

Registered number: 01319856

**CTDI GLENROTHES LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2019**



---

**CTDI GLENROTHES LIMITED**

---

---

**CONTENTS**

---

	Page
<b>Company information</b>	<b>1</b>
<b>Strategic report</b>	<b>2 - 3</b>
<b>Directors' report</b>	<b>4 - 5</b>
<b>Independent auditors' report</b>	<b>6 - 8</b>
<b>Statement of income and retained earnings</b>	<b>9</b>
<b>Balance sheet</b>	<b>10</b>
<b>Notes to the financial statements</b>	<b>11 - 29</b>

---

**CTDI GLENROTHES LIMITED**

---

**COMPANY INFORMATION**

---

<b>Directors</b>	R Kieselstein G J Parsons L D Parsons S T Taylor
<b>Company secretary</b>	CLC Secretarial Services Ltd
<b>Registered number</b>	01319856
<b>Registered office</b>	Featherstone Road Wolverton Mill Milton Keynes MK12 5TH
<b>Independent auditors</b>	MHA MacIntyre Hudson Chartered Accountants & Statutory Auditors Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire MK9 1LZ

---

## **CTDI GLENROTHES LIMITED**

---

### **STRATEGIC REPORT FOR THE YEAR ENDED 31 DECEMBER 2019**

---

#### **Introduction**

The directors present their strategic report for the year ended 31 December 2019.

#### **Business review**

The Company is engaged in technical repairs, customer support services and product end of life management of electronic equipment. The Company continues to pioneer new technologies building on its expertise of automated testing for its clients.

2019 was a successful year. Sales increased on the prior year by £7,372k (25%) and profit before tax increased by £1,395k (44%) to £4,593k as the Company continued to experience strong demand from its customers.

At a divisional level within the Company, we experienced significant growth year on year in our Set Top Box and Mobile customer divisions with gross profit up 11% and 4% respectively. Our remaining Business to Business Division, which accounts for c6% of gross profit, decreased by 28%. In 2019 a Business to Business customer transferred to another entity within the CTDI Europe Group.

As part of our commitment to improve efficiencies and to protect margins, we have in house expertise focused on using technology in the most effective way possible in our day to day operations. With customer products regularly evolving and changing, we adopt a flexible and innovative approach to our operations, to ensure we meet our customer quality of service targets. In addition to this, we also have in place a review scheme, whereby front-line employees can also provide invaluable inputs to process improvements.

The Company has closing shareholder funds at 31 December 2019 of £9,277k (2018 - £11,195k). At 31 December 2019, the Company has net current assets of £7,807k (2018 - £9,100k).

The directors are satisfied with the performance of the business.

The impact of the current COVID-19 pandemic in 2020 on customers, suppliers and employees is being closely monitored by the directors. Our COVID-19 statement included within accounting policy 2.4, sets out in more detail the actions being taken on an ongoing basis to mitigate the effects on our business.

In spite of the current COVID-19 pandemic, the directors expect the business to continue to perform in line with expectations for the foreseeable future. It is believed that the market for products and services that the company offers will enable satisfactory financial results in 2020.

#### **Principal risks and uncertainties**

Set out below are some of the principal risks and uncertainties identified by the directors which exist within the Company and are actively dealt with by the directors but nevertheless, could adversely affect the Company, results of operations and financial condition of the Company. The following risk information is not intended to be a comprehensive overview of risks inherent within the business nor is it intended to rank the risks in order of importance or materiality.

**Commercial risks:** The Company's success relies on revenue from the contracts it has with its customers. Therefore the Company must offer competitive rates to win and maintain these contracts. Furthermore, the Company also relies on the volume of electronic equipment needing repair from its customers.

---

**CTDI GLENROTHES LIMITED**

---

**STRATEGIC REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**System and efficiency risks:** The Company's systems are critical in delivering high quality outputs in an efficient manner. Policies and procedures are in place to ensure system integrity is maintained and to deliver consistent customer service.

**Legislative and compliance:** In order for the Company to meet its ISO requirements and achieve its annual certification, it must adhere to a number of legislative and compliance requirements and pass the annual audits as conducted within the year.

**COVID-19:** The impact of the current COVID-19 pandemic in 2020, on customers, suppliers and employees is being closely monitored. Our COVID-19 statement included within accounting policy 2.4, sets out in more detail the actions being taken on an ongoing basis to mitigate the effects on our business.

