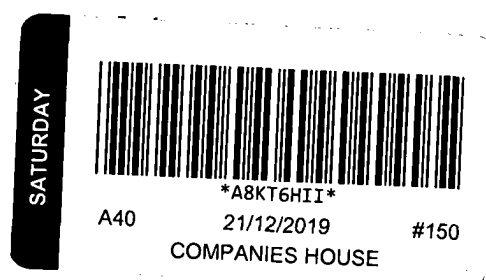


SUTTON WOMEN'S AID LIMITED

REPORT AND FINANCIAL STATEMENTS FOR
THE YEAR ENDED 31 MARCH 2019

(Registered Charity Number 272981)

(Company Number 1286217)



SUTTON WOMEN'S AID LIMITED

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SUTTON WOMEN'S AID LIMITED
COMPANY INFORMATION

Trustees/Directors of the Company:	Position	Trustee	Director/ Trustee	Date Appointed
Mrs L Finn	Chair	✓	✓	
Mrs D Crisp	Secretary		✓	
Ms S Rose		✓	✓	
Ms S Stevens				

Company Secretary:
Registered Office:

Mrs D Crisp
Marden and Co
45 Nork Way
Banstead
Surrey
United Kingdom
SM7 1PB

Contact Address:

Mrs L Finn
PO Box 351
Wallington
SM6 5UX

Registered Company Number: 1286217

Registered Charity Number: 272981

Bankers

Barclays
112 Woodcote Road
Wallington
Surrey
SM6 0NF

Independent Examiner:

W M Mieres FCCA
12 Graham Road
Mitcham
Surrey
CR4 2HA

SUTTON WOMEN'S AID LIMITED REPORT OF THE TRUSTEES

The Trustees present their report on the affairs of the Charitable Company (SWA) for the year ended 31 March 2019. The report explains the activities of the Charitable Company that have made a significant contribution to its purpose and provide public benefit.

A scheme of delegation is in place and day to day responsibility for the running of the Charitable Company rests with the Operational Manager, June Ferguson. The Operational Manager is responsible for operating within the framework of the policies, to ensure the Charitable Company delivers the services specified and achieves its key performance indicators. The Operational Manager is responsible for individual supervision of the staff team and ensuring that both the staff and the scheme volunteers continue to develop their skills and working procedures in line with best practice.

OBJECTIVES AND ACTIVITIES

The Charitable Company's objectives are to relieve the distress, poverty and suffering among women who have suffered from persistent maltreatment by the men with whom they are living or have been living and the children of such women in such manner as may seem fit to the Charitable Company and the principal activities are to:

- Provide a place of safety to women and their children fleeing violence and abuse by supplying accommodation and advice in a refuge.
- Provide an advice service to women and their children to both residents of the refuge and a telephone advice service to any women and men who experience domestic violence.

The main objectives and activities for the year continue to focus upon the promotion of working towards a zero tolerance of domestic violence. The strategies employed to assist the Charitable Company to meet these objectives include the following:

- State our purposes clearly and keep it relevant to current conditions.
- Be clear about the needs we intend to meet and how that may be achieved.
- Manage and budget resources effectively to do what we say we will do.
- Evaluate effectiveness of our work, tackle poor performance and respond to complaints fairly and promptly.
- Have clear procedures set out for those to whom we are accountable on how we will fulfil our responsibilities.
- Have a clear standard to which we work.
- Involve service users in any decision that may affect them.
- Have a process for direct access to the Management Committee.
- Working to applying national standards of the service and the implementation of locally based Domestic Violence Protocols.
- Belonging to local boroughs' Domestic Violence Forum to secure the widest range of services for our service users.

SUTTON WOMEN'S AID LIMITED REPORT OF THE TRUSTEES

STRUCTURE, GOVERNANCE and MANAGEMENT GOVERNING BODY

The organisation is a Charitable Company limited by guarantee and incorporated on 12 November 1976. The Charitable Company was established under a Memorandum of Articles which established its objects and powers and is governed under its Articles of Association. In the event of the Charitable Company being wound up members are required to contribute an amount not to exceed £50.

RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE

The Directors of the Charitable Company are also Trustees for the purposes of charity law and under the Company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

After one year the Management Committee shall be elected from any individuals or representatives of the organisation who may be nominated or from the outgoing Committee and the existing women and workers using the Centre. The Management Committee will consist of not more than eight but not less than four persons.

The Committee shall have the power to co-opt members as necessary. Co-opted members shall have voting powers.

TRUSTEES' RECRUITMENT, INDUCTION AND TRAINING

SWA recruits trustees in a number of different ways:

- 1) Through the Sutton Centre for Volunteers Bureau.
- 2) Recommendations from existing Committee Members.
- 3) Nominations by staff and/or Ex-service users.

New Trustees are provided with a folder which contains a job description, an explanation of the duties of the Trustees and a copy of the Memorandum and Articles of Association. The folder lists the role, responsibilities and protocol for managing the charity.

SIGNIFICANT ACHIEVEMENTS CONTRIBUTING TO THE FULFILLMENT OF THE OBJECTIVES

The main areas of the charitable activities are the provision of ten residential refuge units (including a fully adapted for wheelchair user unit), counselling, advice and information. Aftercare is offered to service users to help maintain move on accommodation tenancies.

In January 2016 Sutton Women's Aid (SWA) commenced a 3-year contract with an option to extend for 1 further year for continuation of the running of SWA. SWA was also able to keep the Floating Support element, but this post is funded by Sutton Housing Partnership.

SUTTON WOMEN'S AID LIMITED REPORT OF THE TRUSTEES

The Exercise Facility built in the loft space of the main SWA house continues to offer exceptional opportunities for women to gain fitness and recover their mental health.

Christmas was a busy time and SWA felt privileged to be selected for a sixth year in a row to receive Christmas presents for both children and mothers in the refuge from a private school in Barnes.

In June 2016 SWA returned a second stage property to London Borough of Sutton (as had previously been agreed by Committee) reducing SWA to a 10-unit refuge.

BENEFIT TO THE PUBLIC OF THE WORK AT SWA

Sutton Women's Aid (SWA) is the only refuge provision in the London Borough of Sutton and therefore provides an immediate place of safety for women and children fleeing domestic violence. It achieves this by providing accommodation in a main house (8 units) and one second stage flats (2 units). Within that total of 10 units of provision, SWA usually accommodates between 25-35 women and 30-40 children per year and these figures are a consistent average for SWA. However, the financial year ending March 2019 consisted of accommodating 23 women and 34 children.

Other benefits to the public are focused on providing quality work such as risk management, financial advice, housing advice, legal advice and specialist counselling.

DECISION MAKING

The constitution at SWA requires that we have a minimum of 4 meetings per year. Any changes to the operational Procedures and Policies would be taken to those meetings for approval by the Management Committee and Trustees. Once decisions are proposed and accepted by the Trustees/ Management Committee then responsibility is passed to the senior member of staff to ensure it gets administered on a day-to-day basis.

FINANCIAL DECISIONS

Expenditure above £250 gets put before the Committee for approval and authorisation.

RELATIONSHIPS WITH OTHERS

More recently links have been established with Jigsaw4U, another voluntary sector organisation, and as already mentioned we have been running a successful Volunteering Project which involves volunteers working with survivors of domestic violence in the communities of both Sutton and Merton.

SUTTON WOMEN'S AID LIMITED REPORT OF THE TRUSTEES

RESERVES POLICY

The Management Committee has examined the Charitable Company's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charitable Company should be two months' expenditure. The reserves are needed to meet the working capital requirements of the charity.

