorporated in the United Kingdom which is neither a private company nor a company registered under the law relating to companies for the time being in force in Northern Ireland and having provisions in its constitution which would, if it had been registered in Great Britain, entitle it to rank as a private company.
- 7 Where the secretary or one of the joint secretaries is a Scottish firm the details required are the firm name and its principal office address. Where all the partners in a firm are joint secretaries the name and principal office address of the firm alone may be stated.





CERTIFICATE OF INCORPORATION

No. 1328896

I hereby certify that

COSHAM REPROGRAPHICS LIMITED

is this day incorporated under the Companies Acts 1948 to 1976 and that the Company is Limited.

Given under my hand at Cardiff the

6TH SEPTEMBER 1977

D. A. PENDLEBURY Assistant Registrar of Companies

C.173

SPECIAL RESOLUTION OF COSHAM REPROGRAPHICS LTD.

Passed the fifteenth day of February 1980.

At an Extra Ordinary General Meeting of the above named company duly convened and held at Meon House, High Street, Cosham, on the fifteenth day of February 1980 the subjoined Special Resolution was duly passed, viz:-

That the name of the company be changed to:-

COPYRITE LIMITED.

J. H. Greenvee.

Company No.1328896





OF INCORPORATION CERTIFICATE ON CHANGE OF NAME

No.

1328896

I hereby certify that

COSHAM REPROGRAPHICS LIMITED

having by special resolution and with the approval of the Secretary of State changed its name, is now incorporated under the name of

COPYRITE LIMITED

Given under my hand at Cardiff the

20TH MARCH 1980

Assistant Registrar of Companies