**Financial key performance indicators**

Key performance indicators (KPI's) include the monitoring of the operating and financial performance of the Company by the directors. The KPI's as adopted by the Company are as follows:-

	2019	2018
Turnover	£36,306k	£28,934k
Gross Profit	£10,241k	£9,288k
Gross Profit %	28%	32%
Profit (before tax)	£4,593k	£3,198k
Debtor Days	22 Days	24 Days
Creditor Days	41 Days	37 Days

**Other key performance indicators**

The other key performance indicators the directors use are that of customer quality of service targets. Customer quality of service target performance levels remain high within the Company.

This report was approved by the board and signed on its behalf.

  
S T Taylor  
Director

Date: 29 April 2020

---

**CTDI GLENROTHES LIMITED**

---

**DIRECTORS' REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

The directors present their report and the financial statements for the year ended 31 December 2019.

**Directors' responsibilities statement**

The directors are responsible for preparing the strategic report, the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Principal activity**

The Company is a wholly owned subsidiary of CTDI (Depot) Services Ltd and engages in technical repairs, customer support services and product end of life cycle management of electronic equipment.

**Directors**

The directors who served during the year were:

R Kieselstein  
G J Parsons  
L D Parsons  
S T Taylor

**Results and dividends**

The results and dividends for the year are set out on page 9.

**Supplier payment policy**

It is the Company's policy to set the terms of payment with suppliers when agreeing the terms of the transaction, to ensure that suppliers are aware of these terms and to abide by them.

Creditors days at the year end were 41 days (2018 - 37 days).

---

**CTDI GLENROTHES LIMITED**

---

---

**DIRECTORS' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**Employee involvement**

The Company has continued its practice of keeping employees informed of matters affecting them as employees and the financial and economic factors affecting the performance of the Company.

**Disabled employees**

Applications for employments by disabled persons are given full and fair consideration for all vacancies in accordance with their particular aptitudes and abilities. In the event of employees becoming disabled, every effort is made to retain them in order that their employment with the Company may continue.

It is the policy of the company that training, career development and promotion opportunities should be available to all employees.

**Disclosure of information to auditors**

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Company's auditors are unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

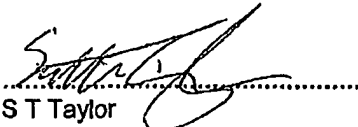
**Post balance sheet events**

The effect of the Covid-19 pandemic have been disclosed in the Strategic Report and accounting policy 2.4.

**Auditors**

The auditors, MHA MacIntyre Hudson, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

This report was approved by the board and signed on its behalf.

  
S T Taylor  
Director

Date: 29 April 2020

---

**CTDI GLENROTHES LIMITED**

---

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CTDI GLENROTHES LIMITED**

---

**Opinion**

We have audited the financial statements of CTDI Glenrothes Limited (the 'Company') for the year ended 31 December 2019, which comprise the statement of income and retained earnings, the balance sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 December 2019 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.



---

**CTDI GLENROTHES LIMITED**

---

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CTDI GLENROTHES LIMITED  
(CONTINUED)**

---

**Other information**

The directors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the strategic report and the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

---

**CTDI GLENROTHES LIMITED**

---

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CTDI GLENROTHES LIMITED  
(CONTINUED)**

---

**Responsibilities of directors**

As explained more fully in the Directors' responsibilities statement on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

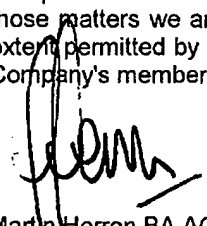
**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**Use of our report**

This report is made solely to the Company's members in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members for our audit work, for this report, or for the opinions we have formed.



Martin Herron BA ACA (Senior Statutory Auditor)  
for and on behalf of  
**MHA MacIntyre Hudson**  
Chartered Accountants  
Statutory Auditors  
Moorgate House  
201 Silbury Boulevard  
Milton Keynes  
Buckinghamshire  
MK9 1LZ