IDENTIFIED RISKS TO WHICH SWA IS EXPOSED

Funding and grant bodies tend to focus on fixed term funding for new projects as against providing funds to continue existing programmes. Sutton Women's Aid continues to sensitise funding bodies to such potential costs as part of full cost recovery pricing so as to ensure that these costs are correctly charged to the project to which they relate rather than burdening unrelated programmes of future years.

OTHER RISKS

The charity continues to review its procedures and policies to ensure that they are consistent with those best practices. In addition it continues to focus on the following major items:

Trustees, volunteers and staff are subject to enhanced DBS checks that are renewed every three years. A database has been set up to ensure DBSes do not expire.

SWA ensures that all staff and volunteers are properly trained, supported and supervised as they carry out their activities for Sutton Women's Aid.

Ensuring that proper procedure and controls are in place to be able to identify and action instances of alleged or suspected abuse that come to the attention of Sutton Women's Aid. A key element of the procedures is the ongoing training of all Trustees, staff and volunteers in the Safeguarding and Protection of Women and Children ensuring that internal control risks are minimized by following procedures that require all transactions to be correctly authorised and recorded in the accounts of the Charitable Company.

Ensuring the maintenance of adequate insurance cover for the scheme to provide cover for employees, Trustees and volunteers carrying out work for and on behalf of Sutton Women's Aid; this includes any claim resulting from alleged or actual abuse.

FINANCIAL REVIEW

The financial statements have been prepared in a format to comply with company and charity law. Significant figures can be summarised from the Statement of Financial Activities and the Balance sheet as follows:

SUTTON WOMEN'S AID LIMITED REPORT OF THE TRUSTEES

Incoming Resources

Sutton Women's Aid Ltd receives a Strategic Partner Grant (SPG) from London Borough of Sutton which constitutes 45% of the total income; other grants make up a further 16%. Additional funding of 39% is from housing benefit. £41,549 was received from other resources.

Outgoing Resources

99% of outgoing resources were utilised for the direct charitable objectives of the Charitable Company and costs in support of that activity. 1% was utilised for the governance of the Charitable Company.

Restricted Funds

Sutton Women's Aid runs a number of projects with funding for each being accounted for separately as required by the Statement of Recommended Practice (SORP). A full schedule of the restricted funds controlled during the year is shown in the Financial Statements of the accounts for year end March 2019.

Details of some of the Restricted Funds:

Safer London Foundation

This funding is for two separate projects. One involves a Safety Planning Booklet for children across different age ranges including children with disabilities. This is currently work in progress and is nearing its completion.

BBC Children in Need

Continuation funding has been granted to run this project for a further 3 years from July 2017.

**SUTTON WOMEN'S AID LIMITED
REPORT OF THE TRUSTEES**

ACCOUNTING AND REPORTING RESPONSIBILITIES

Company law requires the Directors or Trustees to prepare financial statement for each financial year, which gives a true and fair view of the state of affairs of the Charitable Company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure of the Charitable Company, for the financial year. In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charitable Company will continue in operation.

The Directors/Trustees are responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and which enable them to ensure the financial statements comply with the Companies Act 2006 and;
- safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Section 4 of the Charities Act 2006 requires that the Trustees pay due regard to the public benefit guidance published by the Charity Commission and have a duty to achieve the purposes of the Charitable Company. In setting the Charitable Company's objectives, planning its activities and reviewing all proposed activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. In addition, the Trustees review and approve the annual budget and periodically review the financial performance and reports of the company to ensure that it is operating in a manner consistent with achieving its purposes. In addition the Trustees are of the opinion that the policies and procedures in place are sufficiently robust to ensure that the Charitable Company achieves its purpose.

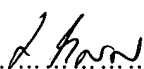
This report has been prepared in accordance with the special provisions for small companies under part VII of the Companies Act 2006.

SUTTON WOMEN'S AID LIMITED
REPORT OF THE TRUSTEES

This report was approved by the Trustees on2019 and signed on their
behalf by:


Chair: Linda Finn

Date: 20.12.19

..........

Finance Worker: Julie Jarratt

Date:

..........

