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INDEPENDENT SCHOOLS INFORMATION SERVICE (SOUTH & WEST) LIMITED

FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 1999

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Company No. 1263835



(SOUTH & WEST) LIMITED

COMPANY INFORMATION

THE MEMBERS OF THE COUNCIL

D. F. Chapman (Chairman)
Dr. R. J. Acheson (resigned 27.4.99)

P. E. Bujak

M. J. Cuthbertson

N. W. Gamble

A. C. C. Hernimann

R. L. Hollins

J. Leigh

M. M. Smyth

R. I. Smyth

A. G. M. Watson

S. M. Hill

Mrs. C. Dipple

Miss S. Hampton

M. G. Cooke

Miss B. A. King

(resigned 28.9.99)

P. S. Larkman

Mrs. J. E. Newley

(appointed 27.4.99)

COMPANY SECRETARY

D. Lea

REGISTERED OFFICE

Grenville College,

Bideford,

Devon. EX39 3JR

AUDITORS

A. C. Mole & Sons,

Chartered Accountants,

Stafford House, 10 Billetfield,

Taunton,

Somerset. TA1 3NL

BANKERS

National Westminster Bank PLC,

37 High Street, Castle Cary,

Somerset. BA7 7AP

(SOUTH & WEST) LIMITED

REPORT OF THE MEMBERS OF THE COUNCIL

YEAR ENDED 31ST DECEMBER 1999

The Members of the Council have pleasure in presenting their Report and the financial statements of the Company for the year ended 31st December 1999.

PRINCIPAL ACTIVITY

The principal activity of the Company during the year was that of providing advisory services on Independent Schools.

MEMBERS OF THE COUNCIL

The Members of the Council who served the Company during the year are shown on page 1.

STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE COUNCIL

Company Law requires the Members of the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the Members of the Council are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Members of the Council are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

A. C. Mole & Sons (formerly Apsleys) have expressed their willingness to continue in office and a resolution for their reappointment will be proposed at the forthcoming Annual General Meeting.

This Report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By Order of the Members of the Council

D. Æ. LEA

Secretary

(SOUTH & WEST) LIMITED

AUDITORS' REPORT TO THE MEMBERS OF

INDEPENDENT SCHOOLS INFORMATION SERVICE

(SOUTH & WEST) LIMITED

We have audited the financial statements on pages 4 to 8, which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 1999) under the historical cost convention and the accounting policies set out on page 6.

Respective Responsibilities of the Members of the Council and the Auditors

As described on page 2, the Members of the Council of the Company are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Members of the Council in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion, the financial statements give a true and fair view of the state of affairs of the Company as at 31st December 1999 and of its surplus for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

ACHAL+ Sons

A. C. MOLE & SONS Chartered Accountants and Registered Auditor Stafford House 10 Billetfield Taunton

18th April 2000

(SOUTH & WEST) LIMITED

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31ST DECEMBER 1999

<u>Note</u>	<u>1999</u> £	<u>1998</u> £
	129882	120905
•	66370	65302
	63512	55603
	(2821)	(3037)
	(62308) ———	(57833)
2	(1617)	(5267)
	3698	5320
	2081	53
3	(749)	(1117)
8	1332	(1064)
	2	£ 129882 66370 63512 (2821) (62308)

(SOUTH & WEST) LIMITED

BALANCE SHEET

AS AT 31ST DECEMBER 1999

	Note	199 £	<u>9</u> £	<u>19</u> :	
		Ľ	E.	Ľ	£
FIXED ASSETS					
Tangible Assets	4		-		-
CURRENT ASSETS					
Debtors	5	4555		4781	
Cash at Bank and in Hand		<u>113704</u>		90022	
		118259		94803	
CREDITORS					
Amounts falling due within one year	6	65731		43607	
NET CURRENT ASSETS		·····	52528		51196
HEL COMMITTED					
TOTAL ASSETS LESS CURRENT LIABILITIES	į		52528		51196
					
CAPITAL AND RESERVES					
Income and Expenditure Account	8		52528		51196

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective March 1999).

These financial statements were approved by the Members of the Council on 10th April 2000 and are signed on their behalf by:-

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The notes on pages 6 to 8 form part of these financial statements.

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(SOUTH & WEST) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 1999

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention using the following accounting policies:-

Turnover

The turnover shown in the Income and Expenditure Account represents amounts invoiced or otherwise due to the Company, for the year.

Depreciation

Depreciation is provided in each year in order to write off the cost of an asset over the anticipated useful life of that asset as follows:-

Office Equipment - 3 Years Straight Line Basis

The cost of Computer Equipment and Software is included in Administrative Expenses in the year of purchase.

2.	OPERATING (DEFICIT)	<u>1999</u> £	<u>1998</u> £
	Operating (Deficit) is stated after charging:-		
	Members of the Council's Emoluments	_	-
	Auditors' Fees	870	861
3.	TAX ON SURPLUS ON ORDINARY ACTIVITIES	<u>1999</u> £	<u>1998</u> £
	Corporation Tax on Investment Income at 20.25% (1998 - 21%)	749	1117

(SOUTH & WEST) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 1999

4.	TANGIBLE FIXED ASSETS Cost		Plant and Machinery Etc. £
	At 1st January 1999 and 31st December 1999		12585
	<u>Depreciation</u>		
	At 1st January 1999 and 31st December 1999		12585
	Net Book Value		
	At 31st December 1999 and 31st December 1998		-
5.	<u>DEBTORS</u>	<u>1999</u> £	1998 £
	Trade Debtors	4100	3750
	Other Debtors	4100 <u>455</u>	1031
		4555	4781
			
6.	CREDITORS: Amounts falling due within one year	<u>1999</u> £	<u>1998</u> £
	Trade Creditors	1824	264
	Corporation Tax	749	1117
	Other Tax and Social Security	1074	1035
	Accruals and Deferred Income	62084	41191
		65731	43607
		=	

(SOUTH & WEST) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 1999

7. COMPANY LIMITED BY GUARANTEE

The Company is limited by guarantee and has no share capital. In the event of winding-up, the liability of each Member is limited to £1.

At 1st January 1999 Retained Surplus/(Deficit) for the Financial Year At 31st December 1999 52528	<u>1998</u> £
At 31st December 1999 52528	52260 (1064)
	51196