Date: 29 April 2020

---

**CTDI GLENROTHES LIMITED**

---

---

**STATEMENT OF INCOME AND RETAINED EARNINGS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

	Note	2019 £000	2018 £000
Turnover	4	36,306	28,934
Cost of sales		(26,065)	(19,646)
<b>Gross profit</b>		<b>10,241</b>	<b>9,288</b>
Administrative expenses		(7,051)	(8,414)
Other operating income	5	1,357	2,314
<b>Operating profit</b>	6	<b>4,547</b>	<b>3,188</b>
Interest receivable and similar income	10	105	52
Interest payable and similar expenses	11	(61)	(42)
<b>Profit before tax</b>		<b>4,591</b>	<b>3,198</b>
Tax on profit	12	(571)	(119)
<b>Profit after tax</b>		<b>4,020</b>	<b>3,079</b>
Retained earnings at the beginning of the year		10,655	7,576
		10,655	7,576
Profit for the year		4,020	3,079
Dividends declared and paid	13	(5,940)	-
<b>Retained earnings at the end of the year</b>		<b>8,735</b>	<b>10,655</b>

There were no recognised gains and losses for 2019 or 2018 other than those included in the statement of income and retained earnings.

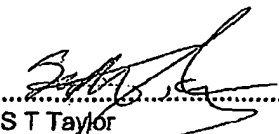
The notes on pages 11 to 29 form part of these financial statements.

**CTDI GLENROTHES LIMITED**  
**REGISTERED NUMBER: 01319856**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2019**

	Note	2019 £000	2018 £000
<b>Fixed assets</b>			
Intangible assets	14	-	369
Tangible assets	15	1,470	1,726
		<u>1,470</u>	<u>2,095</u>
<b>Current assets</b>			
Stocks	17	3,148	2,272
Debtors: amounts falling due within one year	18	8,856	11,882
Cash at bank and in hand	19	21	-
		<u>12,025</u>	<u>14,154</u>
Creditors: amounts falling due within one year	20	(4,220)	(5,054)
<b>Net current assets</b>		<u>7,805</u>	<u>9,100</u>
<b>Total assets less current liabilities</b>		<u>9,275</u>	<u>11,195</u>
<b>Net assets</b>		<u>9,275</u>	<u>11,195</u>
<b>Capital and reserves</b>			
Called up share capital	22	540	540
Profit and loss account		8,735	10,655
		<u>9,275</u>	<u>11,195</u>

The financial statements were approved and authorised for issue by the Board and were signed on its behalf by:

  
 .....  
 S T Taylor  
 Director

Date: 29 April 2020

The notes on pages 11 to 29 form part of these financial statements.

---

## CTDI GLENROTHES LIMITED

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

---

#### 1. General information

CTDI Glenrothes Limited is a private company limited by share capital, incorporated in England and Wales.

The address of its registered office is Featherstone Road, Wolverton Mill, Milton Keynes, MK12 5TH.

The principal place of business is Bankhead West Industrial Estate, 1 James Watt Avenue, Glenrothes, KY7 4UA.

The financial statements are presented in Pound sterling which is also the functional currency of the Company.

#### 2. Accounting policies

##### 2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Company's accounting policies (see note 3).

The following principal accounting policies have been applied:

##### 2.2 Financial reporting standard 102 - reduced disclosure exemptions

The Company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

- the requirements of Section 7 Statement of Cash Flows;
- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 33 Related Party Disclosures paragraph 33.7.

This information is included in the consolidated financial statements of CTDI GmbH as at 31 December 2019 and these financial statements may be obtained from CTDI GmbH, Stephanstr. 4-8 76316 Malsch, Germany.

##### 2.3 Name of parent of group

CTDI Glenrothes Limited is a wholly owned subsidiary of CTDI (Depot) Services Ltd. Communications Test Design Inc is the ultimate parent of the Company. The results of CTDI Glenrothes Limited are included in the consolidated financial statements of Communications Test Design Inc which are not available to the public. The results of the CTDI Glenrothes Limited are also included in the consolidated financial statements of CTDI GmbH.

A copy of these consolidated financial statements are available from the registered office address of CTDI GmbH, Stephanstr. 4-8 76316 Malsch, Germany.

---

## CTDI GLENROTHES LIMITED

---

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

---

#### 2. Accounting policies (continued)

##### 2.4 Going concern

The financial statements have been prepared on a going concern basis. The Directors have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment.

In order to protect the performance and financial stability of the Company, the impact of COVID-19 on all customers, suppliers and employees is being closely monitored and mitigating actions have been taken.

The business has followed the advice of the Scottish and UK Government measures as communicated on the 23rd March 2020.

The activity of the Company is considered essential to the supply chain of its telecommunications customers and was not included within the list of businesses that were instructed to close. CTDI Glenrothes Limited has remained operational throughout this period.