SUTTON WOMEN'S AID LIMITED CHAIR'S REPORT

Sutton Women's Aid (SWA) is the only refuge provision in the London Borough of Sutton and therefore provides an immediate place of safety for women and children fleeing domestic violence. It achieves this by providing accommodation in a main house (8 units) and one second stage flat (2 units). One unit is fully adapted to meet the needs of women and or children with disabilities. SWA usually accommodates between 30-40 women and 40-50 children per year and these figures have been a consistent average for SWA. In 2018-19 SWA housed 26 women and 37 children. These figures are a reduction on previous years and may be attributed to changes to benefits, and entitlement to housing legislation. SWA has seen service users reside in the accommodation longer than 6 months which has provided children with more stability by reducing house and school moves. SWA also provides on-going support and advice to clients when they make the transition into the community.

SWA employs an Operational Manager June Baptiste to oversee service delivery. The primary objective of the organisation remains as working towards a zero tolerance of domestic violence and a commitment to alleviate the distress, poverty and suffering among women who have suffered maltreatment by the men with whom they are or have been living and the children of such women.

SWA entered into a renewed 3-year contract agreement with the London Borough of Sutton in January 2016 and also retained the Floating Support element of the service. We were later asked (in November 2018) to extend our contract for a further 12 months to the 3rd January 2020 which was agreed by SWA.

The budget reduction associated with the procurement of the service continues to present SWA with financial challenges and requires prudent management. With rigorous and prudent management by Julie Jarratt, SWA's finance worker, have been effectively managed to provide the best support to residents. Our financial accounts again show that outgoing income was utilised for the charitable objectives of the company.

However, the organisation encounters continuing challenges. Service Utilisation continues to be an issue as staff strive to fill bed spaces. Staff continue to assess telephone referrals thoroughly, assessing risks and ensuring that SWA receive rental income, consulting with the manager for final decision. SWA is dependent on this income generation in order that the organisation's financial viability is not jeopardised. This remains a difficult task for the organisation. Robust reporting to the committee has been required on a weekly basis to enable efficient monitoring of this situation. In addition to this, service delivery has also become increasingly challenging. This is particularly noticeable in terms of time required to support clients, as women children and young people are increasingly presenting with higher and more complex support needs.

2018/19 has seen the service support student social workers on placement from Kingston and Southbank Universities. This provides a unique and essential opportunity for their professional development given that domestic abuse is one of the most prevalent causes for concern to child protection agencies. Staff work closely with the individual practice educators, rotating the role of workplace supervisor, preparing an Induction and work plan which incorporates training and activities. This gives the students opportunities to meet their Personal Capability Framework domains, knowledge and skills statement, and inform their future practice when working with families in the community who are experiencing abuse.

SUTTON WOMEN'S AID LIMITED
CHAIR'S REPORT

Children residing in the refuge continue to be supported through BBC Children in Need funding through the role of Play/Development Worker to support children and their mothers.

Clinical Psychologist Dr Roxane Agnew-Davies continued to provide psychological services to women and we appreciate her ongoing commitment to helping women deal with the impact of domestic violence.

SWA continues to provide a gym instructor to ensure that women have the opportunity to stay physically fit which at the same time greatly enhances their emotional wellbeing.

SWA continues with the services of a weekly cleaner that not only enhances the physical appearance and health and safety of the communal areas but also contributes to the emotional well-being of the service users by reducing tension and disagreements over cleaning responsibilities. We are grateful to her for her commitment to the organisation and its service users.

The organisation has received various donations throughout the year for which we are immeasurable grateful. These donations have enabled the service to provide service users with basic daily needs. SWA also continues to be supported at Christmas by local faith groups, Chelsea fans, Salvation Army, Royal Marsden, Homebase, and The Harrodians School which makes a tremendous difference to the lives of women and children at a time of year that can be difficult for families to manage. SWA are again extremely appreciative for all donations received. SWA would also like to thank Liam Roberts for his Santa services again which all the children thoroughly enjoyed.

