### SUTTON WOMEN'S AID LIMITED

(Limited by Guarantee)



# ABBREVIATED FINANCIAL STATEMENTS YEAR ENDED 31ST MARCH 1999



**CURTIS-MACKENZIE & CO.** 

**Chartered Certified Accountants** 

20.5.99

## REPORT OF THE AUDITORS TO THE GUARANTORS OF SUTTON WOMEN'S AID LIMITED FOR THE YEAR ENDED 31ST MARCH 1999

We have examined the abbreviated financial statements set out on pages 2 to 4 together with the financial statements of Sutton Women's Aid Limited for the year ended 31st March, 1999 prepared under section 226 of the Companies Act 1985.

#### Respective responsibilities of directors and auditors

The directors are responsible for the preparation of abbreviated financial statements in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated financial statements prepared in accordance with Sections 246(5) and (6) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

### **Basis of opinion**

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated financial statements and that the abbreviated financial statements to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after date of our report on the financial statements.

### **Opinion**

In our opinion, the company is entitled to deliver abbreviated financial statements prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985 in respect of the year ended 31<sup>st</sup> March, 1999 and the abbreviated financial statements on pages 2 to 4 are properly prepared in accordance with those provisions.

#### **Directors' Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the profit and loss of the company for that year. In preparing these, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements based on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Henry T. Smith & Co.

**Chartered Certified Accountants** 

& Registered Auditors

43 Victoria Road Surbiton Surrey KT6 4JL

Dated 17 MAY 1999

### SUTTON WOMEN'S AID LIMITED

(Limited by Guarantee)

### BALANCE SHEET AS AT 31ST MARCH 1999

			1999		1998
FIXED ASSETS	Notes	£	<u>.</u>	<u>£</u>	<u>£</u>
Tangible Assets	2		8,346		10,296
CURRENT ASSETS					
Cash at Bank and in Hand Debtors	3	16,410 976		17,830 999	
CREDITORS		17,386		18,829	
Amounts due within one year	4	8,835		17,841	
NET CURRENT ASSETS			8,551		988
ASSETS LESS CURRENT L	IABILI'	ΓΙES	£ 16,897		£ 11,284
Represented by:-					
FUND					
UNRESTRICTED					
General Purposes			16,897		11,284
			£ 16,897		£ 11,284

The abbreviated financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 11<sup>th</sup> May, 1999 and signed on its behalf by

Mrs Patricia McEachen

The notes on pages 3 and 4 form an integral part of these financial statements.

### SUTTON WOMEN'S AID LIMITED

(Limited by Guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1999

### 1. ACCOUNTING POLICIES

- a. The Accounts have been prepared under the Historical Cost convention according to the accounting rules set out on schedule 4 to the Companies Act 1985.
- b. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life on a reducing balance basis.

Vehicles	25%
Household Equipment	25%
House Improvements	25%

- c. The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cashflow statement on the grounds that it is a small company.
- d. Income and expenditure is recorded on the accruals basis with the exception of donations and fund raising activities that are recorded on a cash basis.
- e. Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

### 2. FIXED ASSETS Tangible Assets

		Household Equipment	House Improvements	TOTAL
COST				
At 1st April 1998	7,032	12,438	14,615	34,085
Additions in the Year	-	832	-	832
At 31st March 1999	7,032	13,270	14,615	34,917
DEPRECIATION				
At 1st April 1998	4,498	7,835	11,456	23,789
Charge for the Year	633	1,359	790 	2,782
At 31st March 1999	5,131 ======	9,194 ======	12,246	26,571
NET BOOK VALUE At 31st March 1999	1,901	4,076	2,369	8,346
At 31st March 1998	2,534	4,603	3,159	10,296

1998

## SUTTON WOMEN'S AID LIMITED (Limited by Guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1999

<b>3.</b>	<b>DEBTORS</b>
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	1999	1998
Amounts due within one year	<u>£</u>	<u>£</u>
Prepayments	976	999
	976	999

#### **CREDITORS** 4.

	<u>£</u>	<u> </u>
Amounts due within one year		
P.A.Y.E.	1,051	780
Accruals	7,784	17,061
	9.025	17.041
	8,835	17,841

1999