The business has ensured that all measures advised under Public Health Scotland have been followed as regards to employees:

- i) All employees that can work from home have worked remotely since the 23rd March 2020, supported through effective technology, regular communication from managers and advice on best practise for home working.
- ii) For all on site production staff, processes have been implemented to ensure social distancing and adequate hygiene measures are in place.

As a subsidiary of CTDI Europe, CTDI Glenrothes Limited has continued to receive the same level of management, systems and financial support throughout this period. CTDI Europe is also considered a systems-critical company, which is indispensable for the maintenance of telecommunications and has remained operational in sites across Europe.

The Senior Management of CTDI Glenrothes Limited, along with its European and Global Group headquarters have daily focus meetings and watch closely developments happening in all areas affecting employees, customers and suppliers and to agree mitigating actions.

Overall customer demand has remained broadly similar to pre COVID 2019 levels. Some customers have adjusted their focus due to changes in their supply chains and customer demand. This has led to less demand on some products and new opportunities on other products. Management have maintained open dialogue with customers throughout this period.

An initial increase in employee absence levels due to sickness and self isolation is now subsiding during April. This was mitigated through prioritising workflows and using the assistance of other CTDI sites.

Early disruption was seen to some parts of the business supply chain with deliveries of materials from China being delayed. During this period alternative supply options were used effectively to maintain production. Deliveries have returned to normal during April 2020.

In order to further protect the financial strength of the business we have reviewed and actioned government assistance where necessary.

---

**CTDI GLENROTHES LIMITED**

---

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**2. Accounting policies (continued)****2.4 Going concern (continued)**

A number of redundancies have been avoided under the governments 'Job Retention Scheme' with staff being furloughed. This has affected around 7.5% of employees.

Government assistance as regards loans and delays in tax payments have not been pursued as our cashflow position remains healthy. Financing for CTDI Glenrothes Limited continues to be secured via its cash pooling arrangements within the CTDI Europe Group. That liquidity is not under threat.

Specific documentation and procedures are in place within CTDI Europe, as part of standard Business Continuity Planning. That documentation has been recently updated to address the specific COVID-19 pandemic. As well as detailing what processes are to be implemented and who is responsible, it also details what specific measures need to be implemented to keep the Company operational not just during the current COVID-19 pandemic but also immediately after.

Based on the above assessments and having regard to the resources available to the entity, the directors have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the financial statements.

**2.5 Revenue**

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

**Sale of goods**

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the Company has transferred the significant risks and rewards of ownership to the buyer;
- the Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the transaction; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**Rendering of services**

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**2. Accounting policies (continued)**

**2.6 Research and development**

In the research phase of an internal project, it is not possible to demonstrate that the project will generate future economic benefits and hence all expenditure on research shall be recognised as an expense when it is incurred. Intangible assets are recognised from the development phase of a project if and only if certain specific criteria are met in order to demonstrate the asset will generate probable future economic benefits and that its cost can be reliably measured. The capitalised development costs are subsequently amortised on a straight line basis over their useful economic lives, which range from 3 to 5 years.

If it is not possible to distinguish between the research phase and the development phase of an internal project, the expenditure is treated as if it were all incurred in the research phase only.

**2.7 Foreign currency translation**

**Functional and presentation currency**

The Company's functional and presentational currency is Pound sterling.

**Transactions and balances**

Foreign currency transactions are translated into the functional currency using the spot exchange rates at the dates of the transactions.

At each period end foreign currency monetary items are translated using the closing rate. Non-monetary items measured at historical cost are translated using the exchange rate at the date of the transaction and non-monetary items measured at fair value are measured using the exchange rate when fair value was determined.

**2.8 Intangible assets**

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed ten years.

The estimated useful lives range as follows:

Development costs	-	3 years
-------------------	---	---------



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**2. Accounting policies (continued)**

**2.9 Tangible fixed assets**

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Leasehold improvements	- 5 years
Plant and machinery	- 3 - 5 years
Motor vehicles	- 5 years
Fixtures and fittings	- 5 years
Assets under construction	- Not depreciated

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of income and retained earnings.

**2.10 Impairment of fixed assets**

At each reporting end date, the Company reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered and impairment loss. If any such indications exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment losses (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Company estimates the recoverable amount of the cash generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less cost to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not be adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit and loss, unless the relevant asset is carried at a revalued amount, in which the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit and loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019

---

2. Accounting policies (continued)

2.11 Stocks

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis. Work in progress and finished goods include labour and attributable overheads.