SWA, although a small organisation, continues to effectively deliver on the charities stated objectives and activities. This would not be possible without the continuing commitment and hard work of the operational manager June Baptiste and the staff. I would like to thank all of you sincerely for your efforts and wish SWA success for the next year, and to assure them they have the support of the committee in their endeavours to protect women and children from domestic abuse. The organisation is committed to supporting its staff members to access development opportunities mainly via LSCB and external training options which are assessed on a case by case basis in conjunction with the budget availability.

I would also like to thank all the Committee who give freely of their time and expertise throughout the year to support the organisation and support me.

With many thanks.



Linda Finn
Chairperson

SUTTON WOMEN'S AID LIMITED
INDEPENDENT EXAMINER'S REPORT

To the trustees of Sutton Women's Aid Limited

I report on the accounts of the company for the year ended 31 March 2018 which are set out on pages 13 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



W M Mieres FCCA
12 Graham Road
Mitcham
Surrey
CR4 2HA

Date: 6/12/19

SUTTON WOMEN'S AID LIMITED

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31 MARCH 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies		640	9,409	10,049	3,194
Investment income	3	500		500	409
Incoming Resources from charitable activities					
Grants	2	122,750	16,934	139,684	145,167
Rent Receivable		104,648		104,648	104,716
Charges to Restricted Funds					
Other incoming resources		14,066		14,066	4,365
Total Incoming Resources		242,604	26,343	268,947	257,851
EXPENDITURE OM Charitable activities					
Charitable Activities	4	219,414	59,648	279,062	274,929
Governance Costs	5	3,298		3,298	3,332
Total Resources Expended		222,712	59,648	282,360	278,261
Net Incoming/(Outgoing) resources before transfers		19,892	(33,305)	(13,413)	(20,410)
Net Movement in funds		19,892	(33,305)	(13,413)	(20,410)
Total funds brought forward		161,419	55,893	217,312	237,722
Total funds carried forward		181,311	22,588	203,899	217,312

SUTTON WOMEN'S AID LIMITED
BALANCE SHEET AT 31 MARCH 2019

	Notes	£	2019 £	£	2018 £
Fixed Assets					
Tangible Fixed Assets	9		10,382		15,234
Current Assets					
Debtors	10	2,822		3,651	
Cash at Bank and in hand		209,836		217,207	
		-----		-----	
		212,658		220,858	
Current Liabilities					
Creditors:					
Amounts falling due within one year	11	19,141		18,780	
		-----		-----	
Net Current Assets			193,517		202,078
			-----		-----
Total Assets less Current Liabilities			203,899		217,312
			=====		=====
Funds					
Unrestricted Income Fund	13		181,311		161,419
Restricted Income Funds	14		22,588		55,893
			-----		-----
			203,899		217,312
			=====		=====

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Signed on behalf of the Trustees

Chair: Linda Finn




Treasurer: Julie Jarratt

Date: 20.12.19

Date:

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 1: Accounting Policies:

Basis of preparing the financial statements

The financial statement of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 – reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland.

- The requirements of section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that they will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible Assets and Depreciation

They are valued at cost or, if gifted, at their value on receipt.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

House Improvements	- 25% straight line
Household Equipment	- 25% straight line
Cabin	- 25% straight line
Loft Gym	- 25% straight line
Office Equipment	- 25% straight line

Taxation

The charity is not liable to income or capital gains tax on its charitable activities.

Irrecoverable VAT is included in the asset cost or expense to which it relates.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme.

Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 2 Grants	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
LBS				
- Strategic Partner Grant	227,398		227,398	227,466
Other income resources	14,066		14,066	4,365
Donations	640		640	3,194
Children in Need		16,934	16,934	22,417
Big Lottery				
- Reaching Communities				
Playroom		9,409	9,409	
	<u>242,104</u>	<u>26,343</u>	<u>268,447</u>	<u>257,442</u>

Note 3 Investment Income	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Bank Interest receivable	500		500	409
	<u>500</u>		<u>500</u>	<u>409</u>

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Note 4 Costs of Charitable Activities				
Staff costs	120,903	21,319	142,222	151,906
Premises costs	47,067	6,001	53,068	40,348
Overheads	51,444	32,328	83,772	82,675
	<u>219,414</u>	<u>59,648</u>	<u>279,062</u>	<u>274,929</u>
Staff Costs				
Gross wages and salaries	107,664	19,888	127,552	134,792
Employers' NI	5,681	1,431	7,112	7,127
Pensions	1,453		1,453	667
Recruitment costs	5,406		5,406	6,260
Training	699		699	3,060
	<u>120,903</u>	<u>21,319</u>	<u>142,222</u>	<u>151,906</u>
Premises Costs				
Rent and service charges	21,297		21,297	20,573
Rates and water rates	2,635		2,635	2,207
Light and heat	9,263		9,263	7,459
Repairs and maintenance	12,843	6,001	18,844	10,109
Security	1,029		1,029	
	<u>47,067</u>	<u>6,001</u>	<u>53,068</u>	<u>40,348</u>

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 4 (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Overheads				
Insurances	2,539		2,539	2,752
Membership fees	487		487	432
Printing, postage and stationery	2,189	120	2,309	5,248
Telephone and fax	6,206		6,206	5,914
Children's social activities	446	2,078	2,524	3,692
Service users living costs	3,220		3,220	5,100
Office costs	3,509	1,114	4,623	5,300
Office equipment				307
Equipment rental	3,119		3,119	3,000
Payroll and Accountancy	9,463		9,463	12,602
Professional fees	5,630	1,480	7,110	2,840
Supervision costs	300		300	14,385
Provisions				481
Resources	4,369	485	4,854	1,543
Motor and travel costs	671	96	767	5,640
TV licence	461		461	451
CRB checks	71		71	431
Bank charges	175		175	196
Transfer to Big Lottery		16,508	16,508	
Transfer to General Fund		9,938	9,938	
Depreciation	8,589	509	9,098	12,361
	<u>51,444</u>	<u>32,328</u>	<u>83,772</u>	<u>82,675</u>

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 5 Governance Costs

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Accountancy fees	2,475		2,475	2,400
Independent examination	750		750	750
Trustee costs	73		73	182
	-----		-----	-----
	3,298		3,298	3,332
	=====		=====	=====

**Note 6 Net Incoming/(Outgoing) resources
for the year**

This is stated after charging:

	2019 £	2018 £
Depreciation	9,098	12,362
Accountancy fees	2,475	2,400
Independent examination fees	750	750
	-----	-----
	12,323	15,512
	=====	=====

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 7 Staff costs and emoluments

	Mirage Project	Community Fund	Children In Need	Comic Relief	Reaching Communities	Other Restricted	Total 2019	Total 2018
	£	£	£	£	£	£	£	£
Wages and Salaries			19,888				19,888	33,540
Employer's National Insurance Pension			1,431				1,431	1,725
								932
			<u>21,319</u>				<u>21,319</u>	<u>36,197</u>

The charity operates a personal pension scheme for its employees.

Particulars of employees:

The average numbers of employees during the year were as follows:

	2019	2018
Number of administrative staff - Full Time equivalent	7	6

No employee received emoluments of more than £60,000 during the year nil (2018 - nil)

Note 8 Trustees Remuneration

One of the trustees received consultancy fees of nil 2019 (2018 nil) in the year.

One of the trustees received travel fees of £73 2019 (2018 £182).

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 9 Fixed Assets

	House -hold Improve -ments Restricted £	House -hold Improve -ments Un Restricted £	House -hold Equip -ment £	Cabin £	Loft Gym £	Office Furniture £	Office Equipment Restricted £	Office Equipment Un Restricted £	Total £
Cost									
At 1 April 2018	18,013	26,500	15,675	20,013	18,196	812	1,368	6,463	107,040
Additions		300	704				1,833	1,409	4,246
At 31 March 2019	<u>18,013</u>	<u>26,800</u>	<u>16,379</u>	<u>20,013</u>	<u>18,196</u>	<u>812</u>	<u>3,201</u>	<u>7,872</u>	<u>111,286</u>
Depreciation									
At 1 April 2018	17,081	16,234	13,476	20,013	18,196	707	1,368	4,731	91,806
Charge for the year	932	5,207	1,371			53	851	684	9,098
At 31 March 2019	<u>18,013</u>	<u>21,441</u>	<u>14,847</u>	<u>20,013</u>	<u>18,196</u>	<u>760</u>	<u>2,219</u>	<u>5,415</u>	<u>100,904</u>
Net Book Value									
At 31 March 2019	<u>0</u>	<u>5,359</u>	<u>1,532</u>	<u></u>	<u></u>	<u>52</u>	<u>982</u>	<u>2,457</u>	<u>10,382</u>
At 31 March 2018	<u>932</u>	<u>10,266</u>	<u>2,199</u>	<u></u>	<u></u>	<u>105</u>	<u></u>	<u>1,732</u>	<u>15,234</u>

Note 10 Debtors

	2019 £	2018 £
Other debtors	1,618	3,102
Prepayments	1,204	549
	<u>2,822</u>	<u>3,651</u>

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 11 Creditors: amounts falling due within one year

	2019	2018
	£	£
Creditors	9,000	10,229
Other Creditors	3,030	5,401
Accruals	7,111	3,150
	-----	-----
	19,141	18,780
	=====	=====

Note 12 Commitments under Operating Leases

At 31 March 2019 the company had annual commitments under non-cancellable leases as set out below

Land and Buildings

	2019	2018
	£	£
Operating Leases which expire within 2 - 5 years	11,500	11,500
	=====	=====

Note 13 Unrestricted Income Funds

	Balance at 1 April 2018 £	Net Incoming Resources £	Transfers £	Balance at 31 March 2019 £
General Fund	161,419	19,892		181,311
	-----	-----	-----	-----
	161,419	19,892	=====	181,311
	=====	=====		=====

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

	Balance At 1 April 2018 £	Incoming Resources £	Outgoing Resources £	Balance At 31 March 2019 £
Note 14 Restricted Funds				
Children in Need	7,602	16,934	25,272	(736)
Sutton Grief and Loss Groups	6,662			6,662
Parenting	4,935			4,935
Safer London Foundation	300			300
Undistributable Reserve	9,938		9,938	
Big Lottery	16,508		16,508	
Caring Dads	9,890			9,890
Child Contact	58			58
Playroom		9,409	7,930	1,479
	-----	-----	-----	-----
	55,893	26,343	59,648	22,588
	=====	=====	=====	=====

SUTTON WOMEN'S AID LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 MARCH 2019

Note 15 Analysis of net assets between funds

	Unrestricted	Restricted	
	Income	Income	Total
	Funds	Funds	Funds
	£	£	£
Tangible Fixed Assets	9,400	982	10,382
Net Current Assets	174,072	19,445	193,517
	-----	-----	-----
	183,472	20,427	203,899

Note 16 APB Ethical Standards

In common with many other charities of our size and nature, an independent qualified accountant was engaged to assist with the preparation of the financial statements.

Note 17 Related party Transactions

The trustees were not reimbursed for expenses incurred by them for services provided to the Charitable Company.

Note 18 Company Limited by Guarantee

The company is a registered charity limited by guarantee and has no share capital. Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of the same being wound up while he/she is a member, for the payment of the debts and liabilities of the company contracted before he/she ceases to be a member and of the costs, charges and expenses of winding up, and for the adjustment of the rights of contributories amongst themselves; such amount as may be required not exceeding £50.