At each balance sheet date, stocks are assessed for impairment. If stock is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in the statement of income and retained earnings.

2.12 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.13 Business combinations

Business combinations are accounted for using the purchase method. The consideration for each acquisition is measured at the aggregate of fair values at the acquisition date of assets given, liabilities incurred or assumed, and equity instruments issued by the company in exchange for control of the acquired, plus any costs directly attributable to the business combination. When a business combination agreement provides for an adjustment to the cost of the combination contingent on future events, the group includes the estimated amount of that adjustment in the cost of the combination at the acquisition date is probable and can be measured reliably.

2.14 Investments

Investments in unlisted Company shares, whose market value can be reliably determined, are remeasured to market value at each balance sheet date. Gains and losses on remeasurement are recognised in the statement of income and retained earnings for the period. Where market value cannot be reliably determined, such investments are stated at historic cost less impairment.

2.15 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.16 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**2. Accounting policies (continued)**

**2.17 Financial instruments**

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the statement of income and retained earnings.

For financial assets measured at amortised cost, the impairment loss is measured as the difference between an asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate. If a financial asset has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract.

For financial assets measured at cost less impairment, the impairment loss is measured as the difference between an asset's carrying amount and best estimate of the recoverable amount, which is an approximation of the amount that the Company would receive for the asset if it were to be sold at the balance sheet date.

Financial assets and liabilities are offset and the net amount reported in the balance sheet when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**2.18 Current and deferred taxation**

The tax expense for the year comprises current and deferred tax. Tax is recognised in the statement of income and retained earnings, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date in the countries where the Company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the balance sheet date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits; and
- Any deferred tax balances are reversed if, and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**2. Accounting policies (continued)**

**2.19 Provisions**

Provisions are recognised when the Company has an obligation at the reporting date as a result of a past event, it is probable that the Company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at the present value, the unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

**2.20 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Company is demonstrably committed to terminating the employment of an employee or to provide termination benefits.

**2.21 Pensions**

**Defined contribution pension plan**

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the statement of income and retained earnings when they fall due. Amounts not paid are shown in accruals as a liability in the balance sheet. The assets of the plan are held separately from the Company in independently administered funds.

**2.22 Operating leases: the Company as lessee**

Rentals paid under operating leases are charged to the statement of income and retained earnings on a straight line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the lease term, unless another systematic basis is representative of the time pattern of the lessee's benefit from the use of the leased asset.

**2.23 Dividends**

Equity dividends are recognised when they become legally payable. Interim equity dividends are recognised when paid. Final equity dividends are recognised when approved by the shareholders at an annual general meeting.

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**3. Judgements in applying accounting policies and key sources of estimation uncertainty**

In the application of the Company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revision to accounting estimates are recognised in the period in which an estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements and estimates**

The following judgements and estimates have had the most significant effect on amounts recognised in the financial statements.

**Intangible assets**

Directors and key management assess the useful lives of intangible assets, primarily development costs, at 3 years over which period the intangibles are expected to generate revenue or benefit to the Company. However, intangible assets can potentially generate revenue or a benefit over a shorter or longer period.

**Provisions**

At the end of each financial year, the Company makes provision against certain balance sheet areas such as obsolete or slow moving stock, stock returns, customer debt provisions etc. Such provisions are calculated using a combination of actual current information and an element using historical data as a basis.

**4. Turnover**

An analysis of turnover for the year from continuing operations is as follows:

	2019 £000	2018 £000
United Kingdom	25,879	21,049
Other European countries	10,133	7,858
Rest of the world	294	27
	<u>36,306</u>	<u>28,934</u>

**5. Other operating income**

	2019 £000	2018 £000
Intercompany recharging	<u>1,357</u>	<u>2,314</u>

---

**CTDI GLENROTHES LIMITED**

---

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**6. Operating profit**

The operating profit is stated after charging:

	2019 £000	2018 £000
Gain on disposal of property, plant and equipment	1	59
Exchange differences	218	(60)
	<u>219</u>	<u>(1)</u>

**7. Auditors' remuneration**

	2019 £000	2018 £000
Fees payable to the Company's auditor for the audit of the Company's annual financial statements	28	40
	<u>28</u>	<u>40</u>

**8. Employees**

Staff costs, including directors' remuneration, were as follows:

	2019 £000	2018 £000
Wages and salaries	9,905	8,511
Social security costs	668	629
Other short-term employee benefits	29	38
Cost of defined contribution scheme	350	286
	<u>10,952</u>	<u>9,464</u>

The average monthly number of employees, including the directors, during the year was as follows:

	2019 No.	2018 No.
Sales and administration	47	47
Operations, engineers and technicians	474	405
	<u>521</u>	<u>452</u>

---

**CTDI GLENROTHES LIMITED**

---

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**9. Directors' remuneration**

	<b>2019</b>	<b>2018</b>
	<b>£000</b>	<b>£000</b>
Directors' emoluments	<b>139</b>	<b>112</b>
Company contributions to defined contribution pension schemes	<b>10</b>	<b>5</b>
	<b>149</b>	<b>117</b>

**10. Interest receivable**

	<b>2019</b>	<b>2018</b>
	<b>£000</b>	<b>£000</b>
Interest receivable from group companies	<b>105</b>	<b>52</b>

**11. Interest payable and similar expenses**

	<b>2019</b>	<b>2018</b>
	<b>£000</b>	<b>£000</b>
Interest on bank overdrafts and loans	<b>61</b>	<b>28</b>
Interest expense on other finance liabilities	<b>-</b>	<b>14</b>
	<b>61</b>	<b>42</b>

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**12. Taxation**

	2019 £000	2018 £000
<b>Corporation tax</b>		
Current tax on profits for the year	600	-
Adjustments in respect of previous periods	(3)	23
<b>Total current tax</b>	<u>597</u>	<u>23</u>
<b>Deferred tax</b>		
Origination and reversal of timing differences	(37)	(96)
Adjustments in respect of prior periods	11	192
<b>Total deferred tax</b>	<u>(26)</u>	<u>96</u>
<b>Taxation on profit on ordinary activities</b>	<u>571</u>	<u>119</u>



---

**CTDI GLENROTHES LIMITED**

---

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**12. Taxation (continued)****Factors affecting tax charge for the year**

The tax assessed for the year is lower than (2018 - lower than) the standard rate of corporation tax in the UK of 19% (2018 - 19%). The differences are explained below:

	2019 £000	2018 £000
Profit on ordinary activities before tax	4,591	3,198
Profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 19% (2018 - 19%)	872	608
Effects of:		
Non tax deductible amortisation	70	-
Expenses not deductible for tax purposes, other than goodwill amortisation and impairment	2	14
Capital allowances for year in excess of depreciation	(60)	-
Deferred tax adjustments in respect of prior periods	11	193
Adjustments to tax charge in respect of prior periods	(3)	23
Group relief	(176)	(612)
Patent box relief	(98)	(103)
Other non taxable adjustments	-	(4)
Adjustment in research and development tax credit leading to an increase (decrease) in the tax charge	(10)	-
Deferred tax movement in the year	(37)	-
Total tax charge for the year	571	119

**Factors that may affect future tax charges**

There were no factors that may affect future tax charges.

**13. Dividends**

	2019 £000	2018 £000
Dividends paid on ordinary shares	5,940	-

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**14. Intangible assets**

	<b>Development expenditure £000</b>
<b>Cost</b>	
At 1 January 2019	4,336
At 31 December 2019	<u>4,336</u>
<b>Amortisation</b>	
At 1 January 2019	3,967
Charge for the year	369
At 31 December 2019	<u>4,336</u>
<b>Net book value</b>	
At 31 December 2019	<u><u>-</u></u>
At 31 December 2018	<u><u>369</u></u>

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**15. Tangible fixed assets**

	Leasehold Improvements £000	Plant and machinery £000	Motor vehicles £000	Fixtures and fittings £000	Assets under construction £000	Total £000
<b>Cost</b>						
At 1 January 2019	351	3,725	10	1,150	131	5,367
Additions	17	337	-	155	22	531
Disposals	-	(92)	-	-	-	(92)
Transfers between classes	-	131	-	-	(131)	-
At 31 December 2019	368	4,101	10	1,305	22	5,806
<b>Depreciation</b>						
At 1 January 2019	306	2,420	4	911	-	3,641
Charge for the year	19	550	3	123	-	695
At 31 December 2019	325	2,970	7	1,034	-	4,336
<b>Net book value</b>						
At 31 December 2019	43	1,131	3	271	22	1,470
At 31 December 2018	45	1,305	6	239	131	1,726

**16. Fixed asset investments**

The Company holds an investment amounting to £146 (2018 - £146) representing 1% of the ordinary issued share capital of Ctdi Belgium (SPRL).

The registered address for Ctdi Belgium (SPRL) is Rue de Liege(CO) 70, 6180 Courcelles, Belgium.

Interest in investments are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. Investments are assessed for impairment at each reporting date and any impairment losses or reversals of impairment losses are recognised immediately in the statement of income and retained earnings.

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**17. Stocks**

	2019 £000	2018 £000
Raw materials and consumables	2,536	1,554
Work in progress	529	392
Finished goods and goods for resale	83	326
	<u>3,148</u>	<u>2,272</u>

**18. Debtors**

	2019 £000	2018 £000
Trade debtors	1,315	2,133
Amounts owed by group undertakings	6,777	9,029
Other debtors	15	90
Prepayments and accrued income	565	463
Tax recoverable	10	19
Deferred taxation	174	148
	<u>8,856</u>	<u>11,882</u>

Interest is charged at 3% on the amounts due from group undertakings and the balance is repayable on demand.

**19. Cash and cash equivalents**

	2019 £000	2018 £000
Cash at bank and in hand	21	-
Less: bank overdrafts	-	(319)
	<u>-</u>	<u>(319)</u>

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**20. Creditors: Amounts falling due within one year**

	2019 £000	2018 £000
Bank overdrafts	-	319
Trade creditors	2,067	2,139
Amounts owed to group undertakings	648	673
Corporation tax	600	-
Other taxation and social security	351	569
Other creditors	54	183
Accruals and deferred income	500	1,171
	<u>4,220</u>	<u>5,054</u>

Interest is charged at 3% on the amounts due to group undertakings and the balance is repayable on demand.

**21. Deferred taxation asset**

	2019 £000	2018 £000
At beginning of year	148	168
Credited/(charged) to profit or loss	26	(20)
<b>At end of year</b>	<u>174</u>	<u>148</u>

	2019 £000	2018 £000
Unutilised capital allowances	169	140
Provisions	5	8
	<u>174</u>	<u>148</u>

**22. Share capital**

	2019 £000	2018 £000
<b>Allotted, called up and fully paid</b>		
540,000 (2018 - 540,000) Ordinary shares of £1.00 each	<u>540</u>	<u>540</u>

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**23. Financial commitments, guarantees and contingent liabilities**

The Company has guaranteed, via fixed and floating charges over the whole of its property, undertaking and assets, the bank borrowings of other companies in the CTDI Group. At 31 December 2019, the liability covered by this guarantee amounted to €55.5m (2018 - €63.2m).

**24. Pension commitments**

The Company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. The pension cost charge represents contributions payable by the Company to the fund and amounted to £380k (2018 - £285k). Contributions totalling £50k (2018 - £54k) were payable to the fund at the balance sheet date and are included in creditors.

**25. Commitments under operating leases**

At 31 December 2019 the Company had future minimum lease payments under non-cancellable operating leases as follows:

	2019 £000	2018 £000
Not later than 1 year	521	475
Later than 1 year and not later than 5 years	2,115	1,998
Later than 5 years	2,550	3,075
	<u>5,186</u>	<u>5,548</u>

The amount of non-cancellable operating lease payment recognised as an expense during the year was £521k (2018 - £424k)

**26. Reserves****Profit and loss account**

The profit and loss account reserve includes all current and prior period retained profit and losses.

**27. Related party transactions**

As a wholly owned subsidiary, the Company has taken advantage of the exemption contained in Financial Reporting Standard 102 to not disclose transactions with wholly owned group companies.

---

**CTDI GLENROTHES LIMITED**

---

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

---

**28. Controlling party**

The Company's immediate parent is CTDI (Depot) Services Ltd, incorporated in England.

The largest group on which the results of the Company are consolidated is that headed by Communications Test Design, Inc. a company registered at 1373 Enterprise Drive, West Chester, PA 19380, United States of America. The consolidated financial statements of this group are not available to the public.

The smallest group on which they are consolidated is that headed by CTDI GmbH, a company registered at Stephanstr. 4-8, 76316 Malsch, Germany. The consolidated financial statements of this group may be obtained from the registered address of CTDI GmbH.

In the opinion of the directors there is no single controlling party of the ultimate parent company.